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JAWAHARLAL INSTITUTE OF POSTGRADUATE MEDICAL EDUCATION AND RESEARCH, PUDUCHERRY- 605 006

An Institute of National Importance

(Under the Ministry of Health & Family Welfare, Government of India)

Admn-I/Direct.Rect/2(1)/2014-15

Date: 16.11.2014

Applications are invited by the Director, Jawaharlal Institute of Postgraduate Medical Education and Research, Puducherry-605 006 from eligible candidates for the following categories of post:-

Cod			No.		Cate	gory		
Cod e No.	Name of the Post	Grou p	of vaca ncies	UR	ОВС	SC	ST	Pay Band and Grade Pay
1	Med. Social Worker-Cum- Tutor	B(NG)	1	1	-	-	-	PB-2 Rs.9300-34800 +GP Rs.4200/-
2	Speech Therapist	B(NG)	2	1	1	-	-	PB-2 Rs.9300-34800 +GP Rs.4200/-
3	Technical Assistant (Neurology)	B(NG)	1	1	-	-	-	PB-2 Rs.9300-34800 +GP Rs.4200/-
4	Bio Medical Engineer	B(NG)	1	1	-	-	-	PB-2 Rs.9300-34800 +GP Rs.4200/-
5	Data Processing Assistant Grade-B	B(NG)	4	3	1	-	-	PB-2 Rs.9300-34800 +GP Rs.4200/-
6	Stenographer Grade - II	С	10	5	3	1	1	PB-1 Rs.5200-20200 +GP Rs.2400/-
7	Audiological Technician	С	1	1	-	-	-	PB-1 Rs.5200-20200 +GP Rs.2400/-
8	Ophthalmic Technician	С	1	1	-	-	-	PB-1 Rs.5200-20200 +GP Rs.2400/-
9	Canteen Attendant	C	4	3	1	-	-	PB-1 Rs.5200-20200 +G.P Rs.1800/-
	TOAL		25	17	6	1	1	

Note: "No. of vacancies are subject to change"

<u>Horizontal Reservation:</u> The number of vacancies as indicated above against **Code No.6** in the number of vacancies includes the following:

Code NO	Name of the Post	Ex-Servicemen	MSP
6	Stenographer Grade - II	1	1

Examination Fees:

	Code No.	For General and OBC	For SC/ST Category	Persons with Disability		
		Category		(PwD)		
a)	1 to 6	Rs. 500/-	Rs. 250/-	No Fees		
b)	7 to 9	Rs. 300/-	Rs. 150/-	No Fees		

I. CONDITIONS FOR ELIGIBILITY:

A) General Conditions for all the above categories are as follows:

1) Nationality : Only Indian Nationals are eligible to apply

2) Age limit : Age will be reckoned as on 15.12.2014.

- 3) The fee should be paid in the form of **Demand Draft in favour of 'Accounts Officer, JIPMER, Payable at Pondicherry (State Bank of India JIPMER Branch).** The amount of fee shall not be accepted in any other form. Fees once paid shall NOT be refunded under any circumstances nor can it be held in reserve for any other examination or selection.
- 4) Candidates applying for **more than a post** should send **separate application form with Demand Draft** for each post along with the attested copies of the certificates required. Otherwise, the application will be rejected without any intimation.

B) <u>Eligibility Criteria in respect of Age, Educational/Technical Qualifications and Experience are as follows:</u>

MEDICAL SOCIAL WORKER-CUM-TUTOR (CODE NO.01)

Age: Not exceeding 35 years

Essential: 1. Masters Degree in Social Work with Specialization in Medical Social Work from a

recognized Institution/University or equivalent.

2. Two years Teaching experience in a Medical Institute/Hospital

SPEECH THERAPIST (Code No.02)

Age: Not exceeding 30 years

Essential: i) B.Sc Degree in Speech and Language Sciences

OR

B.Sc Degree in Audiology, Speech and Language Pathology (BASLP)

from a recognized University or its equivalent

AND

Must be registered with Rehabilitation Council of India (RCI)

ii) Two years working experience in a recognized institute/hospital as Audiologist or Speech and Language Pathologist (SLP).

TECHNICAL ASSISTANT (NEUROLOGY) (CODE NO.03)

Age: Not exceeding 35 years

Essential: i) Degree in Neurotechnology from a recognized University/Institution or equivalent.

ii) Three years experience in handling EEG Machines in a Hospital.

OR

- i) Two-years Diploma in Neurotechnology from a recognized University/Institution or equivalent.
- ii) Four years experience in handling EEG Machines in a Hospital.

OR

- i) 10+2 with Science as a subject from a recognized Board / University or equivalent.
- ii) Six years experience in handling EEG Machines in a Hospital.

BIO MEDICAL ENGINEER (CODE NO.04)

Age: Not exceeding 30 years

Essential: i) Degree in Bio Medical Engineering from a recognized University and

ii) Two years experience in instrumentation focusing on practical problems preferably in hospital environment.

DATA PROCESSING ASSISTANT GRADE-B (CODE NO.05)

Age: Not exceeding 30 years

Essential: B.E/B.Tech Degree in Computer Science/ Information Technology/or its equivalent

from a recognised University/Institute;

OR

a) B.Sc Computer Science/Information Technology/BCA

b) With One year experience in Data Processing and Analysis.

STENOGRAPHER GRADE - II (CODE NO.06)

Age: Not exceeding 27 years

Essential: i) 12th Class pass or equivalent from a recognized Board or University

ii) Skill Test Norms

Dictation: 10 minutes @ 80 w.p.m

Transcription: 65 mts. (Eng) / 75 mts (Hindi) (On Manual Typewriter)

(OR)

50 mts. (Eng) / 65 mts (Hindi) (On computer)

AUDIOLOGICAL TECHNICIAN (CODE NO.07)

Age: Not exceeding 25 years

Essential: i) Diploma in Hearing Language and Speech (DHLS)

OF

ii) Diploma in Hearing Aid

OR

iii) Ear mould Technology (DHA&ET) from Rehabilitation Council of India(RCI)

recognized centre or equivalent.

Desirable: i) Knowledge of Tamil

OPHTHALMIC TECHNICIAN CODE NO.08)

Age: Not exceeding 30 years

Essential: i) +2 with science subjects or equivalent from a recognised Board/Institution

ii) Diploma/Certificate course in Optometry or Ophthalmic Technician or Ophthalmic

Assistant from a recognised Institute/Hospital.

Desirable: i) Two year's experience in the profession in a recognised Hospital/Institute.

CANTEEN ATTENDANT CODE NO.09)

Age: Not exceeding 25 years

Essential: i) Matriculation or equivalent **AND**

ii) Diploma /Certificate in food and Catering Technology/from government recognized Institution.

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C. AGE RELAXATION						
Category	Age-Relaxation permissible beyond the Upper age limit					
For the posts mentioned at Code No. 1 to 5	5 (Group B(NG)					
SC/ST	5 years					
OBC	3 years					
Employees working in Govt./ PSU/	Up to 40 years of age for UR Category					
Autonomous body under the Govt. who have rendered not less than 3 years regular	Up to 43 years of age for OBC Category					
and continuous service as on crucial date.	Up to 45 years of age for SC/ST Category					
For the posts mentioned at Code No 6 to 9	9 (Group C)					
SC/ST	5 years					
OBC	3 years					
Employees working in Govt./ PSU/	Up to 40 years of age for UR Category					
Autonomous body under the Govt. who have rendered not less than 3 years regular	Up to 43 years of age for OBC Category					
and continuous service as on crucial date.	Up to 45 years of age for SC/ST Category					
PwD	10 years					
PwD + OBC	13 years					
PwD + SC/ST	15 years					
	For UR Category- After deducting the military service rendered + 3 years from the actual age, the age of the candidate should fall within the Upper age limit for UR category as on 15.12.2014. For OBC Category- After deducting the military service rendered + 6 years from the					
Ex-Servicemen (EXS)	military service rendered + 6 years from the actual age, the age of the candidate should fall within the Upper age limit for OBC category as on 15.12.2014.					
	For SC/ST Category- After deducting the military service rendered + 8 years from the actual age, the age of the candidate should fall within the Upper age limit for SC/ST category as on 15.12.2014.					
Meritorious Sports Person (MSP) (See the Eligibility Criteria & Instruction at Annexure- II)	Relaxation of upper age limit for the post of 5 years for UR Candidates 8 Years for OBC Candidates 10 years for SC/ST Candidates					

I. MODE OF SELECTION:

Code No.	Mode of Selection					
a) 1 to 4,7,8 &9	Written Test & Personal Interview					
b) 5 & 6	Written Test & Skill Test					

II. HOW TO APPLY?

Candidates fulfilling the eligibility criteria as mentioned above may apply in the prescribed format appended (**Annexure - I**) along with the attested copies of the following certificates/enclosures:-

- 1. Age Proof.
- 2. Relevant Educational & Technical Qualifications and Experience certificates for the post applied.
- 3. Demand draft in favour of the Accounts Officer, JIPMER payable at State Bank of India, JIPMER Branch, Puducherry (in original).
- 4. "No Objection Certificate' from the present employer, if employed in State/Central Government/ Union Territories/Public Sector Undertaking/Autonomous bodies. A candidate claiming to belong to the category of Central Government servant and thus seeking age relaxation would be required to produce a Certificate from his/her Employer on the Office letter head to the effect that he/she is a regularly appointed Central Government Servant and not on casual/adhoc/daily wages/hourly paid/contract basis employee.
- 5. Latest OBC certificate containing mention regarding Creamy Layer for OBC candidates in case of their claim against the said category. The said OBC certificate shall be in the format prescribed by Government of India as per O.M. dated 29-12-1993. (order No.3) (Appended). Certificates not in the said format will be summarily rejected. Applications without such certificates or certificates of BC/MBC without mention of Creamy layer will be considered against UR Category only subject to eligibility.
- 6. The Candidates belonging to Persons with Disability (PwD), Ex-Servicemen & Meritorious Sports Persons(MSP) should submit the necessary proof for claiming the respective reservation.
- 7. The candidates belonging to SC/ST category should submit latest certificate issued by the competent authority failing which they will be considered against UR category only subject to eligibility.
- 8. Candidates belonging to reserved category such as *OBC*, *SC* and *ST* may also apply for the vacancies notified **against UR** without relaxation in respect of Age.
- 9. Recent Passport Size Photograph affixed in application and attested by a Gazetted Officer.

III.	INSTRUCTIONS:

- 1. Application cover should be superscribed as "Application for the Post of _____ (code no.:_____)" and the same should be addressed to the <u>Director, JIPMER, Puducherry-605006</u>.
- 2. Application along with attested copies of certificates as stated above should be submitted in the prescribed **Pro-forma** (Annexure) as in the specimen given below. It should be **neatly typed / hand written on A4 size paper**.
- 3. INCOMPLETE APPLICATION AND THE APPLICATION RECEIVED WITHOUT DEMAND DRAFT OF THE REQUIRED AMOUNT WILL BE REJECTED.
- 4. SUBMISSION OF APPLICATION WITHOUT PROVISIONAL/DEGREE/DIPLOMA/ EXPERIENCE CERTIFICATE WILL BE SUMMARILY REJECTED.
- 5. For candidates working in Central/State Government/Union Territories/Public Sector undertaking / Autonomous bodies, their application should be routed through proper channel with the Vigilance Clearance Certificate or along with 'No Objection Certificate' from the Employer.
- 6. This Institute is **not responsible for any postal delay.**
- 7. The Call memo will be sent only to Eligible candidates. No intimation will be sent for late applications and also for ineligible applications.
- 8. Incomplete application i.e. applications not enclosing all or any of the copies of the required certificates / application received after due date mentioned below will be rejected without any intimation
- 9. Unsigned application will be rejected summarily.
- 10. THE CANDIDATES ARE ADVISED NOT TO BRING ANY POLITICAL OR OTHER RECOMMENDATIONS TO INFLUENCE THEIR SELECTION. THE CANDIDATURE OF SUCH CANDIDATES WILL BE SUMMARILY REJECTED.
- 11. Submission of any missing/additional Certificates/documents after the last date for receipt of the application will not be entertained.
- 12. The last date for receipt of filled in applications is 15.12.2014.(till 04.30 P.M)

DIRECTOR

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	4																				
	5																				
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2											
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12.	OTHERS	(IF ANY)) :								
				Declaration							
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FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

This is to certify that of village	son/ daughter of
in the State Community which is recognized as a backward cl	belongs to the
i) Resolution No. 12011/68/93-BCC dated the 10th September, 1993, publish Extraordinary – Part I, Section I, No. 186 dated 13th September, 1993.	ed in the Gazette of India
ii) Resolution No. 12011/9/94-BCC, dated 19.10.1994 published in Gazette of Section I No. 163, dated 20th October, 1994.	f India extraordinary Part I
iii) Resolution No. 12011/7/95-BCC dated the 24th May 1995 Published in the extraordinary Part-I Section I No. 88 dated 25th May, 1995.	e Gazette of India
iv) Resolution No.12011/96/94-BCC dated 9th March, 1996.	
v) Resolution No. 12011/44/96-BCC, dated the 6th December, 1996, published extraordinary-part I, Section-I, No. 210, dated the 11th December, 1996.	ed in the Gazette of India –
vi) Resolution No.12011/13/97-BCC dated 3rd December, 1997.	
vii) Resolution No.12011/99/94-BCC dated 11th December, 1997.	
viii) Resolution No.12011/68/98-BCC dated 27th October, 1999.	
ix) Resolution No.12011/88/98-BCC dated 6th December, 1999, published in Ordinary Part-I, Section-I No.270, 6th December, 1999.	the Gazette of India, Extra
x) Resolution No.12011/36/99-BCC dated 4th April, 2000, published in the Gordinary Part-I, Section-I, No.71 dated 4th April, 2000.	azette of India, Extra
xi) Resolution No.12011/44/99-BCC dated 21.9.2000, published in the Gazett Part-I, Section-I, No.210 dated 21.9.2000.	te of India, Extra Ordinary
Shri/Smt./Miss and/or his fam and	ily ordinarily reside(s) in the State
This is also to certify that he/she does not belong to the person mentioned in column 3 of the Schedule to the Government of India, Training OM No. 36012/22/93-Estt. (SCT,) dated 08.09.1993 and modified of Personnel and Training OM No. 36033/3/2004-Estt(Res) dated 09.03.20	Department of Personnel & ed vide Govt. of India Deptt.
	ct Magistrate or
Seal: Deputy	y Commissioner etc.
NOTE: (a) The term 'Ordinarily' used here will have the same meaning as in Sect	

- (a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
- (b) The authorities competent to issue Caste Certificate are indicated below:-
- (i) District Magistrate/Additional Magistrate / Collector / Dy. Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendary Magistrate / Sub-Divisional Magistrate / Taluka Magistrate/Executive Magistrate / Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
- (iii) Revenue Officer not below the rank of Tehsildar
- (iv) Sub-Divisional Officer of the area where the candidate and / or his family resides.

ANNEXURE – II

ELIGIBILITY CRITERIA & INSTRUCTIONS FOR MERITORIOUS SPORTS PERSON(S)

i) List of sports which qualify or appointment of meritorious sports persons

S. No.	Name of the Sport	S. No.	Name of Sport
1.	Archery	2.	Athletics (including Track and Field events)
3.	Atya-Patya	4.	Badminton
5.	Ball-Badminton	6.	Basketball
7.	Billiard sand Snooker	8.	Boxing
9.	Bridge	10	Carrom
11.	Chess	12.	Cricket
13.	Cycling	14.	Equestrian Sports
15.	Football	16.	Golf
17.	Gymnastics(including Body Building)	18.	Handball
19.	Hockey	20	Ice-Skiing
21.	Ice-Hockey	22.	Ice-Skating
23.	Judo	24.	Kabaddi
25	Karate-DO	26.	Kayaking and Canoeing
27.	Kho-Kho	28.	Polo
29.	Power lifting	30.	Rifle Shooting
31.	Roller Skating	32.	Rowing
33.	Soft Ball	34.	Squash
35.	Swimming	36.	Table Tennis
37.	Taekwondo	38.	Tenni-Koit
39.	Tennis	40.	Volleyball
41.	Weightlifting	42.	Wrestling
43.	Yatching		

II. List of authorities competent to award certificates on eligibility for recruitment of sportspersons

S. No.	Competition	Form in Which Certificate is to be Submitted	
1.	International Competition	Secretary of the National Federation of the Game concerned.	I
2	National Competition	Secretary of the National Federation or Secretary of the State Association of the Game concerned.	II
3	Inter- University Tournaments	Dean of Sports or other officer in overall charge of sports of the University concerned.	III
4	National/Sports/ Games for Schools	Director or Additional / Joint or Deputy Director in overall charge of sports / games for Schools in the Directorate of Public Instructions / Education of the State.	IV
5	Physical Efficiency Drive	Secretary or other Officer in overall charge of Physical Efficiency in the Ministry of Education & Social Welfare Government of India	V

Note: Specimens of the forms I, II, III, IV & V referred to above are given in Annexure A

FORM I

(for representing India in an **International Competition** in one of the recognized Games/ Sports).

NATIONALFEDERATION/NATIONALASSOCIATIONOF_____

(Certificate to meritorious sportsmen for employment to Group C Service under the Central Government)

Certified that Shri/Smt./Kumari	Son/Wife/Daughter of Shriand
resident of	
(complete address)	<u>r</u> epresented the
country in the game/ event of	in
	competition/Tournament held at
	to
	/ team in the above said Competition/Tournament was sis of records available in the office of National Federation /
National Association of	
Place:	Signature:
Date:	Name & Designation:
	Name of the Federation / National Association:
	Address:
	Seal
Note: This Certificate will be valid only when	signed personally by the Secretary,

National Federation/National Association.

FORM II

(for representing	a State in India in a N	ational competi	tion in one	of the recognized C	Games / Sport	s).
STATE ASSOC	IATION OF	IN THE G	AME	OF		
(Certificate to me	ritorious sportsmen fo <u>G</u> o	r employment to evernment)	o Group C	Service under the	<u>: Central</u>	
Certified that	Shri/Smt./Kumari			_Son/Wife/Daughter	r of Shri	_and
resident of	(cor	mplete address)_		_	repres	sented
the State of	in the game/ event of	of		in the Na	tional Compo	etition
/ Tournament held at			from_	to	·	
Place:			Signature:			
Date:			Name & I	Designation:		
:			Name of t	he State Association	ı	
			Address:			
			Seal			
Note: This Certifica	te will be valid only wl	hen signed perso	nally by the	e Secretary, State As	ssociation.	

FORM III

(for representing University in the Inter-University Competition in one of the recognized Games/ Sports).

	UNIVERSITYO	7
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(Certificate to meritorious sportsmen for employment to Group C Service under the Central Government)

	Certified that	Shri/Smt./Kumari	Son/Wife/Daughter	of Shri
		resident of		student of
			represented the	University
of			_in Inter the game/event of	
	in Inter-U	niversity Competition/Tournament held at		
From _	to			
	The position ob	otained by the individual / team in the above s	said Competition/Tournament	was
Officer		is being given on the basis of records available of sports in the University of		Sports or
Place:			Signature:	
Date: _		<u></u>	Name & Designation:	
Name of the University:				
		. A	Address:	
			Seal	

Note: This Certificate will be valid only when signed personally by the Dean / Director or other officer in overall charge of sports in the University.

FORM -IV

DIRECTORATE OF PUBLIC INSTRUCTIONS/EDUCATION OF THE STATE OF

(Certificate to meritorious sportsmen for employment to Group C Service under the Central Government)

Certified that Shri/S	Smt./Kumari			Son/Wife/Daugl	nter of S	Shri
			resident	of		
,	(Complete	Address)			student	of
	represented	the			State	
School Team in the game/eve	ent of		in the N	National Game for	schools held	l at
to	·					
The position obtained b	y the individual / tea	am in the abov	e said Con	npetition/Tourname	nt was	•
The Certificate is being			ailable in th	ne office of Director	rate of Public	c
Instructions/education of		·				
Place:			Signatu	ire:		
Date:			Name o	& Designation:		
			Address	3:		
			Seal			

Note: This Certificate will be valid only when signed personally by the Director or Additional/Joint or Deputy Director in overall charge of sports / games / for Schools in the Directorate of Public Instruction/ Education of the State.

FORM-V

(for the awardees in Physical Efficiency performances conducted by the Ministry of Education & Social Welfare)

GOVERNMENT OF INDIA/DEPARTMENT OF YOUTH AFFAIRS AND SPORTS

(Certificate to meritorious sportsmen for employment to Group C Service under the Central Government)

Certified tha	t Shri/Smt./Kumari			_Son/Wife/Daughter of Sh	ri
		res	sident	of	
	(Complete Ac	ddress)			
represented the			School	ol Team in the game/event of	
			in the	National Competition held	
at		from	to	0	
and Social Welfare. Place:			Signature	:	
Date:			Name & I	Designation:	
		Address	s:		
		ı	Seal		
	will be valid only when sign ge of Physical Efficiency in t			•	