

PROSPECTUS

(2 0 1 5 – 2 0 1 6)



CENTRE FOR DISTANCE AND OPEN LEARNING

J A M I A M I L L I A I S L A M I A

(A Central University by an Act of Parliament)

NAAC Accredited Grade “A”



C O N T E N T

1.	Jamia Millia Islamia.....	01
1.1	Officers of the Jamia	02
1.2	Faculties, Centres, Library & Schools.....	02
2.	Centre for Distance & Open Learning	04
2.1	Instructional System	04
2.1.1	Study Centre	04
2.1.2	Printed Material	04
2.1.3	Audio and Video Programmes	04
2.1.4	Distribution of Study Material	04
2.1.5	Counselling Session	04
2.1.6	Medium of Instruction for Counselling , Assignment and Term-end-Examination	05
2.1.7	SMS Alert Service	05
2.2	Evaluation System	05
2.2.1	Term-end-Examination	05
2.2.2	Theory / Practical Assignments	05
2.2.3	Dissertation / Workshop/ Project / Practicals / Viva	05
2.3	Summary of Programmes Offered (Table – 1).....	06
3.	General Guidelines.....	07
4.	Guidelines for Admission	07
4.1	How to obtain Application Forms	08
4.2	Submission of Application Forms & Completion of Provisional Admission	08
4.3	Documents required at the time of admission; a check list.....	09
4.4	Rejection of Application Form.....	09
5.	Completion of Admission Formalities	09
5.1	Identity Card.....	10
6.	Programme Fee	10
6.1	Rules regarding Programme Fee	10
7.	Post Admission Guidelines	11
7.1	Change of optional course	11
7.2	Change of Medium (Wherever applicable)	11
7.3	Correction/Change of Name/Surname of Student	11
8.	Reservation	11
8.1	General Guidelines	11
8.2	Muslim Minority	12
8.3	Persons with Disabilities	12
8.4	Internal (Jamia) Students.....	12
9.	Reservations and Relaxations Under Special Provisions	12
9.1	Kashmiri Migrants.....	12
9.2	Foreign candidates under general category	13
9.3	Outstanding Players.....	13
9.4	N.C.C. Cadets.....	13
9.5	N.S.S Volunteers	13
10.	Admission of Foreign /NRI Candidates under Supernumerary	14
	Seats/ICCR sponsored applicants	14
10.1	ICCR Sponsored Applicants	14



	10.2 Foreign Students and NRIs under supernumerary category.....	14
	10.3 General Guidelines and Rules for Admission	14
	10.4 Fee structure and related rules.....	15
	10.5 Submission of Applications Form.....	15
	10.6 Fee rules for foreign students	16
11.	Programmes offered by the CDOL.....	17
	11.1 M.A. – English (MEG)	17
	11.2 M.A. – Hindi (MHD)	17
	11.3 M.A. – Sociology (MAS)	17
	11.4 M.A. – History (MAH).....	18
	11.5 M.A. – Human Resource Management (MHRM).....	19
	11.6 M.A. – Public Administration (MAPA).....	19
	11.7 M.A. – Political Science (MAPS)	20
	11.8 Master of Commerce (MCOM).....	21
	11.9 M.A. – Education (MAE).....	22
	11.10 Bachelor of Arts – General (BAG).....	23
	11.11 Bachelor of Commerce (B.Com.).....	24
	11.12 Bachelor of Commerce–(International Business & Finance) (BCIBF).....	25
	11.13 Bachelor of Business Administration (BBA).....	26
	11.14 Post Graduate Diploma in Guidance & Counselling (PGDGC)	27
	11.15 Post Graduate Diploma in Geoinformatics (PGDGI).....	27
	11.16 Diploma in Early Childhood Care and Education (DECCE)	28
	11.17 Certificate in Computer Hardware & Network Tech. (CCHNT).....	29
	11.18 Certificate in Information Technology (CIT)	29
 Annexure		
(i)	Programme Fee Structure	31
(ii)	List of Study Centres with Address	32
(iii)	List of Study Centres with Programme Offered	35
(iv)	Recognized Courses of Arabic Madarsas / Institutions	43
(v)	Some Useful URLs & Contact Information	45
(vi)	Important Telephone Numbers	45
(vii)	Affidavits	46
(viii)	Equivalence of Degree awarded by Open and Distance Learning (ODL) at par with conventional universities / Institution.....	49



1. JAMIA MILLIA ISLAMIA

Jamia was established in 1920 by a group of Nationalist Muslim intelligentsia like Maulana Mohammed Ali Jauhar, Shaikhul Hind Maulana Mahmoodul Hasan, Hakim Ajmal Khan, Shri A.M. Khwaja, Dr. Mukhtar Ahmad Ansari, Dr. Zakir Husain and other such luminaries, at Aligarh (Uttar Pradesh) in the wake of the anti colonial activism signified by the Khilafat and the pro independence aspirations symbolized by the non cooperation movement of the Indian National Congress which helped to harness creative energies and the subsequent making of Jamia Millia Islamia. Its campus shifted from Aligarh to Delhi in 1925 and the foundation stone of the present campus was laid on 1st March 1930. Since then, the university has expanded and become known as a premier educational institution of the country. Recognizing its contributions in the field of teaching, research and extension work, the University Grants Commission (UGC) bestowed the “deemed university” status to it in 1962. The Jamia was made a Central University by an Act of Parliament in 1988 vide Jamia Millia Islamia Act 1988 (No.58 of 1988). The Degrees/Diplomas/ Certificates offered by Jamia Millia Islamia, are recognized by all the members of the Association of Indian Universities(AIU) and are at par with Degrees/Diplomas and Certificates of all Indian Universities, Deemed Universities and institutions. Subsequently, the National Commission for Minority Educational Institutions on 22 February 2011 granted “Minority Institution” status to Jamia Millia Islamia under Article 30(1) of the constitution read with Section 2(G) of the National Commission for Minorities Institutions Act.

Jamia reflects the original concern of its founders, which was to encourage the indigenous roots of education. It has cherished and has continued to encourage a critical appreciation of the country’s history and culture and also the history of Islam with its rich cultural and intellectual traditions. It seeks to foster a national and cosmopolitan perspective in its academic programmes as well as in cocurricular activities. From its inception, the Jamia had catered to students from disadvantaged backgrounds and its course curriculum was suited to meet the needs of such students. The medium of instruction and learning has been Urdu, Hindi and English. The university was an active participant in spreading Gandhiji’s idea of naitalim. Vocational training and school education became one of the cornerstones of Jamia education and models for innovative teaching.

Today, Jamia Millia Islamia is an “A” grade Central University accredited by NAAC and is an ensemble of a multi layered educational system which covers all aspects of schooling, under graduate and post graduate education. The university recognizes that teaching and research are complementary activities that can advance its long term interest. It has Natural Sciences, Social Sciences, Engineering & Technology, Education, Humanities & Languages, Architecture & Ekistics, Fine Arts, Law and Dentistry Faculties. Also, it has a well known AJK Mass Communication Research Centre. Jamia Millia Islamia has over thirty research centres that have given an edge to Jamia in terms of critical research in various areas. Some of these are Centre for Peace and Conflict Resolution; Academy of International Studies; Centre for Culture, Media and Governance; Centre for Dalit and Minorities Studies; Centre for Nanosciences and Nanotechnology; FTK Centre for Information Technology; Centre for Management Studies; Dr. K.R. Narayanan Centre for Dalit & Minority Studies; Centre for West Asian Studies; Centre for Physiotherapy & Rehabilitation Sciences; Centre for Theoretical Physics; Centre for Interdisciplinary Research in Basic Sciences, etc.



The Jamia Millia Islamia conducts Undergraduate, Postgraduate, M.Phil and Ph.D. as well as Diploma and Certificate courses.

Jamia Millia Islamia continues to cater to the interests of students from all communities, but also aims to meet the particular needs of the disadvantaged sections of the Muslim society. True to the legacy of its founders, it continues to support measures for affirmative action and foster the goals of building a secular and modern system of integrated education. Thus, Jamia Millia Islamia is constantly learning from its history to negotiate the new and emerging challenges facing a nation of the 21st century.

1.1 Officers Of The Jamia

Amir-i-Jamia (Chancellor)	: Lt. Gen (Retd) M.A. Zaki
Shaikh-ul-Jamia Vice-Chancellor	: Prof. Talat Ahmed
Musajjil (Registrar)	: Prof. Shahid Ashraf
Dean, Faculty of Humanities & Languages	: Prof. Sunita Zaidi
Dean, Faculty of Social Sciences	: Prof. Mohd Shafiq
Dean, Faculty of Natural Sciences	: Prof. Sharif Ahmad
Dean, Faculty of Education	: Prof. Ahrar Hussain
Dean, Faculty of Engineering & Technology	: Prof. Mohammad Shakeel
Dean, Faculty of Law	: Prof. Manjula Batra
Dean, Faculty of Architecture & Ekistics	: Prof. S. M. Akhtar
Dean, Faculty of Fine Arts	: Prof. Sadre Alam
Dean, Faculty of Dentistry	: Prof. Saranjit Singh Bhasin
Dean, Students' Welfare	: Prof. Tasneem Meenai
Finance Officer	: Mr. Sanjay Kumar
Librarian	: Dr. Gayas Makhdumi

Officers Of The Centre For Distance & Open Learning

Hony. Director	: Prof. Mirza Tariq Beg
Hony. Joint Director (Academic)	: Dr. Fauzan Ahmad
Hony. Joint Director (Administration)	: Dr. Anwar Ahmad

Other Officials

Controller of Examination	: Dr. A. A. A Faizi
Chief Proctor	: Prof. Mahtab Alam
Foreign Student's Advisor	: Prof. Ameena Kazi Ansari

1.2 FACULTIES, CENTRES, LIBRARY AND SCHOOLS

Jamia Millia Islamia is a dual mode university. It offers courses and programmes through the following Faculties, Centres and Schools administered by it:

Faculties	URL on JMI's Website
Faculty of Humanities and Languages	http://jmi.ac.in/fhl
Faculty of Social Sciences	http://jmi.ac.in/fss
Faculty of Natural Sciences	http://jmi.ac.in/fns
Faculty of Education	http://jmi.ac.in/fed
Faculty of Engineering and Technology	http://jmi.ac.in/fet
Faculty of Law	http://jmi.ac.in/law
Faculty of Architecture & Ekistics	http://jmi.ac.in/fae
Faculty of Fine Arts	http://jmi.ac.in/ffa
Faculty of Dentistry	http://jmi.ac.in/fdn
Centres created through statute 22:	
A.J.K. Mass Communication Research Centre	http://ajkmrcr.org/



Centres created through statute 22-A:	
Dr. Zakir Husain Institute of Islamic Studies	http://jmi.ac.in/zhiis
FTK-Centre for Information Technology	http://jmi.ac.in/cit
MMAJ Academy of International Studies	http://jmi.ac.in/ais
Centre for Distance and Open Learning	http://jmi.ac.in/cdol
Centre for Management Studies	http://jmi.ac.in/cms
Nelson Mandela Centre for Peace and Conflict Resolution	http://jmi.ac.in/cpcr
Centre for Jawaharlal Nehru Studies	http://jmi.ac.in/cjns
Centre for Comparative Religions and Civilizations	http://jmi.ac.in/ccrc
Centre for West Asian Studies	http://jmi.ac.in/cwas
Dr. K.R. Narayanan Centre for Dalit and Minorities Studies	http://jmi.ac.in/cdms
Centre for Spanish and Latin American Studies	http://jmi.ac.in/cslas
Academy of Professional Development of Urdu Medium Teachers	http://jmi.ac.in/apdut
Centre for Physiotherapy and Rehabilitation Sciences	http://jmi.ac.in/cprs
Centre for North East Studies and Policy Research	http://jmi.ac.in/cnespr
Centre for Nanoscience and Nanotechnology	http://jmi.ac.in/cnn
Centre for Theoretical Physics	http://www.ctp-jamia.res.in/
India - Arab Cultural Centre	http://jmi.ac.in/iacc
Centre for Culture Media & Governance	http://jmi.ac.in/ccmg
Centre for Interdisciplinary Research in Basic Sciences	http://jmi.ac.in/cirbs
Other Centres	
Academic Staff College	http://jmi.ac.in/asc
Centre for Coaching and Career Planning	http://jmi.ac.in/cccp
Barkat Ali Firaq State Resource Centre	http://jmi.ac.in/src
Jamia's Premchand Archives & Literary Centre	http://jmi.ac.in/jpalc
Sarojini Naidu Centre for Women's Studies	http://jmi.ac.in/scws
University Counseling & Guidance Centre	http://jmi.ac.in/ucgc
Centre for Early Childhood Development and Research	http://jmi.ac.in/cecdr
Dr. Zakir Husain Library	http://jmi.ac.in/studyatjamia/library/zhl/introduction
JAMIA SCHOOLS	
Jamia Senior Secondary School (Morning Shift)	http://jmi.ac.in/aboutjamia/schools/senior-secondary/introduction
Syed Abid Husain Senior Secondary School	http://jmi.ac.in/aboutjamia/schools/senior-secondary-evening/introduction
Jamia Girls Senior Secondary School (Urdu Medium)	http://jmi.ac.in/aboutjamia/schools/girls-senior-secondary/introduction
Jamia Middle School	http://jmi.ac.in/aboutjamia/schools/middle-school/introduction
Gerda Philipsborn Day Care Centre	http://jmi.ac.in/aboutjamia/schools/gerda-philipsborn-day-care-centre/introduction
Mushir Fatima Jamia Nursery School	http://jmi.ac.in/aboutjamia/schools/nursery-school/introduction
Balak Mata Centre	http://jmi.ac.in/bmc



2. CENTRE FOR DISTANCE AND OPEN LEARNING (CDOL)

The Centre for Distance & Open Learning was established in Jamia Millia Islamia with the assistance of Distance Education Council in September 2002. Major objective of the Centre is to provide opportunities for higher education to those who are not able to draw benefits from formal system of education. The Open Learning System allows a learner to determine his /her pace of learning and provides education at the doorstep of the learner. The mode of transaction is through self-learning print material, supplemented by audio and video programmes. It has further scope of students accessing material through internet and various other media. The Centre started functioning in the session 2002-2003. The Centre for Distance and Open Learning was approved by Ministry of Human Resource Development, Govt of India in 2009 and all the programmes running by the Centre for Distance and Open Learning are recognized by joint committee DEC, AICTE, UGC/ NCTE. The Centre has established 62 study/programme centres. These centres are located at various places in Delhi, UP, Punjab, Haryana, Bihar, Karnataka, Tamil Nadu, Kerala, Assam, West Bengal, Jharkhand, Maharashtra and Manipur.

The Centre also runs an Urdu Certificate Course. Its purpose is to teach Urdu by means of different languages (Hindi & English) through distance mode. This certificate programme is offered free of cost. But the candidate shall remit Rs. 100/- through Postal Order to meet the Postal Charges for the dispatch of books and correspondence. Candidates from outside India should send an amount equivalent to US\$ 20 in case of SAARC nations and US\$ 50 in case of countries other than SAARC by bank draft drawn in favour of "Jamia Millia Islamia" payable at "New Delhi". The admission is open throughout the year for the Urdu Certificate Course.

2.1 INSTRUCTIONAL SYSTEM: The distance education programme delivery system includes the multi-media approach, i.e., self-learning print material, audio/video components, assignments, counselling sessions, practical work and workshops.

2.1.1 Study Centre: It is the contact point for the student. All the important communications are sent to the Programme coordinator / Incharge of the study centre. A copy of important circulars /notification will be displayed on the notice board of the study centre so as to get the latest information about the assignments, submission of the examination forms, datesheet, list of admitted students and declaration of result etc.

2.1.2 Printed Material : The print material is in the form of self-instructional material for both theory and practical components of programme. It is supplied to each student in the form of blocks. Normally each block contains 3 – 5 units, and each programme consists of 3– 5 blocks of Print Material.

2.1.3 Audio and Video Programmes : The Audio and Video programmes are supplementary, meant for clarification and enhancement of understanding in various courses of the programme. These are used during counselling and workshop sessions at the study centres.

2.1.4 Distribution of Study Material :
The University gives study materials and assignments to the students. For non receipt of study material, students are required to write to the Hony. Director, CDOL, JMI where they stand enrolled/admitted.

2.1.5 Counselling Sessions : Generally the counselling sessions will be held at the study centres during Sundays and long holidays. Within the general schedule of the programme, the coordinators at the study centres will decide on the coverage of these sessions. The study centre coordinator will also provide the counselling schedule. The counselling sessions will include clarifications required in the print material and other related difficulties through active interaction with students. Attending counselling sessions is optional.



- 2.1.6 Medium of Instruction for Counselling, Assignment and Term-end-Examination:** The Medium of instruction for counseling, assignments and term-end-examinations in most of the programmes (except BAG, DECCE) run by CDOL is English only. The printed self learning material, assignments and term-end-examination papers in these programmes will be available in English only. However students can attempt their assignments and term-end-examination papers in Hindi and Urdu also.

The Medium of instruction for counseling, assignments and term-end-examinations in few programmes BAG, DECCE is English and Hindi both. The printed self learning material, assignments and term-end-examination papers in these programmes will be available in English and Hindi both. However students can attempt their assignments and term-end-examination papers in Urdu also.

- 2.1.7 SMS Alert Service:** The CDOL has an SMS Alert Service, wherein a student gets connected with the Centre by receiving / sending messages. SMS Alert Service has the uniqueness that the student gets updates regarding academic activities related to his/her programme. However the students are advised not to be fully depended on SMS rather be in touch with your study centre or CDOL, Jamia Millia Islamia, New Delhi.

2.2 EVALUATION SYSTEM

The system of evaluation at CDOL, Jamia Millia Islamia contains ;

- (i) Theory / Practical Assignments
- (ii) Dissertation/Workshop / Project Work / Practical/Viva (wherever applicable)
- (iii) Term-end-Examination

All the above are compulsory components for a learner of each programme (wherever applicable) to successfully complete the programme.

- 2.2.1 Term End Examination:** The University conducts Term-End-Examination once in a year and the student is advised to take his/her examination at the end of each academic year. The examination will be conducted at various Study / Examinations Centre or any convenient place as decided by CDOL in May / June every year.

- 2.1.2 Theory / Practical Assignments:** Assignments are an integral and compulsory component of the instructional system. There are tutor-marked assignments for each theory programme. The students will have to work on specified number of assignments per programme. These assignments are to be submitted at the study centre in accordance with the submission schedule provided by the Programme Coordinator / Incharge of the respective Centres.

- 2.1.3 Dissertation / Workshop/ Project / Practical / Viva:** In some programmes students are required to do dissertation / Project / Practical etc (wherever applicable) as part of their course work. These activities enable the students to have a practical exposure and in field experience. The viva-voce (if any) is held so that the learner may defend the practical activity that he/she has done during his/her dissertation/project/practicals.

**Table – I SUMMARY OF PROGRAMMES OFFERED**

S.No	Programmes	Minimum Eligibility	Duration (min. max.)	Fee Per Year (Rs.)
1.	M.A. – English (MEG)	Bachelor's Degree (10+2+3) in any discipline from a recognized university	2 – 6 Years	7,800
2.	M.A. – Hindi (MHD)	Bachelor's Degree (10+2+3) in any discipline from a recognized university	2 – 6 Years	7,800
3.	M.A. – Sociology (MAS)	Bachelor's Degree (10+2+3) in any discipline from a recognized university	2 – 6 Years	7,800
4.	M.A. – History (MAH)	Bachelor's Degree (10+2+3) in any discipline from a recognized university	2 – 6 Years	7,800
5.	M.A. – Human Resource Management (MHRM)	At least 45% marks in Bachelor's Degree (10+2+3) from a recognized university OR Bachelor's Degree (10+2+3) with two year full time experience in the relevant field.	2 – 6 Years	14,000
6.	M.A. – Public Administration (MAPA)	Bachelor's Degree (10+2+3) in any discipline from a recognized university	2 – 6 Years	11,000
7.	M.A. – Political Science (MAPS)	Bachelor's Degree (10+2+3) in any discipline from a recognized university	2 – 6 Years	7,800
8.	Master in Commerce (M.Com.)	Bachelor's Degree (10+2+3) in any discipline from a recognized university	2 – 6 Years	10,000
9.	M.A. – Education (MAE)	Bachelor's Degree (10+2+3) in any discipline with atleast 45% marks from a recognized university	2 – 6 Years	9,500
10.	Bachelor of Education (B.Ed.)	Due to certain unavoidable conditions no admission will be given in this programme for the session 2015-2016		
11.	Bachelor of Arts (General)	10+2 or equivalent from a recognized board.	3 – 6 Years	7,200
12.	Bachelor of Commerce (B.Com.)	10+2 or equivalent from a recognized board.	3 – 6 Years	7,200
13.	Bachelor of Commerce - International Business & Finance (BCIBF)	10+2 or equivalent from a recognized board.	3 – 6 Years	8,800
14.	Bachelor of Business Administration (BBA)	10+2 or equivalent from a recognized board.	3 – 6 Years	8,800
15.	Post Graduate Diploma in Guidance & Counselling (PGDGC)	Bachelor's Degree (10+2+3) with not less than 50% marks OR Bachelor's Degree (10+2+3) with not less than 45% marks with at least 50% marks in Master's Degree Examination OR Bachelor's Degree (10+2+3) with two year full time teaching/counselling experience on Temporary/ Permanent basis in a Primary/ Secondary/Sr. Secondary School/Institution/ NGOs/ Hospitals recognised by Centre /State / Union Territory.	1 - 4 Years	15,500
16.	Post Graduate Diploma in Geoinformatics (PGDGI)	Bachelor's Degree (10+2+3) in any discipline with not less than 45% marks	1 - 4 Years	36,200
17.	Diploma in Early Childhood Care and Education (DECCE)	10+2 or equivalent Examination from a recognized Board / University. Preference will be given to those who have experience as a Childhood Care Practitioner.	1 – 4Years	56,00
18.	Certificate in Computer Hardware & Network Technology (CCHNT)	Secondary School Certificate (10th) or equivalent from a recognized Board.	1 – 3 Years	12,000
19.	Certificate in Information Technology (CIT)	Secondary School Certificate (10th) or equivalent from a recognized Board.	1 – 3 Years	5,600

Note : (i) on the 'Spot Admission' facility begins from 27th July 2015 for all programmes of CDOL, Jamia Millia Islamia, New Delhi.
(ii) The last date for completion of admission formalities in all respects is October 20th, 2015.



3. GENERAL GUIDELINES

- (i) Candidates are required to read the prospectus carefully before filling in the Application Form for admission to the Distance Mode Programmes. The Prospectus provides general information and is subject to the provisions of the Act, Statutes, Ordinances, Regulations and relevant Resolutions of the Academic Council / Executive Council of the University.
- (ii) There is no provision of nomination on any seat by any authority of the Jamia and no application/request shall be entertained in this regard.
- (iii) Jamia reserves the right to make any change / modification in the provisions made in this Prospectus and the same shall be duly notified and published. The candidates shall not be informed of any such change individually.
- (iv) No candidate shall be entitled to claim admission as a matter of right.
- (v) Admission to any programme of CDOL may be cancelled, at any stage, if any information furnished by the candidate is found to be incorrect or if a candidate has been wrongly admitted due to any reason.
- (vi) Application Forms will be accepted during working hours (except lunch hours) on all working days. The office of the CDOL, JMI remains closed on Saturday, Sunday and holidays recognized by the Jamia Millia Islamia.
- (vii) Candidates are strongly advised to regularly check the University website (<http://jmi.ac.in>) for admission related notices and other information. Few important URLs on the University website may please be seen (Page No 44).

4 GUIDELINES FOR ADMISSION

- (i) List of provisionally admitted candidates shall be displayed on the Notice Board of the concerned Study Centre and CDOL, JMI as well as on the Jamia's website.
- (ii) If a candidate fails to complete the admission formalities by 20th October 2015 date, he/she will automatically forfeit his/her right of admission.
- (iii) If a candidate intentionally or otherwise marks multiple categories for his/her candidature or does not mark any category, JMI shall consider such candidates as **"General"**.
- (iv) The candidate must have passed the qualifying examination from a board/university/institute recognized by JMI. Jamia Millia Islamia recognizes degrees of all central universities, state universities, institutions of national importance and foreign universities, provided that their equivalence has been established by the Association of Indian Universities (AIU). Besides, the university also recognizes certain qualifications from reputed madarsas, the details of which are given in (Pages 43) of the prospectus.
- (v) Write complete mailing address (in CAPITAL LETTERS only) with Postal Pin Code and contact Telephone/Mobile No. in the Application.
- (vi) Passport size Colored photographs
 - Passport size colored photographs with full face front view displaying all facial features taken within last three months.
 - The applicant should not look down or up or to either side, in photo.
 - The candidate should take photograph without Cap or Spectacles/Goggles/Sun Glasses etc.
 - The photograph should not be attested.
 - Blurred photograph or photograph with dark, hazy, or patterned backgrounds will not be accepted.
 - Please paste the photograph firmly in the space provided and do not attach with staple or clip etc.
- (vii) For downloaded forms, candidates are advised to enclose a Demand Draft / Pay Order in favour of **"Jamia Millia Islamia"** payable at **"New Delhi."** along with the downloaded form. It should be of the appropriate amount as given in the Table-I on Page No. 06. The candidate must write his/her name and number of his/her application form at the back of the Draft / Pay Order.



- (viii) **Policy on pursuing two or more programmes simultaneously** : Two Degree Programmes cannot be allowed to be pursued simultaneously according to the UGC guidelines. However, a student can pursue two programmes simultaneously through distance mode or combination of distance and regular modes from the same or different Universities / Instructions in various combinations,. Viz.,
- One Degree and One Diploma / P.G. Diploma / Certificate
 - One P.G. Diploma and One Diploma / Certificate
 - One Diploma and One Certificate
 - Two P.G. Diplomas
 - Two Diplomas
 - Two Certificates

Pursuing two academic **Degree Programmes** either from the same University, or one from the Open University (under ODL mode) and the other from Conventional University (regular or face-to face mode) is not permitted, as of now, except Certificate/Diploma/PG Diploma programme.

4.1 How To Obtain Application Form

Admission at CDOL, JMI is simple and easy. Centre for Distance & Open Learning, JMI is starting the policy of 'spot admission' which means that one can apply for admission in July every year and get provisional admission on the same day. Application forms are available online, at Maktaba Jamia and at Study Centres also. Filled-in application forms can be submitted at the Centre for Distance & Open Learning JMI, or its study centres concerned during the admission period.

Programme Name	Application Fee
Cost of Prospectus along with Application Form	Rs. 500/-
Downloaded application Form	Rs. 300/-

- Candidates seeking admission to any programme at CDOL for the academic session 2015-2016 may obtain the prescribed Application Form along with the Prospectus from the **Study Centre** or from the **Maktaba Jamia Ltd., Jamia Millia Islamia, New Delhi** on cash payment. The cost of the prospectus along with the application form for various programmes is given in the Table above.
- The application form may also be downloaded from the official website of Jamia <http://www.jmi.ac.in> and submitted along with the prescribed fee as mentioned above. Only web downloaded Application Forms with the Inscription "JMI-WADF-2015" will be accepted, not the photocopies.
- The Application Form and Prospectus may also be obtained through post by sending a crossed Demand Draft of Rs. 500/- drawn in favour of "**Jamia Millia Islamia**" payable at "**New Delhi**" clearly indicating the name of the programme for which the Application Form is required along with a self-addressed envelope of 30x25 c.m. size affixing postage stamps worth Rs.150/-
- The request for sending a set of Application Form and prospectus should be addressed to The Hony. Director, Centre for Distance and Open Learning, Jamia Millia Islamia, Arjun Singh Block, Maulana Mohammed Ali Jauhar Marg, New Delhi - 110025

4.2 Submission of Application Forms and Completion of Provisional Admission

The candidate seeking admission is required to :

- Go through the Prospectus carefully.
 - Satisfy the eligibility requirement for the programme applying for
- The eligibility of the candidate for the Programme will be checked at the time of admission. However, it shall be the sole responsibility of the candidate to ensure the eligibility at the time of submission of application form. No claim of any sort in this matter shall be entertained at any stage



- Fill in application form, duly self attested, complete in all respect should be submitted in person, in the office of the Hony. Director, Centre for Distance and Open Learning, Jamia Millia Islamia, New Delhi – 110025, on or before the last date of submission or at your nearest study centre chosen for verification & provisional admission.
- Produce the relevant documents in original as well as self attested photocopies and original affidavits at the time of completing the admission formalities.
- Submit the 1st year programme fee by Demand Draft drawn in favour of “Jamia Millia Islamia” Payable at “New Delhi”

For JMI, Delhi & NCR study centres submission, verification & admission will be done at CDOL, JMI. For outside Delhi & NCR the same will be done at respective Study Centre.

4.3 Documents required at the time of admission; a check list

- (i) Three Passport Size Photograph
- (ii) Certificates in support of your educational qualification(s), age, attach marks sheet as proof.
- (iii) Experience certificate wherever required.
- (iv) Category certificate (for Muslim OBC/ST (non-creamy layer) Minority candidates).
- (v) Character Certificate from the Institution last attended.
- (vi) Migration /Transfer Certificate in original from the institutions last attended (in case of Masters and Bachelors Programmes) must be submitted within 60 days from the date of admission, failing which the admission of the students is liable to be cancelled.
- (vii) Demand Draft for the Programme Fee for the first year with your name, programme code and application number written on the reverse of the Demand Draft.
- (viii) Students of Jamia Millia Islamia have to submit documentary proof for enrollment number if allotted earlier by Jamia Millia Islamia.
- (ix) No Objection Certificate from the present employer wherever required
- (x) Candidates shall be required to submit an affidavit on Rs. 10/- Non Judicial Stamp Paper, certified by a first class Magistrate assuring not to indulge in any form of ragging or undesirable activities, in a format obtainable from the office of the Department/ Faculty/Centre concerned.

4.4 Rejection of Application Form

Jamia Millia Islamia reserves the right to reject the application form(s)/cancel admission on account of any of the following:

- (i) The application forms with different photographs/ Xerox copies of photograph or the photograph not confirming the prescribed specification,
- (ii) If a candidate seeks admission in more than one degree programmes violating the UGC policy on pursuing two or more degree programmes simultaneously. (Page No. 8)
- (iii) Incomplete application form (s),
- (v) if any information furnished by the candidate at the time of admission is found to be incorrect.
- (vi) If a candidate fails to submit his/her result/certificate of the qualifying examination(s) or fails to complete any of the other admission formalities by the last date of submission of application form as notified by the CDOL.
- (vii) Application Form given on any format other than the one prescribed for the programme is liable to be rejected. Application Form not supported by the requisite Demand Draft will be summarily rejected
- (viii) Overwriting, cuttings, erasing in the application form and incomplete form may lead to rejection of the form.

5. COMPLETION OF ADMISSION FORMALITIES

- (i) A candidate seeking admission for a programme if eligible should bring his/her original documents for verification at the time of admission. The candidates will be considered “Provisionally Admitted” only after the payment of the prescribed fee and verification of documents on or before the last date given in the admission schedule.



- (ii) The candidates seeking admission to a programme should ensure that the Demand Draft pertaining to the fee of a programme is attached to the Application Form.
- (iii) Provisional admission may be offered to candidates whose final year results are not declared till the cut of dates mentioned in the prospectus provided they submit their marksheets on or before the last date of admission.
- (iv) The verification of candidates and their documents shall be done by the Office of the CDOL at the time of completion of admission process or at the Study Centre chosen by the candidates.
- (v) The Re-verification process of students admitted in various Programmes shall be done at the Head office, Centre for Distance & Open Learning, Jamia Millia Islamia, Maulana Mohammed Ali Jauhar Marg, Jamia Nagar, Okhla, New Delhi. In case of any discrepancy, appropriate police/criminal action shall be taken against the erring students.
- (vi) The original certificates will be returned after verification. However, if required, CDOL may seek the documents at any time later.

5.1 Identity Card

Identity Card will be issued only to students whose admission is completed in all respects (after the process of verification) by the Hony. Director, Centre for Distance & Open Learning, Jamia Millia Islamia, New Delhi. The students should produce three-passport size photographs along with the prescribed form for the issue of Identity Card at the time of verification.

In case of loss of Identity card the student has to submit a copy of the FIR and a demand draft of Rs. 200/- in favour of Jamia Millia Islamia payable at New Delhi.

6 PROGRAMME FEE

Rules regarding Fees

- (i) The programme fee (as shown in Table No.1 Page No. 06) has to be paid at the time of submission of Application Form.
- (ii) The programme fee should be paid only through **a Demand Draft** in favour of **'Jamia Millia Islamia'**, payable at **'New Delhi'**. Please write in capital letters your name and the programme to which admission is sought at the back of the Demand Draft / Pay Order.
- (iii) Part- payment is not allowed, except in those programmes for which already notified in the prospectus.
- (iv) Programme Fee once paid will not be refunded. It is also not adjustable against any other programme of this University. However, in case of cancellation of admission, the programme fee will be refunded after deduction of processing fee within 30 days from the date of admission. 80% of the total fees may be refunded, if any, through A/c Payee Cheque only. No relaxation in days will be admissible. The candidate would be admitted at a study centre if there are sufficient numbers of admission seekers in a programme. However, if there are not adequate number of admission seekers at a study centre, students may be given the following options
 - may be admitted at other study centre where there are sufficient number of admission seekers available if he/she wishes to do so.
 - may change the programme at the same study centre, fees will be adjusted.
 - may withdraw his /her admission, 100% programme fees will be refunded.
- (v) In case a provisionally admitted student is unable to submit the documentary evidences in support of the eligibility for the programme by the last date of admission of that particular programme, all fee deposited by him/her shall be forfeited.
- (vi) The student who has paid his/her programme fee will be given a roll number, which will also be mentioned in the Identity Card. The enrollment number and the roll number thus allotted will continue for the maximum period allowed for the programme or until the Programme-work is over, whichever is earlier. The number will change only if one registers afresh for the same programme. The enrollment number does not change if one seeks deferment.
- (vii) Old students shall pay the fee as per prospectus issued for the current academic session or they will be informed by the office.

7. POST ADMISSION GUIDELINES

- (i) The admission of a candidate will not be deemed to be complete unless he/she has an Identity Card issued by the Centre for Distance & Open Learning, JMI. Admission is liable to be cancelled, if a student does not have a valid Identity Card issued by the CDOL, JMI.
- (ii) A student shall not ordinarily be allowed to change the optional subject (s) of a Programme (if any) unless the same is applied for and permitted by the CDOL. Such applications should be submitted to the Hony. Director, CDOL, JMI.
- (iii) Students are advised to collect Programme Guide for the current academic session from the office of CDOL or Study Centre. The Programme Guide contains academic calendar and other important rules related to counseling, assignment, examinations, detailed syllabus.
- (vi) Students who are already enrolled in a programme of one year or longer duration can also simultaneously register themselves for any Certificate/Diploma/PG Diploma programme (page no. 8). However, if there is any clash of dates of counselling or examination schedule between the two programmes taken, the University will not be in a position to make adjustments.

7.1 Change of Optional Course : Change in Optional Course is permitted after the receipt of Self Learning Material on payment of Rs.1500/-. Payment should be made by way of a Demand Draft drawn in favour of “Jamia Millia Islamia” payable at “New Delhi” All such requests for change of Optional Course should be addressed to the Hony. Director, CDOL, JMI

7.2 Change of Medium (wherever applicable) : Change of Medium of the Self Learning Material is permitted on payment of Rs.1000/-. The Payment should be made by way of a Demand Draft drawn in favour of “Jamia Millia Islamia” payable at “New Delhi” All such requests for change of Medium should be addressed to the Hony. Director, CDOL, JMI.

7.3 Correction/Change of Name/Surname of Student

Spelling mistakes, if any, committed at the time of data entry stage will be rectified at the Study Centre and corrected data transmitted to CDOL, JMI for updating in the database. However, students are expected to write their correct name (as indicated in the High School Certificate) in the Admission Form. In case any change in the name (other than the one mentioned in his/her High School Certificate), it is mandatory for the prospective learners to furnish legal evidence of having changed his/her name/ surname while submitting the admission form.

8. RESERVATION OF SEATS

For liberal programme, ordinarily there is no limit to the number of seats available. However, the number may be limited by the infrastructure capacity of the study centre.

8.1 General Guidelines

- (i) Seats in various programmes shall be reserved or special provisions be made for certain categories of candidates, and procedure to be adopted for purpose of admission as per details given below or as may be decided from time to time by the Majlis-i-Talimi (Academic Council) of Jamia Millia Islamia.
- (ii) Candidates seeking admission under the reserved categories shall be required to fulfill the prescribed eligibility conditions of the Programme.
- (iii) If a reserved category candidate qualifies the Entrance Test for admission under the General category, he/she shall be considered under the General category as well as the claimed reserved category.
- (iv) The relaxation in the minimum prescribed percentage of marks in the qualifying examination for admission to a Programme shall be permissible only in one of the categories.
- (v) A candidates can apply for reservation under ONE category only.



8.2 Muslim Minority

Vide Judgement dated 22.2.2011 in Case No. 1443 of 2006 (along with connected petitions), the Jamia Millia Islamia has been declared a Minority Educational Institution under Article 30 (1) of the Constitution of India read with Section 2 (g) of the National Commission for Minority Educational Institutions Act by the Commission. As a consequence thereof, the University shall provide for the following reservations:

- (i) 30% of the total number of seats in each Program shall be earmarked for Muslim applicants.
- (ii) 10% of the total number of seats in each Program shall be earmarked for Women applicants who are Muslims.
- (iii) 10% of the total number of seats in each Program shall be earmarked for “Other Backward Classes” (OBCs) and Scheduled Tribes who are Muslims, as per the list notified by the Central Government.

Note:

- The reservation for Muslim OBC candidates will only be applicable to the candidates belonging to “Non-Creamy Layer”. All such applicants are required to submit an OBC (Central Government List) certificate from the competent authority, format of which is available on <http://ncbc.nic.in/backwardclasses/index.html>.
- If seats remain vacant in any program from amongst the 10% of the total number of seats earmarked as per Para 8.2 (ii) and (iii) above, such vacant seats shall stand transferred to the category (i) of above, i.e., Muslim applicants.

8.3 Persons with Disabilities

3% seats in all Programs in Jamia Millia Islamia shall be reserved for physically challenged persons in accordance with the provisions of the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 under the following categories (to the extent of 1% each, and interchangeable intra in case of non availability of eligible applicants):

- (i) Blindness/low vision;
- (ii) Hearing impairment;
- (iii) Locomotor disability or cerebral palsy.

Candidates under these categories will be given relaxation to the extent of 5% marks in the qualifying examination.

Unless and otherwise provided, only such candidates shall be considered under this category who are suffering from not less than 40% of disability as certified by a competent medical authority.

8.4 Internal (Jamia) Students

5% seats in all Undergraduate Degree/Diploma/Certificate Programs shall be filled by internal students of Jamia who have passed their qualifying examination (X or XII) from the Jamia Schools as regular students, subject to the condition that such applicants must have been on the rolls of the School (s) for a continuous period of four years; Provided that the qualifying condition of four years on the rolls of Jamia School (s), as envisaged in Para 8.4 herein above, shall not apply to the students who have secured admissions in the said schools prior to 10-05-2011. Provided further that the candidate claiming Jamia category shall submit a certificate to this effect, along with the Application Form, issued by the concerned Jamia School (s).

Note: Students permitted to appear in various examinations of Jamia as Private Candidates/ Distance mode, shall not be entitled for consideration under the Internal (Jamia) category.

9 RESERVATION AND RELAXATION UNDER SPECIAL PROVISIONS

9.1 Kashmiri Migrants

- (i) Kashmiri migrants are required to apply and go through the entire admission process. Their admission will be considered over and above not exceeding 5% of the total seats in the program and not exceeding one seat in programs.



- (ii) The candidates seeking admission under this category will be required to submit a certificate in support of their claim of being Kashmiri migrants obtainable from the registered Divisional Commissioner, Govt. of NCT of Delhi, New Delhi.

9.2 Foreign Candidates Under General Category

- (i) Candidates of foreign origin may apply under General category only apart from applying against supernumerary seats (Please see Section 10.2). Admission of such candidates shall be subject to the laid down eligibility conditions of the concerned programme and their position in the merit list of the entrance test and other components of the entrance test, wherever applicable. Provided further that the number of such candidates shall not exceed 10% of the regular seats.
- (ii) The process of admission for foreign candidates applying under General category shall be same as of general category students. However, the program fee shall be as mentioned in section 10.4

9.3 Outstanding Players

Seats in various programmes shall be reserved or special provisions be made for outstanding players and procedure shall be adopted for the purpose of admission as per details given below or as may be decided from time to time by the Majlis-i-Talimi (Academic Council).

- (i) The Office of the Director, Physical Education may be contacted for any admission related queries.
- (ii) At the time of submission of admission form under sports category, a trial slip containing the photograph of the player shall be issued which the candidate must bring at the time of the trial.
- (iii) Relaxation to the extent of 5% of marks in aggregate or in the subject concerned, as the case may be, will be given to such candidates.
- (iv) Such candidates shall be considered for admission by the Shaikhul Jamia (Vice-Chancellor) over and above the seats allotted to each course on the recommendation of the Games & Sports Committee.
- (v) All candidates selected for admission under sports category shall have to give an affidavit on a Stamp Paper of Rs. 50/- for their conduct/participation in practice/representing the university team on being selected to do so, before they are admitted.
- (vii) All the original sports certificates shall be kept in the custody of Office of the Games & Sports for at least one year.
- (viii) Admission under sports category is limited to the following games: Athletics, Badminton, Basketball, Boxing, Cricket, Football, Hockey, Shooting, Table Tennis, Tennis, Volleyball and Wrestling.

9.4 N.C.C. Cadets

- (i) Relaxation to the extent of 5% marks in aggregate or in the subject concerned, as the case may be, will be given to N.C.C. cadets having the following N.C.C. Certificates for admission to all programs.
 - “A” or “B” Certificate for admission to undergraduate programs.
 - “C” Certificate for admission to postgraduate Programs.
- (ii) Students admitted on this basis shall have to continue in the N.C.C. for at least one year.
- (iii) The relaxation of marks shall be permissible only on production of relevant certificate duly verified by the N.C.C. Officer of the Jamia.

9.5 N.S.S. Volunteers

N.S.S. Volunteers, who have attended two 10-days Special Camps and one National Integration Camp or Republic Day Camp may be provided a relaxation of 2% marks in aggregate or in the subject concerned as the case may be, for admission to all programs. The relaxation of marks shall be permissible on the production of relevant certificates duly verified by the N.S.S. Program Coordinator of the Jamia.



10. ADMISSION OF FOREIGN/N.R.I. CANDIDATES UNDER SUPERNUMERARY SEATS/ICCR SPONSORED APPLICANTS

Jamia Millia Islamia offers admission to ICCR sponsored and Foreign/NRI candidates in various programs.

10.1 ICCR Applicants

ICCR applicants are nominated/ sponsored by Government Of India under various Scholarship Schemes of the Indian Council for Cultural Relations (ICCR). Candidates are advised to contact the nearest Indian Diplomatic Mission for necessary information about these scholarships. Under this category, 5% seats over and above the regular seats shall be offered to them, subject to sufficient infrastructural facilities.

10.2 Foreign Students and NRIs Under Supernumerary Category

Those Foreign Students and NRIs who fulfil the eligibility criteria of the program of their choice but do not wish to appear for the entrance test and interview may be considered for admission under this category. Admission to such candidates shall be given according to the merit list prepared on the basis of marks obtained by them in the qualifying examination.

Applicants seeking admission under Supernumerary Category are advised to send their applications on the prescribed form which can be obtained from the Office of the Foreign Students' Advisor on payment of Rs. 700/- or can be downloaded from the university website.

Under this category, 15% seats may be made available over and above the regular seats out of which 5% shall be earmarked for NRIs (Non-Resident Indians), their spouses, dependent son/daughter inclusive of legally adopted children. Provided that if sufficient number of applicants are not available either in NRIs or Foreign Passport holder (FPH) category, the vacant seats may be filled with applicants from the other category i.e. FPH to NRIs or vice versa.

Foreign Passport Holder (FPH) - An applicant shall be considered a "Foreigner" on satisfying the following terms and conditions: -

- (i) Possesses a valid foreign passport.
- (ii) Possesses a valid visa issued by a competent authority of the Indian Government clarifying the reasons of his/her stay in the country.

Non-Resident Indian (NRI) - The term "Non-Resident Indian" shall be as per the Income Tax Law of India. However, notwithstanding any amendment in such laws, all rights, obligations and duties flowing from the law and subsisting at the time of submission of application shall be respected and mandated till finalization of the programme applied for.

Save as provided aforesaid NRI sponsored (popularly termed as "NRI SPONSORED CANDIDATES") is NOT PERMISSIBLE in Jamia Millia Islamia.

10.3 General Guidelines and Rules for Admission

- (i) Minimum eligibility qualifications for foreign students will be the same as for Indian students for each program mentioned in the University Prospectus.
- (ii) The program on which eligibility is to be relied upon must be from an Institute included in the list of the Association of Indian Universities (AIU). New Delhi-110002 (<http://www.aiuweb.org>)
- (iii) In case the University/Board is not included in the said list, the candidate has to obtain and submit an Equivalence Certificate to this effect from the Association of Indian Universities.
- (iv) English translations of all transcripts, duly attested, are to be submitted.
- (v) Candidates applying from their own country should get their transcripts attested by the concerned accredited authorized government agency and also duly certified by the Indian Embassy or Consulate.
- (vi) For candidates applying from India, all attestation must be done by the concerned Embassy/High Commission/Consulate of the relevant country in India.



- (vii) Applications without the attested documents shall be summarily rejected.
- (viii) Applicants must collect their admission letter personally or send their authorized representatives to collect the same from the Office of the Foreign Students' Advisor. Intimation about the admission shall also be sent to the selected candidates through e-mail.
- (ix) On being granted admission, all applicants should produce their Students Visa within one month of completion of admission formalities.
- (x) In case of failure to obtain a visa within the stipulated period, the admission shall stand cancelled. A copy of this visa is to be submitted in the Office of the Foreign Students' Advisor, JMI.
- (xi) The admission of Foreign diplomats wishing to study in Jamia Millia Islamia shall be governed by the prescribed applicable procedures and rules as notified by the Government of India from time to time.
- (xii) All foreign students (old/new) are required to fill a registration form available with the Office of the Foreign Students' Advisor (FSA), JMI, within 15 days of joining the course. Bonafide certificates shall not be issued if this is not complied with.
- (xiii) Upon arrival in India every foreign student must register with the Foreigners Regional Registration Officer (FRRO) within 14 days from the date of first entry into India as per the prescribed applicable procedure.
- (xiv) The category once filled in the application form shall be final and cannot be changed at any later stage.
- (xv) Once admitted, all foreign students shall pay the fee prescribed for their admission category throughout the duration of the program. However, JMI reserves the right to revise the fee at any time.
- (xvi) Once admitted, NRI students will pay the requisite fees for their admission category throughout the duration of the program even if they may not remain NRIs i.e. their status changes from NRI to Non-NRI.

10.4 Fee Structure and Related Rules

The amount of fee for different categories of Foreign students is given in the following table :

S. No	Programmes	Fee for Foreign Nationals Per Year (\$)
1	M.A. – English (MEG)	\$350
2	M.A. – Hindi (MHD)	\$350
3	M.A. – Sociology (MAS)	\$350
4	M.A. – History (MAH)	\$350
5	M.A. – Human Resource Management (MHRM)	\$500
6	M.A. – Public Administration (MAPA)	\$350
7	M.A. – Political Science (MAPS)	\$350
8	Master in Commerce (M.Com.)	\$400
9	M.A. – Education (MAE)	\$350
10	Bachelor of Education (B.Ed.)	\$600
11	Bachelor of Arts (General)	\$300
12	Bachelor of Commerce (B.Com.)	\$300
13	Bachelor of Commerce - International Business & Finance (BCIBF)	\$400
14	Bachelor of Business Administration (BBA)	\$400
15	Post Graduate Diploma in Guidance & Counselling (PGDGC)	\$500
16	Post Graduate Diploma in Geoinformatics (PGDGI)	\$800
17	Diploma in Early Childhood Care and Education (DECCE)	\$250
18	Certificate in Computer Hardware & Network Tech. (CCHNT)	\$400
19	Certificate in Information Technology (CIT)	\$250



10.5 Submission of Application Form

- (i) Foreign students must apply through Foreign Students' Advisor who may be contacted at the following address:
 The Office of the Foreign Students Advisor
 Jamia Millia Islamia
 Tel : 91-11-2698171, 26985603, 26986176 Extn. 1760, 2959
 Fax : 91-11-2987907, E-mails : fsa@jmi.ac.in
- (ii) The following attested certificates & documents are required to be submitted with the application form under the Supernumerary Category.

Particulars/Certificate
Foreign Passport Holder (FPH)
Application form duly filled
Marks sheet/Transcript of X class or equivalent class
Proof of age
Marks sheet/Transcript of XII class/Pre-University or equivalent class
Marks sheet of Bachelor's degree or equivalent degree (in case of admission to P.G. course)
Copy of valid passport & visa
Non-Resident Indian (NRI Applicants)
Application form duly filled
Marks sheet of class X or equivalent class
Proof of age
Marks sheet of class XII or equivalent class
Marks sheet of Bachelor's degree or equivalent degree (in case of admission to P.G. course)
Copy of the passport of parent working abroad
Translated & attested copy of work permit/license to work of parent
Translated & attested copy of residence permit of parent
Letter from the employer of the parent
Affidavit on Rs. 10 stamp paper from the parent for financial support
NRI Status Certificate issued by the Indian Embassy in the concerned country
In case an intervening period/gap is involved, a certificate/affidavit from a class I gazetted officer/Notary Public for the entire intervening period/gap showing candidate's preoccupation after leaving the Institution last attended will be required.

Candidates under Supernumerary category shall be:

- (i) Charged an amount of Rs. 2000/- as admission fee and Rs. 8000/- as refundable security at the time of admission.
- (ii) Given a concession of US\$ 500 if they are from SAARC Countries or they possess proper documentation of "Refugee Status"

10.6 Fees Rules for Foreign Students

1. All fees are payable in single installment at the time of admission on or before notified dates.
2. Dollars in the form of currency note/cheque are not acceptable.
3. Security Deposit shall be deposited in cash with the cashier in the CDOL.
2. NRI candidates shall pay the fee according to the country of their parent's residence.
3. Part- payment is not allowed, except in those programmes which have notified this facility in the prospectus.
4. Fee may be deposited equivalent to US \$ at the Indian Bank, Jamia Millia Islamia, New Delhi. It can also be deposited in the CDOL as demand draft issued by Indian Bank, Jamia Millia Islamia.
5. In case of cancellation of admission under Supernumerary/ Self-Financing category is to be made within a month, 80% of the fees will be refunded in Indian Rupees within one year from the date of cancellation. In other cases, the fees deposited shall not be refunded/ adjusted/ carried over in any circumstances. No correspondence in this regard will be entertained.
6. All fees and charges are subject to revision.

11. PROGRAMMES OFFERED

11.1 M.A. - English (MEG)

The aim of the Master's Degree Programme in English (MEG) is to give the learners exposure to a wide range of literatures with a sound base in the language. Learners will acquire critical abilities and linguistic competence.

Objectives of the Programme:

- To provide an opportunity to get a M.A. English Degree to those who find it too difficult or even impossible to pursue regular M.A. English programme.
- This program caters to develop human resources as well as enhance understanding and bring in self-enrichment.
- It aims to give the learner a sound base in language as well as to give him/her exposure to a wide range of Literature.
- The learner at the end of the programme would hopefully acquire linguistic competence as well as develop confidence in his/her critical, analytical and comprehensive abilities.

Programme Structure

The programme comprises of the following courses:

1st YEAR (All papers are compulsory)

Course ID	Course Code	Course Title
MLEZ01	MEG – 01	British Poetry
MLEZ02	MEG – 02	British Dramas
MLEZ03	MEG – 03	British Novels
MLEZ04	MEG – 04	Aspects of Language
MLEZ15	MEG – 05	Literary Criticism & Theory

2nd YEAR (All papers are compulsory)

Course ID	Course Code	Course Title
MLEZ06	MEG – 06	American Literatures
MLEZ07	MEG – 07	Indian English Literatures
MLEZ08	MEG – 08	New Literatures in English
MLEZ16	MEG – 10	English Studies in India
MLEZ17	MEG – 14	Contemporary Indian Literatures in English Translation

11.2 M.A - Hindi (MHD)

एम. ए. (हिन्दी) दूरस्त शिक्षा का उद्देश्य विद्यार्थी को हिन्दी भाषा और हिन्दी साहित्य के क्षेत्र में अपने अनुकूल पाठ्यक्रम के अध्ययन के साथ सामाजिक और साहित्यिक परिवेश से परिचित कराना है।

पाठ्यक्रम संरचना

प्रथम वर्ष (सभी पाठ्यक्रम अनिवार्य हैं)

Course ID	Course Code	Course Title
MLHZ05	MHD-01	हिन्दी काव्य – 1
MLHZ08	MHD-13	उपन्यास: स्वरूप और विकास
MLHZ02	MHD-03	उपन्यास एवं कहानियाँ
MLHZ03	MHD-04	नाटक और अन्य गद्य विधाएं
MLHZ04	MHD-06	हिन्दी साहित्य और भाषा का इतिहास

द्वितीय वर्ष (सभी पाठ्यक्रम अनिवार्य हैं)

Course ID	Course Code	Course Title
MLHZ06	MHD-05	साहित्य, सिद्धांत और समालोचना
MLHZ07	MHD-07	भाषा विज्ञान और हिन्दी भाषा
MLHZ01	MHD-02	हिन्दी काव्य – 2 (आधुनिक हिन्दी काव्य)
MLHZ09	MHD-14	हिन्दी उपन्यास-1 (प्रेमचन्द का विशेष अध्ययन)
नीचे दिए गए विकल्पों में से एक विकल्प चुनें :		
MLHZ10	MHD-15	हिन्दी उपन्यास-2
MLHZ11	MHD-16	भारतीय उपन्यास

11.3 M.A. - Sociology (MAS)

The aim of the Master's Degree Programme in Sociology being offered by Centre for Distance and Open Learning, Jamia Millia Islamia aspires to provide advanced sociological knowledge, varied perspectives and analytical skills to a wide cross section of learners. The programme covers scope and development of



sociology, various areas of sociological debate and researches in the field, issues of contemporary importance like education, migration, urbanization etc.

After successful completion of the course one may look forward to be a teacher/educator by doing Ph.D. in Sociology. In corporate field one can be Market Researcher, Human Resource Manager, Environmental Analyst, Pollster etc. There are jobs available in almost every field from advertising to banking and especially in NGOs.

Programme Structure

The programme comprises of the following courses:

1st YEAR (All papers are compulsory)			2nd YEAR (All papers are compulsory)		
Course ID	Course Code	Course Title	Course ID	Course Code	Course Title
MSOZ01	MAS – 01	Sociological Theory and Concepts	MSOZ06	MAS – 06	Sociology of Education
MSOZ02	MAS – 02	Research Methodologies and Methods	MSOZ07	MAS – 07	Sociology of Religion
MSOZ03	MAS – 03	Sociology of Development	MSOZ08	MAS – 08	Diaspora and Transnational Communities
MSOZ04	MAS – 04	Sociology in India	MSOZ09	MAS – 09	Urban Sociology
MSOZ05	MAS – 05	Decentralization and Local Governance	MSOZ10	MAS – 10	India: Democracy and Development

11.4 M.A. - History (MAH)

Master's degree in History being offered at Centre for Distance and Open Learning, Jamia Millia Islamia aspires to acquaint students of their past knowledge, cultural and civilization attainments that mankind has made from the time of its evolution. Furthermore, it also intends to give students a comprehensive view of the evolution of the human society and their political structure since antiquity to present times. After successfully completing the course it is expected that the student may be able to:

Objectives of the Programme :

- Develop critical reasoning and analytical skills, including the capacity for solving problems and thinking creatively, often through extensive reading.
- The ability to construct an argument by selecting and ordering relevant evidence and then to communicate findings in a structural, clear and persuasive way.
- The ability to discuss ideas in groups, accommodating different ideas and reaching an agreement.
- The capacity to think objectively and approach problems and situations with an open mind.
- The appreciation of different factors that influence the activities of groups and individuals in society.

Programme Structure

The programme comprises of the following courses:

1st YEAR (All papers are compulsory)			2nd YEAR (All papers are compulsory)		
Course ID	Course Code	Course Title	Course ID	Course Code	Course Title
MHSZ01	MAH – 01	Ancient and Medieval Societies	MHSZ06	MAH – 06	Modern World
MHSZ02	MAH – 02	Historiography	MHSZ07	MAH – 07	Social and Political Thought in Modern India



MHSZ03	MAH – 03	Political Structures in India	MHSZ08	MAH – 08	Evolution of Social Structure in India
MHSZ04	MAH – 04	History of Indian Economy	MHSZ09	MAH – 09	India from 16 th to Mid 18 th Century
MHSZ05	MAH – 05	Western Political Thought	MHSZ10	MAH – 10	India from Mid 18 th to Mid 19 th Century

11.5 M. A. – Human Resource Management (MHRM)

The programme is designed by the Centre for Distance & Open Learning for those who are working in human resource or related fields and want to become professionally qualified in the field of Human Resource Management. This programme will be helpful in developing the knowledge, skills and attitude required today for “HR professional provide a sound grounding for the their career advancement.” The programme offers a balance between theory and practice and emphasises on student’s personal and professional development. The programme will suit those students who want to make HR career after their first degree as well as those with experience of working in HR, and now wish to become professionally qualified. This programme caters to develop human resource as well as enhance understanding and bring self-enrichment. It helps the students to study at one’s own pace and convenience and from his / her own chosen study centre approved by Centre for Distance & Open Learning, Jamia Millia Islamia, New Delhi.

Objectives of the Programme:

This programme aims to achieve the following objectives:

- To facilitate the HR functionaries and those bound by circumstantial constraints to obtain an MA Degree in Human Resource Management.
- To provide an opportunity to those who find it too difficult to pursue regular M.A. Human Resource Management course at a university.
- To help the learner study at their own pace and from their own chosen place.
- To inculcate the skills needed for a successful career in Human Resource Management in an international context.
- To apply practical, strategic HR skills to develop more encouraging work environments.
- To effectively communicate with employees on all levels, and lead successful teams.

Programme Structure

The programme comprises of the following courses:

1st YEAR (All papers are compulsory)			2nd YEAR (All papers are compulsory)		
Course ID	Course Code	Course Title	Course ID	Course Code	Course Title
MHRZ01	HRM – 101	Management Concepts and Principles	MHRZ09	HRM – 201	Employee Relations
MHRZ02	HRM – 102	Management Practice Areas	MHRZ10	HRM – 202	Employee Engagements
MHRZ03	HRM – 103	People Management	MHRZ11	HRM – 203	Talent Management
MHRZ04	HRM – 104	Human Behaviour at Work	MHRZ12	HRM – 204	Performance Management
MHRZ05	HRM – 105	Human Resource Developments	MHRZ13	HRM – 205	Change Management & Organisational Development
MHRZ06	HRM – 106	Organisational Communications	MHRZ14	HRM – 206	Stress and Conflict Management
MHRZ07	HRM – 107	Businesses and Social Environment	MHRZ15	HRM – 207	Corporate Governance
MHRZ08	HRM – 108	Management Research and Quantitative Techniques	MHRZ16	HRM – 208	Strategic Human Resource Management
			MHRZ17	HRM – 209	Global Human Resource Management
			MHRZ18	HRM – 210	Dissertations



11.6 M.A. – Public Administration (MAPA)

The M.A. Public Administration offered by Centre for Distance & Open Learning, Jamia Millia Islamia aims at equipping students with latest information on the scope and development of Public Administration. The aim of public administration is to provide a comprehensive knowledge about public administration.

Objectives of the Programme

This programme aims to achieve the following objectives:

- To provide opportunity to get a M.A. Public Administration degree to those who find it too difficult or even impossible to pursue regular M.A. Public Administration Programme at a university either due to their job commitments or certain other circumstances.
- To help the learners study at their own pace, and from their own chosen place.
- To develop skills in matters related to public administration.
- To create an additional avenue of self-employment.
- It also provides an insight into various fields, issues of contemporary importance i.e. theories, education and globalisation etc.
- To provide adequate basic understanding about public administration.

Programme Structure

1st YEAR (All papers are compulsory)			2nd YEAR (All papers are compulsory)		
Course ID	Course Code	Course Title	Course ID	Course Code	Course Title
MPAZ01	MPA-01	Public Administration: Concepts & Principles	MPAZ06	MPA-06	Public System and Management
MPAZ02	MPA-02	Administrative Theory	MPAZ07	MPA-07	Electronic Governance
MPAZ03	MPA-03	Personnel Administration and Human Resource Management	MPAZ08	MPA-08	Financial Administration in India
MPAZ04	MPA-04	Public Policy and Analysis	MPAZ09	MPA-09	Disaster Management
MPAZ05	MPA-05	Indian Administration: Structure and Functions	MPAZ10	MPA-10	Indian Administration and Administrative law

11.7 M.A. – Political Science (MAPS)

The M.A. Political Science offered by the Centre for Distance & Open Learning, Jamia Millia Islamia aims at equipping students with latest information on the scope and development of Political Science.

Objectives of the Programme

This programme aims to achieve the following objectives:

- To provide an opportunity to get a M.A. Political Science degree to those who find it too difficult or even impossible to pursue regular M.A. Political Science programme at a university either due to their job commitments or certain other circumstances.
- To help the learners study at their own pace, and from their own chosen place.
- To develop skills in matter related to Political Science.
- To create an additional avenue of self-employment.
- It also provides an insight into various fields, issues of contemporary importance i.e. theories, education and globalization etc.
- To provide adequate basic understanding about Political Science.



Programme Structure

The Programme comprises of the following courses:

1st YEAR (All papers are compulsory)			2nd YEAR (All papers are compulsory)		
Course ID	Course Code	Course Title	Course ID	Course Code	Course Title
MPSZ01	MAPS-01	Western Political Thought	MPSZ06	MAPS-06	Indian Political System
MPSZ02	MAPS-02	Political Theory	MPSZ07	MAPS-07	State Politics in India
MPSZ03	MAPS-03	Comparative Political Analysis	MPSZ08	MAPS-08	Research Methods
MPSZ04	MAPS-04	International Relations–Theory and Issues	MPAZ09	MPA-09	Disaster Management
MPSZ05	MAPS-05	India's Foreign Policy	MPAZ10	MPA-10	Indian Administration and Administrative law

11.8 Master of Commerce (M.Com.)

The Centre for Distance and Open Learning, Jamia Millia Islamia, New D has developed an innovative programme **Master of Commerce (M.Com.)** with specialisation in Finance, Marketing and Human Resources. The basic objective of the programme is to equip the student with necessary conceptual, entrepreneurial and analytical skills required for handling the Business Operation.

Objectives of the Programme

This programme aims to achieve the following objectives:

- To provide an opportunity to get a M.Com. degree to those who find it too difficult or even impossible to pursue regular M.Com. Programme at a university either due to their job commitments or certain other circumstances.
- To help the learners study at their own pace, and from their own chosen place.
- To develop various skills and mastery in matters related to Commerce, Finance, Marketing and Human Relation.
- To create an additional avenue of self-employment and also to benefit various institutions/ organisations of business and commerce.
- To prepare students to exploit opportunities, being newly created, in the field of commerce due to Globalisation, Privatisation & Liberalisation.

Programme Structure

Each M.Com. student will undertake 14 theory Programmes during two years duration. A breakup of the courses for two years as follows ;

Course ID	Course Code	Course Title
1st YEAR (All papers are compulsory)		
MCMZ01	MCM 101	Organisational Theory and Behaviour
MCMZ02	MCM 102	Business Environment
MCMZ03	MCM 103	Managerial Economics
MCMZ04	MCM 104	Business Statistics and Research Methodology
MCMZ05	MCM 105	Accounting for Managerial Decisions
MCMZ06	MCM 106	Financial Management & Control
MCMZ07	MCM 107	Marketing Management
2nd YEAR		
MCMZ09	MCM 201	International Business
MCMZ10	MCM 202	Corporate Accounting and Disclosure
MCMZ11	MCM 203	Corporate Legal Framework
MCMZ12	MCM 204	Strategic Management
MCMZ13	MCM 205	Security Analysis & Portfolio Management
MCMZ16	MCM 206	Advertising and Sales Management
MCMZ17	MCM 207	Human Resource Management



11.9 M.A. – Education (MAE)

The M.A. Education programme is an innovative 02 years programme which caters to the individuals aspiring for higher studies in education. School teachers will also find it very useful.

Objectives of the Programme :

The objectives of this programme are as follows :

- To provide learning experience to individuals who are keen to enrich with knowledge in the field of education but are unable to do so due to constraints of regular education system.
- To develop skills and competencies in education.
- To enable learners to understand various dimensions of education.
- To provide theoretical and philosophical aspects of educational development.
- To facilitate understanding of knowledge structures.
- To equip learners with adequately sound theoretical and practical skills for conducting research in education.
- To produce scholars in education.
- To develop expertise in such specialized areas as Higher Education, Distance Education and Educational Technology.

Programme Structure

1st YEAR (All papers are compulsory)

Course ID	Course Code	Course Title
MEUZ01	MES-011	Understanding Education
MEUZ02	MES-012	Education: Nature and Purposes
MEUZ03	MES-013	Learning, Learner and Development
MEUZ04	MES-014	Societal Context of Education
MEUZ05	MES-015	Operational Dimensions of Education
MEUZ06	MES-016	Educational Research

2nd YEAR

Specialized Area (Any One)

The programme presently offers three specialised areas in 2nd year and students will choose any **one** area of their interest. Each optional area has 04 compulsory courses as given below. Therefore, the students will do four courses from any one of the following areas:

Higher Education (Option One)

Course ID	Course Code	Course Title
MEUZ09	MES-101	Higher Education : Its Context and Linkages
MEUZ10	MES-102	Instruction in Higher Education
MEUZ11	MES-103	Higher Education : The Psycho-Social Context
MEUZ12	MES-104	Planning and Management of Higher Education

Distance Education (Option Two)

MEUZ13	MES-111	Growth and Philosophy of Distance Education
MEUZ14	MES-112	Design and Development of SLM and Learner Support
MEUZ15	MES-114	Management of Distance Education
MEUZ16	MES-115	Communication Technology for Distance Education

Educational Technology (Option Three)

MEUZ17	MES-031	ET-An Overview
MEUZ18	MES-032	Communication and Information Technology
MEUZ19	MES-033	Computer Technology
MEUZ20	MES-034	Designing Course -Ware

Practical Work (Compulsory)

MEUZ07	MESP-001	Dissertation
MEUZ08	MAEP-001	Viva-Voce (Comprehensive)



11.10 Bachelor of Arts (General)

The B.A. (General) offered through the Centre for Distance and Open Learning, Jamia Millia Islamia is an innovative programme utilising self-instructional material, along with counselling sessions. The Programme is essentially a judicious mix of theoretical programmes.

Objectives of the Programme:

This programme aims to achieve the following objectives:

- To provide an opportunity those who find it too difficult to pursue regular B.A. Degree at a university.
- To help the learners study at their own pace, and from their own chosen place.
- To help the students for development of knowledge, core competencies and skills characteristic.
- The preparation of students to respond innovatively to emerging trends in society.

Programme Structure

The programme comprises of the following courses:

Hindi, English, Urdu, Political Science, History, Sociology, Economics, Islamic Studies, Arabic.

Compulsory Courses

- Islamiyat (BISL) / Indian Religion & Culture (IRC) (any one)
- Elementary Urdu (ELU)

Note : For compulsory courses there will be no Term-end-Examination, however, the students have to submit the assignments for the compulsory courses.

Foundation Course

General English (GEG-01) – Part-I

General English (GEG-02) – Part-II

Elective Course

Out of the following the student has to select one course from Group A and two courses from Group B.

Group – A : Urdu, Hindi, English, Arabic.

Group – B : History, Political Science, Sociology, Economics, Islamic Studies.

Elective Course Papers for 1st year

Course	Course ID	Course Code	Course Title
English	BLEZ01	BEG-01	From language to literature
Hindi	BLHZ01	BHD-01	हिन्दी गद्य
Urdu	BLUZ01	BUL-01	Zuban ka Aagaaz
Political Science	BPSZ01	BPS-01	Political ideas and ideologies
History	BHSZ01	BHIS-01	Modern India 1857-1964
Sociology	BSOZ01	BSO-01	The study of society
Economics	BESZ01	BECO-01	Fundamentals of Economics
Islamic Studies	BISZ01	BISLS-01	Early phase of Islam from the Prophet up to the Umayyads.
Arabic	BLAZ01	BAL-01	Text and Applied Grammar

Elective Course Papers for 2nd and 3rd year

Course	Course ID	Course Code	Papers in 2 nd year	Course ID	Course Code	Papers in 3 rd year
English	BLEZ02	BEG-02	Understanding prose	BLEZ04	BEG-04	Understanding poetry
	BLEZ03	BEG-03	Reading the novel	BLEZ05	BEG-05	Understanding drama
Hindi	BLHZ02	BHD-02	प्रयोजनमूलक हिन्दी : हिन्दी में ऐच्छिक पाठ्यम्	BLHZ04	BHD-04	हिन्दी काव्य



	BLHZ03	BHD-03	हिन्दी भाषा : इतिहास और वर्तमान हिन्दी में ऐच्छिक पाठ्यम	BLHZ05	BHD-05	हिन्दी साहित्य का इतिहास एवं साहित्य परिचय
Urdu	BLUZ02	BUL-02	Jadeed Urdu Shairi	BLUZ04	BUL-04	Qadeem Urdu Shairi
	BLUZ03	BUL-03	Qadeem Urdu Nasar	BLUZ05	BUL-05	Mazmoon Nuvesi, Tarjuma Aur Balaghat
Political Science	BPSZ02	BPS-02	Government and politics in India	BPSZ04	BPS-04	International relations
	BPSZ03	BPS-03	Comparative government and politics	BPSZ05	BPS-05	Modern Indian political thought
History	BHSZ02	BHIS-02	India: From earliest time to the 8 th century A.D.	BHSZ04	BHIS-04	History : India from 8 th to 15 th century
	BHSZ03	BHIS-03	India from 16 th to mid 18 th century	BHSZ05	BHIS-05	Modern Europe (mid 18 th to mid 20 th century)
Sociology	BSOZ02	BSO-02	Society in India	BSOZ04	BSO-04	Social problems in India
	BSOZ03	BSO-03	Society and religion	BSOZ05	BSO-05	Sociological thought
Economics	BESZ02	BECO-02	National income accounting	BESZ04	BECO-04	Industrial development in India
	BESZ03	BECO-03	Indian economic development since independence	BESZ05	BECO-05	Elementary statistical methods and survey techniques
Islamic Studies	BISZ02	BISLS-02	Islamic religious sciences : (a) Tafsir & Hadith	BISZ04	BISLS-04	Islam in medieval India
	BISZ03	BISLS-03	Islamic religious sciences : (b) Fiqh, Tasawwuf and Kalam	BISZ05	BISLS-05	Cultural history of Islam (abbasids)
Arabic	BLAZ02	BAL-02	Text and Applied Grammar	BLAZ04	BAL-04	Translation and Composition
	BLAZ03	BAL-03	Translation and Composition	BLAZ05	BAL-05	History of Arabic Literature

11.11 Bachelor of Commerce (B.Com.)

The B.Com. programme offered by the Centre for Distance and Open Learning, Jamia Millia Islamia is an innovative programme utilising self-instructional material, along with counselling sessions. The programme is essentially a judicious blend of theoretical and practical courses.

Objectives of the Programme:

- To provide an opportunity to get a B.Com. degree to those who find it too difficult or even impossible to pursue regular B.Com. Programme at a university either due to their job commitments or certain other circumstances.
- To help the learners to study at their own pace, and from their own chosen place.
- To develop skills in matters related to commerce.
- To develop Information Technology skills in the students, which nowadays are essential in business and commerce.

Programme Structure

The programme comprises of the following courses:

Course ID	Course Code	Course Title
1st YEAR (All papers are compulsory)		
BCMZ01	B.Com-101	Money & Financial System
BCMZ02	B.Com-102	Financial Accounting
BCMZ03	B.Com-103	Company Law
BCMZ04	B.Com-104	Business Law
BCMZ05	B.Com-105	Business Economics
BCMZ06	B.Com-106	Principles of Business Management



2nd YEAR (All papers are compulsory)

BCMZ07	B.Com-201	Business Communication
BCMZ08	B.Com-202	Business Mathematics & Statistics
BCMZ09	B.Com-203	Corporate Accounts
BCMZ10	B.Com-204	Principles of Marketing
BCMZ11	B.Com-205	Information Technology in Business
BCMZ12	B.Com-206	Business Environment

3rd YEAR (All papers are compulsory)

BCMZ13	B.Com-301	Financial Management
BCMZ14	B.Com-302	Fundamentals of Entrepreneurship
BCMZ15	B.Com-303	Cost & Management Accounting
BCMZ16	B.Com-304	Income Tax
BCMZ17	B.Com-305	Auditing
BCMZ18	B.Com-306	Principles of Insurance

11.12 Bachelor of Commerce (International Business & Finance) - (BCIBF)

The BCIBF programme offered through the Centre for Distance and Open Learning, Jamia Millia Islamia is an innovative programme utilising self-instructional material, along with counselling sessions. The programme is meant for those aspirants who are desirous to make their career in the field of international business and finance. The programme is essentially a judicious blend of theoretical and practical courses.

Objectives of the Programme:

- To provide an opportunity to get a BCIBF degree to those who find it too difficult or even impossible to pursue regular BCIBF Programme at a university either due to their job commitments or certain other circumstances.
- To help the learners study at their own pace, and from their own chosen place.
- To develop skills in matters related to commerce, international business, marketing and finance.
- To create an additional avenue of self-employment and also to benefit multinationals and other small enterprises.
- To prepare students to exploit opportunities, being newly created, in the field of international marketing due to Globalisation, Privatisation & Liberalisation.
- To provide adequate basic understanding about the international finance and marketing.
- To inculcate training & practical approach among the students by using modern technologies in the field of international finance and marketing.

Programme Structure

The programme comprises of the following courses:

Course ID Course Code Course Title

1st YEAR (All papers are compulsory)

BCBFZ01	BCIBF 101	Business Communication
BCBFZ02	BCIBF 102	Principles of Business Management
BCBFZ03	BCIBF 103	Financial Accounting
BCBFZ04	BCIBF 104	Business Regulatory Frame Work
BCBFZ05	BCIBF 105	Business Economics
BCBFZ06	BCIBF 106	Business Environment

2nd YEAR (All papers are compulsory)

BCBFZ07	BCIBF 201	Introduction to Business Finance
BCBFZ08	BCIBF 202	Company Law
BCBFZ09	BCIBF 203	Business Mathematics and Statistics
BCBFZ10	BCIBF 204	Information Technology in Business
BCBFZ11	BCIBF 205	Cost Accounting
BCBFZ12	BCIBF 206	Fundamentals of Entrepreneurship

**3rd YEAR (All papers are compulsory)**

BCBFZ13	BCIBF 301	Principles of Marketing
BCBFZ14	BCIBF 302	International Marketing
BCBFZ15	BCIBF 303	International Business Environment
BCBFZ16	BCIBF 304	India's Foreign Trade Policy
BCBFZ17	BCIBF 305	Export-Import Procedures and Documentation
BCBFZ18	BCIBF 306	International Finance
BCBFZ19	BCIBF 307	Practical Survey Project

11.13 Bachelor of Business Administration (BBA)

The Centre for Distance and Open Learning, Jamia Millia Islamia, New Delhi has developed an innovative programme **Bachelor of Business Administration (BBA)**. The basic objective of the programme is to equip the student with necessary basic conceptual, entrepreneurial and analytical skills required for handling the Business Operation.

Objectives of the Programme

This programme aims to achieve the following objectives:

- To provide an opportunity to get a BBA degree to those who find it too difficult or even impossible to pursue regular BBA Programme at a university either due to their job commitments or certain other circumstances.
- To help the learners study at their own pace, and from their own chosen place.
- To develop skills in matters related to business and management.
- To create an additional avenue of self-employment and also to benefit various business and management organisations.
- To prepare students to exploit opportunities, being newly created, in the field of business and marketing due to Globalisation, Privatisation & Liberalisation.
- To give an adequate exposure to operational environment in the field of business management & other related services.
- To inculcate training & practical approach among the students by using modern technologies in the field of business and management etc.

Programme Structure

Each BBA student will undertake 19 theory courses and 01 Practical Survey Project during three years duration. A breakup of the courses for three years is given below:

Course ID	Course Code	Course Title
1st YEAR (All papers are compulsory)		
BBAZ01	BBA 101	Principles of Business Management
BBAZ02	BBA102	Business Economics
BBAZ03	BBA 103	Financial Accounting
BBAZ04	BBA 104	Business Regulatory Frame Work
BBAZ05	BBA 105	Business Communication
BBAZ06	BBA 106	Principles of Marketing
2nd YEAR (All papers are compulsory)		
BBAZ07	BBA 201	Business Mathematics and Statistics
BBAZ08	BBA 202	Information Technology in Business
BBAZ09	BBA 203	Corporate Law
BBAZ10	BBA 204	Introduction to Business Finance
BBAZ11	BBA 205	Business Environment
BBAZ12	BBA 206	Marketing Communication
BBAZ13	BBA 207	Advertising Practices



3rd YEAR (All papers are compulsory)

BBAZ14	BBA 301	Fundamentals of Entrepreneurship
BBAZ15	BBA 302	Cost and Management Accounting
BBAZ16	BBA 303	Advertising Media Choices
BBAZ17	BBA 304	Personal Selling and Salesmanship
BBAZ18	BBA 305	Management of the Sales Force
BBAZ19	BBA 306	Sales Promotion and Public Relations
BBAZ20	BBA 307	Practical Survey Project

11.14 Post Graduate Diploma in Guidance & Counselling (PGDGC)

The Post Graduate Diploma in Guidance and Counselling (Distance Mode) Programme offered by the Centre for Distance and Open Learning, Jamia Millia Islamia, aims to counsel and guide the young generation for defining their career path ahead. It also helps to develop understanding and competencies required to counsel students especially in their adolescence. The Programme is of special relevance to school teachers, counsellors, NGO workers, parents etc. to make the individuals aware of his /her inherent potential, interests, talent and capabilities.

Objectives of the Programme

- To assess and diagnose the nature and intensity of day to day problems of the masses.
- To enable them to integrate psychological principles and therapeutic techniques as required during counselling process.
- To develop the skills to establish congenial “On relationship” with the clients/sufferers.
- To enable them to relate the circumstantial, environmental, social/organisational factors with ongoing problems.
- To have an understanding of and capacity to engage with issues relating to wider organisational & social contexts.
- To enable them to recognise the effectiveness of different practising techniques in sorting out the ongoing problems.

Programme Structure

The programme comprises of the following courses:

Course ID	Course Code	Course Title
GEDA01	GC-I	Psychological basis of Guidance and Counselling
GEDA02	GC-II	Essentials of Guidance and Counselling
GEDA03	GC-III	Mental Health and Adjustment
GEDA04	GC-IV	Career Development
GEDA05	GC-V	Assessment and Appraisal in Guidance and Counselling
GEDA06	GC-VI	Project Work

11.15 Post Graduate Diploma in Geoinformatics (PGDGI)

The Post Graduate Diploma in Geoinformatics -PGDGI (Distance Mode) Programme offered by the Centre for Distance and Open Learning, Jamia Millia Islamia, New Delhi has been designed to upgrade the theoretical knowledge and practical skills in the field of Remote Sensing and GIS/GPS Applications. Today the application of such technologies offer tremendous job opportunities in India and abroad.

The programme aims to achieve the following objectives:

- To derive and analyze the space information which is easily and correctly available through these techniques.
- To determine the availability of natural resources, their volume and the extent of their distribution.
- To analyze the spatio-temporal data for change detection and for their future projection.
- To form different thematic layers for in-depth studies of socio economic data for planning purposes.
- To prepare both digital and analog maps of spatial phenomena.



- To promote Research and Development in Remote Sensing (RS), Geographic Information System (GIS) and Global Positioning System (GPS) application for natural resource management and disaster management.

Programme Structure

The Programme comprises of the following courses:

Course ID	Course Code	Course Title
Theory Courses		
GGEZ01	DGI 101	Photogrammetry and Photo Interpretation
GGEZ02	DGI 102	Fundamentals of Remote Sensing
GGEZ03	DGI 103	Digital Image Processing
GGEZ04	DGI 104	Fundamentals of Geographical Information System
GGEZ05	DGI 105	Fundamentals of Global Positioning System & Its Applications
Practical Courses		
GGEZ06	DGI 106	Remote Sensing & Image Interpretation
GGEZ07	DGI 107	Geographic Information System & Global Positioning
GGEZ08	DGI 108	Digital Image Processing
GGEZ09	DGI 109	Project

Project Work

Project Guide/ Counsellor will assign the project work to the students in groups. The Programme Centre will notify the schedule. Students will have to contact their project guide for the project topic and subsequently start their work on the project. Report on the project is to be submitted by the students before the commencement of viva-voce to their respective project guide/ counsellor. Assessment of the project will be based on the report and viva-voce.

11.16 Diploma in Early Childhood Care and Education (DECCE)

Diploma in Early Childhood Care and Education (Distance Mode) Programme offered by the Centre for Distance and Open Learning aims to prepare and train childcare workers to manage and run Early Childhood Care & Education Centres effectively. It also helps to develop understanding and competencies required to work with young children in various childcare centres like crèches, pre-schools and balwadis. The programme is of special relevance to Nursery Teachers, Managers and Supervisors, as it enables them to set up and run their own childcare centres thereby furthering employment opportunities for themselves and for others.

The programme aims to achieve the following objectives:

- To strengthen the professional competencies of practising early childcare workers.
- To develop the right attitude and perspective towards ECCE.
- To develop an understanding of the needs and abilities of young children at different ages.
- To enhance the understanding of the various principles of growth and development of children at different ages.
- To enable the ECCE workers to assess programme needs, implement goals and evaluate programme effectiveness.
- To provide knowledge and develop strategies to manage an effective programme operation.
- To provide training for enhancement of children's development by planning programmes and activities for children at different stages.
- To help the students develop skills to communicate and interact with parents and community.

Programme Structure

The Programme comprises of the following courses:

Course ID	Course Code	Course Title
DCDA01	DECCE – 01	Understanding the Child
DCDA01	DECCE – 02	Organizing the Childcare Institutions
DCDA01	DECCE – 03	ECCE Programmes & Activities
DCDA01	DECCE – 04	Project Work

11.17 Certificate in Computer Hardware & Network Technology (CCHNT)

The Certificate in Computer Hardware & Network Technology aims to provide technical skills and expertise in the fast growing field of computer hardware and network engineering. This programme consists of ten (10) courses with extensive laboratory work followed by industry-based project. Its main thrust is in the field of hardware development and state of the art network environment. It is for both working professionals who want to upgrade their knowledge in self-paced manner and fresh graduates/ diploma holders pursuing their career in computer hardware, thus equipping them to handle normal operations as well as emergencies in installation, configuration and maintenance of latest computer hardware in networked environment.

Industry oriented project is exclusively devoted to practical training in an industry, which is its unique feature. Students are required to work on assembling, configuration and troubleshooting of computer hardware and networking installations in a multi-user and multi-OS environment. Advanced network technologies viz ISDN, ATM, FDDI, SONET etc are also covered.

Objectives of the Programme

The programme aims to achieve the following objectives:

- To strengthen the professional competency in the industry.
- To give necessary exposure in the core topics of Information Technology.
- To develop skill set, currently required in computer Hardware and Network Technology.
- To understand key features and administrative tasks of Network Operating System and discuss techniques and algorithms employed in the design of network.
- To establish local and network resource security.
- To understand the Internet/Intranet architecture.
- To design and configure a secure Window/Linux Operating System Infrastructure.
- To apply the knowledge drawn from academic into real-world setting by taking a live project from the industry.

Programme Structure

The programme comprises of the following courses:

<i>Theory Courses</i>			<i>Practicals Courses</i>		
Course ID	Course Code	Course Title	Course ID	Course Code	Course Title
CCSZ01	CCH-101	Operating System	CCSZ06	CCH-111	Computer Hardware Lab.
CCSZ02	CCH-102	Fundamentals of Computer & Networking	CCSZ07	CCH-112	Operating System Lab.
CCSZ03	CCH-103	Computer Network	CCSZ08	CCH-113	Computer Network Lab.
CCSZ04	CCH-104	Operating System	CCSZ09	CCH-114	System Administration Lab.
CCSZ05	CCH-105	Trouble Shooting	CCSZ10	CCH-115	Trouble Shooting Lab.
			CCSZ11	CCH-200	Project

11.18 Certificate in Information Technology (CIT)

Computer knowledge and skills are critical for maximizing efficiency in the modern workplace. The networked computer is both an integral component of business and an empowering tool for the individual. This course provides a foundation in understanding the technology, architecture, and applications of information technology. It surveys the evolution of the networked computer system, PC networking hardware and software issues, operating systems, and database management systems, as well as fundamentals of wide and local area networks. Also covered are the fundamentals of procedural programming languages. This Personal Computer Training Programme teaches how to deal with the business applications commonly used in the workplace today.

Objectives of the Programme

The programme aims to achieve the following objectives:

- To understand terms and concepts used in IT.
- To understand design of computer and how it works.



- To distinguish between different types of operating systems.
- To learn effective use of Office tools.
- To explain why databases are important in user productivity.
- To explain the need for local and wide area networks.
- To understand the usage of Internet / WWW / E-mail.

Programme Structure

The programme comprises of the following courses:

<i>Theory Courses</i>			<i>Practicals Courses</i>		
Course ID	Course Code	Course Title	Course ID	Course Code	Course Title
CITZ01	CIT-101	Fundamentals of Computing	CITZ06	CIT-112	Computer System Lab.
CITZ02	CIT-102	Introduction to Computer Systems	CITZ07	CIT-113	PC Application Software (MS Office) Lab.
CITZ03	CIT-103	PC Application Software (MS Office)	CITZ08	CIT-114	Web Technology Lab.
CITZ04	CIT-104	Internet and Multimedia	CITZ09	CIT-115	Programming Lab.
CITZ05	CIT-105	Computer Programming (C,C++)	CITZ10	CIT-200	Project



Annexure-I

14. FEE STRUCTURE

The candidates selected for admission will have to pay the following fees at the time of admission.

S. No	Particulars	M.A.#	MAE#	MHRM #	MAPA#	M.Com #.	B.Com. B.A.#	BCIBF/ BBA#	PG DGC*	PG DGI \$	CCHNT*	DECCE*	CIT*
1	Programme Fee	900	900	900	900	900	900	900	700	1500	600	650	650
2	Study Centre/ Contingency Maintenance Fee	100	100	100	100	100	100	100	100	100	100	100	100
3	Admission Fee	100	100	100	100	100	100	100	100	100	100	100	100
4	Enrolment Fee	50	50	50	50	50	50	50	50	50	50	50	50
5	Identity Card Fee	50	50	50	50	50	50	50	50	50	50	50	50
6	Syllabus/Study Material/ Assignments & Counselling etc.	3850	4050	3050	3050	4850	4000	4650	7550	15000	5250	2000	2000
7	Practical/ Workshop/ Lab Charges	----	500	1500	----	-----	200	500	2700	8000	3000	----	1400
8	Course Development Fund	2000	3000	5000	6000	3200	1050	1700	3500	10400	2100	1900	500
9	Examination Fee	750	750	750	750	750	750	750	750	1000	750	750	750
10	Dissertation	-----	---	2500	-----	-----	-----	-----	-----	-----	-----	-----	-----
11	Project Work	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
Total Fees		7,800	9,500	14,000	11,000	10,000	7,200	8,800	15,500	36,200	12,000	5,600	5,600

Note :

*Entire Programme Fees payable at the time of admission.

Fees per year.

\$Fees of PGDGI will be submitted in two installments (1st) Rs 20200/- at the time of Admission (2nd) Rs 16000/- in the month of January before filling up the Term-end-Examination Forms.



Annexure-II

15. LIST OF STUDY CENTRES WITH ADDRESS

A candidate will have to choose any one Programme / Study Centre where the Programme is being offered and write the code number of that Programme / Study Centre on the application form. **Programme/ Study Centre once opted shall not be changed in any case. Programme / Study Centre Code is mentioned in front of the name of the Study/ Programme Centre.**

S. No.	Study Centre Code	Programme / Study Centre	Contact Details
1	JSC No-01(P)	Deptt. of Educational Studies, F/o Education, Jamia Millia Islamia, Jamia Nagar, New Delhi	011-26981717 Extn. 2117
2	JSC No -37(P)	Commerce Building, F/o Social Sciences, Jamia Millia Islamia, New Delhi-110025	011-26981717 Extn. 2117
3	JSC No- 41 (P)	Musheer Fatima Nursery School, Jamia Millia Islamia, New Delhi	011-26981717 Extn. 1847, 4650
4	JSC No-02(P)	Kalka Institute for Research & Advanced Studies, Alaknanda, Kalkaji, New Delhi	011-26274952 011-26274080
5	JSC No-14 (P)	Great Mission Teacher's Training Institute, Sector-5, Dwarka, New Delhi-110075	011-25084112
6	JSC No -21(P)	Variations Women and Children Welfare Trust, No N-38, Sailing Club, Lane No. 2, Near Khalilullah Masjid, Batla House, Jamia Nagar, New Delhi – 110025	011-26989343 011-29684222
7	JSC No -23(P)	Vision Institute of Advance Studies, Plot No. 4, Pocket –A -1, Near Diplai Chowk, Sector-8, Rohini, ND	011-27948146 011-27945852
8	JSC No-46(P)	Technia Institute of Applied Studies, BD-1, Pitampura, Delhi – 110034	011-27550012 011-27550013
9	JSC No-49 (P)	Indiraprashta Institute of Technology & Management, D-21, Institutional Area, Janakpuri, New Delhi	011-28524043 011-7838556697
10	JSC No-53(P)	Institute of Photogrammetry and Geo Informatics B-3, First Floor, Patel Garden, Near Dwarka Mod, Metro Station, Delhi	-----
11	JSC No-39(P)	Mohiyal Educational Research Institution of Technology, A-9, Qutab Institutional Area, ND- 110065	011-26968829 011-2696118
12	JSC No-51(P)	SKY LINE Business School Hauz Khas Enclave, New Delhi – 110016	011-26864848 011-26866968
13	JSC No-54(P)	Govindam Business School 514, Industrial Area, Patparganj, Delhi – 110092	011-22140555 9312510111 9313130101
14	JSC No-59(P)	Shikshapeeth College of Management and Technology 16 Bindra Market, Near Police Station, Tilak Nagar, Opp. Meetro No-494, New Delhi – 18	011-49393939 9654400104
15	JSC No-05(P)	GSRM Memorial Degree College, D-6, Industrial Estate, Sarojni Nagar, Lucknow, UP	0522-3250194 0522-247600
16	JSC No -18(P)	Maulana Azad Degree College, Baital-Quadirabad, Siddharth Nagar, UP – 272189	09450562904 09984624647
17	JSC No-31(P)	Bilal Education and Technical Institute, Town & P.O.Ujhari, District JP Nagar, UP	-----
18	JSC No- 40(P)	Islamia Inter College, Mohalla Qila, Deoband, UP	-----
19	JSC No-52(P)	Shree Krishna College of Engineering Singhawali Ahir, Meerut-Baghat Road, UP-250606	0121-2969066 9897748474 9412804465
20	JSC No-61(P)	Vivek College of Education Muradabad Road, Post-Agri Distt.-Bijnor, UP	08192005001 8057100200



21	JSC No-62(P)	Najibabad Pvt. ITI Opposite –Kasmia Inter College, Najibabad Distt.-Bijnor, UP	07500171221
22	JSC No-63(P)	Shibli National Post Graduate College Azamgarh-276001, UP	05462-221672 05462-220840 05462-221672
23	JSC No-03(P)	Khalsa College of Education, Amritsar (Punjab)	0183-5015600 0183-5063600
24	JSC No -47(P)	Baba Kundan Rural College of Education Adjacent To Sarpanch Colony, Bhamian Road, Kulliawal Jamalpur, Ludhiana	9888662776 9417348549 9417202820 0161-2680993
25	JSC No-09(P)	Institute of Geoinformatics & Technology, 2 nd Floor, SCO-82, Sector- 10A, Gurgaon, Haryana	-----
26	JSC No-64(P)	Vision Institute of Applied Studies Plot No. 40, Sec-20B, HUDA, Faridabad, Haryana	-----
27	JSC No -25(P)	Ittehad Welfare Society, Arar More, Near Kamla Roy College, Ward No. 26, Gopal ,Ganj, Bihar	06156-227048 9135608974
28	JSC No -19(P)	Computer Zone, 2 nd Floor, Near Apsara Cinema Hall, Exhibition Road, Patna	0612-3260122 09386875646 09661130707
29	JSC No-45(P)	SS College of Education, Pendra Road, Bilaspur	-----
30	JSC No-48(P)	US Consultation & Training (P) Ltd., 134/1, Infantry Road, Jyoti Complex B02, 1 st Floor, Bangalore, Karnataka	080-42109785
31	JSC No-56(P)	CIC (Coordination of Islamic College) Markazutharbiyathi Islamiya, Valanchery, Karthala (PO) Kuttippuram, 679571(PIN) Malappuram, Kerala, India	0494-3262917
32	JSC No-57(P)	Malabar Islamic Complex Mahinabad, NH17, Chattanchal, Thekkil, PO-Kasaragod District, Kerala- 671541	0494-280796 0494-284936 0494-284855
33	JSC No-60(P)	Islamiya College Thalikkulam (PO) Thrissur District, Kerala – 680569	0487-2391235 0487-2397725 9447856777
34	JSC No-55(P)	Nawab Hussain Educational Society Vill-Kalanpur, Post-Kalanpur, Teh-Shahganj, Jaunpur	09919521916
35	JSC No-58(P)	Sri Venkateshwara Educational Trust No.1, Janki Nagar, 1 st Floor, Arcot Road, Vala Saravalikam, Chennai- 600087	4449699999
36	JSC No-65(P)	North East Paramedical & Nursing Institute, Barkat Learning Centre Hathigaon, Main Road, Near Bharat Petrol Pump, Guahati, Assam - 781038	NIL
37	JSC No-66(P)	Carreograph Institute of Management Studies, 227, A.P.C. Road, Kolkata-700004	91332530-7710 9831097070
38	JSC No-67(P)	Sublime Academy, Howly, PO Howly: Distt, Barpeta, Assam-781316	9435025377
39	JSC No-68(P)	International Polytechnic Development College, C.O.487/5, Peera Garhi Chowk, Outer Ring Road, New Delhi-110087	25258500 32495020
40	JSC No-69(P)	Unity Degree College, Sec B, Basant Kunj, Hardoi Road, Lucknow - 227107	0522-6567043 91-9335281019
41	JSC No-70(P)	Taleemul Islam Trust, TIT Group of Institutions, Wadi Huda, PO Payangadi, Kannur, Kerala-670303	0914972870485 0914972871086
42	JSC No-71(P)	Ghani Educational Society, Minuthong Hatta, Imphal East, Manipur- 795001	08974002236
43	JSC No-72(P)	National Teachers Training College, B.M. Das Road, Khazanchi Road, Patna-4	06122303467 09771643940 09386576951
44	JSC No-73(P)	Soft-Dot Hi Tech Educational & Training Institute, D-26/27 South Extn, Part-1, New Delhi-110049	011-47221111 +919811166833



45	JSC No-74(P)	Jayamasih Augustine Institute of University, Tatisilway Industrial Area,Phase-1(Opp) Tatisilway Road Khelgaon Ranchi, Jharkhand-834013	NIL
46	JSC No-75(P)	Huda Educational & Social Welfare, Kumhrauli, Kamtaul, Darbhanga, Bihar	NIL
47	JSC No-76(P)	Dalal Global Institute of Technology, VPO Barhana DisttJhajjhar, Haryana	9810209249
48	JSC No-77(P)	Vidya Institute of Management and Technology, VIMT,OBC Bank Building, Khera Kalan, Delhi - 110082	9810149576
49	JSC No-78(P)	Hope Professional College, Purnea, Bihar	
50	JSC No-79(P)	Mazhari Professional College, At.Kuli Para Ward No.20, Post.Katihah Katihar, Bihar-854105	NIL
51	JSC No-80(P)	Madhepur Teachers Training College, Madhepur Madhubani, Bihar-847408	06273283833
52	JSC No-81(P)	Jamia Momina Lil Binat, Near Railway Crossing, Sipah Jaunpur UP. 222001	09451349761
53	JSC No-82(P)	Model Junior High School, Anjuman Tameery Milliat, Bind Tola Gorakhpur, UP. 273001	9795958447 9451187238
54	JSC No-83(P)	Darul Huda Islamic academy, Hidayah Nagar,Chemmad,P.B. No.3,Tirurangadi Post Malappuram, District, Kerala-676306	04942463155 04942464502
55	JSC No-84(P)	Al-Jamiya Al Islamiya, Santhapuram, Pattikad,P,O, Malappuram, Kerala-679325	04933-270439
56	JSC No-85(P)	Indraprastha Academy of Science & Engg. College. C-50,Sec 62, Noida, U.P.- 201301	NIL
57	JSC No-86(P)	Janseva International Social and Welfare Organisation,Near Rama Gas Godown, Rajopatti, Sitamarhi, Bihar	NIL
58	JSC No-87(P)	Bihar College of Excellence 21/214, Hospital Road, Madhubani, Bihar – 847211	
59	JSC No-88(P)	Post Graduate College, Ghazipur, UP-233001	NIL
60	JSC No-89(P)	Rizvi College of Arts Science & Commerce , Sherly Ranjan Road, Bandra West, Mumbai	NIL
61	JSC No-90(P)	St. Al-Haneef Educational Centre, Vill Semara. PO Katsera Distt Chandauli Ramnagar Road, Varanasi, UP	05426450620 09415617221
62	JSC No-91(P)	Ma'dinus Saquafathil Islamiya, Malappuram Kerala	NIL

NOTE :

1. A learner can attend the counselling sessions, submit assignments, and interact with the Programme Incharge , Counsellors and other fellow students at his/her study centre.
2. A learner will collect his/ her study material (if not given at the time of admission), submit his/ her assignment and will check about his/her schedule of examination at his/ her respective programme/ Study Centre.
3. Each learner will be provided with a programme guide, which shall give details of the Programmes of study and practicals, distribution of marks for term end examination and internal assessment and rules relating to examination.
4. The candidates would be admitted at a study centre if there are sufficient numbers of admission seekers in a Programme. However, if there are not adequate number of admission seekers at a study centre, they may be admitted at other centre where there are sufficient numbers of admission seekers available if he/she wishes to do so.



15.1 LIST OF STUDY CENTRES WITH COURSES OFFERED

Programme / Study Centre		Code
M.A – Human Resource Management (MHRM)		
1.	Commerce Building, F/o Social Sciences, Jamia Millia Islamia, New Delhi-110025	JSC -37(P)
M.A – English (MEG)		
1.	Commerce Building, F/o Social Sciences, Jamia Millia Islamia, ND	JSC No-37(P)
2.	GSRM Memorial Degree College, Lucknow, UP	JSC No-05(P)
3.	Maulana Azad Degree College, Siddharth Nagar, UP	JSC No-18(P)
4.	Ma'dinus Saquafathil Islamiya, Malappuram Kerala	JSC No-85(P)
5.	Shree Krishna College of Engineering UP	JSC No-52(P)
6.	Vivek College of Education , Bijnor, UP	JSC No-61(P)
7.	Baba Kundan Rural College of Education ,Ludhiana	JSC No-47(P)
8.	Computer Zone, Patna	JSC No-19(P)
9.	SS College of Education, Bilaspur	JSC No-45(P)
10.	US Consultation & Training (P) Ltd, Karnataka	JSC No-48(P)
11.	Malabar Islamic Complex, Kerala	JSC No-57(P)
12.	Sri Venkateshwara Educational Trust , Chennai	JSC No-58(P)
13.	North East Paramedical & Nursing Institute, Assam	JSC No-65(P)
14.	Sublime Academy, Assam	JSC No-67(P)
15.	Unity Degree College,Sec, Lucknow	JSC No-69(P)
16.	Taleemul Islam Trust,TIT Group of Institutions, Kerala	JSC No-70(P)
17.	Ghani Educational Society, Manipur	JSC No-71(P)
18.	National Teachers Training College, Patna	JSC No-72(P)
19.	Jayamasih Augustine Institute of University Jharkhand	JSC No-74(P)
20.	Hope Professional College, Bihar	JSC No-78(P)
21.	Mazhari Professional College, Bihar	JSC No-79(P)
22.	Madhepur Teachers Training College, Bihar	JSC No-80(P)
23.	Jamia Momina Lil Binat, Jaunpur UP	JSC No-81(P)
24.	Model Junior High School, Gorakhpur UP	JSC No-82(P)
25.	Darul Huda Islamic academy, Kerala	JSC No-83(P)
26.	Al-Jamiya Al Islamiya, Kerala	JSC No-84(P)
27.	Bihar College of Excellence , Bihar	JSC No-87(P)
28.	Post Graduate College, Ghazipur, UP	JSC No-88(P)
29.	Rizvi College of Arts Science & Commerce , Mumbai	JSC No-89(P)
30.	Janseva International Social and Welfare Organisation, Bihar	JSC No-86(P)
31.	St. Al-Haneef Educational Centre, Varanasi, UP	JSC No-90(P)
M.A – Hindi (MHD)		
1.	Commerce Building, F/o Social Sciences, Jamia Millia Islamia, ND	JSC No -37(P)
2.	Maulana Azad Degree College, Siddharth Nagar, UP	JSC No -18(P)
3.	Ma'dinus Saquafathil Islamiya, Malappuram Kerala	JSC No-85(P)
4.	Shree Krishna College of Engineering UP	JSC No-52(P)
5.	Baba Kundan Rural College of Education ,Ludhiana	JSC No -47(P)
6.	Computer Zone, Patna	JSC No -19(P)
7.	SS College of Education, Bilaspur	JSC No-45(P)
8.	Unity Degree College,Sec, Lucknow	JSC No-69(P)
9.	National Teachers Training College, Patna	JSC No-72(P)
10.	Jayamasih Augustine Institute of University Jharkhand	JSC No-74(P)
11.	Mazhari Professional College, Bihar	JSC No-79(P)
12.	Madhepur Teachers Training College, Bihar	JSC No-80(P)
13.	Jamia Momina Lil Binat, Jaunpur UP	JSC No-81(P)
14.	Model Junior High School, Gorakhpur UP	JSC No-82(P)
15.	Darul Huda Islamic academy, Kerala	JSC No-83(P)



16.	Al-Jamiya Al Islamiya, Kerala	JSC No-84(P)
17.	Janseva International Social and Welfare Organisation, Bihar	JSC No-86(P)
18.	Bihar College of Excellence , Bihar	JSC No-87(P)
19.	Post Graduate College, Ghazipur, UP	JSC No-88(P)
20.	Rizvi College of Arts Science & Commerce , Mumbai	JSC No-89(P)
21.	St. Al-Haneef Educational Centre, Varanasi, UP	JSC No-90(P)
MA – Sociology (MAS)		
1.	Commerce Building, F/o Social Sciences, Jamia Millia Islamia, New Delhi	JSC No -37(P)
2.	Vision Institute of Advance Studies, New Delhi	JSC No -23(P)
3.	GSRM Memorial Degree College, Lucknow, UP	JSC No-05(P)
4.	Maulana Azad Degree College, Siddharth Nagar, UP	JSC No -18(P)
5.	Ma'dinus Saquafathil Islamiya, Malappuram Kerala	JSC No-85(P)
6.	Baba Kundan Rural College of Education ,Ludhiana	JSC No -47(P)
7.	Computer Zone, Patna	JSC No -19(P)
8.	SS College of Education, Bilaspur	JSC No-45(P)
9.	US Consultation & Training (P) Ltd, Karnataka	JSC No-48(P)
10.	Malabar Islamic Complex, Kerala	JSC No-57(P)
11.	Sublime Academy, Assam	JSC No-67(P)
12.	Unity Degree College,Sec, Lucknow	JSC No-69(P)
13.	National Teachers Training College, Patna	JSC No-72(P)
14.	Jayamasih Augustine Institute of University Jharkhand	JSC No-74(P)
15.	Huda Educational & Social Welfare, Bihar	JSC No-75(P)
16.	Madhepur Teachers Training College, Bihar	JSC No-80(P)
17.	Jamia Momina Lil Binat, Jaunpur UP	JSC No-81(P)
18.	Model Junior High School, Gorakhpur UP	JSC No-82(P)
19.	Darul Huda Islamic academy, Kerala	JSC No-83(P)
20.	Al-Jamiya Al Islamiya, Kerala	JSC No-84(P)
21.	Janseva International Social and Welfare Organisation, Bihar	JSC No-86(P)
22.	Bihar College of Excellence , Bihar	JSC No-87(P)
23.	Post Graduate College, Ghazipur, UP	JSC No-88(P)
24.	Rizvi College of Arts Science & Commerce , Mumbai	JSC No-89(P)
25.	Hope Professional College, Bihar	JSC No-78(P)
26.	St. Al-Haneef Educational Centre, Varanasi, UP	JSC No-90(P)
M.A – History (MAH)		
1.	Commerce Building, F/o Social Sciences, Jamia Millia Islamia, New Delhi	JSC No -37(P)
2.	GSRM Memorial Degree College, Lucknow, UP	JSC No-05(P)
3.	Maulana Azad Degree College, Siddharth Nagar, UP	JSC No -18(P)
4.	Bilal Education and Technical Institute, JP Nagar, UP	JSC No-31(P)
5.	Shibli National Post Graduate College, Azamgarh	JSC No-63(P)
6.	Computer Zone, Patna	JSC No -19(P)
7.	SS College of Education, Bilaspur	JSC No-45(P)
8.	US Consultation & Training (P) Ltd, Karnataka	JSC No-48(P)
9.	Sublime Academy, Assam	JSC No-67(P)
10.	Unity Degree College,Sec, Lucknow	JSC No-69(P)
11.	Ghani Educational Society, Manipur	JSC No-71(P)
12.	National Teachers Training College, Patna	JSC No-72(P)
13.	Jayamasih Augustine Institute of University Jharkhand	JSC No-74(P)
14.	Hope Professional College, Bihar	JSC No-78(P)
15.	Jamia Momina Lil Binat, Jaunpur UP	JSC No-81(P)
16.	Model Junior High School, Gorakhpur UP	JSC No-82(P)
17.	Darul Huda Islamic academy, Kerala	JSC No-83(P)
18.	Al-Jamiya Al Islamiya, Kerala	JSC No-84(P)
19.	Ma'dinus Saquafathil Islamiya, Malappuram Kerala	JSC No-85(P)



20.	Post Graduate College, Ghazipur, UP	JSC No-88(P)
21.	Rizvi College of Arts Science & Commerce , Mumbai	JSC No-89(P)
22.	St. Al-Haneef Educational Centre, Varanasi, UP	JSC No-90(P)
M.A. – Public Administration (MAPA)		
1.	Commerce Building, F/o Social Sciences, Jamia Millia Islamia, New Delhi	JSC No -37(P)
2.	GSRM Memorial Degree College, Lucknow, UP	JSC No-05(P)
3.	Shibli National Post Graduate College, Azamgarh	JSC No-63(P)
4.	Computer Zone, Patna	JSC No -19(P)
5.	North East Paramedical & Nursing Institute, Assam	JSC No-65(P)
6.	Sublime Academy, Assam	JSC No-67(P)
7.	Unity Degree College, Sec, Lucknow	JSC No-69(P)
8.	National Teachers Training College, Patna	JSC No-72(P)
9.	Jaya masih Augustine Institute of University Jharkhand	JSC No-74(P)
10.	Jamia Momina Lil Binat, Jaunpur UP	JSC No-81(P)
11.	Model Junior High School, Gorakhpur UP	JSC No-82(P)
12.	Darul Huda Islamic academy, Kerala	JSC No-83(P)
13.	Al-Jamiya Al Islamiya, Kerala	JSC No-84(P)
14.	Indraprastha Academy of Scince & Engg. College. Noida, UP	JSC No-85(P)
15.	Janseva International Social and Welfare Organisation, Bihar	JSC No-86(P)
16.	Post Graduate College, Ghazipur, UP	JSC No-88(P)
17.	Rizvi College of Arts Science & Commerce , Mumbai	JSC No-89(P)
18.	St. Al-Haneef Educational Centre, Varanasi, UP	JSC No-90(P)
19.	Ma'dinus Saquafathil Islamiya, Malappuram Kerala	JSC No-85(P)
20.	Hope Professional College, Bihar	JSC No-78(P)
21.	Bihar College of Excellence , Bihar	JSC No-87(P)
M.A – Political Science (MAPS)		
1.	Commerce Building, F/o Social Sciences, Jamia Millia Islamia, New Delhi	JSC No -37(P)
2.	GSRM Memorial Degree College, Lucknow, UP	JSC No-05(P)
3.	Shibli National Post Graduate College, Azamgarh	JSC No-63(P)
4.	Computer Zone, Patna	JSC No -19(P)
5.	US Consultation & Training (P) Ltd, Karnataka	JSC No-48(P)
6.	Sublime Academy, Assam	JSC No-67(P)
7.	Unity Degree College, Sec, Lucknow	JSC No-69(P)
8.	National Teachers Training College, Patna	JSC No-72(P)
9.	Jayamasih Augustine Institute of University Jharkhand	JSC No-74(P)
10.	Jamia Momina Lil Binat, Jaunpur UP	JSC No-81(P)
11.	Model Junior High School, Gorakhpur UP	JSC No-82(P)
12.	Darul Huda Islamic academy, Kerala	JSC No-83(P)
13.	Al-Jamiya Al Islamiya, Kerala	JSC No-84(P)
14.	Indraprastha Academy of Scince & Engg. College. Noida, UP	JSC No-85(P)
15.	Janseva International Social and Welfare Organisation, Bihar	JSC No-86(P)
16.	Post Graduate College, Ghazipur, UP	JSC No-88(P)
17.	Rizvi College of Arts Science & Commerce , Mumbai	JSC No-89(P)
18.	St. Al-Haneef Educational Centre, Varanasi, UP	JSC No-90(P)
19.	Ma'dinus Saquafathil Islamiya, Malappuram Kerala	JSC No-85(P)
20.	Hope Professional College, Bihar	JSC No-78(P)
21.	Bihar College of Excellence , Bihar	JSC No-87(P)
Master in Commerce (M.Com)		
1.	Commerce Building, F/o Social Sciences, Jamia Millia Islamia, New Delhi	JSC No -37(P)
2.	Vision Institute of Advance Studies, New Delhi	JSC No -23(P)
3.	Technia Institute of Applied Studies, Delhi	JSC No-46(P)
4.	Indiraprastha Institute of Technology & Management New Delhi	JSC No-49 (P)
5.	GSRM Memorial Degree College, Lucknow, UP	JSC No-05(P)



6.	Computer Zone, Patna	JSC No -19(P)
7.	US Consultation & Training (P) Ltd, Karnataka	JSC No-48(P)
8.	Unity Degree College, Sec, Lucknow	JSC No-69(P)
9.	National Teachers Training College, Patna	JSC No-72(P)
10.	Jayamasih Augustine Institute of University Jharkhand	JSC No-74(P)
11.	Mazhari Professional College, Bihar	JSC No-79(P)
12.	Jamia Momina Lil Binat, Jaunpur UP	JSC No-81(P)
13.	Model Junior High School, Gorakhpur UP	JSC No-82(P)
14.	Darul Huda Islamic academy, Kerala	JSC No-83(P)
15.	Al-Jamiya Al Islamiya, Kerala	JSC No-84(P)
16.	Indraprastha Academy of Scince & Engg. College. Noida, UP	JSC No-85(P)
17.	Janseva International Social and Welfare Organisation, Bihar	JSC No-86(P)
18.	Bihar College of Excellence , Bihar	JSC No-87(P)
19.	Post Graduate College, Ghazipur, UP	JSC No-88(P)
20.	Rizvi College of Arts Science & Commerce , Mumbai	JSC No-89(P)
21.	Hope Professional College, Bihar	JSC No-78(P)
22.	Ma'dinus Saquafathil Islamiya, Malappuram Kerala	JSC No-85(P)
23.	St. Al-Haneef Educational Centre, Varanasi, UP	JSC No-90(P)

M A - Education (MAE)

1.	Deptt. of Educational Studies, F/o Education, Jamia Millia Islamia, ND	JSC No-01(P)
2.	Kalka Institute for Research & Advanced Studies, New Delhi	JSC No-02(P)
3.	Great Mission Teacher's Training Institute, Sector- New Delhi	JSC No-14 (P)
4.	GSRM Memorial Degree College, Lucknow, UP	JSC No-05(P)
5.	Maulana Azad Degree College, Siddharth Nagar, UP	JSC No -18(P)
6.	Shree Krishna College of Engineering UP	JSC No-52(P)
7.	Vivek College of Education , Bijnor, UP	JSC No-61(P)
8.	Shibli National Post Graduate College, Azamgarh	JSC No-63(P)
9.	Khalsa College of Education, Amritsar, Punjab	JSC No-03(P)
10.	Vision Institute of Applied Studies , Faridabad, Haryana	JSC No-64(P)
11.	Computer Zone, Patna	JSC No -19(P)

Bachelor of Arts - General (BAG)

1.	Commerce Building, F/o Social Sciences, Jamia Millia Islamia, New Delhi	JSC No -37(P)
2.	Variations Women and Children Welfare Trust, New Delhi	JSC No -21(P)
3.	GSRM Memorial Degree College, Lucknow, UP	JSC No-05(P)
4.	Bilal Education and Technical Institute, JP Nagar, UP	JSC No-31(P)
5.	Islamia Inter College , Deoband, UP	JSC No- 40(P)
6.	Vivek College of Education , Bijnor, UP	JSC No-61(P)
7.	Vision Institute of Applied Studies , Faridabad, Haryana	JSC No-64(P)
8.	Computer Zone, Patna	JSC No -19(P)
9.	SS College of Education, Bilaspur	JSC No-45(P)
10.	US Consultation & Training (P) Ltd, Karnataka	JSC No-48(P)
11.	Sublime Academy, Assam	JSC No-67(P)
12.	International Polytechnic Development College, New Delhi	JSC No-68(P)
13.	Unity Degree College, Sec, Lucknow	JSC No-69(P)
14.	Taleemul Islam Trust, TIT Group of Institutions, Kerala	JSC No-70(P)
15.	Ghani Educational Society, Manipur	JSC No-71(P)
16.	Soft-Dot Hi Tech Educational & Training Institute New Delhi	JSC No-73(P)
17.	Jayamasih Augustine Institute of University Jharkhand	JSC No-74(P)
18.	Huda Educational & Social Welfare, Bihar	JSC No-75(P)
19.	Dalal Global Institute of Technology, Haryana	JSC No-76(P)
20.	Vidya Institute of Management and Technology, Delhi	JSC No-77(P)
21.	Hope Professional College, Bihar	JSC No-78(P)
22.	Mazhari Professional College, Bihar	JSC No-79(P)



23.	Madhepur Teachers Training College, Bihar	JSC No-80(P)
24.	Jamia Momina Lil Binat, Jaunpur UP	JSC No-81(P)
25.	Model Junior High School, Gorakhpur UP	JSC No-82(P)
26.	Darul Huda Islamic academy, Kerala	JSC No-83(P)
27.	Al-Jamiya Al Islamiya, Kerala	JSC No-84(P)
28.	Indraprastha Academy of Science & Engg. College. Noida, UP	JSC No-85(P)
29.	Post Graduate College, Ghazipur, UP	JSC No-88(P)
30.	Rizvi College of Arts Science & Commerce , Mumbai	JSC No-89(P)
31.	St. Al-Haneef Educational Centre, Varanasi, UP	JSC No-90(P)
32.	Carreograph Institute of Management Studie, Kolkata	JSC No-66(P)
33.	Bihar College of Excellence , Bihar	JSC No-87(P)
34.	Ma'dinus Saquafathil Islamiya, Malappuram Kerala	JSC No-85(P)
35.	National Teachers Training College, Patna	JSC No-72(P)
Bachelor of Commerce (B.Com.)		
1.	Commerce Building, F/o Social Sciences, Jamia Millia Islamia, New Delhi	JSC No -37(P)
2.	Variations Women and Children Welfare Trust, New Delhi	JSC No -21(P)
3.	Vision Institute of Advance Studies, New Delhi	JSC No -23(P)
4.	Technia Institute of Applied Studies, Delhi	JSC No-46(P)
5.	Indraprastha Institute of Technology & Management New Delhi	JSC No-49 (P)
6.	Mohiyal Educational Research Institution of Technology, New Delhi	JSC No-39(P)
7.	Shikshapeeth College of Management and Technology, New Delhi	JSC No-59(P)
8.	GSRM Memorial Degree College, Lucknow, UP	JSC No-05(P)
9.	Bilal Education and Technical Institute, JP Nagar, UP	JSC No-31(P)
10.	Vivek College of Education , Bijnor, UP	JSC No-61(P)
11.	Baba Kundan Rural College of Education ,Ludhiana	JSC No -47(P)
12.	Computer Zone, Patna	JSC No -19(P)
13.	US Consultation & Training (P) Ltd, Karnataka	JSC No-48(P)
14.	Islamiya College , Kerala	JSC No-60(P)
15.	Sublime Academy, Assam	JSC No-67(P)
16.	International Polytechnic Development College, New Delhi	JSC No-68(P)
17.	Unity Degree College,Sec, Lucknow	JSC No-69(P)
18.	Taleemul Islam Trust,TIT Group of Institutions, Kerala	JSC No-70(P)
19.	National Teachers Training College, Patna	JSC No-72(P)
20.	Soft-Dot Hi Tech Educational & Training Institute New Delhi	JSC No-73(P)
21.	Jayamasih Augustine Institute of University Jharkhand	JSC No-74(P)
22.	Huda Educational & Social Welfare, Bihar	JSC No-75(P)
23.	Vidya Institute of Management and Technology, Delhi	JSC No-77(P)
24.	Hope Professional College, Bihar	JSC No-78(P)
25.	Mazhari Professional College, Bihar	JSC No-79(P)
26.	Jamia Momina Lil Binat, Jaunpur UP	JSC No-81(P)
27.	Model Junior High School, Gorakhpur UP	JSC No-82(P)
28.	Darul Huda Islamic academy, Kerala	JSC No-83(P)
29.	Al-Jamiya Al Islamiya, Kerala	JSC No-84(P)
30.	Indraprastha Academy of Science & Engg. College. Noida, UP	JSC No-85(P)
31.	Bihar College of Excellence , Bihar	JSC No-87(P)
32.	Rizvi College of Arts Science & Commerce , Mumbai	JSC No-89(P)
33.	St. Al-Haneef Educational Centre, Varanasi, UP	JSC No-90(P)
34.	Carreograph Institute of Management Studies, Kolkata	JSC No-66(P)
35.	Unity Degree College,Sec, Lucknow	JSC No-69(P)
36.	National Teachers Training College, Patna	JSC No-72(P)
37.	Jay ih Augustine Institute of University Jharkhand	JSC No-74(P)



Bachelor of Business Administration (BBA)		
1.	Commerce Building, F/o Social Sciences, Jamia Millia Islamia, New Delhi	JSC No -37(P)
2.	Variations Women and Children Welfare Trust, New Delhi	JSC No -21(P)
3.	Technia Institute of Applied Studies, Delhi	JSC No-46(P)
4.	Indiraprashta Institute of Technology & Management New Delhi	JSC No-49 (P)
5.	SKY LINE Business School, New Delhi	JSC No-51(P)
6.	Govindam Business School, Delhi	JSC No-54(P)
7.	Shikshapeeth College of Management and Technology, New Delhi	JSC No-59(P)
8.	GSRM Memorial Degree College, Lucknow, UP	JSC No-05(P)
9.	Bilal Education and Technical Institute, JP Nagar, UP	JSC No-31(P)
10.	Islamia Inter College , Deoband, UP	JSC No- 40(P)
11.	Computer Zone, Patna	JSC No -19(P)
12.	SS College of Education, Bilaspur	JSC No-45(P)
13.	Nawab Hussain Educational Society, Jaunpur	JSC No-55(P)
14.	Carreograph Institute of Management Studie, Kolkata	JSC No-66(P)
15.	Unity Degree College,Sec, Lucknow	JSC No-69(P)
16.	Taleemul Islam Trust,TIT Group of Institutions, Kerala	JSC No-70(P)
17.	National Teachers Training College, Patna	JSC No-72(P)
18.	Soft-Dot Hi Tech Educational & Training Institute New Delhi	JSC No-73(P)
19.	Jayamasih Augustine Institute of University Jharkhand	JSC No-74(P)
20.	Dalal Global Institute of Technology, Haryana	JSC No-76(P)
21.	Jamia Momina Lil Binat, Jaunpur UP	JSC No-81(P)
22.	Model Junior High School, Gorakhpur UP	JSC No-82(P)
23.	Darul Huda Islamic academy, Kerala	JSC No-83(P)
24.	Al-Jamiya Al Islamiya, Kerala	JSC No-84(P)
25.	Indraprastha Academy of Scince & Engg. College. Noida, UP	JSC No-85(P)
26.	Janseva International Social and Welfare Organisation, Bihar	JSC No-86(P)
27.	Bihar College of Excellence , Bihar	JSC No-87(P)
28.	Post Graduate College, Ghazipur, UP	JSC No-88(P)
29.	Rizvi College of Arts Science & Commerce , Mumbai	JSC No-89(P)
30.	Ma'dinus Saquafathil Islamiya, Malappuram Kerala	JSC No-85(P)
31.	Baba Kundan Rural College of Education ,Ludhiana	JSC No -47(P)
32.	St. Al-Haneef Educational Centre, Varanasi, UP	JSC No-90(P)
Bachelor of Commerce - (International Business & Finance) (BCIBF)		
1.	Commerce Building, F/o Social Sciences, Jamia Millia Islamia, New Delhi	JSC No -37(P)
2.	Variations Women and Children Welfare Trust, New Delhi	JSC No -21(P)
3.	Technia Institute of Applied Studies, Delhi	JSC No-46(P)
4.	Indiraprashta Institute of Technology & Management New Delhi	JSC No-49 (P)
5.	Mohiyal Educational Research Institution of Technology, New Delhi	JSC No-39(P)
6.	SKY LINE Business School, New Delhi	JSC No-51(P)
7.	Shikshapeeth College of Management and Technology, New Delhi	JSC No-59(P)
8.	Bilal Education and Technical Institute, JP Nagar, UP	JSC No-31(P)
9.	Shibli National Post Graduate College, Azamgarh	JSC No-63(P)
10.	Baba Kundan Rural College of Education ,Ludhiana	JSC No -47(P)
11.	Computer Zone, Patna	JSC No -19(P)
12.	Malabar Islamic Complex, Kerala	JSC No-57(P)
13.	Nawab Hussain Educational Society, Jaunpur	JSC No-55(P)
14.	Carreograph Institute of Management Studie, Kolkata	JSC No-66(P)
15.	International Polytechnic Development College, New Delhi	JSC No-68(P)
16.	Unity Degree College,Sec, Lucknow	JSC No-69(P)
17.	Taleemul Islam Trust,TIT Group of Institutions, Kerala	JSC No-70(P)
18.	National Teachers Training College, Patna	JSC No-72(P)
19.	Soft-Dot Hi Tech Educational & Training Institute New Delhi	JSC No-73(P)



20.	Jayaih Augustine Institute of University Jharkhand	JSC No-74(P)
21.	Dalal Global Institute of Technology, Haryana	JSC No-76(P)
22.	Jamia Momina Lil Binat, Jaunpur UP	JSC No-81(P)
23.	Model Junior High School, Gorakhpur UP	JSC No-82(P)
24.	Darul Huda Islamic academy, Kerala	JSC No-83(P)
25.	Al-Jamiya Al Islamiya, Kerala	JSC No-84(P)
26.	Indraprastha Academy of Science & Engg. College. Noida, UP	JSC No-85(P)
27.	Vidya Institute of Management and Technology, Delhi	JSC No-77(P)
28.	St. Al-Haneef Educational Centre, Varanasi, UP	JSC No-90(P)
Post Graduate Diploma in Guidance and Counselling (PGDGC)		
1.	Commerce Building, F/o Social Sciences, Jamia Millia Islamia, New Delhi	JSC No -37(P)
2.	Great Mission Teacher's Training Institute, Sector- New Delhi	JSC No-14 (P)
3.	Vision Institute of Advance Studies, New Delhi	JSC No -23(P)
4.	Bilal Education and Technical Institute, JP Nagar, UP	JSC No-31(P)
5.	Vivek College of Education , Bijnor, UP	JSC No-61(P)
6.	Shibli National Post Graduate College, Azamgarh	JSC No-63(P)
7.	Baba Kundan Rural College of Education ,Ludhiana	JSC No -47(P)
8.	Vision Institute of Applied Studies , Faridabad, Haryana	JSC No-64(P)
9.	Computer Zone, Patna	JSC No -19(P)
10.	SS College of Education, Bilaspur	JSC No-45(P)
11.	CIC (Coordination of Islamic College), Malappuram, Kerela	JSC No-56(P)
Post Graduate Diploma in Geoinformatics (PGDGI)		
1.	Commerce Building, F/o Social Sciences, Jamia Millia Islamia, New Delhi	JSC No -37(P)
2.	Institute of Photogrammetry and Geo Informatics, Delhi	JSC No-53(P)
3.	Institute of Geoinformatics & Technology, Gurgaon, Haryana	JSC No-09(P)
Diploma in Early Childhood Care and Education (DECCE)		
1.	Musheer Fatima Nursery School, Jamia Millia Islamia, New Delhi	JSC No- 41 (P)
2.	Great Mission Teacher's Training Institute, Sector- New Delhi	JSC No-14 (P)
3.	Variations Women and Children Welfare Trust, New Delhi	JSC No -21(P)
4.	Vision Institute of Advance Studies, New Delhi	JSC No -23(P)
5.	Technia Institute of Applied Studies, Delhi	JSC No-46(P)
6.	Maulana Azad Degree College, Siddharth Nagar, UP	JSC No -18(P)
7.	Bilal Education and Technical Institute, JP Nagar, UP	JSC No-31(P)
8.	Vivek College of Education , Bijnor, UP	JSC No-61(P)
9.	Baba Kundan Rural College of Education ,Ludhiana	JSC No -47(P)
10.	Vision Institute of Applied Studies , Faridabad, Haryana	JSC No-64(P)
11.	Ittehad Welfare Society, Gopal ,Ganj, Bihar	JSC No -25(P)
12.	Computer Zone, Patna	JSC No -19(P)
13.	CIC (Coordination of Islamic College), Malappuram, Kerela	JSC No-56(P)
Certificate in Computer Hardware & Network Technology (CHNT)		
Certificate in Information Technology (CIT)		
1.	Variations Women and Children Welfare Trust, New Delhi (Only For CIT)	JSC No -21(P)
2.	SS College of Education, Bilaspur (Only For CIT)	JSC No-45(P)
3.	Malabar Islamic Complex, Kerala(Only For CIT)	JSC No-57(P)
4.	Technia Institute of Applied Studies, Delhi	JSC No-46(P)
5.	Mohiyal Educational Research Institution of Technology, New Delhi	JSC No-39(P)
6.	Govindam Business School, Delhi	JSC No-54(P)
7.	Shikshapeeth College of Management and Technology , New Delhi	JSC No-59(P)
8.	GSRM Memorial Degree College, Lucknow, UP	JSC No-05(P)
9.	Bilal Education and Technical Institute, JP Nagar, UP	JSC No-31(P)
10.	Vivek College of Education , Bijnor, UP	JSC No-61(P)
11.	Najibabad Pvt. ITI, Bijnor, UP	JSC No-62(P)
12.	Shibli National Post Graduate College, Azamgarh	JSC No-63(P)



13.	Baba Kundan Rural College of Education ,Ludhiana	JSC No -47(P)
14.	Ittehad Welfare Society, Gopal ,Ganj, Bihar	JSC No -25(P)
15.	Computer Zone, Patna	JSC No -19(P)
16.	Sri Venkateshwara Educational Trust , Chennai	JSC No-58(P)
17.	International Polytechnic Development College, New Delhi	JSC No-68(P)
18.	Unity Degree College,Sec, Lucknow	JSC No-69(P)
19.	Taleemul Islam Trust,TIT Group of Institutions, Kerala	JSC No-70(P)
20.	National Teachers Training College, Patna	JSC No-72(P)
21.	Jayamasih Augustine Institute of University Jharkhand	JSC No-74(P)
22.	Jamia Momina Lil Binat, Jaunpur UP	JSC No-81(P)
23.	Model Junior High School, Gorakhpur UP	JSC No-82(P)
24.	Al-Jamiya Al Islamiya, Kerala	JSC No-84(P)
25.	Bihar College of Excellence , Bihar	JSC No-87(P)
26.	Post Graduate College, Ghazipur, UP	JSC No-88(P)
27.	Rizvi College of Arts Science & Commerce , Mumbai	JSC No-89(P)
28.	St. Al-Haneef Educational Centre, Varanasi, UP	JSC No-90(P)



Annexure -III

18. Recognised Courses of Arabic Madarsas / Institutions

- (1) **The following courses, with English of Senior School Certificate (10+2)/ Intermediate standard, have been recognised for purposes of admission to the BA / BA(Hons) Programmes Ist year courses:-**

- 1 Fazil-e-Adab of Lucknow University
- 2 Dabeer Kamil of Lucknow University
- 3 Alimiat of Darul Uloom Nadvatul Ulema, Lucknow, Uttar Pradesh
- 4 Fazeelat of Madrastul Islah, Saraimir, Azamgarh, Uttar Pradesh
- 5 Alimiat of Jamiatul Falah, Bilariganj, Azamgarh, Uttar Pradesh
- 6 Alimiat of Jamiatur Rashad, Azamgarh, Uttar Pradesh
- 7 Fazil of West Bengal Madrasa Education Board, Kolkata, West Bengal
- 8 Alimiat of Bihar State Madrasa Education Board, Patna, Bihar
- 9 Alimiat of Darul Uloom, Tajul Masajid, Bhopal, Madhya Pradesh
- 10 Alimiat of Jamia Darus Salam, Omerabad, Vellore, Tamil Nadu
- 11 Alimiat of Jamia Serajul Uloom, AI Salafiah, Jhanda Nagar, Nepal
- 12 Alimiat of Jamia Islamia Kashiful Uloom, Aurangabad, Maharashtra
- 13 Alimiat of Al-Jamiatus Salafiah (Markazi Darul Uloom), Reori Talab, Varanasi, U.P.
- 14 Alimiat of Jamia Syed Nazir Hussain Muhaddis, Phatak Habash Khan, Delhi - 110006
- 15 Alimiat of Jamia Alia Arabia, Mau Nath Bhanjan, Uttar Pradesh
- 16 Alimiat of Al-Jamiatul Islamia, Tilkhana, Siddharth Nagar, Uttar Pradesh
- 17 Fazilat of Madrasa Riyazul Uloom, Urdu Bazar, Jama Masjid, Delhi - 110006
- 18 Fazilat of Jamiatus Salehat, Rampur Uttar Pradesh
- 19 Fazilat of Jamia Islamia, Sanabil, New Delhi - 110025
- 20 Fazilat of Jamia Mohammadia, Melegaon, Nashik, Maharashtra
- 21 Fazilat of Calcutta Madrasah College, Kolkata, West Bengal
- 22 Fazilat of Darul Uloom Ashrafia Misbahul Uloom Mubarkpur, Azamgarh, Uttar Pradesh
- 23 Alim, U.P. Madrasa Education Board, Lucknow, Uttar Pradesh
- 24 Alimiat of Jamia Ibn Taimiya, Champaran, Bihar - 845312.
- 25 Alimiat of Noorul Islam Educational Society, Niswan, Lucknow, Uttar Pradesh
- 26 Alim of Tauheed Education Trust, Kishanganj, Bihar
- 27 Alimiah of Jamia Misbahul Uloom, Siddharth Nagar, Uttar Pradesh
- 28 Alim of Darul Uloom Al-Islamia, Basti, Uttar Pradesh
- 29 Alimiat of Darul Uloom Ahmadia Salafia, Darbhanga, Bihar
- 30 Shahadatul Ikhtisas of Al-Mahadul Aali Al-Islami, Hyderabad
- 31 Fazilat of Al-Jamia Al-Islamia Darul-Uloom, Maunath Bhanjan, Uttar Pradesh
- 32 Fazilat of Al-Madrasatul Islamia, Raghonagar, Bhavara, Madhubani, Bihar
- 33 Moulavi Fazil Saqafi of Markazus Saquafth Sunniyya, Karanthur Khozhikode, Kerala
- 34 Alimiat of Jamia Syed Ahmad Shaheed, Malihabad, Lucknow, Uttar Pradesh
- 35 Alimiat of Darul Uloom Alimia, Jamda Shahi, Basti, Uttar Pradesh
- 36 Aliya of Darul Huda Islamic Academy, Kerala
- 37 Fazilat of Al-Mahadul Islamia As-Salafi, Richa Bareilly, Uttar Pradesh
- 38 Alimiat of Darul Uloom Warsia, Vishal Khand, Lucknow, Uttar Pradesh
- 39 Fazilat of Bhado Jamia Islahul Muslemeen, Malda, West Bengal
- 40 Fazilat of Jamiatul Banat Almuslimat, Moradabad, Uttar Pradesh
- 41 Alimiat of Jamia Islamia Muzaffarpur, Azamgarh, Uttar Pradesh
- 42 Aali of Jamea-tul-Hidaya, Jaipur, Rajasthan
- 43 Alimiat of Jamiatul Banat Al-Islamia, Jamia Nagar, New Delhi – 110025
- 44 Alimiat of Al-Jamiatul Islamia, Sant Kabir Nagar, Uttar Pradesh
- 45 Alimiat of Jamia Islamia, Chowk Bazar, Bhatkal, Karnatka
- 46 Fazilat of Jamia Islamia, Kausa, Thane, Mumbai, Maharashtra
- 47 Fazilat of Jamia Islamia Arabia Gulzare-e-Husainina, Ajrara, Meerut, Uttar Pradesh



- (2) **The Graduates of the following Madrasas, having passed the Examination in English of Senior School Certificate/ Intermediate standard from Jamia Millia Islamia or any recognized University or Board separately, may be admitted to BA / BA (Hons) Ist year course:**

- 1 Darul Uloom, Deoband, Uttar Pradesh
- 2 Madras-i-Alia, Calcutta, West Bengal
- 3 Madrasa-i-Alia, Fatehpuri, Delhi - 110006
- 4 Madrasa Mazahirul Uloom, Saharanpur, Uttar Pradesh
- 5 Madrastul Uloom Husain Bakhsh, Delhi - 110006
- 6 Alimiati of Jame-ul-Uloom Furqania, Rampur, Uttar Pradesh
- 7 Alimiati of Jamia Islamia, Sanabil, New Delhi - 110025
- 8 Alimiati of Jamiatus Salehat, Rampur, Uttar Pradesh
- 9 Fazil of Madrasa Aminia, Kashmiri Gate, Delhi - 110006
- 10 Alimiati of Kashafia Educational & Preaching Centre, Banihal, Kashmir
- 11 Alimat of Madrasa Rizul Uloom, Jama Masjid, Delhi - 110006
- 12 Almiati of Jamia Asaria, Darul Hadees, Mau Nath Bhanjan, Uttar Pradesh
- 13 Alim of Jamia Arabic Shamsul Uloom, Shahdara, Delhi - 110032.
- 14 Almiati/Fazilat of Jamiatul-Taiyebat, Kanpur, Uttar Pradesh
- 15 Almiati of Jamia Sirajul Uloom, Bondihar, Ganda, Uttar Pradesh
- 16 Almiati of AI-Jamia-AI-Islamia, Khairul Uloom, Domaria Ganj, Sidharta Nagar, U P
- 17 Almiati of Jamiatul Banat, Gaya, Bihar
- 18 Fazilat of Jamia Ahsanul Banat, Moradabad, Uttar Pradesh
19. Alimiati of Jamia Mohammadia, Malegaon, Nashik, Maharashtra
20. Fazilat of Jamia Husainia Arabia, Raigad, Maharashtra

Such other Madarsas as may be recognised by the Jamia from time to time.

- (3) The graduates of the Madrasas recognised by the Jamia and listed under item (2) above may be permitted to appear as private candidates only at the English Examination of Jamia Senior School Certificate (10+2) scheme.
- (4) Adib Kamil of Jamia Urdu, Aligarh, having passed English of B.A. standard from Aligarh Muslim University, Aligarh or any other university separately has been recognized for admission to the M.A. Urdu Course.
- (5) SANVI Certificate of Jamiatul Hidaya, Jaipur equivalent to Sec. School Certificate (Class X) of Jamia Millia Islamia for admission to XI Class in all streams and for appearing in the Entrance Test of Jamia's Diploma Engineering courses.

.....



Annexure – IV & V

Some Useful URLs and Contact Information

Information Type	URL
University Web Portal	http://jmi.ac.in
Centre for Distance & Open Learning	http://jmi.ac.in/cdol
Admission Home Page	http://jmi.ac.in/admissions
Information for Foreign Candidates	http://jmi.ac.in/forforeigncandidates
Post Admission Notices	http://jmi.ac.in/cdol/notices-corrigendum
Academic Calendar	http://jmi.ac.in/cdol/notices-corrigendum

Contact Information

Board Telephone Numbers	+91(11)26981717, 26984617, 26984658, 26988044, 26987183
Extension Lines	4224
Director Lines	+91(11)26921263, 26842152, 26921264
Fax Line	+91 (11)26921264
Email	cdol@jmi.ac.in
Address	Hony. Director Centre for Distance & Open Learning Jamia Millia Islamia Maulana Mohammad Ali Jauhar Marg, Jamia Nagar New Delhi-110025 (India)

Important Phone Numbers

Name of the Official Programmes			EPABX Nos.
Vice-Chancellor			1000
Registrar			1100
Mr. Sanjay Kumar, Finance Officer			1300
Dr. Ameer Afaq Ahmad Faizi, Controller of Examination			1400
Prof. Mehtab Alam, Proctor			1800, 1802
Prof. Ameena K Ansari, Foreign Students Advisor			2959, 1760
Mr. Owes Ahmad, Asstt. Registrar & Secretary to Vice –Chancellor			1001
Centre for Distance & Open Learning	Designation	Programmes	
Prof. Mirza Tariq Beg	Hony. Director		4220
Dr. Anwar Ahamd	Hony. Joint Director (Administration)		4223
Dr. Fauzan Ahamd	Hony. Joint Director (Academic)		4229
Dr. Abdullah Chishti	Academic Coordinator/Asstt. Director	MAS/MAH	4228
Dr. Asif Umar	Academic Coordinator/Asstt. Director	MEG/MHD/ MAPS/MAPA	4229
Dr. Abid Husain	Academic Coordinator/Asstt. Director	BA/MHRM/ PGDGC/DECCE	4222
Mr. Chandra Mohan Singh	Academic Coordinator/Asstt. Director	M.COM B.COM/BCIBF/ BBA	4227
Ms. Sameena Rizvi	Academic Coordinator/Asstt. Director	PGDGI//MAE/ B.Ed./ CCHNT/ CIT	4228
Ms. Farha Marghoob	Library Asstt.		4227
Student Support Service (Reception)			4224
SLM Store			4221



Annexure - VI
ANNEXURES –VIII (Affidavits)

AFFIDAVIT FOR MUSLIM OBC
(TO BE SUBMITTED ALONGWITH APPLICATION FORM)

I.....S/o / D/o.....resident
of.....aged.....years, do hereby solemnly affirm and declare as under:

1. I have been an applicant for admission to.....
(name of Programme)
2. I affirm and state that I am a Muslim by faith and am competent to be considered for the category of **Muslim OBC.**
3. I belong to Non-Creamy Layer of the OBC.

Deponent

Verification:

I do hereby verify that the contents of my above Affidavit are true and correct. No part thereof is false and nothing material has been concealed therefrom.

Deponent

Affidavit of Shri/Ms..... S/o / D/oresident ofon a Rs.
10/- Non-Judicial Stamp Paper duly notarized.

AFFIDAVIT FOR MUSLIM ST
(TO BE SUBMITTED ALONGWITH APPLICATION FORM)

I.....S/o / D/o.....resident
of.....aged.....years, do hereby solemnly affirm and declare as under:

1. I have been an applicant for admission to.....
(name of Programme)
2. I affirm and state that I am a Muslim by faith and am competent to be considered for the category of **Muslim ST.**

Deponent

Verification:

I do hereby verify that the contents of my above Affidavit are true and correct. No part thereof is false and nothing material has been concealed therefrom.

Deponent

Affidavit of Shri/Ms..... S/o / D/oresident ofon a Rs.
10/- Non-Judicial Stamp Paper duly notarized.



**AFFIDAVIT ANTI RAGGING
BY THE STUDENT
(TO BE SUBMITTED ALONGWITH APPLICATION FORM)**

I, (full name of the student with admission/registration/enrolment number) s/o d/o Mr./Mrs./Ms. having been admitted to.....(name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the “Regulations”) carefully read and fully understand the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
 - a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this day ofmonth of year.

Signature of deponent

Name :

Address :

Tel./Mobile No.

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at.....(place) this the (day) of..... (month),(year).

Signature of deponent

Solemnly affirmed and signed in my presence on this the (day) of (month), (year) after reading the contents of this affidavit.

OATH COMMISSIONER



**AFFIDAVIT BY PARENT/GUARDIAN
(TO BE SUBMITTED ALONGWITH APPLICATION FORM)**

I, Mr./Mrs./Ms.....(full name of parent/guardian/father/mother/guardian of,.....(full name of student with admission/registration/enrolment number), having been admitted to(name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the “Regulations”) carefully read and fully understand the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
 - a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this.....day ofmonth ofyear.

Signature of deponent

Name :

Address :

Telephone/Mobile No. :

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at.....(place) this the(day) of (month), (year).

Signature of deponent

Solemnly affirmed and signed in my presence on this the (day) of(month), (year) after reading the contents of this affidavit.

OATH COMMISSIONER



Annexure - IV



University Grants Commission
Bahadur Shah Zafar Marg
New Delhi-110 002

F. No. UGC/DEB/ 2013
Dated 14.10.2013

The Registrar/Director
Of all the Indian Universities
(Deemed, State, Central Universities/
Institutions of National importance)

Subject: Equivalence of Degrees awarded by Open and Distance Learning
(ODL) Institutions at par with Conventional Universities/ Institutions

Sir/ Madam,

There are a number of Open and Distance Learning Institutions (ODLIs) in the country offering Degree/ Diploma/Certificate programmes through the mode of non formal education. These comprise Open Universities, Distance Education Institutions (either single mode or dual mode) of Central Universities, State Universities, Deemed to be Universities, Institutions of National Importance or any other Institution of Higher learning recognized by Central/State/Statutory Council/Societies registered under the Society Registration Act 1860.

2. A circular was earlier issued vide UGC letter F1 No- 52/2000(CPP-II) dated May 05, 2004 (**copy enclosed**) mentioning that Degrees/Diplomas / Certificates/ awarded by the Open Universities in conformity with the UGC notification of degrees be treated as equivalent to corresponding awards of the traditional Universities in the country.
3. Attention is also invited to UGC circular No F1-25/93(CPP-II) dated 28th July 1993 (**copy enclosed**) for recognition of degrees and diplomas as well as transfer of credit for courses successfully completed by students between the two types of universities so that the mobility of students from Open University stream to traditional universities/ institutions is ensured without any difficulty.



4. The Government of India, in exercise of its power conferred under section 20(1) of UGC Act 1956, issued directions dated 29th December 2012 entrusting UGC with the responsibility of regulating higher education programme in open and distance learning (ODL) mode. Consequently, Universities/ Institutions desirous of offering any programme through distance mode would require recognition of UGC.
5. As you are aware, the Government of India has envisaged a greater role for the Open and the Distance Education System. The envisioned role may be fulfilled by recognizing and treating the Degrees / Diplomas/ Certificates awarded through distance mode at par with the degrees obtained through the formal system of education. Open and Distance Education System in the country is contributing a lot in expansion of Higher Education and for achieving target of GER, without compromising on quality. Non recognition/ non equivalence of degrees of ODL institutions for the purpose of promotion/ employment and pursuing higher education may prove a deterrent to many learners and will ultimately defeat the purpose of Open and Distance Education.
6. Accordingly, the Degrees/ Diplomas/ Certificates awarded for programmes conducted by the ODL institutions, recognized by DEC (erstwhile) and UGC, in conformity with UGC Notification on specification of Degrees should be treated as equivalent to the corresponding awards of the Degree/Diploma/Certificate of the traditional Universities/ institutions in the country.

(Vikram Sahay) 14/2/1

Director(Admn)

Tel: 011 2323 0405

Email: vikramsahay7@gmail.comEncl: As above

Copy to:

1. Secretary, Government of India, Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi-110 001.
2. Secretary, All Indian Council for Technical Education, 7th Floor, Chandra Lok Building, Janpath, New Delhi.
3. Secretary, Association of Indian Universities, AIU House, 16 Comrade Indrajit Gupta Marg (Kotla Marg), New Delhi-110002.