

PROSPECTUS

2015



FACULTY OF SOCIAL WORK

THE MAHARAJA SAYAJIRAO UNIVERSITY OF BARODA

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Registrar (OSD)
Prof. Amit Dholakiya

Dean
Prof. (Dr.) M. N. Parmar

Head of the Department
Prof. (Dr) Jagdish Solanki

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ABOUT THE MAHARAJA SAYAJIRAO UNIVERSITY OF BARODA

India's internationally renowned The Maharaja Sayajirao University of Baroda (1949) has blossomed from the Baroda College (1881) which is one of the oldest centres of learning in western India. MSU is the only state University with a residential, unitary character having English as sole medium of instruction with more than 1200 well-qualified faculty members and 1500 administrative staff to facilitate the learning of more than 35000 students having cosmopolitan life on campus. The rich legacy of the University is crowned by the names of stalwarts like Nobel Laureate Dr. Venkatraman Ramakrishnan, Shri Aurobindo, Bharat Ratna Acharya Vinoba Bhave, Gyanpith awardee Shri Rajendra Shah, Dr. I. G. Patel, Lord Bhikhu Parekh, Shri Sam Pitroda, Prof. K. G. Subramanyam and many more.

Having 275 acres of land, It comprises of 13 Faculties (Arts, Commerce, Education & Psychology, Family & Community Sciences, Fine Arts, Journalism & Communication, Law, Management Studies, Medicine, Performing Arts, Science, Social Work, Technology & Engineering) having 90 Departments, 3 constituent colleges (Polytechnic, M. K. Amin Arts and Science College & College of Commerce, Padra and Baroda Sanskrit Mahavidyalaya) and several specialized centres and institutes offering wide spectrum of courses from kindergarten to Ph.D. also with an excellent exposure to the co curricular and extra curricular experiences. The University offers courses in design, corporate social responsibility, fashion technology, hotel management and catering technology from the academic session 2013-14 onwards.

THE CITY

The city of Vadodara, where the Maharaja Sayajirao University is situated, is recognized as distinguished educational and cultural centre in the country and as a major city in Gujarat. It has seen the emergence of sophisticated industrial complexes including large industrial units in public and private sector. Its traditional industries are undergoing rapid changes as a result of the globalization of trade, production, communication and modern technology. This environment is most conducive to the development of advanced management education to cater to the managerial needs not only of the industries in this part but also other parts of the country.

The city is well linked with the country through rail, road and air. The other aim of the city is dotted with many new private educational institutes in the fields of emerging engineering, technology, medicine, pharmacy, management, architecture and dentistry. The city is growing in age and population at a faster rate.



ABOUT FACULTY OF SOCIAL WORK

Faculty of Social Work The Maharaja Sayajirao University of Baroda was founded in the post-independence era in 1950, 15th March. It has followed a generic approach to Social Work Education, since its inception.

The Faculty was recognized for its work by the University Grants Commission, New Delhi, and was awarded the DRS and DSA programme. The institute has completed the 1st phase of DSA in Social Work with the theme of Poverty Alleviation and Social Development in the thrust area of Children, Women, Elderly, and Scheduled Caste and Scheduled Tribe.

As a matter of pride, on the basis of the performance of the Faculty in the 1st Phase of DSA programme, the University Grants Commission, New Delhi, has granted 2nd Phase of DSA programme from April 2009 to March 2014 in the thrust areas of Community Development, Family and Gender Studies and Industries and Society. Again, based on the performance of the previous two phases, University Grants Commission has granted 3rd phase of DSA programme starting from April 2015 to March 2020. Moreover, the faculty is granted Dr. Ambedkar Research Centre by the UGC for a period of five years as an outcome of the extensive work done with Women, Youth and Children of the Schedule Caste in the rural and urban areas through research and training programme related to Dr. Ambedkar's life and his work.

The Faculty has been actively engaged in academic, research and extension work closely with the Government, Corporate and NGO Sector in training personnel to enhance service delivery through technical assistance, policy formulation, programme implementation and outreach services.

Social Work Education

Curriculum for the social work profession cannot be viewed in isolation as the goals of the profession are derived from social realities. These include the level of development in the country, the conditions and the activities of social systems, i.e. all that happens to individuals, families, groups, communities and the services available to them to meet their basic needs.

Vision

To emerge as leading Institute of Excellence in Social Work and Human Resource Management Education in India.

Mission

Our mission is to contribute in the areas of Development and Empowerment of the People.

PERMANENT TEACHING FACULTY

- 1) Prof. (Dr.) M.N.Parmar, Professor, Dean
- 2) Prof.(Dr.) Jagdish D. Solanki, Professor, Head of the Department
- 3) Prof. (Dr.) Chhaya P. Patel, Professor
- 4) Prof.(Dr.) Bhavna Mehta, Professor
- 5) Prof. (Dr.) Ankur Saxena, Professor
- 6) Prof. (Dr.) Sunita Nambiyar, Professor
- 7) Dr. Leena V. Mehta, Associate Professor
- 8) Ms. Kavita Sindhav, Assistant Professor
- 9) Ms. Divya Vasava, Assistant Professor
- 10) Ms. Hiral Parmar, Assistant Professor

Teaching Faculty on Contractual Basis

- 1) Dr. Jayalaxmi Mahanty, Assistant Professor
- 2) Ms. Nida Faruqui, Assistant Professor
- 3) Dr. Satish Kumar, Assistant Professor

Temporary Teaching Assistant

- 1) Mr. Dipak Makwana
- 2) Ms. Nabila Qureshi
- 3) Ms. Maria Jessica Sharma

Faculty also invites subject experts, practitioners from various institutes, field work agencies, as Visiting Faculties for Field Work Supervision, Research Guidance and teaching.

M N PARMAR, PhD, LLB, DLP, MSW, BA (Hons.)



Prof. (Dr.) M N Parmar is BA (Hons.), MSW, LLB, DLP, Ph. D from The Maharaja Sayajirao University of Baroda. Presently he is working in Faculty of Social Work, The Maharaja Sayajirao University of Baroda as Dean & Head, Professor in Social Work. He is member of Senate, Syndicate and various academic and administrative bodies of Faculty and the University.

Besides contributing 40 research papers to various journals and developing course materials for various courses, he has also written books in the areas of Facets of Socio-economic Development, Consumerism, Social Work and Social Work Research. He has been awarded Hari Om Award for Best Research Paper of Girl Child Labour by “Hari Om Trust” Sardar Patel University, Vallabh Vidyanagar.

Prof. Parmar has presented many papers and chaired various technical sessions in seminars and conferences in the field of social work and Human resource management.

Prof. Parmar has been visiting scholar to University of South Carolina, Columbia, USA. He presented his thoughts on Community Development, NGO Management and Social Stratification. He has also made presentation about Faculty of Social Work to Kutztown University of Allentown, PA, USA.

During his tenure as Dean and Head, Alumni Association was made active and they contributed for the facelift of the Faculty premises. He has been instrumental in starting Bachelor in Social Work program and PG Diploma in Corporate Social Responsibility.

He was also instrumental for organizing First International Conference on Women and Millennium Development Goals – A Social Work Response, at Faculty and University level in collaboration with College of Social Work, University of South Carolina, USA

He is in the panel of UGC-NET workshop and its syllabus committee. He is examiner to various Universities of India in the fields of Social Work and Human Resource management. He is a panel member of section committees of different universities of India.

He is also working as Member, Editorial Board, International Journal published by Sarveshvar University of Kadi.

He is life member of Indian Society for Training and Development, New Delhi and National Association of Professional Social Workers in India.

JAGDISH SOLANKI, PhD, MSW



When Prof. Jagdish Solanki looks back on his career of more than 27 years, he can convincingly claims that he is devoted to educating social work and human resource management students through dynamic teaching, promoting extension and respecting diversity. Dr. Jagdish Solanki is passionate about working with interdisciplinary teams to empower less empowered and marginalized segments of the Indian Society, particularly rural-tribal, youth, women, marginalized workers and Dalits, who should be the part of planning process of the institution who serve them. He is associated with several governmental, business and voluntary organizations for effective delivery of services.

Prof. (Dr.) Jagdish Solanki has obtained his B. Com. Degree in 1981, MSW in 1983, LLB in 1985 from The M S University of Baroda.

He joined National Service Scheme, the M. S. University of Baroda as a Field Organizer in 1983 and worked as Personnel Officer for 4 years in Gujarat Dairy Development Corporation, Gandhinagar. He has completed his PhD in 2005 from The Maharaja Sayajirao University of Baroda, Vadodara.

He has research experience of interfacing with government, business and voluntary organizations in the areas of policy-planning, need assessment and monitoring and evaluation of policies, programs and projects.

Dr. Jagdish Solanki has served many cells and institutions of the university; some of them are: senate, National Service Scheme, Dr. B R Ambedkar Studies Centre, Child Guidance Clinic, Indian Council of Social Welfare, etc. He is an active participant of the programs of Baroda Management Association, Indian Society for Training & Development, HRD Network-Baroda Chapter, National Institute of Personnel Management and Consumers Forum.

Dr. Jagdish Solanki has co-authored several books, generating Indigenous Material on social work in English as well as Gujarati, in the areas of Dalit Issues, Human Rights, Indian Constitution and Ambedkarism.

He is currently entrusted with the responsibility of Head of Department, Faculty of Social Work, The M S University of Baroda.

CHHAYA PATEL, PhD, MSW, B.SC. (HOME)



Prof. Chhaya Patel is currently associated with Faculty of Social Work, The M. S. University of Baroda. She has obtained her B. Sc. (Home) degree in 1976, MSW in 1979, P.G. Diploma in Clinical and Community Psychology in 1983 from the same University. She joined National Service Scheme, The M. S. University of Baroda, in 1979, as a Field Organizer during which she obtained a rich experience in planning organizing and evaluation of 85 rural camps. From 1984-86, Instructor in Social Work at MLTC-ICDS, Department of Continuing and Adult Education, South Gujarat University, Surat. Earlier in 1982-84 and thereafter from 1986-87, is associated with Faculty of Social Work in Teaching, Field work supervision and Research. Has published articles related to social work in Social Welfare, Arthat, Naya Marg, Social Work Review and Edited books. Has written Research Reports and Presented papers in National Seminars. Is a trustee to an NGO named Sahiyar-Stree Sangathan. In 2002 obtained her PhD in Social Work. Her edited book titled Social Work Practice: Religio-Philosophical Foundations-1999 & 2010 is widely accepted. Her article on Indigenization of Social Work Education: A case from Baroda 2001 has been published in the India Journal of Social Work.

Prof. Chhaya is a PhD Guide since a decade and has guided researches in the area of Rehabilitation of the Narmada Dam Affected Tribal, Education among Muslim Girls, Team-Climate and Team Effectiveness, etc.

Prof. Chhaya is a life member of Association of Schools of Social Work in India and Indian Association for Women's Studies, Tata Institute of Social Work, since 1995. She is also a member of the UGC-DSA in Social Work Program Phase II at the Faculty. She was a member on the advisory committee for the International Conference on Women and Millennium Development Goals held on 13-14th February, 2014 at the Faculty of Social Work. She is a member of various academic and administrative committees at University and UGC.

She has published a book on Samaj Karya, Kshetra Karya ane Talpadi Sadhan Samagri – a compilation of Seven Skits for Public Awareness (in Gujarati) 2006.

BHAVNA MEHTA, PhD, MSW



Prof. (Dr.) Bhavna Mehta is a qualified Social Worker with more than twenty five years of experience in the field of Social Work and Women's Studies. She has worked extensively in the field of women and children's issues especially in the area of Violence, Health, Human rights, Empowerment, Child Rights, Gender and Development and Corporate Social Responsibilities.

Prof. (Dr.) Mehta is also a Coordinator of the Social Research Development Cell of the Faculty of Social Work and has undertaken number of research projects funded by Government, Non Government Organizations, Industries and International Funding organizations. She also coordinates faculty's newly introduced PG Diploma on Corporate Social Responsibilities.

Recently, Prof. (Dr.) Mehta has been appointed by the university as the Director of the newly formed Office of Corporate Affairs at The M. S. University of Baroda.

She is been associated with the Women's Studies Research Centre of the Maharaja Sayajirao University of Baroda since its inception and was a core team member of the interdisciplinary project on Gender, Health and Development (WOHTRAC-WSRC) funded by The Ford Foundation(2004-07). Prof. (Dr.) Mehta was awarded Micro Finance Research Alliance Program Fellowship from Centre of Micro Finance, Chennai for 3 years (2009-2012).

Prof. (Dr.) Mehta is associated with women, child rights groups at the local and national level. She has been on the executive committee member of Indian Association of Women's Studies, Bombay Association of Trained Social Workers and Honorary Program Director for Council of International Fellowship (CIF) for the city of Baroda. Prof. (Dr.) Mehta is widely travelled and has represented her work at various national and international forums.

Prof. (Dr.) Bhavna Mehta was invited by the University of The Punjab Lahore, Pakistan and College of Social Work, University of South Carolina, USA as a Visiting Faculty wherein she gave lectures on varied topics in various forums and interacted with politicians, academics, university students, industrialists, NGO representatives and common citizens of the host countries.

ANKUR SAXENA, PhD, MSW



Prof. (Dr.) Ankur Saxena is trying to bring about change happen in the community in and around villages in Vadodara district. He is trying to focus as to how the individual, groups and community work. His passion is to bring about change in the various communities and see the change happen; people participate and empower themselves, the society and nation at large. He is a nationally travelled person and is an examiner to many universities across India and his area of specialization is community organization, rural development and HRM.

Prof. (Dr.) Saxena is a graduate in Science and pursued his Masters in Social Work. He earned his PhD in Social Work and is presently Dean of Sports at the Faculty of Social Work, The M S University of Baroda.

SUNITA NAMBIYAR, PhD, MSW

Prof. (Dr.) Sunita Dinesh Nambiyar is a Master is Social Work and has She presently works as Professor with The Faculty of Social Work. She is Students at The Faculty of Social Work, The Maharaja Sayajirao Univers



She teaches courses on Organization Behavior, Organization Development Corporate Social Responsibility and Family Dynamics in Masters Program Human Resource Management. She is recognized PhD guide. She is Post Graduate Diploma in Human Resource Management and Corporate

Prior to teaching she has worked with the Human Resource Department of General Electric (I) Ltd and Crompton Greaves Ltd. She has authored three books and has conducted training for Corporates, Railway Staff College, Sardar Patel Institute for Public Administration amongst others. She is in the Ethics Committee of Sterling Hospital and Member of Women’s Sexual Harassment Redressal Committee at GSECL. She has presented various papers for various National and International Seminars.

LEENA MEHTA, PhD, MSW



Dr. Leena Mehta has been extensively engaged in Action linked research for more than thirty years. Some of her path breaking researches on sex-workers, missing children, domestic violence, campus violence and sexual harassment of women at workplace have paved way for furthering the cause of human rights and social justice by making change happen at various levels – right from the university campus to red-light areas of Gujarat and even in criminal and juvenile systems. She is actively involved in Gujarat States Gender Policy making as well as in participation in several advisory committees in the issues related to Ministry of Home, Ministry of Social Justice and Empowerment. The Honorable Gujarat

High Court, while directing the state Government to rehabilitate brothel based sex-workers has quoted Dr. Mehta’s finding and suggestions, in related judgments. She has published articles on Probation of Offenders, Child Sex-workers and Social Work Education.

Her research on Campus Violence was vitally instrumental in ensuring and strengthening legal compliance by the University on issues like sexual harassment and ragging.

As a social work practitioner, she is invited as an expert advisor on Internal Complaints Committee by National level public sector units, Academic Institutions as well as several Multi-national Companies, under the recently passed law on Sexual Harassment of Women at Workplace.

Recognizing her work, she received state government’s nomination as Honorary Magistrate and Chair Person of the Vadodara District Juvenile Welfare Board in the Juvenile Justice System as well as on Primary Education Board of the Local Self Government, i.e. VMSS. For years together, she served as several district level advisories in the Collectorate on Dowry Prohibition, Probation of Offenders and Protection of Women from Domestic Violence and so on.

Besides having served as governing Board of Member of Baroda Citizens Council, Dr. Mehta is a Life Member of National Association of Professional Social Workers in India (NAPSWI), The Indian Society of Criminology and Jagrut Grahak – an NGO for Consumers’ Protection. She has conducted several researches and field-action research programs funded by UGC, OXFAM India, NACO as well as Nirman Trust, UK.

Presently Dr. Mehta is heading the Equal Opportunities Cell of the M S University, Guiding PhD Students and teaching Social Group work, Peoples’ Governance and Social Action and Correctional Social Work Practicum.

KAVITA SINDHAV, B.SC., MSW, M.PHIL, NET, PH.D SCHOLAR



Ms. Kavita Sindhav has focused on gender issues, microfinance and gerontological social work. She has eight years of professional experience in different areas like academic, training, rural banking, financial inclusion and micro credit. She has held a state level position of handling microfinance portfolio of State Bank of India for Gujarat. Her resume includes many years of experience in areas of working with rehabilitation of elderly, persons with disabilities. She is working as a volunteer coordinator for several Non- Government Organisations. She is focusing on how to sensitise community people towards various social issues. She feels empowerment of rural women does not necessarily take place when incomes are generated or when livelihoods are enhanced by forming Self Help Groups.

Social capital empowers people undoubtedly. She feels that professional social workers have long pursued career specifically on influencing social policy in the areas of gender development.

She is also handling position of BSW Course Coordinator at Faculty of Social Work, M.S.University of Baroda. She has focused primarily in the areas of: Social Case Work. She believes in the ethics and values of social work and the societal contribution that social workers make in every sector. She is committed to making the role of social work known to those outside of the profession and building pride amongst those within the profession. She is actively involved in youth development activities through National Cadet Corps(NCC). She has presented many articles on gender issues in international, national and state level conferences. Ms Kavita feels very fortunate as a team member of Faculty of Social Work, MSU and she wish to remain actively involved in all areas of social work.

DIVYA VASAVA, MSW, NET



Ms. Divya Vasava is currently working as an Assistant professor at Faculty of Social Work, The M.S.University of Baroda. Ms. Divya completed her Master in Social Work in the year 2010 from the same faculty. She has done her graduation in English Literature from Arts Faculty, The M.S.University of Baroda. She is associated with the Faculty of Social Work since the year 2010, working as a Research Assistant under the UGC-DSA Programme, and engaging effectively and independently in the creation of knowledge, showing initiative and skill to develop as a researcher. Established a successful research projects investigating the different social issues in the area of community development and contributed to innovations in community based research. She has worked on different issues like Malnutrition among Children and Knowledge of Mothers Regarding it, worked with Tribal Youth on Skill Training Programme, She has also investigated and assessed the services provided by the ICDS in the Anganwadi and Assessment the effectiveness

of Self Help Group at community level under the UGC (University Grant Commission) XI- Plan project as well as another project on Matured SHG (Self Help Groups) of Gujarat. Which was funded by the Micro Finance Research Alliance programme of centre for Micro Finance, IFMR, Chennai.

She has also worked as a Research Assistant at Women Studies Research Centre, Faculty of Family and Community Science on Project "Socio-Cultural and Gender Determinants of Animal Product Consumption in Baroda. She has 4 years of Experience working in community at grass root level in the area of community development. She is actively involved and presented a paper in the National Seminars, Workshops and Conference held at Faculty level. In Social Work Profession it is very essential to empowering students to be ethical leaders, skilled in both creative and critical thinking that will be at the forefront of creating positive change and improving the lives of the most vulnerable members of society.

HIRAL PARMAR, BSW, M.A (Social Work), NET



Ms. Hiral Parmar is currently working as Assistant Professor at the Faculty of Social Work, The Maharaja Sayajirao University of Baroda. She has done her Bachelors in Social Work from S.P University, Anand. She has done her Master in Social Work from Tata Institute of Social Sciences (TISS), Mumbai in the year 2012.

Before joining the faculty, she worked as Capacity Building officer at Swasti (A Health Resource Centre). Her job profile was to provide Life Skill Training on the issues of Communication, Health and Gender Equality to the factory workers.

She has joined the faculty of Social Work in 2015. Being Assistant Professor she is looking forward to give her level best to the student as well as to the faculty also. Social Work is the field which is very large and one can do so many things and give their best to society. She feels proud that she got the opportunity to train such kind of students who are sensitive towards the social issue and interested to give back the society.

JAYALAXMI MAHANTY, PhD, NET, MSW, LLB, PG. IRPM, HRD, BSW

Dr. Jaya has enriching academic career of 10years. At present she is working as Asst. Professor in the faculty. Dr. Jaya has pursued her doctoral in Quality of work family life balance of the employees working in BPO sectors of Gujarat. Participated and presented papers in more than 25 National Level Seminar & conferences. She is an External Examiner at various universities at Gujarat. Was senate member at Sardar Patel University for the tenure between 2011-June 2013. Dr. Jaya was also member of Ethics Committee at Anand Pharmacy Collage, Sardar Patel University, Vallabh Vidyanagar.



She is also Content Writer in E-Pathshala, an online learning course initiated by UGC.

NIDA FARUQUI, PhD SCHOLAR, MSW, NET, B. SC. (HOME)



Ms Nida Faruqui is currently working as Assistant Professor at Faculty of Social Work, The M S University of Baroda, and she is also pursuing her PhD on the topic “Psycho-Social Factors affecting education among Adolescent girls of Muslim Community of Vadodara City. Ms Faruqui completed her Master in Social Work in the year 2009 from the same faculty. After completing her MSW, she had worked for Industrial Organization named Confederation of Indian Industry (CII) for 4 years. At CII, she was involved in various activities relating to Human Resource Development for the member organizations. She was also part of Vibrant Gujarat Summits held in 2011 and 2013.

Later, she joined Faculty of Social Work and has been teaching to various courses like MSW, MHRM, DHRM, PG Diploma in CSR, IRPM and BSW. She has been teaching various subjects like Penology, Rehabilitation for Women and Children, Human Relations Dynamics, Corporate Ethics and Governance, and many more.

SATISH KUMAR, PhD, MSW, NET, B.Ed (Special)



Dr. Satish Kumar is Masters in Social Work and has done his B.Ed (Special Education) with Mental Retardation as a specialization. Since last 11 years, Dr Satish Kumar is working in the areas of Rural Development, Disability, Drug abuse and conducted many research studies in these areas. Some of his research explored the impact of rural development programme on health & socio-economic condition, level of people participation, risk factors of alcohol consumption, impact on health, impact of mental retardation on family functioning etc. Through, his research he wants to understand various dimensions of addiction, issues related to rural community development, mental retardation and how to mobilize and ensure the active people participation in various development programmes.

He feels that social work profession can play an important role at the micro and macro levels in term of prevention, cure and rehabilitation of addicts, disability, Mental retardation and problems associated with rural development.

I. MASTER OF SOCIAL WORK PROGRAMME AS A PROFESSIONAL CAREER

Among the helping professions, Social work is very young and an eclectic discipline. Every society has an “Innate approach” of serving those who suffer from want. India’s tradition is varied and unique in offering help to the needy. At one time, human being handled his suffering within personal and local means. The times have radically changed the magnitude and nature of problems, thus inviting better organized and sustained help in social care, Need of specific training for such tasks evolved’. Giving and receiving help is extremely a delicate process, touching human dignity cherished values, family life and social upbringing. There lies the birth of social work as a profession synthesizing humanitarian sentiments with the art of helping, it demands use of disciplined self on the part of such a practitioner.

The later half of twentieth century opened vast and less explored area of community oriented services for upgrading quality of life of common man. The political and social commitment to bringing services to the weakest has been backed to the hilt by the blessings of science and technology. The civilization has workable innovations at its command to mitigate the human suffering, fully, completely and in foreseeable future. Nowadays, many vocations demand working with people, all these vocations are in need of training in social work profession.

SOCIAL WORK EDUCATION AT THE FACULTY

Post-graduate social work education has been offered by the University for more than sixty years, and the courses have established reputation for sound professional training based on a teaching programme which is closely geared to the changing demands and pressures on social work, and practice placement opportunities are planned to take account of student’s educational and professional needs,

The age range of students is from 21 years upwards, and mature students include some with many years of social work experience behind them, whilst others embark on a change of career or switch from volunteer to full-time worker.

In selection we seek to establish how far the applicant’s life experience has tested his/her capacity to exercise responsibility, judgment, care and sensitivity. In addition, we wish to establish that the student’s decision to embark on training is based on considered understanding and appreciation of the nature of social work.

We also welcome candidates with experience of working as social workers. The programme will consolidate their already acquired skills and knowledge and provide encouragement to continue their development.

TEACHING OF SOCIAL WORK

In our view, the professional education of post-graduate students should not depend solely upon formal teaching. Therefore, unstructured teaching is allowed for the participation of students in the learning process, through discussion, seminar, workshop, some choice of curriculum topics, etc. Since social work practice draws heavily on peer consultation and support we also encourage students to identify and draw upon the knowledge, skills, experience and resources available within the student group and staff.

Each social work student has regular contact with a social work teacher, who has responsibility for monitoring and supporting the student's academic progress, and also for planning an appropriate practice placement programme in consultation with the agency staff and student. The teacher (field work supervisor) will, in addition to faculty based meetings, visit the student during practice placements in accordance with well established practice.

A wide range of social work agencies in and around Vadodara city and in the region collaborate with the course to maintain the high standards of practice, teaching and supervision available to students in their placements. Whilst teachers make every effort to take domestic and personal circumstances into account, their priority will normally be the educational needs of the student.

Teaching Content

All theory courses are obligatory for all students and are seen as essential components of a social worker's basic level of knowledge and skill.

The core course, which is concerned with social work philosophy and method is complemented by the parallel courses relating to social work with particular client groups or in particular settings.

In social work education students are required to demonstrate competence in both practice placements and course work (including dissertation). Each element has equal weightage and poor performance in practice placements cannot be compensated by good course work or vice versa.

Foundation Courses

The foundation courses are a prominent feature of the first two terms and present the multi-disciplinary framework which is deployed in subsequently. The courses are of two kinds. The first part comprises a brief examination of social issues (poverty) using the multi-disciplinary framework to structure the analysis. The second has elements introducing students to perspectives afforded by psychology, and sociology, economics and politics, constitution and law. Besides having the overall aim of seeking to develop a critical awareness on the part of students, the foundation courses, will seek to help them:

- (a) to distinguish between value judgments (evaluations judgments and prescriptions) and scientific statements (descriptions and explanations) regarding social and individual conditions
- (b) to appreciate the difficulties involved in defining concepts which might be used to justify interventions in social and individual conditions:
- (c) to become acquainted with the variety of vehicles for and rationales of social policy Intervention,

Field Work & Role of the Social Work Teacher in Practice

Each student will be placed in each term for his/her field work in a field work setting (Agency) under the supervision of a teacher (Field Work Supervisor). It is concurrent with theory classes. The student is required to work three days with a minimum 20 hours per week.

Dissertation Work

Each student undertakes dissertation work. At the beginning of IInd Semester, he/she is assigned to a Faculty member, under whose guidance he/she prepares a research proposal, methodology, tools for data collection, analyse data and prepares the dissertation report. Research guidance continuous till fourth semester where the student submits the dissertation. Dissertation work is done concurrently with theory courses and field work.

Note : Students are required to abide by OSW 12, rules pertaining to dissertation work and follow the research calendar.

Each student will be expected to engage with his/her field work supervisor in an appraisal of the appropriate choice for his practice placements. A variety of factors relating to the students needs and preference will be taken into account, as well as the availability of suitable service staff in agencies with which they have a working relationship in order to design the field work tasks and learning of student.

Supervisors will normally join students and agency staff in a three-cornered discussion prior to the placement the purpose of which will be to identify appropriate work content and specific objectives: for .the students learning and performance.

Supervisors also make a mid- placement visit to monitor with student and agency staff the progress of the placement in relation to these objectives and visit again at the end of the placement in order to review the placement as a whole and identify learning needs for future placement.

Further visit may be made according to the need.

Role of the Agency Staff in Practice

The Faculty’s expectations are that the agency staff will provide learning opportunities for the student. These will include the allocation of cases, other client contact such as groups, and involvement in procedures of the agency. Regular and formal meeting sessions are allocated, for discussion and monitoring of the students.

The M.S.W. course proceeds at a measured pace in four terms period.

Evaluation of Practice Placements

Students undertake placements in a wide variety of settings (rural, urban, institutional, health and Industry), and the problem of achieving parity in the evaluation of practice has exercised social work educators for many years.

We expect that agency staff, student, and field work supervisor will work together at the state of each placement to determine objectives for the placement and that all subsequent evaluation of performance, whether formal or informal, will reflect these agreed objectives.

The relationship between student and teacher is a crucial one, involving among other things mutual informal and formal assessment on a verbal and written basis, demanding trust.

The student submits self evaluation report of the work undertaken during the placement, and this work is considered by the Department in a staff meeting together with the independent report from the supervisor. The department in conjunction with teachers, is constantly seeking ways by which student's competence in practice can be validated and a variety of sources such as joint interviews, and related material is used.

EXTRA MURAL ACTIVITIES

These programmes carry credits and are compulsory for every M.S.W. student.

1. Orientation Programme

The very first experience for the newly and provisionally admitted student's for M.S.W. Course is intensive orientation of the nature and mode of studies followed at the faculty. The orientation period of two weeks exposes the students to social realities and the academic programmes in the Faculty. It also gives them an idea of working for eight hours of every day, unique nature of social work discipline, agencies handling social problems. Concurrent workshop sessions give primary preparation for field work.

The students get fair idea of what is 'expected of them as Social work and post-graduate students. The experience builds a common base for the students as a class. Those who miss this programme, their admission are not confirmed. The students receive detailed outline of theory courses, calendar of activities, bibliography and other material for personal use

2. Rural Camp (2 credits)

At the end of the first term, student undergo experience of group living: Camping tasks are manned by students e.g. cooking and serving food, sanitation of living quarters and water supply, cleaning of utensils and supply of food rations, maintenance of staying arrangement and recreation, theme based campaigns and projects. The stay extends to one week and the duties are discharged in groups by rotation,

Camp site usually is an Ashram run by constructive workers in. Gandhian tradition. Each one of the twenty five districts in Gujarat State has at Least one notable Ashram at an interior village. By now Faculty students have camped in every Ashram. Very large part of every day camping time is devoted to manual labour project, discourses with Ashramites, visits to activities and institutions in villages. Two teachers work as leaders of the camp. Pre camp preparation spans over the term wherein every week students participate in planning, camping experiences are presented through a seminar like discussion in students and teachers meeting.

3. Study tour (2 credits)

At the end of the third term, students are fairly advanced in their training. During the term with the help of two teachers the students decide upon a place of visit where exceptional and unusual experiments in social services have been carried out. Correspondence with host institutions is undertaken, guideline for observation is sent to each agency for advance preparation. Finally one week's trip for the place is made. Besides other gains, the students learning is reinforced and their preparation as professionals gets further polished. Care is taken that sight seeing is under played. Therefore visit is confined to one point only. Places so far visited more frequently are : Mumbai, Pune, Delhi, Bangalore, Chennai, Hyderabad etc. The students finally take such a decision which monetarily is not heavy for any one and educational goal is not blurred. All organization work is taken care of by students. On return from the tour, presentation of total experiences is made.

4. Seminar Presentation (2 credits)

In the final term, the senior students go through an experience of preparing and presenting a well thought-out paper for critical examination from peers and teachers. Every week one class room hour is scheduled for this purpose. The guidance for this exercise differs from time to time; every teacher helping a group of students or one teacher, helping students to prepare group papers. The co-ordination work is done by one teacher and he is responsible for monitoring the progress, according to the agreed design. Usually the presentation sessions are presided by distinguished practitioners (including alumni) and scholars.

5. Special lectures by visiting Experts

About four to six professional stalwarts and scholars are invited during an academic year to speak to the students and faculty on the theme of their interest and deliberated. Thematic lectures on Rural development, Youth welfare, Women and

Children, Labour Welfare are matched with obtruse subjects like poverty and health of masses, sensitivity and concretization of social workers, direction for Social development and. Human Susceptibilities. These lectures are also presentations in seminar and are usually printed in Social Work Review, the Faculty's journal which appears once a year. The invitees, besides from social work come from Management, Social Sciences and Education health fields. Persons with rich personal experience of building institutions have also delivered address.

SOCIAL WORK PRACTICE COURSES (Social Work Methods)

The courses mainly run during the first two terms. There will be focus on the presentation of theoretical material and on the application of theoretical ideas in practice. In the class-room the main focus will be defining the social work task and the organizational framework for social work practice. There will be opportunity to consider what social work research will contribute to the development of practice.

The courses aim to build upon and develop the social work teaching and to facilitate a critical review of developments in social work practice, theory and organization.

FIELDS OF SOCIAL WORK THEORY COURSES

The courses touch upon the chronological evolution of services to client, groups .and service settings, meant for substantial sections of population at disadvantage and less privileged. The courses carry large component of information and practices. Many of these are taught in the second year. In the course of five year plans, variety of community oriented social programmes and measures offering care, welfare and development have grown in coverage, content and nature. While the manpower for these have multiplied, there are no clearly demarcated fields for social work graduates

The studies should have programmatic value. Objectives for candidates are :

- (i) To broaden candidates knowledge and to build his advanced theory base.
- (ii) To equip the candidates with advanced training in research and practice and to enable them to assume responsibility in designing research projects and/or service models, meeting the societal aspiration and innovation.

Evaluation and assessment :

Assessment- fully internal for all degree and diploma programmes except for Viva Voce at the end of four terms, is based on a combination of examinations and special assignments that are conducted throughout the four terms. For every course, a minimum of two graded testes are conducted once at midterm and then at the end of the term. A seven point scale ranging from Dropped to Outstanding is used for evaluation. In field work, based on a set criteria, the students are required to write a self-evaluation report (twice during each term) which is discussed in detail by field work supervisor and the supervisee.

Next, the students appears for a field work Viva-Voce. Based on these two exercises, the Supervisor writes a qualitative evaluation report which is presented at the Faculty staff meeting, where comments and observations are shared by colleagues. The final grade in respect of field work is awarded at the examination meeting of the faculty staff.

ADMISSION REQUIREMENTS FOR M.S.W/ MHRM

Admission in M.S.W/ M.H.R.M course in the Faculty is open to both men and women in order to be eligible for admission, a candidate should be:

- 1) Candidates who have passed qualifying Bachelor Degree Examination with minimum (10+2+3) or (10+2+4 in case of Technology/Engineering branches) or its equivalent in any discipline as a regular student in first attempt from recognized university with atleast 50 percent marks are eligible for applying for admission to the M.S.W./M.H.R.M. Programme. (45% relaxation for SC/ST candidates)
- 2) Candidate should have passed S.S.C. H.S.C. with English as a subject.
 - a) Those who have passed graduation in other medium of instruction than English should have English as one of the subjects at graduation.
 - b) Those who have English as medium of instruction at Graduate level and do not have English as a subject are also eligible to apply.

- 3) Admissions to the Courses will be based on the candidates performance in the admission tests which will include written test group discussion and personal interview.
- 4) Seats for SC and ST candidates, Normadic Tribes and Denotified Tribes and SEBC shall be reserved as per Government rules.
- 5) Candidates coming from outside the Maharaja Sayajirao University of Baroda will be finally accepted for admission only after obtaining Eligibility certificate from the M.S. University of Baroda.

Note - Those candidates who have passed an examination as external candidates (i.e. without keeping terms in a college) are not eligible for admission to this Faculty.

The candidate preferably should :

- be between 20 and 35 years of age
- be of sound health to do eight hours work
- have passed S.S.C., H.S.C. & Graduate level Examinations
- be conversant with Gujarati or Hindi languages
- have studied social science subjects at graduate level
- have work experience in any field of social work
- be sponsored by social welfare institutions and organizations

Admission Procedure for MSW/MHRM

Application is completely online, for details please visit our web-site www.msubaroda.ac.in/admission

Applicants must be accompanied with typed true copies of the required documents at the time of written test :

- 1) S.S.C., H.S.C. Marksheets and Certificates
- 2) School leaving certificate
- 3) Marksheets of F.Y., S.Y., TY,
- 4) Degree Certificate
- 5) Provisional Eligibility certificate from the Registrar, M.S. University, Baroda 390 002. (not necessary for the students of M.S. University of Baroda)
- 6) Two testimonials, (Reference letters) one of which should be from the head of the institution last attended (To be submitted at the time of interview)
- 7) Health Certificate from a registered medical practitioner and
- 8) Brief Biographical Sketch giving such information as is necessary for understanding applicants' personal background and interest in social work field.(To be submitted at the time of interview)

Admission Tests Phase-I Written Test (Objective)- The course curriculum for the written test can be availed from our University website.

Admission Tests Phase-II Group Discussion and Personal Interview - students clearing the written test based on the merit shall be allowed to appear for the Admission Test Phase-II after an announcement of the eligible candidates list. Group Discussion and Personal Interviews will be conducted for the shortlisted candidates. Admission will be finalized only after satisfactory performance in various test as per merit. The Faculty reserves the right to refuse admission to any student found unsuitable without assigning any reason.

ATTENDANCE IN CLASSES AND FIELD WORK:

Minimum attendance necessary for keeping terms in the Faculty for all the courses will be 80% of the days allotted for field work. The field work is for 20 hours a week (in a full working week)

REQUIREMENTS FOR THE DEGREE AT A GLANCE

- Regular attendance in the class-room and field work,
- Timely submission of various assignments, field work reports and guided dissertation work.
- Active and meaningful participation In class-room and seminar discussions, Rural camp and Study Tour.
- Satisfactory performance in each of the theory class-room courses and field work.
- A guided and acceptable research project report.

DOCTORAL PROGRAMME - Ph.D. in Social Work

The studies should have programmatic value. Objectives for candidates are :

- (i) To broaden candidates knowledge and to build his advanced theory base.
- (ii) To equip the candidates with advanced training in research and practice and to enable them to assume responsibility in designing research projects and/or service models, meeting the societal aspiration and innovation.

Objectives for the study

- (i) Increased research and theoretical contributions to social work and Social Welfare.
- (ii) Inducting the tested models of operation and fresh approaches in on going as well as emerging social programmes within professional and paraprofessional practice.

Selected Ordinances relating to the Degree of the Doctor of Philosophy:

O.Ph.D.: 1

A candidate holding recognised Masters Degree or Recognised equivalent to Masters Degree with atleast 50% marks or equivalent grades to be consider for eligible for registration for the Degree of Doctor of Philosophy in the concerned subject.

Note :The related subjects shall be decided by the Board of Studies concerned and shall be got approved by the P. G. council and the Syndicate. The programme is governed by the relevant Ordinances i.e. **O.Ph.D.** which are in force in the academic year.

MASTER OF HUMAN RESOURCE MANAGEMENT (MHRM) PROGRAMME

Human Resource Management and development are the cardinal areas of concern in modern industrial society. The Human Resource function in industry has been increasingly professionalized and practice of the same calls for specialized knowledge and skills to function in the areas of Personnel Management, Industrial Relations and Human Resource Development. This requires intensive training of professionals thoroughly equipped to meet the current demands. The Industrial setting has been one of the fields of social work since the inception of social work education in India. It offers enormous career opportunities to social work graduates and Human Resource Management functionaries. The practice of professional social work in Industry in present scenario requires sound knowledge base with special skills which are specifically relevant to the current trend in the area of Human Resource Management.

OBJECTIVES OF THE COURSE

- 1) To provide students with specialized knowledge in the areas of Human Resource Management, Human Resource Development, Industrial Relations, Labour Welfare, etc. for effective functioning in a career with Industrial and other organizations.
- 2) To equip students with use of various skills in managing human resources in industry and other sectors.
- 3) To develop Social Work perspective for understanding of human aspects of work in organizations.
- 4) To evolve efficient HR Professionals to tackle issues, challenges and HR Problems in business and service sector.

TEACHING PROGRAMME

The course will be of two years duration divided into two semester per year. The teaching will include five subjects in each semester and will be imparted during three days of the week as follows:

1st Term :	Subject	Credits
1.	Introduction of Management and HRM	2
2.	Business Environment and Management	2
3.	Human Relations and Dynamics	2
4.	HRM Intervention strategies: Individual Level	2
5.	Social Research in HRM	2
	Field Work	10

IIInd Term :

6.	HRM Intervention strategies: Group Level	2
7.	Information processing Analysis and Research Application	2
8.	Managerial Economics	2
9.	Labour Welfare and Labour Legislations-I	2
10.	Fields of Social Work Profession & HRM	2
	Field Work	10

IIIrd Term :

11.	Labour Welfare and Labour Legislations-II	2
12.	Theories & Functions of HRM	2
13.	HRM- IR - Theories and Issues-	2
14.	Organizational Behavior	2
15.	Personnel Management	2
	Field Work	10

Ivth Term :

16.	Employee's Relations	2
17.	Wage and Compensation Management	2
18.	Organisational Development	2
19.	HRM in Modern Business Organization	2
20.	Labour and Industrial Policy	2
	Field Work	10
	Block Placement	2
	Tutorials	2
	Seminar	2
	Rural Camp	2
	Study Tour	2
	Research	6
	Viva Voce	4
	Grand Total :	100

Orientation Programme :

The very first experience for the newly and provisionally admitted student's for M.H.R.M. Course is intensive orientation of the nature and mode of studies followed at the faculty. The orientation period of two weeks exposes the students to social realities and the academic programmes in the Faculty. Concurrent workshop sessions give primary preparation for field work.

Field Work :

Field Work is an integral part of M.H.R.M. course. It is concurrent with the class room teaching (Three days in a week) with overall involvement of 25 hours per week. Each student will be placed under field work supervisor in different settings.

Research Dissertation Work :

The allotment of first year students to each teacher for dissertation work will be made in the second term. The students and the research guide shall conduct research conferences to do preparatory work prior to data collection, i.e. formulation of study objectives/hypothesis, sampling and tools/ procedure for data collection. The student will be permitted to collect the data for the project report during summer vacation and after following the due procedures, dissertation report will be accepted.

Summer Placement Programme :

The Summer Placement programme is an integral feature to understand practical insights into HR functions and business operations through intensive placement in an organisation. The students can in consultation with industry personnel mutually plan projects to be undertaken based on organisational needs.

Block Placement Programme :

The Block Placement programme is an integral feature to gain practical insights into HRM functions and business operations through intensive placement in an organisation for a period of 4 weeks. The students can in consultation with industry personnels mutually plan projects to be undertaken based on organisational needs which offers them growing dimensions to study and relate HR theories and practices in the current business scenario.

Mentorship Programme :

A unique Programme of mentorship initiated in Faculty of Social Work provides opportunities to students to place themselves under senior HR practitioners and field personnels for continuous interaction and guidance to facilitate and groom our professionals through a close associations with mentors and process of mentoring.

Tutorials and Other Assignments :

Students will be assigned different group/individual assignments and tutorials during the year. In additions to this Seminars/Conferences/Workshops and tutorials will also be held during the year. As a part of the training programme Camp and Study Tour will also be organised and it is obligatory for every student to participate in the Camp & Study Tour at his/her own expenses.

POST GRADUATE PROGRAMME DIPLOMA IN HUMAN RESOURCE MANAGEMENT

Introduction

In the modern Industrial and Information based society HRM is of a great significance, in the light of new demands of globalization, privatization and liberalization we need to re-focus and re-examine traditional concepts of application of human behaviour discipline. The traditional concept of industrial relations, personnel management, labour welfare etc. need also be re-examined with special focus on Human Resources Management. Last year Faculty of Social Work has taken an initiative to introduce MHRM course; which is of two years full time course; but looking to the changing academic field, and empirical needs & demands of industrial houses as we as younger generations, an introduction of one year PG Dip. in HRM is one of the arduous attempts to equip and enrich young professional, in the field of Human Resources and its Management at work.

Objectives

- (1) To provide students specific field knowledge in the areas of HRM, HRD, IR and Personnel Management.
- (2) To equip students with the use of various skills in managing human resources.

Duration of the course One Year

Admission criteria

- (1) Any Bachelor degree holder of the recognised University is eligible to apply.
- (2) Candidate appearing at the final degree examination can apply.
- (3) Candidate should have passed Bachelor degree as a regular students under 10+2+3 stream with English at all levels of examination.
- (4) Admission will be based on the performance in the admission test.
- (5) Candidates coming from outside of the M.S. University of Baroda need to obtain eligibility certificate from the M.S., University of Baroda for conforming of their admission. **Intake of the students** 40 students

Evaluation & Examination

Evaluation will take place at two stages (1) Mid-term (2) Term-end considering seven point scale.

Teaching Programme :

P.G. Diploma in Human Resources Management - subjects and Credits

Ist Term :	Subject	Credit Points
1	Foundation of HRM	2
2	Introduction to Management & Social Sciences	2
3	Intervention Strategies at Individual Level	2
4	Personnel Management	2
5	Organizational Behaviour	2
6	Research & computer applications	2
	Field Work	7
IInd Term		
1	Intervention at Group Level	2
2	Labour Welfare Ideology and Practice	2
3	Industrial Relations	2
4	HRM & HRD Practices	2
5	Salary and Wage Administration	2
6	Labour Legislations	2
7	Field Work	7
	Seminar	2
	Project Report	5
	Viva Voce	5
		50

P. G. DIPLOMA IN INDUSTRIAL RELATIONS AND PERSONNEL MANAGEMENT (Evening Programme)

INTRODUCTION :

The course is designed (a) to provide professional preparation to the prospective personnel executives. (b) to increase the professional effectiveness of the practicing personnel executive in the functions he is now performing (c) to develop their potentialities for shouldering responsibilities in future as a member of the corporate management team.

The course is intended to equip the participants with a) an understanding of the changing environment in which organization and its personnel component operate, (b) knowledge of principles and practices of business management, (c) the insights and skills required for managing industrial relations, and planning, developing and utilizing human resources, (d) the competence to develop and apply appropriate programmes and techniques and (e) the ability to use analytical tools for planning and evaluating the functions.

OBJECTIVES OF I.R.P.M. COURSE :

The broad objective of the course is to offer education in the field of I.R. and P.M.

Specific Objectives

1. To improve effectiveness of functionaries on the job.
2. To develop potentialities of students for shouldering future responsibilities.
3. To promote career prospects of candidates and confer professional qualifications.
4. To provide working experience to candidates with educational input.

SPECIAL FEATURES :

1. It is an evening course designed for persons aspiring to work in an industrial organization or similar agency and. Hostel accommodation is not available.
2. The programme follows semester system of teaching
3. It is postgraduate level intensive training.
4. It has five major components and all are compulsory :
 - (a) Course work (theory) (20 credits)
 - (b) Field placement (4 credits)
 - (c) Project report (2 credits)
 - (d) Viva Voce (4 credits)

Intake: 40 Students

TEACHING PROGRAMME :

Sr. No. Course Credit

Ist Term :

1	Methods & Processes of Working with People	2
2	Personnel Management Concepts & Procedures	2
3	Industrial Relations & Trade Unions	2
4	Human Behaviour in an organisation	2
5	Research & Computer Application in Industry	2

IInd Term :

6	H.R.D. Concepts and Procedures	2
7	Labour Welfare Philosophy & Approaches	2
8	Wage and Salary Administration	2
9	Business Environment & Management	2
10	Labour Legislations	2
	Field Work	4
	Project Report	2
	Viva-Voce	4
	Total Credits	30

- NOTE : (a) One credit point means 50 minutes class per week.
 (b) There are minimum of two tests for each theory course in a term.

[2] Field Placement (4 credit points) :

Professional education is based on tested knowledge derived from the text of literature and on experience from the live situations. Opportunities are provided to the students to practice and internalise the basic values in professional work. For this purpose students are placed with agencies for four weeks under the guidance of a competent placement supervisor. In field placement students also does recording, attends supervisory conferences and undertake collateral activities from time to time. The student is required to put minimum work of 40 hours per week totalling to 120 hours in three weeks. No student is excused from field placement. Supervision for field training is in groups and for individuals. Supervisory conferences as a teaching method in social work education is unique. In addition to development of skills and knowledge, the student is called to the understand himself and other people.

[3] Project Report (2 credit points) :

Each student is required to write Project Report and submit on scheduled date. After the first term student is placed with a Faculty member for guidance. The project report is assessed by two examiners internal and external, the guide and expert respectively. The Board of Examiners finalises the result of Project Report.

[4] Seminar Presentation:

The programme would not be evaluated but it is compulsory for every student. In the second term the seminar exercises begin. By the end of the term the seminar papers are presented to the class, to the panel of practitioners and experts. For seminar papers every student is attached to a Faculty member. The subject of the paper related to the field of I.R.P.M. Through the seminar presentation the students gain wider knowledge of the field and cultivate art of facing the audience of professionals.

[5] Collateral Programmes :

This programme is meant for supplementing learning derived from course work, field placement and project report. Some special assignments are planned to fill in the missing exposure to knowledge and/or experience of students. The student for the diploma course being working people usually possess first had experience in the field of I.R.P.M.

[6] Evaluation and Assessment :

There is concurrent evaluation of a student throughout two terms. The assessment takes into account overall performance in every teaching programme.,

Credit Points for I.R.P.M. Diploma Programme are 30 :

- (a) For course work (Theory) : 20
- (b) For field placement : 4
- (c) For Project Report : 2
- (d) For Viva-Voce (Examination) : 4

POST GRADUATE DIPLOMA IN CORPORATE SOCIAL RESPONSIBILITY:

Introduction :

Corporate Social Responsibility has come to be accepted as an emerging discipline globally. Many business organizations have also accepted their social responsibility voluntarily. Some others have adopted to keep up a corporate image while others to get a competitive edge among others. For an individual as for an organization, CSR gives an opportunity to deliver as a responsible enlightened citizen.

The companies Act 2014 makes it mandatory that all corporate having a net worth of RS.500 crores or more or with a turnover of RS.1000 crores during any financial year spending of two percent of average net profit to be spent on corporate social responsibility. These mandatory requirements added with an increasing realization among business organization that they need to contribute for social development in the times to come have increased the scope of CSR. However, there is ambiguity on what needs to be done and where are the resources to be deployed. This calls in for guided interface with academic institution like the Faculty of Social Work, The M. S. University of Baroda.

The Faculty of Social work has been a pioneer in working at the grassroots in urban and rural communities, with the government and with industrial and business organization. The faculty has laid a strong foundation to reckon with through its field work, research, seminars & extension work through the industry government Academia interface synergizing on this strength.

Objectives

- To equip individuals with knowledge and skills undertaking Corporate Social Responsibility.
- To develop competencies for effective field interventions, research and management of CSR interventions.
- To develop an insight into present CSR strategies of model business organization.
- To enable students with conceptual clarity on need, purpose and relevance of research applicability in CSR practice.

Intake: 40 students will be admitted in the P.G. C.S.R. Programme.

Course Contents and Credits

Semester-1

Sr. No.	Course	Credit
1.	CSR-concepts & Ideologies	2
2.	Intervention at Individual & Group level Credits	2
3.	Social Research	2
4.	Introduction to Management	2
5.	Business Ethics & governance	2

Semester-II

1.	Community & Social Development	2
2.	Practices in CSR	2
3.	Labour welfare & Business Policies	2
4.	Social Entrepreneurship	2
5.	Seminar workshop/ presentation	2
	Project	2
	Field work	4
	Final viva	4
	Total	30

Evaluation and Assessment :

There is concurrent and internal method of evaluation of the student's performance throughout the two terms of P.G.C.S.R. Study. The performance of the student is evaluated as per the seven point scale.

Attendance

Attendance will be compulsory in the programme. A candidate whose over all attendance is less than 80% will not be allowed to appear in the examination.

Examination

- 1) Examination for each course will be divided into two parts viz. mid term and term end examination.
- 2) Regular evaluations of the practicum will be conducted.

BSW COURSE:

Introduction :

In order to respond to the educational needs of the society, Faculty of Social Work, The M.S.University of Baroda, Vadodara has introduced a full time three years Bachelor Degree Course in Social Work. The objectives of the course are:

- 1) To train Para Professionals for N.G.O's working in the fields of Social Welfare and the Social defense, Nehru Yuva Kendra, Panchayat, local Self Government and Government Development Departments.
- 2) To prepare students take up various social service tasks in different settings.
- 3) To equip students for office administration of various agencies.

Special features of the course: 1) Practicum

Field Work

Workshops

Field-visits/ Field Work

NSS Project Work/Campus agencies and Projects

- 2) Issue based action projects in thrust areas and Campaigns
- 3) Study Camp with NSS / Any other Social Service Organisation
- 4) Theory Courses

Eligibility for Admission:

- 1) The Candidates who have passed SSC and HSC or Equivalent Board Examination with Minimum 50% (5% Relaxation to SC/ ST Students) with English as a Subject are eligible for BSW Programme.
- 2) Seats for SC and ST candidates, Nomadic Tribes and Denotified Tribes, SEBC and Physically Handicapped shall be reserved as per Government Rules.
- 3) Common Entrance Test will be conducted to admit BSW students.

Total no. of seats: 40 students.

Subject Taught

Semester-I

Subject: 1 Society: Structure and Social Change I	3 Credits
Subject: 2 Social Work History & Ideologies	3 credits
Subject: 3 English- I	3 Credits
Subject: 4 Indian Social Workers and Social Reformers	3 Credits
Subject: 5 Life Skills	3 Credits

Semester-II

Subject: 1 Society: Structure and Social Change II	3 Credits
Subject: 2 English –II	3 Credits
Subject: 3 Social problems	3 Credits
Subject: 4 Rural Economy of India	3 Credits
Subject: 5 Life Skills –II	3 Credits

Semester-III

Subject: 1 Methods of Social Work I	3 Credits
Subject: 2 Fields of Social Work-I	3 Credits
Subject: 3 Human Growth and Development-I	3 Credits
Subject: 4 Tribal Anthropology and Social Work	3 Credits
Subject: 5 Environmental Studies	3 Credits

Semester-IV

Subject: 1 Methods of Social Work II	3 Credits
Subject: 2 Fields of Social Work-II	3 Credits
Subject: 3 Human Growth and Development-II	3 Credits
Subject: 4 Gender Analysis	3 Credits
Subject: 5 Human Rights	3 Credits

Semester-V

Subject: 1 Disaster Management	3 Credits
Subject: 2 Agency Administration	3 Credits
Subject: 3 Social Services for Socially challenged	3 Credits
Subject: 4 Social Work Research Methods- I	3 Credits
Subject: 5 Social Legislations legal system in India	3 Credits

Semester-VI

Subject: 1 Social Actions Movements & Campaigns	3 Credits
Subject: 2 Social Work in Industries	3 Credits
Subject: 3 Youth and Child Welfare	3 Credits
Subject: 4 Social Work Research Methods- II	3 Credits
Subject: 5 Health Policy and Programmes	3 Credits

Attendance: - Attendance will be compulsory in the programme. A candidate whose over all attendance is less than 80% will not be allowed to appear in the examination.

- Examination:** - 1) Examination for each course will be divided into two parts viz. mid term and term end examination carrying 30-70 weightage.
2) Regular evaluations of the practicum will be conducted.

Evaluation: - At the end of each semester the student will be evaluated by currently practicing new scale of evaluation.

Grading Scale for all our Programs

Credit Based Choice System

Grade Scale:10 Point Scale

No of Intervals:7

Sr. No.	Grade Abbreviation	Status	Grade Point	Description
1.	O	Pass	10.00	Outstanding
2.	A	Pass	9.00	Excellent
3.	B	Pass	8.00	Very Good
4.	C	Pass	7.00	Good
5.	D	Pass	6.00	Fair
6.	E	Pass	5.00	Average
7.	F	Fail	4.00	Dropped

FINANCIAL AID TO OUR STUDENTS

SCHOLARSHIPS

1. Scholarship to SC/ST. SEBC students is available according to the prescribed rules of the Government of Gujarat.
2. Shri R.I. Dave Scholarship :

GOLD MEDALS, AWARDS AND PRIZES FOR M.S.W.

The University has instituted the Chancellors Gold Medal which will be awarded by rotation to the candidate securing the highest percentage of marks at the Master Degree Examination in the different Faculties of the University.

1. RAO BAHADUR RAMANLAL HIRALALBHAI DESAI MEMORIAL GOLD MEDAL

To be awarded to a regular student standing first in order of merit at the M.S.W. Exam. of March/April held by the M.S. University securing at least Grade “B” and standing at the first attempt.

2. SHRI RAMANBHAI H. PATEL GOLD MEDAL

To be awarded at the Annual Convocation to the students who secures the highest aggregate of marks in each semester at the first trial in the examination of MSW for Field Work, and Research Project leading to the Degree of Master of Social Work, M.S. University

3. MR. NITIN TRIVEDI GOLD MEDAL IN FACULTY OF SOCIAL WORK.

To be given to the student who stands first in the final year exam of M.S.W. In month of April/ May of Faculty of Social Work M.S. University of Baroda

4. SHRIMATI HANSMUKHI DEVI HARIBAH DUR SAXENA AND SHRIMATI BHAGAWATIDEVI SHAHAI SAXENA GOLD MEDAL

To be awarded to MSW student who will secure overall first rank in order of Merit in the first attempt with highest grade points securing all four semester examination in respect of this theory, field work, research and final viva voce examination in the Faculty of Social Work, M.S. University of Baroda.

5. SMT. PARWATIBAI SHANKARRAO NAVALE AND SHRI SHANKARRAO LAXMANRAO NAVALE GOLD MEDAL IN FACULTY OF SOCIAL WORK

To be awarded to MHRM students who will secure overall First Rank in order of merit in first attempt with highest Grade Points secured in all the four semester examination in respect of his theory, Field Work, Research and Final Viva-Voce examinations in the Faculty of Social Work, M.S. University of Baroda.

6. LATE RAMANLAL SOMCHAND BHAVSAR AND LATE KANTABEN RAMANLAL BHAVSAR GOLD MEDAL

To be awarded to MHRM Student who will secure highest grade points in order of merit in the first attempt in all Four Semester Examinations in the respect of his/her Field Work, Research Project, Seminar, Tutorial, Block Placement and Final Viva Voce Examination in the Faculty of Social Work M.S. University of Baroda.

7. “PROF. ANIL KUMAR SHANKARRAO NAVALE AND SMT. MALTI ANILKUMAR NAVALE ROTATING GOLD MEDAL”

To be awarded to M.S.W. or M.H.R.M. Student in rotation who will secure Overall First Rank in order of Merit in the first attempt with highest Grade Points secured in all the Four Semester examinations in respect of his/her Theory, Field Work, Research and Final Viva Voce Examination in the Faculty of Social Work, M.S. University of Baroda.

8. “SHRI H. J. SHAH FOUNDATION TRUST GOLD MEDAL”

To be awarded to candidate who has passed the M.S.W. examination (two years) with Second Rank in all course work, field work, dissertation work, and final viva voce examination conducted by the Faculty of Social Work and the Maharaja Sayajirao University of Baroda.

The above gold medals are awarded as per the terms and conditions laid down by the doners and approved by the University.

PRIZES AND AWARDS :

1. Smt. Mangalben S. Dani Prize for M.S.W.
2. Eklavya Awards for Excellence for M.S.W. and MHRM
3. Guru Narayan Awards for Excellence for Jr. M.S.W.
4. Prof. Rooshi Kumar Pandya Award for Excellence for Jr. MHRM

CAMPUS AGENCIES :

The Faculty has an innovative achievement and contribution in creating necessary practice opportunities for its student training in social work profession. It has initiated and supported agencies in the campus. These agencies are used as infrastructure laboratory and institutional network for providing enormous scope for not only field work practice to students but also thus in designing the education on one hand and proving itself to be the service providing agency for the schools, city and village people of region. These agencies are provided technical guidance by the trained social worker, of the Faculty to benefit both the student community as well as the beneficiaries of the offered services.

Child Guidance Clinic and Adolescent Counselling Centre (Under Indian Council for Social Welfare) :

Child Guidance Clinic one of the pioneer of its kind in Baroda, which was, established in 1973, as the outcome of joint efforts of Indian Council of Social Welfare, Baroda District Branch and Faculty of Social Work, M.S. University of Baroda. The Clinic is having its multidisciplinary team consisting of Psychiatrist, Psychiatric Social Worker, Special Educator, Clinical Psychologist, and Speech Therapist who work together to help the needy children.

Samaj Kalyan Kendra :

The courses run by the faculty emphasizes equally on the field experiences as well class-room teaching. Samaj Kalyan Kendra is a kind of laboratory, which helps students receive practical experiences. The activities taken up for the community varies on the basis of analysis of the needs and problems of the entire Pensionpura area with special focus on Dalit families. Samaj Kalyan Kendra organises different activities of celebrations, awareness and educational programmes for different target groups i.e. Adolescent Girl Group, Aanganwadi Children Group, Pre-Adolescent Group. etc.

Adoption Resource Centre : (Under Seva Sahayog Trust)

The Adoption Resource Centre (ARC) at the Faculty of Social Work, the M.S. University of Baroda offers services in the field of adoption since 1983 under Indian Council of Social Welfare and Seva Sahayog Trust. The Centre started working on full-fledged system from March 1996 in collaboration with Indian Association for Promotion of Adoption, Bombay. The underlying motive is to promote adoption and sort out problems if any. Since Jan 2000, it has started working as an independent Unit of Indian Association for Promotion of Adoption (IAPA) Adoption is a happy solution for the numerous orphaned and abandoned children living in institutions. The services rendered by ARC are :Faculty of Social Work :

- 1) Creating a social climate for the acceptance of adoption.
- 2) Providing legal and procedural information
- 3) Pre-adoptive and post adoptive counseling.
- 4) Makes various formal and informal groups aware about the specific ways in which they can be helpful in adoption work.
- 5) Gives information about the services for women and children in difficult social situations.
- 6) Extends moral support to pre and post adoptive parents and adoptees.

Nodal Agency for Childline (A project of Ministry for Women & Child Development)

The Faculty is appointed as Nodal Agency for CHILDLINE (a help line for Children in distress. It is free, emergency service for 24 hrs. since April 2000. It is in partnership with Ministry of Women and Child Development, CHILDLINE India Foundation and UNICEF. The Nodal Agency looks after training, monitoring, documentation, publicity and awareness of CHILDLINE in Baroda city. It also plans city level action plan and ensures support from different allied systems as well as active involvement of members from City Advocacy Board.

Nodal Agency for HIV/AIDS and SSR of TISS Mumbai under Global Fund

The Faculty has been appointed as the Nodal Agency for HIV/AIDS by Gujarat State AIDS Control Society (GSACS). The monitoring and evaluation of ICTC, training of various counsellors, nurses etc. is undertaken on regular basis. Under Global fund to Global HIV/AIDS the Faculty is appointed SSR for Five years.

National Service Scheme (NSS)

This programme for the University Youths was started in September, 1969 at Faculty Campus of the University. It is sponsored jointly by Ministry of Youth Affairs and Sports New Delhi and Commissionerate of Higher Education, Gujarat State Gandhinagar. The Motto of this programme is personality development among youth through community service. A centrally managed programme enrolling student volunteers from different faculties of this University. Volunteers are involved in varied activities which includes environment conservation, HIV/AIDS, Health Awareness, Literacy and Special Camping programme.

Equal Opportunity Cell

Equal Opportunity Cell was created under UGC XI Plan, at University Level, to provide platform where deprived groups get the additional opportunity to work more. Its emphasis is to provide learning opportunities for deprived groups by creating space and mainstream them. Our Coordinator for the equal opportunity cell is Dr. Leena V. Mehta, Faculty of Social Work.

EOC's Objectives is to mainstream deprived groups by creating space and focusing on their Learning to enhance employability and success, improve academic skills and linguistic proficiency of the students in various subjects, Provide training which in-turn contribute towards social equity and socio-economic mobility of the underprivileged sections of the society through various special schemes and To provide guidance and counseling with respect to academic, financial, social and other matters and to enhance the diversity within the campus.

The Social Research Development Cell (SRDC)

The Social Research Development Cell (SRDC is established under the UGC-DSA Program-Phase-II with an aim to enhance Faculty of Social Work profile in research methodological excellence and to ensure that the faculty is at the forefront of social work institutes of the country in social work research methodology. Since its inception various researches, seminars, workshops and publications have been undertaken under the aegis of the cell. Prof. Bhavna Mehta is the coordinator of the cell.

The objective of the cell is to strengthen the methodological understanding and skills of undertaking social researches using different approaches relevant to the profession. (esp. in the identified

thrust areas), to encourage, participate and conduct interdisciplinary social science researches useful to the society by collaborating with other institutes/organizations/government agencies, to provide support and consultancy in the area of social research and analysis and to facilitate and promote innovative methods of undertaking researches especially in the identified thrust areas at the faculty.

STUDENT SUPPORT & PROGRESSION

Alumni Association :

We have active and vibrant Alumni Association. Professionally well placed alumni are invited as panel members during admission interviews every year. Alumni from within and outside the city guide field work students and extend a sound support for job placement services organized by faculty members along with Students Association.

Placement Cell :

Faculty has been a pioneering institution of the M.S. University in context of organizing job placement services. A well researched, information brochure about the outgoing students is prepared every year and mailed to employees from different fields. Further, the Faculty provides full infra structure support to prospective employers free of cost.

Feedback :

We have a formal mechanism of feedback from students called as the Term Review at the institution level, presided over by the Faculty Dean. Some subject teachers conduct an evaluation of their teaching within the class also. Besides this, we also having following students bodies to organize different events for social work and HRM students :

Students Forum :

1) Social Work Forum (2) HRM Forum are of the part of Faculty students forum. Both forums organize programmes like NEEV, HR Fiesta, Rendevouzes of HR, Guest Lectures, Management Week, evening talk etc.

We have an active Students Association which organizes several educational, recreational and cultural events. Over and above the field work supervisors who characteristically act as 'friend, philosopher & guide' for their respective students, a dean of students (nominated) also looks into students welfare or grievance issue.

Faculty Campus Development Trust :

Faculty campus development trust is formed by group of active alumni of the faculty for the overall development of campus. Over a period of five years the contribution of this trust is visible in facelift of the faculty through infra-structure development, landscaping, rain water harvesting and tube well. There is regular interface with the alumni to seek in continuous suggestions and feedback for the academic enrichment and overall infra-structure development of the faculty.

INFRASTRUCTURE & LEARNING RESOURCES

Library:

The faculty has a separate building and its own on- campus library The library stocks over 13,000 books on various social work, human resource management and allied subjects and subscribes for 29 journals (National and International) round the year. Two separate staff from the main library are stationed at Faculty of Social Work who are looking after the library which is open from 10:30 a.m. to 7:00 p.m. library is also undergoing digitalization of the books and dissertations of the library wherein online access will be available for the books from library. The students can also gain access to Smt. Hansa Mehta Library and Sir Sayajirao Memorial Trust Library at University Level.

Computer Lab :

All students can avail the facilities of computer lab as per the timings allotted to the each course. The internet connectivity is available to all PCs at the lab. 10 PC also has the SPSS Package for research work. The services of system administrator are available for the usage/ guidance to the students.

Canteen :

A canteen catering to the needs of student and staff is run at the Faculty premises from 8:00 a.m. to 7:00 p.m. in the evening. Snacks and tea/coffee, cold drinks etc. are available.

Dr. I. G. Patel Seminar Hall:

The Faculty has an air conditioned hall with a capacity of 110 which is available to other faculties and departments of the University on payment basis. It is also available to other organizations for academic purpose.

Amphitheater :

Amphitheater is used for the co-curricular activities of the students. It is circular in shape with a pleasant ambience.

Other Facilities :

Two high powered vehicle Toyoto Qualis and Tata Sumo are available to staff members for agency visits to distant rural and urban programmers. Two photo-copier machines, DLP Projectors, over head projector, Visualizer, Interactive Board, LCD TV, CCTV and some video films on relevant themes are additional resources available for training and administrative use.

University Health Center :

Services are available to all students and faculty members.

Hostels:

The M.S. University provides hostel accommodation to all its eligible students including those from Faculty of Social Work to both male and female students.

Extra Curricular Activities:

As part of University Youth Programme, students of the faculty have participated actively in most of the events of the festival and have won prizes and have been ranked as one of the 1st three ranked institutions since last three consecutive years. The faculty has been recipient of Chankya Trophy, Vice Chancellor's Trophy since three years. Faculty has collaborated academic partnership with professional organizations in the form of Seminar, Symposium, workshops with Baroda Management Association, Federation of Gujarat Industries (FGI), Vadodara Chamber of Commerce and Industry (VCCI), Confederation of Indian Industry (CII) amongst others

LIST OF FIELD WORK AGENCIES FOR ALL ACADEMIC PROGRAMMES

I. Urban

1. Shroff Foundation Trust
2. Jan Shikshan Sansthan
3. Employee State Insurance Scheme Hospital
4. Community Science Centre
5. SVADES : Society for Village Development in Petrochemicals Areas.
6. Pratham Education Initiative
7. PTRC - People's Training and Research Centre
8. Police Line, Vadodara City
9. Friends Society
10. Nagar Prathamik Shikshan Samiti, VMSS, Vadodara
11. Social Defence Office, Narmda Bhavan, Vadodara
12. Karelibaug Bhagini Samaj
13. Smt. Kamalabhadhir Vidyalaya
14. Akshar Trust
15. Mother Teresa's Missionaries of Charity
16. Mahila Police Station/Nari Suraksha Cell
17. Baroda Citizens Council
18. Don Bosco Snehalaya
19. Vikas Jyot Trust
20. Samaj Kalyan Kendra
21. Seva Tirth
22. State Home for Women
23. Alembic School Bal Marg Darshan Kendra
24. Vanprasthashram

25. Childline
26. Adoption Resource Centre
27. Juvenile Home
28. Observation Home Bal Gokulam
29. National Child Labour Project
30. National Service Scheme (NSS)

II. Medical and Psychiatric Social Work

1. Child Guidance Clinic
2. Hospital for Mental Health
3. Sir Sayajirao General Hospital :
4. Department of Ophthalmology - OPD :
5. Integrated Counseling and Testing Centre : OPD
6. ARTC : OPD:
7. Department of Psychiatry : OPD :
8. Department of Plastic Surgery : Burns Ward
9. Department of Obsterics and Gynecology : OPD:
10. Department of Orthopedic
11. GMRES

III. Rural

1. Khalipur
2. Sangma
3. Chapad
4. Samiyala
5. Bil
6. Talsat
7. Laxmipura
8. Ganpatpura
9. Raipura
10. Cosmos Foundation
11. Gujarat State Fertilizer Corporation, CSR Cell
12. Rural Development Society, Panelav
13. Xavier Centre for Migrant Workers
14. Larsen & Toubro CSR

IV. Industrial and Business Organizations

- 1) ABB India Ltd.
- 2) Aditya Birla Insulator Ltd.
- 3) Aditya Birla Minac Ltd.
- 4) Alembic Ltd.
- 5) Alstom Projects India Ltd.
- 6) Amoli Chemicals Ltd
- 7) Apollo Tyres Ltd.
- 8) Banco Products (I) Ltd.
- 9) Baroda Dairy
- 10) Bombardier Transport Ltd.
- 11) Checkmate Securities Services Ltd.
- 12) Comed Chemicals Ltd.
- 13) Crompton Greaves Ltd.
- 14) Diamond Power Infrastructure Ltd.
- 15) E.I. Dupont India Pvt. Ltd.
- 16) FAG Bearing India Ltd.
- 17) Ganebo India Ltd
- 18) General Motors India Ltd
- 19) GIPCL
- 20) GSFC Ltd
- 21) Gujarat Alkalies Chemicals Ltd.
- 22) Gujarat Green Revolution Co. Ltd.
- 23) Gujarat Metal Cast and Industries Ltd
- 24) Gujarat Urja Vikas Nigam Ltd.
- 25) Gulbrandsen Technologies Ltd
- 26) Huntsman Ltd
- 27) Indian Oil Corporation Ltd., Gujarat Refinery
- 28) ITT India Ltd.
- 29) Jubilant Organosys Ltd.,
- 30) Larsen and Toubro Ltd.
- 31) Larson and Toubro Hydrocarben and Pipeline Ltd.

- 32) Larson and Toubro, Chiyoda
- 33) ONGC
- 34) Piramal Glass Ltd
- 35) Prakash Solution
- 36) RPG Raychem Ltd
- 37) Schneider Electronic India Pvt. Ltd.,
- 38) Siemens Ltd.
- 39) Sterling Biotech Ltd.
- 40) The Gateway Hotel Vadodara
- 41) Thermax Ltd.
- 42) Transpek India Ltd
- 43) Xylem Water Solutions Ltd
- 44) Zydus Cadilla Health Care Ltd.



For Further Details Please Contact

PROF. (DR.) M. N. PARMAR

Dean

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Our Faculty is strictly following the UGC Regulations on curbing the menace of Ragging.

**Information given in this brochure is subject to change as per the University rules from time to time.
The University/Faculty reserves the right to amend, without any notice, any provision
stated in this brochure.**

