

PROCEDURES FOR GETTING ELECTRIC CONNECTION AND APPLICATION FORMS

Procedures for getting electric connection.

Application form required for getting Electric connection can be had from the Assistant Engineer of the Electrical Section. It shall be obtained if electric supply lines exist within 200 metres from the building for which connection is sought. Form No: 3 given in the Application form shall be submitted to the Assistant Engineer for getting permission for wiring.

After due examination, the Assistant Engineer shall issue permission for wiring fixing the location of the meter. After receipt of permission for wiring, it shall be arranged through the wiring contractor whose name has been furnished in the Application form. Usually wiring is done for lights and plugs in excess of what is normally required. For avoiding difficulties later on, applicants may take special care to arrange wiring considering the minimum number of lights and plugs, which are normally required. Wiring shall conform to the Indian Electricity Rules 1956.

A Teak wood/Metal meter board of minimum size 45 cm x 25 cm x 20mm shall be installed on a location as fixed by the Board officials. For meters requiring current transformers, the meter board shall only be metallic and shall have a minimum size of 60 cm x 45cm x 25mm.

For those who require power above 15 Amps or 5000 watts wiring shall be for 3 Phase. For loads above 3 HP connection will be given only if the wiring is done for 3 Phase.

After completion of wiring the completion report and test report from the contractor in the prescribed form (Form No: 4) shall be submitted to the Assistant Engineer along with the application for connection.

The following documents shall also be submitted to the Assistant Engineer along with the contractor's completion report.

- A. A plan of the building the wiring of which has been completed, showing the location of bulbs, fans and plugs (The building plan shall have the due approval from either the panchayath, Municipality or Corporation authorities) along with form No: 5 to 8.
- B. Consent from the owner of the building in Form No: 9 if the applicant is not the owner.
- C. An Indemnity bond in form No: 10 if consent from the building owner cannot be produced.
- D. Written consent from the landowner if the line for giving connection can be drawn only through the property other than the applicant.
- E. Agreement in form No: 11 if the Assistant Executive Engineer is convinced that there is no other possibility for giving connection in the situation where the consent from the land owner cannot be produced.

In the case of disputes where Board cannot resolve it, such cases may require the orders of the District Collector. The Board will not be responsible for any delay in such cases.

- F. If the connection is required for pumping water from public ponds, canals or rivers, No objection Certificate issued from the competent authorities.
- G. If the connection is required for a building constructed in 'Puramboku' land, it shall have a building number allotted by the local body (Panchayath/Municipality/Corporation).

If the service is disconnected or dismantled for reasons not attributed to the Board, for ensuring continued remittance of the minimum guarantee charges and the service connection minimum charge as per rules an agreement in form No: 14 is to be produced.

After submission of the documents pertaining to you as above the Assistant Engineer/ Assistant Executive Engineer will verify the wiring and the documents. If the formalities completed are in order, you will be asked to furnish the service connection agreement in form No: 6.

After executing the agreement the necessary estimate shall be prepared and approved and the applicant will be asked by the Assistant Engineer to remit three months probable current charge as security deposit (Cash deposit/C.D). The amount may be remitted and receipt obtained.

Those applicants who have submitted the Indemnity Bond or the Agreement in form No: 11 are required to remit Special Security Deposit equivalent to an amount of the Security Deposit.

Minimum rates of security deposit for different category of consumers.

a) Domestic (Single Phase)	- Rupees 50
b) Domestic (Three Phase)	- Rupees 250
c) Non-Domestic (Single Phase)	- Rupees 75
d) Non-Domestic (Three Phase)	- Rupees 300
e) Agricultural (for one H.P)/KVA	- Rupees 20
f) Industrial -do-	- Rupees 100

Low Tension consumers shall pay the amount either in Cash or Demand Draft. For High Tension and Extra High Tension consumers, if the amount is upto Rupees 5 lakhs the same shall either be remitted as Cash or Demand Draft. (Based on two months probable current charge). For amounts above Rupees 5 lakhs, Bank Guarantee is acceptable Service connection charge is also payable along with security deposit. Service connection charges applicable to the various categories of consumers are appended. Connection shall be given based on the priority fixed by the Board.

Electric connection providing under different voltages are as follows:

1. 230V - Not exceeding 5000W or 15A - Single Phase
2. 415V - Upto 150KVA - Low Tension (including 3 Phase connection for domestic purpose)
3. Above 150KVA and Upto 4000KVA - 11KV
4. Above 4000KVA and Upto 6000KVA - 33KV
5. Above 6000KVA - 66KV or 110KV

Motors, other major equipment etc shall be connected to two distinct earth electrodes which are mutually interconnected using two earthing wires. 14 S.W.G Copper wire and 10 S.W.G copper wire shall be used as earthing wires for ordinary plugs and power plugs respectively. As per the Essential Commodities Act the materials used for wiring shall be of good quality and be approved by Bureau of Indian Standards.

FOR CONNECTIONS TO INDUSTRIAL, AGRICULTURAL ETC.

POWER ALLOCATION

Power allocation shall be obtained from the Board for the connection, which require more than 10 H.P. An application in plain paper indicating the quantum of power required shall be submitted to Assistant Engineer, remit Rupees 2/- as application fee and obtain the receipt. Power allocation will be granted by the competent Authority if it is feasible, after ascertaining technical parameters like the capacity of transformer, capacity of line, voltage etc. Otherwise a letter from the Assistant Executive Engineer will be received specifying whether the applicant has to satisfy any other conditions to obtain the power allocation. Once the power allocation is granted the service connection shall be registered within 6 months after satisfying all the formalities to obtain service connection and remitting the security deposit. If he failed to comply with the above within 6 months after getting power allocation then the power allocation will automatically stand cancelled. However if the required formalities cannot be completed within the specified period the power allocation shall be renewed for six more months by submitting an application for renewal of the power allocation for six month before the expiry of the specified period of 6 months after remitting an application fee of Rupees 2/-.

MINIMUM GUARANTEE

If electric supply lines does not exist within 200 metres from the building for which connection is sought the applicant/applicants shall submit application in plain paper to the Assistant Engineer of the concerned section. If the applicant is agreed to remit the amount at the rate of 25% of the capital cost of constructing the lines and installation of transformer etc. required for providing the connection for the period of 7 years then the administrative sanction to the work will be issued. If minimum guarantee agreement is executed satisfying the above conditions then technical sanction to the work will be issued. After this the lines will be constructed according to the priority of minimum guarantee. The applicant shall avail connection within 3 months after getting intimation regarding completion of the work of constructing lines. If the applicant is failed to avail connection within 3 months the applicant is liable to pay minimum guarantee amount with effect from the date of expiry of the above period of 3 months.

SHIFTING OF ELECTRIC POST, LINES ETC

An application including details of posts, lines etc, which are to be shifted shall be submitted to the Assistant Engineer or Assistant Executive Engineer and an application fee of Rupees 2/- shall be remitted in the electricity office. The concerned electricity staff will visit the site and verify the possibility of shifting line or post as mentioned in the application and if it is possible on estimate will be prepared for the shifting work. The estimate amount including departmental charges will be intimated to the applicant. The work will be executed after remitting the above amount in the electricity Board according to the priority of remittance.

Note:

1. Fee for the application form is Rupees 25/-. The application form includes other forms required for getting service connection.
2. The forms issued from one office shall not be accepted in any other offices.
3. Name & Address of the applicant, Name and details of the contractor who is entrusted with the work etc will be noted in the application form at the time of issue of the forms.
4. The application form shall be valid for one year from the date of it's issue.

SERVICE CONNECTION CHARGE

LOW TENSION

DOMESTIC

SINGLE PHASE

		Rupees
Upto 30 units	-	Exempted
31 to 65 units	-	300
66 to 100 units	-	525
Above 100 units	-	750

THREE PHASE

Upto 10KW connected load	-	1500
Above 10KW	-	200 per KW in excess of 10KW

COLONIES

Single Phase	-	750
Three Phase	-	1500

INDUSTRIAL

Connected load not exceeding 5KW-per KW	-	115
Connected load above 5KW-per KW (for all KW)	-	225

NON DOMESTIC LT-VI (A, B or C)

Single or Three Phase – Per KW	-	200
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COMMERCIAL LT-VII (A, C or D)

Single Phase	-	750
Three Phase		
Upto 10KW	-	2250
Above 10KW	-	4500

SHOPS/BUNKS LT-VIIB

Connected load not exceeding 1000W	-	Exempted
If the connected load exceeds 1000W the charges applicable to LT-VIIA will apply.		

TEMPORARY CONNECTIONS	-	Exempted
AGRICULTURAL CONNECTIONS	-	Exempted

KERALA STATE ELECTRICITY BOARD

FORM OF APPLICATION FOR SUPPLY OF ELECTRICITY

(Vide clause VI (5) of the Schedule to the Indian Electricity Act 1910)

From

Name of applicant
Permanent Address.....
.....

To

The Assistant Engineer
Electrical Section,
Kerala State Electricity Board.

1) I/We..... hereby request you to supply electrical energy on temporary/permanent basis to the premises owned/occupied by me/us hereinafter described.

(The consumer shall disclose his full identity by disclosing his name and his corporate nature, i.e., whether individual, firm, corporation, educational institution etc)

2) I/We hereby agree to take the supply and pay for the said energy, service connection and other dues including the deposit of such security as may be demanded in accordance with the tariff and the conditions and miscellaneous charges for supply of electrical energy of the Board for the time being in force and as amended from time to time which shall be binding upon me/us in respect of all matters therein dealt with and further declare and agree to take supply of energy for the under mentioned purposes for my/our bonafide use for a period of not less than two years from the date of commencement of the supply and, in the case of reconnection of supply after a period of six months from the date of disconnection, for not less than one year from the date of reconnection.

3) I/We also undertake to receive supply within three months from the date the Board intimates that it is ready to give supply to our premises, failing which I/We undertake to pay the Board the minimum charges as may be applicable.

4) This requisition is for:

- a) New Service
- b) A re-connection
- c) An alteration to my existing installation.
- d) A temporary service.
- e) To change the ownership of the connection from the name to the name.....

5) I/We am/are the owner/owners of the premises/tenants in lawful occupation of the premises in respect of which this requisition is made in support of which documentary proof is enclosed with this application.

(Documentary proof may be in the form of latest rent receipt or agreement or consent or lease in force)

6) Description of the premises:

House No./Licence/Permit number issued by local body

Land Survey No.

Street

Town/Village

District

Owner's Name

Owner's Address

(Please strike out items not applicable)

7) My/Our requirements are as follows:

Lamps	Fans	Plugs Heaters etc	Motors	Total Demand
No. Wattage of each	No. Wattage of each	No. Wattage of each	B.H.P Purpose of each	<u>KW</u> KVA

8) Necessary Meter/Meters/Metering equipment shall be provided by me/us may be provided by the Board/for, which the standard rental charges will be paid by me/us in accordance with the rules and regulations of the Board in force from time to time.

9) The wiring will be carried out by
 Name of licensed wiring contractor :
 His Licence No :
 His full address :

10) Name of wireman:

His Licence No :

His full address :

Signature of the applicant or the person
 authorized to sign the application.

Date :
Name of applicant: (In Block letters) :
Designation of application or Name of the
Institution on whose behalf the application is :
signed

(Whether an individual registered firm, limited company, registered society, local body, i.e. Municipality, Panchayat, Corporation, Zilla Parishad, Educational Institution etc, should be stated.

NOTE

A person signing this form on behalf of a firm, registered society or educational institution should quote/produce the authority of the person signing this form. A limited company should fully comply with the requirements under the Company's Act and also state the designation of the authorized person, resolution of the Board of Directors and one of Directors should also sign this form with the seal of the Company affixed. The connection shall be in the name of the entity such as partnership, firm, company, etc, which shall be the consumers and not person signing the form on its behalf.

Form No: 2 (a)

Feasibility Certificate
(In duplicate)

As per the application dated..... of Sri./Smt
(Address).....
.....

..... the electric connection can be
given by drawing..... km of LT line or by drawing..... metre of overhead
line andmetre of weather proof wire after drawing
Km of 11KV line and installingKVA transformer. I am to inform that the
above work can be completed within..... daysmonths subject to
the availability of the materials.

Assistant Engineer
Electrical Section

Place:

Date:

Form No: 2 (b)

RENTAL/MINIMUM GUARANTEE CONNECTIONS

(In Duplicate)

Office of the Assistant Engineer,
.....

Date.....

To

Sri/Smt

.....
.....
.....

Sir/Madam,

Sub: - Electric connection to your installation

Ref: - Your application dated

I am to inform you that for providing electric connection to your installation, overhead service line/Line Extension work has to be carried out. The cost of the work is estimated to be Rs...../- (Rupees.....) as per the rates now in force. Please intimate whether you are agreeable to pay the rental charge/ minimum guarantee charge at Rs..... (Rupees.....only) per month for a period of..... years. If the charges are revised during the period, the charges prevailing on the date of connection have to be paid.

Yours faithfully,

Assistant Engineer

Form No: 3

(See Para 6)

KERALA STATE ELECTRICITY BOARD

PERMISSION FOR WIRING

(In Duplicate) *

No:

Office of the Assistant Engineer

Electrical Section

Date.....

From

The Assistant Engineer.

To

Sri./Smt.....

Sub: - Permission for wiring

Ref: - Your application dated

Sir/Madam,

The premises referred to in your application cited has been inspected. You are advised as follows.

1. You may proceed with the wiring. The service connection agreement together with the necessary papers may be forwarded and agreement executed after completion of wiring.
2. This permission is subject to the production of property crossing agreement/ Indemnity bond/owner's consent letter/No objection certificate/Local Body's Licence etc.
3. At present the Board is not in a position to effect supply due to inadequate capacity of the system. Suitable steps are being taken. You may contact this office after..... months.

Yours faithfully,

Assistant Engineer

N.B.

1. Strike out whichever is not applicable
2. In all correspondence please quote above reference.

* Original shall be given to the applicant and duplicate retained as Office copy.

COMMENCEMENT REPORT

(In Duplicate)

From

.....
.....

Electrical Contractor C.B/C.C No.....

To

The Electrical Inspector

.....
.....

Permission is obtained vide work order No.....
from the office of Electrical Section.....
for the work of wiring to the building of Sri..... in
the ward No:..... in.....Panchayath/Municipality/
Corporation and it will be started on.....

.....
(Signature)
Contractor

.....
(Signature)
Supervisor.

Copy: Assistant Engineer/Assistant Executive Engineer.

Form No: 4
(See Para 13)

KERALA STATE ELECTRICITY BOARD

CONSUMER'S INSTALLATION COMPLETION REPORT

(In Duplicate)

The particulars regarding the installation of electrical equipments given below are correct and the installations have been actually wired up and is ready for test. The installation when tested gives..... Megohms to earth.....Megohms between poles. The earth reading taken at two earth terminals in the installation are

- * 1) Details of Premises.....
.....
2) Details of Installations.

Item Number	Particulars	Wattage of points	Numbers	Total wattage
1.	Lights			
2.	Fan			
3.	Plugs for light and fan			
4.	Domestic power appliance			
5.	Domestic power plug			
6.	Industrial motor (KW)			
7.	Industrial power appliance			
8.	Power plug			
9.	Agricultural motors			

Signature of wireman:
Name
Licence No & date
(of wireman)

Signature of the consumer.

Signature of Supervisor:
Name
Licence No & date
(of supervisor)

Signature of the Contractor:
Name
Licence No & date
(of contractor)

* Here the details of building to which electric connection is requested such as Building Number, Survey Number, Name of place/Village/Town/District/Name of owner/ applicant etc shall be shown.

TEST REPORT

(In Duplicate) *

Service connection No.		No. of phases.
Purpose of Installation.		Tariff.
Connected load	1) Wattage	2) H.P.
Service connection minimum		
M.G. Agreement if any then details		
Total length of service line.		
Rental charge of service line		
Security Deposit collected		
Remarks.		

Certified that the above consumer's installation completion report has been verified and found correct.

Signature of the Assistant Engineer:

* The duplicate copy shall be sent to the Electrical Inspector of the District.

FORM No: 7

Application for including in OYEC Scheme

From

.....
.....
.....

To

The Assistant Executive Engineer
Electrical Subdivision,

Sir,

I request to include the service connection No.....
submitted for the purpose of.....also in OYEC
Scheme. I am ready to remit the OYEC Amount of Rs..... (Rupees
.....) as
per the rates of the Board in force. I also agree to obey all the rules of OYEC Scheme.

Signature

Name of Consumer.....

Full Address.....

.....

.....

Form No: 8 (a)
Kerala State Electricity Board
(In duplicate)

Assistant Engineer/Assistant Executive Engineer
Electrical Section/Electrical Subdivision
.....

No:

Date.....

To

Sri/Smt.....
.....
.....

Sri/Madam,

Sub: - Providing electric connection – reg.

Ref: - Your application dated

In order to provide electric connection to you, you have to remit Rs.....
as security deposit and Rs..... as service connection charge, total
Rs..... (Rupees.....only)
before.....hours on..... (date) in this office. The priority for the
connection is fixed in the serial order of the remittance of security deposit. You are informed that if you
fail to remit the security deposit before the time specified above your priority will be overtaken. Your
connected load is calculated asKW.

Yours faithfully,

Assistant Executive Engineer

Office seal

(Office Copy)
Form No: 8 (b)

KERALA STATE ELECTRICITY BOARD

No:

Office of the Assistant Engineer
Electrical Section
Date.....

To

Sri/Smt.....
.....
.....

Sir/Madam,

Sub: - Electric connection to your installation.
Ref: - Your application dated

I am to inform you that your application for electric connection has been registered as Consumer No..... and your general priority number on the date of Registration is The connection will be effected according to priority applicable.

Yours faithfully,
Assistant Engineer

(Consumer's Copy)
Form No: 8 (b)

KERALA STATE ELECTRICITY BOARD

No:

Office of the Assistant Engineer
Electrical Section
Date.....

To

Sri/Smt.....
.....
.....

Sir/Madam,

Sub: - Electric connection to your installation.
Ref: - Your application dated

I am to inform you that your application for electric connection has been registered as Consumer No..... and your general priority number on the date of Registration is The connection will be effected according to priority applicable.

Yours faithfully,
Assistant Engineer

Form No: 5

CERTIFICATE

(To be furnished by the Overseer or Sub Engineer along with the Service connection Estimate to be scrutinized by the Assistant Engineer at the time of acceptance of cash deposit).

1. The wiring has been completely checked by me and noted that the work is done as per standard specification by the Licensed wiring Contractor holding License No.....
 - a) After proper enquiries in the locality it is understood that the applicant is the owner/tenant of the premises as noted in the application and necessary consent from the owner of the premises is obtained in the prescribed form for giving service connection to the tenant.
 - b) Necessary indemnity bond in the prescribed form has been obtained in case where consent of owner is not obtained.
2. The proposed service line passes only through the consumer's property/passes through the properties of: -
 1. Sri/Smt.....
 2. Sri/Smt.....
 3. Sri/Smt.....
and necessary consent in the prescribed form has been obtained from the property owners.
3. The O.H portion of service lines is not proposed through a public lane or there is no other possibility of giving the service connection by line extension through a public lane to give supply to the consumer by a shorter length of service line.
4. The service line WP/OH proposed is the shortest from the nearest mains and there is no better/alternate possible route for giving the service.
5. The U.G. cable service is proposed since other alternate mode of service connection to the buildings is not feasible considering the locality and lay out of the building.
6. The statutory clearance both vertical and horizontal as per rules can be maintained in the service given colony lane.
7. The applicant is a guarantor for the line extension sanctioned as Register No /not a guarantor and the minimum guarantee amount per annum is Rs..... (Rupees.....) for a period of three/ten years.
8. The correct tariff is noted in the agreement as per the ruling tariff in force.

9. The consumer has signed the agreement as per latest rules.

Signature of Overseer/Sub Engineer

Place

Name

Date

Centre

The above Certificate has been verified by me before accepting the cash deposit and sufficient C.D. has been realized from the consumer.

Assistant Engineer

Form No: 9
(See Para 13 (4))

CONSENT LETTER

I the title holder and absolute owner of the premises House No:..... (Name of Panchayath/Municipality/Corporation) situated in Survey No:.....of Village..... Taluk..... hereby give my consent to Sri..... to wire up and electrify the above said premises in his name as the consumer. The Kerala State Electricity Board is also permitted to take all steps necessary for the same.

Signature of the Property Owner

Witnesses: -

1.

2.

Form No: 10
(See Paras 13 (4))

INDEMNITY BOND

(In stamp paper worth Rupees 100/-)

From

To

The Assistant Executive Engineer,
Electrical Sub Division, KSE Board,
.....

Whereas the land/premises detailed hereunder, belongs to Sri/Smt
..... and I am only lessee/tenant/occupier of the said land/premises under
the said Sri/Smt.....
.....

(Here furnish the details of land/premises where need electricity).

And whereas I have applied for the (electric) service connection to the said land/ premises and I
am not able to obtain the consent of the said Sri / Smt.....
thereto.

I, in consideration of the grant of this supply to me on the conditions of supply for which I have
executed the agreement, further agree to indemnify and keep harmless the Kerala State Electricity Board,
from all damages and claims, whatsoever, including also costs of suit, original petitions and all manner of
legal or other proceedings that the Board may incur or likely to incur on account of any action or threat
by or at the instance of the owner of the said land/premises (whether such owner be the said
Sri/Smt..... or any other) and also further agree
that such loss, damages and any other money claim resulting out of the service connection being given to
me without the consent of the owner of the land/premises, are also recoverable from me and my
properties under the provisions of the Revenue Recovery Act, in force at the time of such recovery, or by

such other proceedings as the Board may deem fit to initiate, when I hold myself answerable to costs of such recoveries and proceeding also.

I have also made a Special deposit equal to security deposit in addition to the usual deposit returnable when the service connection agreement is terminated.

Signature of the consumer

Name:

Place:

Date:

Witnesses: -

1.

2.

Form No: 11
(See Para 13 (5))

(In stamp paper worth Rupees 50/-)

KERALA STATE ELECTRICITY BOARD

AGREEMENT WHERE THE LINES HAVE TO CROSS PROPERTY BELONGING TO STRANGERS

AGREEMENT made this the day of Month
Year..... between the Assistant Executive Engineer/ Assistant Engineer on behalf of the
Kerala State Electricity Board (hereinafter referred to as the Board) of the one part and
Sri/Smt..... Son/Daughter of
..... House..... Village.....
Taluk..... District..... (hereinafter referred to as the
consumer) of the other part.

Where as the consumer has applied for a service connection to his.....
standing in Survey No..... of..... Village.....
Taluk and arrangements for giving supply are being made by the Board.

And whereas it is likely that while giving that connection circumstances may arise whereby the
Board might become liable to pay compensation to third parties.

NOW THEREFORE it is hereby agreed:

1. BY THE BOARD:

To give service connection to the consumer on his satisfying the conditions hereinafter
mentioned.

2. BY THE CONSUMER:

- a. To compensate the Board fully or extra expenses the Board might incur for the purpose
of giving the said connections.
- b. To pay all amounts due to third parties by way of compensation under the provisions of
the relevant Acts.
- c. To meet all the expenses of litigation connected with the obtaining of an order from the
District Magistrate against third parties for the purpose of giving connection.
- d. To pay to the Board any further sum necessary in that connection.

- e. To deposit a sum equal to security deposit additionally with the Assistant Executive Engineer/Assistant Engineer on the date of the execution of this agreement for adjustment towards extra expenses to be incurred in connection with the giving of connection.
- f. To suffer all loss incurred by the Board.
- g. To suffer upon non-payment of the dues to the Board under this agreement the dismantling of the service connection where service connection has been given and
- h. To indemnify the Board for any loss, damage and costs of litigation which the Board might incur on this account.

Signed and delivered by

In the presence of

1.

1. Consumer

2.

In the presence of

1.

2. Assistant Executive Engineer/Assistant Engineer

2.

Form No: 6

See Para 15

(In stamp paper worth Rupees 50/-)

KERALA STATE ELECTRICITY BOARD

AGREEMENT FOR THE SUPPLY OF ENERGY (LOW TENSION)

AGREEMENT made this day of Month
 Year..... between Engineer
 on behalf of the Kerala State Electricity Board (hereinafter referred to
 as the "Board") of the one part and Sri/Smt.....
 Son/Daughter of House.....
 Village..... Taluk..... District.....
 (hereinafter referred to as the "consumer") of the other part whereby it is agreed as follows:

1. The Board shall supply to the consumer and the consumer shall take from the Board all the energy required by the consumer for operating and lighting the consumer's equipments located at his premises upto a total amount of KW.
2. The supply to the consumer shall be in the form of.....
 phase alternating current at a frequency of approximately 50 Cycles per second and a voltage approximately volts.
3. The consumer shall pay to the Board on demand for the said supply at the tariff rates and on the conditions of supply in force from time to time and for all such other proper charges as become due from time to time at rates prescribed in the Conditions of Supply of Electrical Energy.
4. The consumer shall deposit with the Engineer, Electrical..... the sum of Rs..... (Rupees.....) as security for the purpose of payment or satisfaction of all or any money which shall become due or owing by the consumer to the Board in respect of the supply of energy or otherwise under this agreement.
5. The consumer shall not be at liberty save with the consent of the..... Engineer, Electrical..... To determine this agreement before the expiry of 2/3/7 years (.....years in words). After the said period the consumer may determine this agreement on giving one month clear notice in writing to the concerned .Engineer,
6. The consumer hereby declares that the premises to which service connection is to be given as per his/her application is under his/her occupation as owner/tenant/occupier.
7. a) The consumer being the owner of the premises for which service connection is/to be/ effected, agrees that the current charges and other dues payable under or by virtue of this agreement shall be the first charge on the property.

4. The consumer being only the occupier/tenant of the premises for which service connection is/to be/ effected, has furnished an additional security deposit equal to the security deposit and agrees to indemnify the Board for any additional expenses that the Board may have to incur in this connection.
- c) The consumer hereby declares that he is the authorized allotted within the premises for which the service connection is/to be/effected, is owned by Central/State Government Department/Public Sector Undertaking/Co-operative Societies/Local bodies and, the Officer authorized to make the allotment of the premises has signed this agreement as Co-guarantor agreeing that the current charges or other dues payable under or by virtue of this agreement shall be a charge on the property and be guaranteed by him.
8. In case of the electric line laid for giving service connection to the premises mentioned in the schedule requires to be deviated at a later stage, all expenses found necessary for the alternation shall be met by the consumer, and if by circumstances beyond control no alternate route is feasible for maintaining supply to the said premises the consumer agrees to have the supply discontinued.
9. All dues that may become payable by the consumer under or by virtue of this Agreement by reason of breach or otherwise are recoverable under the provisions of the Revenue Recovery Act, as if they are arrears of public revenue due on land or in such other manner as the Board may deem fit.
10. The consumer hereby declares that the Book containing "Conditions of Supply of Electrical Energy of electrical energy" of the Board has been carefully pursued by him/her read to him/her and he/she agrees to be bound by the said conditions of supply of electrical energy in force from time to time, which shall always form an integral part of this agreement.
11. The consumer hereby agrees to indemnify the Board for any loss damage and cost of litigation which the Board might incur on account of giving this connection.

THE SCHEDULE TO THE AGREEMENT

1. a) Address of the premises to which power supply is sought.
- b) Permanent address of the consumer.
- c) Description of the premises.

Village and Survey Number.	Name of Street	Corporation/ Municipality/ Panchayat	Thatched/Tiled /Terraced

2. Purpose for which supply is required,

3. Maximum electrical power required,

4. Details of Installation.

Sl. No.	Particulars of Appliances	No. of points	Wattage of points	Total Wattage
a)	Light points			
b)	Plug points			
c)	Fan points			
d)	Motors			
e)	Total Wattage			

Length in Metre			
Single Phase/Three Phase	O.H/Weather Proof/ Cable	Public land/Private land	Total

5. Details of service lines.

6. Amount of Minimum payment per annum.

7. Details of line extension done.

8. Minimum Guarantee amount per annum.

9. Total minimum payment per annum.

Signed and delivered by.....(Consumer.)

Witnesses:

1.

2.

Signed and delivered by Co-guarantor..... Signature,

On behalf of..... Assistant Executive Engineer.

In the presence of:

Witnesses:

1.

2.

Office seal

Form No: 12
See Paras 4 & 20

MINIMUM GUARANTEE AGREEMENT

(In stamp paper worth Rupees 50/-)

ARTICLES OF AGREEMENT made this the..... day of..... month..... (year) by (1) Sri./Smt..... Son/Daughter of.....House..... Village.....Taluk.....District (2)..... (3)..... (hereinafter referred to as the guarantor/guarantors which expression shall where the context so admits include his/her/their heirs, successors or legal assignees) with Kerala State Electricity Board (hereinafter referred to as the Board) constituted under Section 5 of the Electricity (Supply) Act, 1948. Whereas the Guarantors has/have requested for supply of energy and the Board being a statutory body constituted under Section 5 of the Electricity (Supply) Act 1948 is bound by provisions of the Act for the distribution and supply of energy.

1. AND WHEREAS for said supply the Board shall have to construct high voltage lines about.....metre long, low and or medium voltage lines about..... metre long, lay HV, MV, LV, UG cables about..... metres long and install transformer of capacity.....KVA from the existing line/transformer at along..... road, for distribution of electricity to the guarantor(s) in accordance with the request of the guarantors, the estimated cost of the work including 10% establishment charges being Rs.....(Rupees..... only).
2. The Guarantor/Guarantors hereby guarantees/guarantee to pay to the Board energy charges subject to the minimum amounts specified in the schedule appended making up an amount equal to 25% of the estimated capital cost or the actual cost of the work including 10% establishment charges for a minimum period of 7 years or such other period as the Board may fix from time to time, with or without notice to the guarantors. The amount guaranteed by each guarantor is as set out in the schedule attached.
3. THE Guarantor/Guarantors shall register for service connection after satisfying all the formalities before the expiry of three months from the date on which the Engineer concerned intimate the guarantor (s) that the Board is ready to supply electrical energy. Should the guarantor/any or all of the guarantors fail to register service connection within the period aforesaid or discontinue to receive the supply before the expiry of the guarantee period he/she/they shall pay the minimum guarantee amount vide clause 2 of this agreement from the date of expiry of the aforesaid period of three months or from the date of discontinuance of supply as aforesaid to the date on which the guarantor applies for service connection (or recommences to take supply) or to the date of expiry of the period of this agreement as the case may be.
4. The guarantor/guarantors also do hereby guarantees/guarantee to make up any amount that falls or may fall short of the 25% return of the capitalized cost of the work mentioned in Clause 1. This stipulation is subject to the condition that the Minimum Guaranteed amount will be charged only until the Line Extension has become self remunerative as per norms fixed by the Board from time to time.
5. The Board shall be at liberty to utilize the electrical installation mentioned in Clause 1 above either by itself or by additions and alternations thereto for any purpose connected with the activities of the Board. But no rebate shall be claimed by or payable to the guarantor (s) on that account.

- 6. If the service line to the premises of any guarantor has to cross properties not owned and possessed by him and the owner or the person in possession is not willing to allow the drawing of lines through that property it is clearly understood that the liability of the Board to give connection to the guarantor arises only after obtaining an order from the District Magistrate permitting the drawing of lines. For that purpose the guarantor agrees to execute an agreement in form No: 11 and pay the amounts mentioned therein. In that event the Board need give connection to the guarantor only after the order from the District Magistrate is obtained and the payment contemplated in the agreements (Form No: 11) are made. For the delays thus caused the Board is in no way answerable and the liability of the guarantor under this agreement continues.
- 7. All dues that may become payable the guarantor (s) under in relation to or by virtue of the agreement by reason or breach or otherwise are recoverable under the provisions of the Revenue Recovery Act for the time being in force as if they are arrears of public revenue due on land or in such other manner as the Board may deem fit.
- 8. If any, service line to any of the guarantor exceeds 200 meters, the guarantor hereby agrees to execute separate minimum guarantee agreement with the Kerala State Electricity Board for payment of minimum guarantee amount as per capitalized cost of work for extending such service line and abide by the conditions of the Board.
- 9. In case the guarantor/guarantors withdraws/withdraw the request for supply of electricity and refuses to take service connection, such of the guarantor/guarantors will be liable to pay to the Board, the expenses incurred for constructing the line including the establishment charges thereof and the amount shall be recoverable as if it is arrears of revenue.

IN witness whereof the guarantor (s)..... hereto has/have set his/her/their hand(s) the day and year first above written.

Signed and delivered by the above said guarantor (s).

Full name and address:

Signature guarantor (s)

In the presence of witnesses:

1.

Signature

2.

Signature

Signature

Assistant Executive Engineer/Executive Engineer/Deputy Chief Engineer

Witnesses:

1.

2.

SCHEDULE TO AGREEMENT

Sl. No.	Full Name & Address of guarantor	Corporation/Municipality/Panchayat No: of building proposed to be electrified.	Details of Electric installation	Amount Guaranteed in Rs. Ps.	In words	Signature
1	2	3	4	5	6	7

(The amount guaranteed shown in column 5 is liable to variation if the actual cost of the work exceeds the estimated cost)

Name of guarantor (s)

Signature

Witnesses:

1.

2.

Signature

Assistant Executive /Executive/Deputy Chief Engineer
 acting for and on behalf of and by order and directions of the Kerala State Electricity Board,
 Engineer

In the presence of Witnesses:

1.

2.

**Form No: 13
(Stamp paper Rs. 50)**

AGREEMENT FOR TRANSFER OF MINIMUM GUARANTEE LIABILITIES

1. AGREEMENT made this day..... of..... (month).....(year)
between Sri/Smt.....
Son/Daughter ofHouse.....
Village..... Taluk.....District.....
(first party) and the KSE Board represented by.....
Engineer (herein after second party say as Board). Whereby it is agreed as follows:

2. WHEREAS the Board has constructed/agreed to construct an electric supply line from
..... to..... in pursuance of
the Minimum Guarantee Agreement executed between Board and
Sri/Smt.....address.....
.....

3. AND whereas Sri..... the
Guarantor/one of the guarantors of the said minimum Guarantee Agreement has as
consumer No..... taken/agreed to take supply of energy from
the Board under..... Electrical Section.....

4. AND whereas the said consumer has sold/mortgaged/leased the site along with the
Electrical Installations attached to it to the first party
Sri.....

5. AND whereas the obligations of the said guarantor to Board under the above M.G.
agreement are not performed in full and settled and the first party
Sri..... has to continue the use of
electrical energy in the said premises for his own purposes, it is agreed as follows:

6. As consideration for the continued supply of energy the first party
Sri..... hereby agrees to be bound by the
terms and conditions of the M.G. agreement said above with effect from the
..... day of and to pay to Board all the amounts that are payable
to Board under the M.G. Agreement by Sri..... the
executant/one of the executants of the M.G. Agreement from the above said date.

This agreement will be treated as part of the M.G. agreement executed on..... said Para 2 above and accepted by both parties. Agreement parties signed the agreement this day and year above written in the presence of witnesses.

First Party Signature

Second Party Signature

..... Engineer
acting for and on behalf and by the order and
directions of Kerala State Electricity Board.

In the presence of

Witnesses:

1) Name Signature

2) Name Signature

SCHEDULE TO AGREEMENT

Sl. No.	Full Name & Address of guarantor	Corporation/Municipality/Panchayat No: of building proposed to be electrified.	Details of Electric installation	Amount Guaranteed in Rs. Ps.	In words	Signature
1	2	3	4	5	6	7

(The amount guaranteed shown in column 5 is liable to variation if the actual cost of the work exceeds the estimated cost)

On behalf of the Board (Second Party)
 Assistant Executive/Executive/Deputy Chief Engineer Acting for and on behalf
 of and by order and directions of the
 Kerala State Electricity Board.

Form No: 14

Bond to be submitted for getting electric connection to the buildings in "Poramboku" land

(See Para 13 (8)
(In stamp paper Rupees 50/-)

From

.....
.....
.....

To

The Assistant Executive Engineer
Electrical Subdivision,
.....

1. I (Name & Address).....
one party in the minimum guarantee Agreement between the Electricity Board and Sri/Smt.....on agreement to remit Rs..... (Rupees.....) as monthly minimum guarantee amount and

2. Under guarantee to remit Rs..... Rupees.....)
as monthly service connection Minimum/rental to the total of Rs.....
(Rupees.....) in every month, applied for service connection to the building in the "Poramboku" land with house No:.....assigned by.....Panchayat/Municipality/ Corporation and was registered as Consumer No:.....
from the Electrical Subdivision
If the above connection is disconnected/dismantled on reasons not bound by the Board, I am agreeing to remit the arrears as per the amount mentioned above of Rs.....
(Rupees.....) as minimum guarantee/rental in every month till the expiry of the period of agreement. If I fail to do so the Board can take appropriate action to recover the above mentioned amount from me under the provisions of the law.

Signature.....

Name.....

Address.....
.....

Place.....

Date.....

Form No: 14 (A)**MINIMUM GUARANTEE AGREEMENT FOR STREET LIGHTS**

(Stamp Paper Rupees 50/-)

1. Articles of agreement made this the..... Day.....Two thousand andby.....Corporation/ Municipality/ Panchayath (hereinafter referred to as the guarantor which expression shall when the context so admits include their successors heirs or legal assignees) as first party with the Kerala State Electricity Board (hereinafter referred to as the Board), as second party.
2. Whereas the Guarantor has requested the Board for supply of energy for street lights after extending lines afresh and the Board, being a statutory body constituted under Section 5 of the Electricity (Supply) Act 1948, is bound by the provisions of the Act for the distribution and supply of energy.
3. Whereas for the supply of power to the guarantor (first party) the Board, will have to construct Meters of lines afresh, the total estimated cost of the above said work including 10% establishment charges, (the cumulative cost being called "Capitalized Cost") being Rs..... (Rupeesonly), Whereas the guarantor hereby agrees to pay to the Board a monthly minimum charge specified in the schedule appended which has been worked out as 25% of the "Capitalized Cost" as mentioned above.
4. The above mentioned monthly minimum shall be payable for a minimum period of 7 (seven) years or such other periods as the Board may fix from time to time with or without notice to the consumer.
5. The above mentioned monthly minimum shall be payable extra over and above the tariff for street lights in force in the Board from time to time and shall be payable from the date of availing of the supply by the guarantor or on the expiry of three months from the date of intimation regarding the readiness of supply by the Board (as per clause 7 below) whichever is earlier.
6. If on execution of the work, the actual cost of the work happens to be more than the estimated cost mentioned in clause 3 above, the guarantor (first party) hereby agrees to make up any amount that falls short of 25% of the capitalized cost of the work.
7. The guarantor shall execute Agreement for Street light in form No: 15 with financial stability certificate from the concerned authorities and a valid resolution requesting for the installation of street lights and accepting the rates and conditions of the Board and passed by the local body at a duly constituted meeting within two months from the date on which the Assistant Executive Engineer concerned intimate the guarantor that the Board is ready to supply the energy. Should the guarantor fails to execute the agreement and avail of the supply within the aforesaid period the guarantor shall pay the minimum guarantee amount specified in clause 3 of this agreement from the date of expiry of the aforesaid period till the expiry of the guarantee period of 7 years or such other periods as the Board may fix from time to time.
8. The Board shall be at liberty to utilize the electrical installation in Clause 3 above either by itself or by additions and alternations thereto for any purpose connected with the activities of the Board. But no rebate shall be claimed by or be payable to the guarantor on that account notwithstanding anything contrary contained in the 'Conditions of supply of Electrical Energy' or such other Regulations of the Board.

- 9. All dues that may become payable by the guarantor under in relation to or by virtue of the agreement by reason or breach or otherwise are recoverable under the provisions of the Revenue Recovery Act for the time being in force as if they are arrears of public revenue due on land or in such other manner as the Board may deem fit.
- 10. In case the guarantor withdraws the request for the supply of energy after extending line afresh, the guarantor is liable to pay the Board the expenses incurred for constructing the line including establishment charges thereof, over and above the monthly minimum guaranteed and the amount shall be recoverable as if it is arrears of revenue.

In witness whereof the guarantor.....

Hereto has/have set his/her/their hand (s) the day and year first above written.

Signed and delivered by the above said guarantor (s)

Full name & Address:

In the presence of witnesses:

Full name and address:

1.

2.

Signature

Assistant Executive/Executive /Deputy Chief Engineer
acting for and on behalf of and by the order and directions of
Kerala State Electricity Board.

In the presence of

Witness:

1)

2)

SCHEDULE TO AGREEMENT

Sl. No.	Full Name & Address of guarantor	Road/lane	Details of Electric installation	Amount Guaranteed in Rs. Ps.	In words	Signature
1	2	3	4	5	6	7

(The amount guaranteed shown in column 5 is liable to variation if the actual cost of the work exceeds the estimated cost)

Signature

Signature

Assistant Executive/Executive/Deputy Chief Engineer
Acting for and on behalf of and by order and directions of the
Kerala State Electricity Board.

Form No: 15

See Para 24

AGREEMENT FOR STREET LIGHT

(Stamp paper worth Rs. 50/-)

1. AGREEMENT made this..... day of Two thousand and BETWEEN the Kerala State Electricity Board (hereinafter referred to as the Board AND the (hereinafter referred to as the 'Consumer') whereby it is agreed as follows:
2. "In consideration of the payments and undertakings on the part of the consumer, hereinafter mentioned, the Board will consider: -
 - (a) From time to time and at all times requests in writing by the consumer, to erect and install at places as may be indicated by the consumer electric street lights.
 - (b) To supply power to the said system and operate and maintain the same in good condition and proper working order during the period to which this agreement relates.
3. The consumer shall pay for the maintenance of the streetlights so installed at the rates mentioned in the first schedule attached hereto. This schedule is subject to revisions from time to time and such revisions shall automatically form part of this agreement.
4. The Board shall within Fifteen days after the expiration of the first and every subsequent Calendar month from the commencement of the supply of electric energy in accordance with this agreement deliver a bill to the consumer showing the amount payable by the consumer to the Board under this agreement and the consumer shall pay the same within One month from the delivery of such bill. In the event of the amount mentioned in such bill or any portion thereof not being paid within such period the consumer shall in addition to and without prejudice to the other rights and remedies of the Board pay interest on the amount so remaining due at the rate fixed by the Board from time to time from the expiry of such Fifteen days until payment. In case the consumer shall fail to pay to the Board the amounts due under this agreement within the time herein before provided for payment thereof, the Board may after giving Seven days previous notice in writing to the consumer of their intention to do so cease and discontinue the supply of electric energy until the amount of the bill in arrears together with the costs incurred in the disconnection and re-connection are paid without rendering themselves liable under this agreement for failing to supply electric energy as aforesaid.

5. The consumer agrees to take all reasonable precautions within his power to prevent injury to the poles, insulators, wires and all other plant appertaining to the said electric lighting system erected and maintained by the Board under these presents.
6. The Board shall supply electric energy for the lamps and keep the same burning each night during agreed lighting hours for all days of the month as specified in the second schedule hereto attached.
7. No change in the position of lamps once installed and no deviation, extension or alternation of any kind in the system of street lighting shall ordinarily be made. In the event of any change in the position of individual lamps or deviation or extension appearing desirable to both parties the Board shall at the request of the consumer carry out the same on payment of the consumer of the actual costs of such change, deviation or extension together with 21 percent on such costs.
8. The supply of electrical energy under this agreement shall be available continuously during the period mentioned in paragraph (6) above except in cases of lockouts, strikes of the employees of the Board breakdown of machinery or plant, force majeure or any other cause over which the Board has no control in any of which cases the Board shall not be responsible for damages caused directly or indirectly to the consumer or to any other party by reason of such discontinuance of the energy but shall restore the supply as soon as they reasonably can.
9. The Board shall be at liberty at any time to temporarily cut off the supply after giving previous notice in writing of their intention so to do for the purpose of adding altering or repairing any mains apparatus or other machinery or thing connected with these presents without in any way being responsible for claims or damages in respect of such temporary interruption.
10. "The consumer shall not be at liberty save with the written consent of the Executive Engineer to determine this agreement, before the expiry of Five years from the date of execution of this agreement. The consumer may at any time after the expiry of the said period of Five years determine this agreement, by giving not less than one Month's notice in that behalf to the Executive Engineer. This agreement shall be deemed to have been terminated from the date of getting intimation in that behalf by the Executive Engineer.
11. If the consumer or the Board shall not in all things perform and observe the covenants and conditions herein before contained and on the part of the consumer or the Board respectively to be observed and performed then and in such case and addition to any other right of power

possessed by the Board or the consumer respectively it shall be lawful for the Board or the consumer as the case may be at any time thereafter notwithstanding that the Board or the consumer may not have taken advantage of a previous breach or default or event of a like nature to determine this agreement by notice in writing but such determination shall not effect any right claim demand or power which may have accrued to the parties hereto or be enforceable by them by virtue of these present.

- 12. The Board may at any time after the expiration or sooner determination of the said term dismantle or remove altogether for the benefit of the Board all or any structure, lamps, switches, pipings, wires and other works, erections and conveniences which may have been erected set up or placed by the Board in or upon any of the lands belongings to the consumer and for all or any such purpose the Board shall have power with or without servants, workmen and machinery to enter into any such lands of the consumer and thereon and therein to commence and execute such works as may be necessary.
- 13. This agreement shall be read and construed as subject in all respects to the provisions of the Electricity Act and Rules for the time being in force.
- 14. All sums found due to the Board under or by virtue of this agreement shall if the Board so desire be recovered from the consumer and his properties movable or immovable under the provisions of the Revenue Recovery Act for the time being in force or in any other manner as the Board may deem fit.

The first schedule above referred to (rates)

The second schedule above referred to (agreement regarding hours)

In witness whereof the Executive Engineer for
and on behalf of the Kerala State Electricity Board has hereunto set his hand and seal and
Sri..... On behalf of the
..... hereunto set their hands/his hand and the common seal of the
said..... hath hereunto been set in the presence of
..... the day and year first above written.

Signed sealed and delivered by the
Above named in the presence of

Witnesses:

1.

2.

Executive Engineer
Acting for on behalf of and by the order and
directions of the Kerala State Electricity Board.

Signed sealed and delivered by the
Above named in the presence of

Witnesses:

1.

2.

KERALA STATE ELECTRICITY BOARD

Sri/Smt.....

.....

Estimate for providing electric connections

1. Consumer No.....
2. Location.....
3. Purpose of
Installation:.....
4. Transformer:.....
5. Tariff:.....
6. No. of Phases:.....
7. Connected load:.....
8. Post Number/Near by Consumer No:.....