Dear Student,

**Sub: - Extension for attempting Online Examination/s & Online Assignment/s for 2011 – Single Courses**

The program registration validity period of students will get over on 30$^{th}$ June 2012. However, an extension **is given up to 30$^{th}$ Sept 2012 to complete the program.** The details are as follows : -

**For Appearing Online Examination**

1) Students can appear for their online examinations **from 1$^{st}$ to 27$^{th}$ of every month.**

2) Online examination/s can be taken **from 1$^{st}$ to 27$^{th}$ of every month. (Online Examinations can not be taken within 28$^{th}$ to 30$^{th}$/31$^{st}$ of any month**. )

3) **To avail slot booking for 27$^{th}$ of any month, duly filled and signed online exam form must reach SCDL till 24$^{th}$ of same month up to 4.30 p.m. only.**

4) For the Exam Form/s received **on 24$^{th}$ of every month - after 4.30 p.m.,** exams can be scheduled **for 1$^{st}$ to 27$^{th}$ of next month**.

5) **The slot booking link will be available till 29$^{th}$ of every month – up to 6.00 p.m.**

6) **Online exam result will be declared on 10$^{th}$ of every month. Only after the Official Declaration of exam result, students can send duly filled online exam form of failed subject/s.**

7) For the exam form processed **on or before 24$^{th}$ of any month up to 4.30 p.m.,** the exam slot booking validity will remain till 29$^{th}$ of next month up to 6.00 p.m. Exam Slot Booking can not be done after said date and students are required to re-pay the exam Fees. **(Not applicable to exam forms processed in September 2012)**

8) For the exam form processed **between 24$^{th}$ of any month (after 4.30 p.m.) up to 28$^{th}$ any month, the exam slot booking validity will remain till 29$^{th}$ of next month up to 6.00 p.m.** Exam Slot Booking can not be done after said date and students are required to Re-pay the exam fees. **(Not applicable to exam forms processed in September 2012)**

## For Attempting Online Assignment/s

1) Students can attempt their online assignment/s **up to 30<sup>th</sup> Sept 2012**

2) Online assignment/s can be taken through out the week.

3) There is only **1 free attempt (in the event of failure) and 2 paid attempts.**

4) For failed assignment/s, free attempt would be released in **4-5 working days, on receipt of request.**

5) Students are required to complete / attempt pending assignment/s **on or before 30<sup>th</sup> Sept 2012.**

**SCDL shall not be responsible for technical/system problem faced by students during online assignment/s - attempted on the last date i.e. 30.09.2012 and no queries will be considered.**

**There will not be any further extension for completion of program i.e. to appear in pending online examination/s, or attempt pending online assignment/s after above mentioned due dates.**

**Regards,**

**Evaluation Department**
**SCDL, Pune**