

8. Examination fee-remittance particulars.

- (a) Mofussil candidates (in Chalan)
- (b) Amount remitted Rs.
 - (i) Chalan No. and Date
 - (ii) Name of Treasury
- (c) Chennai-City Candidates (In Demand Draft only)
 - (i) Amount remitted Rs.
 - (ii) D.D. No. and date.
 - (iii) Name of the Bank (with place)

9. Subject or Subjects in which candidate wishes to appear now

- (a) Part I Language (Specify the name of Language in the Box)

PART II ENGLISH

PART III OPTIONALS (GENERAL / VOCATIONAL.)

SUBJECT	MEDIUM
(i)	
(ii)	
(iii)	
(iv)	

- (b) Group Code No.

- (c) Total No. of subjects appearing under Part I, II and III.

- (d) Whether willing to re do the practical (Say Yes or No in the box.)

Station :

Date :

Signature of the candidate.

DEPARTMENT OF GOVERNMENT EXAMINATIONS, CHENNAI-600 006.

HIGHER SECONDARY EXAMINATION, MARCH / SEPTEMBER 200 .



HALL TICKET FOR PRIVATE CANDIDATE.

(Candidate should note the instructions at overleaf carefully and adhere strictly.)

Candidate's Name.	
Date of birth.	
Address.	

Passport Size Photo of the candidate taken recently to be affixed and got attested by the Head of the School last studied.

1. Signature of the candidate
(To be signed before the attesting Officer.)

Signature of the attesting Officer.
Designation with Office Seal.
(To be signed by the Officer attesting the photo and signature of the candidate.)

2. Signature of the candidate
(To be signed while receiving the Hall Ticket at the Distribution centre.)

FOR OFFICE USE ONLY.

EXAMINATION CENTRE	GOVERNMENT HIGHER SECONDARY SCHOOL (BOYS/GIRLS).	REGISTER NUMBER
	PLACE.	

ATTENDANCE FOR EACH DAY OF EXAMINATION.

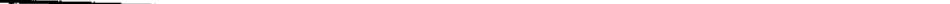
Serial No.	Date.	Subject.	Signature of the candidate (To be signed at the Examination Centre).
1			
2			
3			
4			
5			
6			
7			
8			

CANDIDATES SHOULD NOTE THE FOLLOWING INSTRUCTIONS CAREFULLY AND ADHERE STRICTLY.

1. The candidates should write his/her name and date of birth in the column provided for in the Hall Ticket as found in the Higher Secondary Mark Certificate, besides noting his / her residential address.
2. The photos should be properly pasted in the space provided and it should not be pinned since the Hall Ticket and Application without photo is not valid.
3. The candidates should put his /her signature in the space provided in the Hall Ticket and Application in the presence of the Headmaster / Headmistress of High School / Higher Secondary School last studied who will attest the signature and photo of the candidate as an Identification on the Hall Ticket itself.
4. The candidates should also sign in the Hall Ticket before the Chief / Assistant Superintendent on all the days of examination.
5. This Hall ticket should be produced for Theory and Practical examination to the chief Superintendent at the Examination Centre whenever demanded and surrendered to the Chief Superintendent.
6. Add "practical" under subject column for Practical.

PRIVATE CANDIDATE
COMPUTER CODING SHEET

For Office use only Section I.	Type of Candidate.	Educational District No.	Centre No.	Group Code.	Serial No.



Date.		Month.		Year.	

OC	SC	ST	MB	OB

INSTRUCTIONS TO THE CANDIDATES FOR FILLING UP THE COMPUTER CODING SHEET.

1. NAME.--There is a box provided with 29 squares. Name should be filled in the box in block letters at the rate of one letter per square as shown below:--

	SPECIMEN																															
(1) Initial before the name	P		R	A	D	H	A																									
(2) Initial after the name	R	A	V	I	B	A	S	K	E	R																						
(3) Name without Initial	S	U	D	H	A	K	A	R																								

2. SEX.--The sex of the candidate entered against No.3 in the application form should be written as shown below:--

(1) Male	M	(2) Female	F
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3. DATE OF BIRTH.--As entered against item No.4 of the application form should be noted in this column as shown below:--

	Date	Month	Year
(1) For 01.12.82	0	1	1 2 8 2
(2) For 30.04.79	3	0	4 7 9
(3) For 17.06.80	1	7	0 6 8 0

4. SUBJECTS APPEARING NOW:

SUBJECTS.--Against each subject (Language Part I, Part II and Optional subjects under Part III) a box has been provided. Candidates should write only the name of language and names of the subjects for which he/she is appearing. These details should tally with those entered by the candidate against item No.9 in the application form.

Similarly the medium in which the candidate wants to be examined should be written against each subject under column "MEDIUM OF ANSWERING". This information should tally with that entered against item No.9 of the application. Code letters for medium of answering are shown below:--

CODE LETTERS FOR MEDIUM OF ANSWERING.

E	For English	M	For Malayalam
T	For Tamil	K	For Kannada
N	For Telugu	U	For Urdu

5. PRACTICALS.--Those candidates who do not want to re-do the practical, if they have obtained Maximum Mark in practical involved subjects, such candidate should furnish the Register No. Session/Year in which they obtained Maximum Marks.

[- -]

HIGHER SECONDARY EXAMINATION
PRIVATE CANDIDATES
FILLINGUP OF APPLICATION-"CHECK SLIP"

- | | | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|-----|----|
| 1. Whether you have once appeared for the Higher Secondary Examination through Higher Secondary School (or) direct private (HP) if your answer is 'Yes' you can fill up this (H) application. | <table border="1" style="display: inline-table;"><tr><td style="width: 50%;">YES</td><td style="width: 50%;">NO</td></tr></table> | YES | NO |
| YES | NO | | |
| 2. Whether you have affixed recent photo in the application and Hall Ticket form and got it attested by the Head of the School last studied. | <table border="1" style="display: inline-table;"><tr><td>YES</td><td>NO</td></tr></table> | YES | NO |
| YES | NO | | |
| 3. Whether you have chosen the examination centre from the centre list . | <table border="1" style="display: inline-table;"><tr><td>YES</td><td>NO</td></tr></table> | YES | NO |
| YES | NO | | |
| 4. Whether you have enclosed the attested xerox copy of the previous mark certificate. | <table border="1" style="display: inline-table;"><tr><td>YES</td><td>NO</td></tr></table> | YES | NO |
| YES | NO | | |
| 5. Whether you have remitted the prescribed examination fee and enclosed the challan or Demand Draft (<i>Indian Postal Orders will not be accepted</i>) | <table border="1" style="display: inline-table;"><tr><td>YES</td><td>NO</td></tr></table> | YES | NO |
| YES | NO | | |
| 6. Whether you have filled in the subject or subjects with medium for which you want to appear now. | <table border="1" style="display: inline-table;"><tr><td>YES</td><td>NO</td></tr></table> | YES | NO |
| YES | NO | | |
| 7. Whether you have filled up the computer coding sheet fully and correctly as per your application form and signed in it. | <table border="1" style="display: inline-table;"><tr><td>YES</td><td>NO</td></tr></table> | YES | NO |
| YES | NO | | |
| 8. Whether you have signed in the application form. | <table border="1" style="display: inline-table;"><tr><td>YES</td><td>NO</td></tr></table> | YES | NO |
| YES | NO | | |

IF YOU HAVE DONE ALL THE ABOVE ITEMS WITH YOUR ANSWER 'YES'-YOU CAN SEND THE FILLED IN APPLICATION TO THE ADDITIONAL SECRETARY (HIGHER SECONDARY), DIRECTORATE OF GOVERNMENT EXAMINATIONS, COLLEGE ROAD, CHENNAI-600 006.

STATION :

DATE :

SIGNATURE OF THE CANDIDATE.

		ORIGINAL	
Chalan No.			PROVINCIAL
	0202 Education, Sports Arts and Culture.	D.P.Code	
	01 General Education		
	102 SECONDARY EDUCATION.	0202 01 102 AA	
	AA Examinations conducted by the Director of Government Examinations--		
	01 Examinations Fees.	0103 Rs. -----	
	02 Computerised Mark sheet	0205 Rs. 20.00	
	08 Other items	0807 Rs. 15.00	
		Total	Rs. _____

CANDIDATE'S FEE RECEIPT.

Received from
the sum of Rupees
being the fee paid for admission to the Higher Secondary Examination to be held in March/September 200
Treasury

Name of
Sub-Treasury

Date of Remittance 200 . Treasury Officer
Sub-Treasury

To be signed and returned to the candidate or remitter.

		DUPLICATE	
Chalan No.			PROVINCIAL
	0202 Education, Sports Arts and Culture.	D.P.Code	
	01 General Education		
	102 SECONDARY EDUCATION.	0202 01 102 AA	
	AA Examinations conducted by the Director of Government Examinations--		
	01 Examinations Fees.	0103 Rs. -----	
	02 Computerised Mark sheet	0205 Rs. 20.00	
	08 Other items	0807 Rs. 15.00	
		Total	Rs. _____

CANDIDATE'S FEE RECEIPT.

Received from
the sum of Rupees
being the fee paid for admission to the Higher Secondary Examination to be held in March/September 200
Treasury

Name of
Sub-Treasury

Date of Remittance 200 . Treasury Officer
Sub-Treasury

To be signed and retained by the Treasury Officer.

		TRIPLICATE	
Chalan No.			PROVINCIAL
	0202 Education, Sports Arts and Culture.	D.P.Code	
	01 General Education		
	102 SECONDARY EDUCATION.	0202 01 102 AA	
	AA Examinations conducted by the Director of Government Examinations--		
	01 Examinations Fees.	0103 Rs. -----	
	02 Computerised Mark sheet	0205 Rs. 20.00	
	08 Other items	0807 Rs. 15.00	
		Total	Rs. _____

CANDIDATE'S FEE RECEIPT.

Received from
the sum of Rupees
being the fee paid for admission to the Higher Secondary Examination to be held in March/September 200
Treasury

Name of
Sub-Treasury

Date of Remittance 200 . Treasury Officer
Sub-Treasury

To be signed and sent by the Treasury Officer to the Director of Government Examinations, Chennai-6.

HIGHER SECONDARY EXAMINATION
INSTRUCTIONS TO PRIVATE CANDIDATES

(CANDIDATES SHOULD RETAIN THIS INSTRUCTION WITH HIM/HER)

- (1) Candidates who have studied in any one of the recognised Higher Secondary Schools in the Tamil Nadu State and Union Territory of Pondicherry and appeared once for the Higher Secondary Examination and also those who once appeared directly for the Higher Secondary Examination with private study can appear for a subsequent Higher Secondary Examination as supplemental Private Candidates in the subject they had failed or absented.
 - (2) Candidates must themselves fill in the application forms. The entries of columns (2), (4) and (7b) in the application should exactly correspond with those in the higher Secondary Certificate.
 - (3) (a) Candidates who do not submit their attested xerox copy of the Higher Secondary Mark Certificate with their applications will summarily be rejected.
(b) Private Candidates who are not willing to redo the practical examination along with their theory examination, should produce their respective subject practical RECORD BOOKS with their external marks duly entered there in by their respective Head of the institution where they last studied to the Chief Superintendent of the Examination Centre on the first day of the commencement of the theory examination (Refer important note in the Time table copy).
 - (4) The hall tickets will not be sent by post. But Private Candidates should receive the hall tickets in person within three days before the commencement of the examination through the approved Examination Centre-cum-Hall Tickets and Certificates Distribution Centre to be selected by them. No separate arrangements can be made to send the hall tickets to persons living outside the State at an earlier date. Candidates should bring with them to the examination hall on each day of the examination, their Hall Tickets for inspection by the Chief Superintendents. They should also put their signature in the Hall tickets before the Chief Superintendent of the respective centres on all the days of attendance. The Hall Tickets should be surrendered to the Chief Superintendents of the centre on his/her last day of the examination.
 - (5) Candidates should carefully scrutinize the nominal roll put up on the notice board a day or two before the commencement of the examination and inform the Chief Superintendent immediately if there is any mistake in regard to subject or medium for intimation to this office.
 - (6) Full postal address should be furnished in the application. All communication to the candidates from this office will be sent to the address given in the application. Request from candidates to note the change in their address will not be attended to. They should write to the Post Master to re-direct all letters from this office to their correct address.
Applications are liable to be rejected if any other address is furnished.
 - (7) Candidates should clearly mention the subjects and the medium of answering those subjects in which they desire to be examined.
 - (8) The language through which the question papers in the several non-languages subjects will be answered should invariably be specified against each subject in brackets. Otherwise it will be taken that the Medium is Tamil. Change of language or subjects from that already made in the application and also in the computer coding sheet attached will not be permitted.
 - (9) In submitting an application for admission to the Examination the Candidate will be deemed to have given an undertaking that he will abide by all the rules now in force or those to be brought into effect hereafter in respect of the Examination including the following.
 - (10) Applications for retotalling of marks obtained in valued answer scripts will be entertained on payment of fee.
 - (11) Any Candidate who communicates with the Examiners and who does not behave properly towards the Chief and Assistant Superintendent of the Examination or is suspected of having had recourse to malpractice of any kind in connection with the Examination, or whose answer papers contain objectionable matter is liable to have his/her Examination invalidated and also to be debarred from appearing again for the Examination for such terms of years as the Board of Higher Secondary Examination may think fit or the Board is not satisfied for any reason whatsoever as to the trustworthiness of his/her result may be cancelled or he/she may be required to undergo re-examination at some future date to be fixed by the Board in any one or more of the subjects of the examination for which he/she appeared his/her success or failure being determined on the result of such re-examination.
 - (12) The fee paid will not be refunded nor will it be reserved for a subsequent examination. Candidates are directed to study the notification carefully and satisfy themselves before remitting their fee that they fulfill the prescribed conditions of admission to the examination.
- RATES OF EXAMINATION FEES:**
1. Rs. 50/- for each subject under Compartmental system
 2. CANDIDATES SHOULD REMIT RS.10 AS 'REGISTRATION FEE, RS.20 AS MARK CERTIFICATE FEE AND SERVICE CHARGE RS.5. ALTOGETHER RS.35 (RUPEES THIRTY FIVE) IN ADDITION TO THE PRESCRIBED EXAMINATION FEES.
- (13) Any "Private" Candidates who has not received the Hall Ticket or whose name is not found in the printed nominal list furnished to the Chief Superintendent may be admitted to the Examination provisionally if he/she submits a written statement declaring that he/she applied for admission to the Examination and paid his/her fee in time and that he/she is appearing for the examination at his /her own risk. This declaration should be accompanied by two recently taken passport size photos duly attested.
 - (14) There is no restriction on the number of times a candidate may appear for the Higher Secondary Examination.
 - (15) Candidates are informed that original Higher Secondary Mark Certificates need not be submitted for the examination. They are advised to enclose only attested Xerox copies of marks certificate obtained by them at the previous examination without fail.
 - (16) **Selection of Exam. Centre:**
The Private Candidates are instructed to contact the Office of the Chief Educational Officer/DEO/Regional Office of the Deputy Director of Government Exam. concerned for knowing the details of Exam centre nearer to their residence.
 - (17) If large number of Candidates select the same Examination Centre the Candidates found in excess than the available accommodation will be allotted the nearest Centre where accommodation is available. Similarly, if the number of Candidates selecting a Centre is too low the Candidates, who have selected that Centre must be prepared to proceed to the nearest centre where the examination may be held. In both the cases, timely notice will be given to the candidates.
 - (18) Candidates should take their places in the examination hall at least five minutes before the time fixed for giving out the papers.

Candidates arriving after the expiration of fifteen minutes will not be admitted.

- (a) Candidates will not be allowed to enter the Examination room unless/he/she wears a clean and decent dress. Candidates suffering from contagious disease will not be admitted to the examination room. Candidates will not be allowed to smoke in the 'examination room'.
- (b) Candidates should note their Examination Register Number on the top of the question paper in the space provided soon after they receive them from the Assistant Superintendent at the Examination Hall.
- (c) Candidates will not be permitted to leave the Examination hall before the expiry of half of the duration of time allotted for the paper.
- (d) Candidates who desire to leave the Examination Hall after the expiry of half of the duration of time allotted for the paper, should handover the question paper to the Assistant Superintendent at the Examination Hall and can take it back after the examination time is over.

(e) Candidates who leave the Examination Hall after the expiry of the time allotted for the paper can take the question paper with them.

- (19) Candidates are prohibited from noting down answers to any question on the question paper itself. They are also prohibited from writing upon their hall tickets.
- (20) It is the personal responsibility of the candidates to handover the answer scripts to the Assistant Superintendent. They should not under any circumstances leave the script on the table or take away the answer scripts. If any such cases reported the candidature of the candidate for the examination will be cancelled and the candidate is likely to be debarred from appearing for the Higher Secondary or any other Examination for such terms of years specified by the Director of Government Examination, Chennai.
- (21) Candidates at the examination halls will be checked, whether they possess forbidden materials by Assistant Superintendents or by any other official connected with the conduct of examination or by the member, of the "Flying Squad".
- (22) Applications received after the last date will not be entertained and the fees remitted will not be refunded. No provision for Penal Fees.

CANDIDATES TO NOTE.

HALL TICKETS:—

1. The categories of candidates who can use this application form are:—

- (1) who appeared and failed in one or more subjects.
- (2) who have registered once but could not sit for the Higher Secondary Examination.

Note.—In respect of the second category candidates should obtain a certificate of eligibility duly indicating the register number and session of examination together with the subject studied in the Higher Secondary Course from the Headmaster of the Higher Secondary School where he/she studied and remitted examination fees, provided he or she had put in the required attendance or the shortage of attendance if any, should have been condoned by the concerned authority.

2. Candidates should enclose the certified/attested xerox copy of the Original Higher Secondary Mark Certificate (s) along with their applications, if not the application is liable for rejection.
3. Do not enclose S.S.L.C. or T.Cs along with the application.
4. Last date for the remittance of Examination fees and receipt of applications from private candidates for the Examination of March/September—PLEASE REFER TO THE NOTIFICATION. Applications received after the last date will summarily be rejected.
5. Do enclose the examination fees receipt. Treasury chalan for mofussil candidates and Demand Draft for Chennai City candidates. Failure to do so will lead to summarily rejection of application.
6. Remit the prescribed amount as examination fee. Insufficient payments will, entail, rejection of application.
7. Do not remit the examination fee through any Tutorial Institute and do not submit application through them.
8. Application together with the Chalan or Demand Draft for payment of fees and Certified Xerox copy of Mark Certificate (s) should be sent to the **Additional Secretary to the Director of Government Examinations, College Road, Chennai-600 006** with in the prescribed date cover being superscribed as "Higher Secondary application."
9. Mark Certificates—
 - (1) Mark certificates will be issued to all Private Candidates through approved Hall Tickets Distribution centres, after the publication of results on the dates to be notified in the Dailies.
 - (2) While receiving the Hall Tickets all the candidates should give a self-addressed oblong envelope affixed with Postage stamps for Rs.20 to the Chief Superintendent of the Examination Centre for sending their mark certificates by Registered Post to their Residential address. In case candidates intend to obtain certificate in person, during the notified dates of distribution, the self-addressed envelope will be returned to the candidates.

DIRECTOR OF GOVERNMENT EXAMINATIONS,
CHENNAI-6.