# **OAKWOOD UNIVERSITY**

# 2013 Annual Crime & Fire Report



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### The Campus Security Act – Legal Requirements

Section 485(a) and (f) of the Higher Education Act (HEA), informally referred to as the "Jeanne Clery Act," requires colleges and universities to:

- Publish an annual report every year by October 1<sup>st</sup> that contains three (3) years of campus crime statistics and certain campus security policy statements;
- Disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain non-campus facilities and remote classrooms. The statistics must be gathered from campus police or security, local law enforcement, and other University officials who have "significant responsibility for student and campus activities;"
- Provide "timely warnings" notices of those crimes that have occurred and pose an ongoing "threat to students and employees;" and
- Disclose in a public crime and fire log "any crime (and residence hall fire) that occurred on campus.... Or within the patrol jurisdiction of the OUPD department and is reported to the campus police or OUPD department."

The OUPD works with Student Services, Health & Counseling Services, and distributing this report. The Department works with many other departments and divisions such as Student Services and Athletics, and with several external agencies such as the Huntsville Police Department and the Madison County Sheriff's Office to compile the information for this report.

We encourage members of the Oakwood University community to use this report as a guide for safe practices on and off campus. It is available electronically from the Department's page on the Oakwood University website (<u>www.oakwood.edu</u>). For a hard copy, please contact the OUPD at (256) 726-7371, or come by the headquarter office located on Oakwood Rd. @ Faculty Rd. during normal business hours.

| Social<br>Worker<br>Safety Tips            | 1 hr presentation on safety<br>and security tips for<br>student social worker<br>interns.  | Senior social work students in Dr.<br>Ramirez's class. | Green Hall – 12/3/13          |
|--|--|--|-------------------------------|
| Chapel                                     | Active Shooter Survival<br>with videos; "See<br>Something, Say<br>Something" program<br>overview; Domestic<br>Violence and Stalking<br>awareness | Student Body   | Church Auditorium<br>11/21/13 |
| "Operation<br>Safe Travel,<br>Safe Return" | Annual vehicle safety<br>check and fluid top-off for<br>the campus community<br>just prior to the  | Campus community                                       | E.C. Ward Way –<br>11/21/13   |

#### Notable Security & Safety Related Programs & Events in 2013

|   | Thanksgiving break. Safe<br>travel tips provided by<br>officers to vehicle  |  |  |
|---|---|--|--|
|   | occupants waiting in line<br>along with the distribution<br>of a Safety Travel<br>brochure.   |  |  |
| Campus<br>Security<br>Authorities<br>Training                         | Provided training to<br>individuals designated as<br>Campus Security<br>Authorities pertaining to<br>their responsibilities for<br>reporting crimes to the  | Campus Security Authorities  | Wade Hall – 11/12/13   |
| Huntsville<br>Police<br>Department<br>Services                        | OUPD.<br>Provided an overview of<br>the services and mode of<br>operations of the<br>Huntsville Police<br>Department.   | Psychology Department majors   | Green Hall – 11/07/13  |
| Child Safety<br>Presentation  | Pre-K children in the New<br>Beginnings program were<br>given a safety presentation<br>dealing with strangers,<br>crossing the street, and fire<br>safety. Videos were shown<br>and the children were<br>allowed to play with the<br>lights and sirens in the<br>patrol vehicles. | Children in the New Beginnings<br>program  | New Beginnings Bldg.<br>10/24/13   |
| Fire Drill  | Preparation of the students<br>and residential assistants to<br>deal with an actual<br>residential hall fire.<br>Information provided on<br>the nearest exits, how to<br>assist the disabled, where<br>to stage once outside, and<br>how to account for<br>everyone               | Residential facility students  | Wade Hall<br>Peterson Hall<br>Edwards Hall<br>Holland Hall<br>10/20/13             |
| Safety<br>Presentation<br>for Off-<br>Campus and<br>Annex<br>Students | Presentation dealing with<br>how to report offenses,<br>domestic violence,<br>stalking, and overall<br>personal safety  | Students residing in the Annexes<br>on Faculty Rd; at Huntsville Place<br>Apartments; and off-campus<br>students | Wade Hall<br>09/19/13  |
| Residence<br>hall<br>presentations                                    | Presentations covering<br>illegal drugs, stalking, and<br>domestic violence.  | Residential students   | Wade Hall, Carter Hall,<br>Edward's Hall, and<br>Holland Hall – Mid<br>August 2013 |
| 2012 Annual<br>Security &<br>Fire Report                              | Dissemination of the<br>annual report as required<br>under the Clery Act  | Campus community   | 09/30/13   |
| Fire Safety<br>& Active<br>Shooter                                    | An hour combined session<br>to provide fire safety and<br>active shooter survival   | Student leaders (USM Officers)<br>and Student RA's   | McKee Business &<br>Technology Building –<br>08/08/13                              |

| Survival     | training.                 |                                   |                     |
|--------------|---------------------------|-----------------------------------|---------------------|
| Training     |                           |                                   |                     |
| Campus       | 1 hour overall campus     | Incoming freshmen who are         | Cooper Complex Aud. |
| Safety       | safety and security       | participating in the STEMER       | 07/11/13            |
| Presentation | presentation.             | Summer Bridge Enrichment          |                     |
|              |                           | Program                           |                     |
| Golf Cart    | 1 hr session on golf cart | South Central Conference of       | Wade Hall           |
| Safety       | safety and security.      | Seventh-day Adventist pastors and | 05/30/13            |
| Training     |                           | Campmeeting workers               |                     |

### **Reporting Criminal Incidents and Other Emergencies**

All students, employees, and guests should promptly report criminal incidents, accidents, and other emergencies to the OUPD by dialing 7911 from any campus telephone. Individuals may also report incidents in person at the Command Center 24 hours per day, 7 days per week, or by dialing (256) 726-7375 from any phone.

The OUPD installed the initial phase of emergency call boxes on campus in mid 2008. In addition to using these call boxes for reporting crimes, they can also be used for the following purposes:

- To request assistance regarding medical problems
- For escort service
- To report found or recovered property
- To request a building opening or closing
- To request motorist assistance

In effect, the call boxes should be used as another means of communicating directly with the OUPD. Instructions on how to use the call boxes are displayed. Basically, a red button must be pushed to activate the communication link that uses our radio frequency. The dispatcher and officers on duty will hear a prerecorded announcement that a call box has been activated along with the location. The dispatcher will respond to the caller to inquire about their emergency or need for assistance. Officers in the field will be able to listen to the two-way conversation and respond immediately.

Specifically, the following individuals can be contacted directly for reporting purposes: Director, Captain, Shift Supervisor, and Dispatcher. The institution does not have an anonymous reporting system.

#### Monitoring and Recording Criminal Activity Off-Campus

The conduct of students is governed by the institution on and off campus in accordance with the Student Handbook. Hence, criminal incidents involving a member of the campus community that occur off-campus are investigated jointly by the Huntsville Police Department and the OUPD with the Huntsville Police Department having the primary investigative role and jurisdiction..

### Access To Campus Facilities and Residence Halls

Access to campus buildings and grounds is a privilege extended to students, faculty, staff, and to community members with a legitimate lawful purpose. The University encourages an open environment with limited restrictions to ensure reasonable protection of all members of the campus community.

University business hours are 8:00am to 5:30pm, Monday – Thursday, and 8:00am - 12:00pm on Friday. During these business hours, the University will be open to students, parents, current employees, contractors, guests, and invitees. Building maintenance is done during business hours with the exception of emergency jobs that take place after business hours. On occasion, certain remodeling projects take place after hours with written permission from the building supervisor. During non-business hours, access to all college facilities is by key, smartcard, or combination lock (digital and analog), if issued, or by admittance by the OUPD along with written permission to make use of a facility. In the case of periods of extended closing, the University will admit only those with prior written approval to all facilities.

Residence halls are secured 24 hours a day with the exception of the front doors during business hours. Over extended breaks, the doors of all residential facilities will be secured. Some facilities may have individual hours, which may vary at different times of the year. Examples are the Sports Complex, the Library, and Center for Academic Success. In these cases, the facilities will be secured according to schedules developed by the department responsible for the facility. Emergencies may necessitate changes or alterations to any posted schedules.

Security surveys will be conducted on buildings and areas that are susceptible to criminal activity. These surveys examine security issues such as landscaping, locks, alarms, lighting, and communications. Recommendations are made by the OUPD to the affected department/division for improvements to enhance security and decrease criminal activity.

Physical Plant, upon notification, makes repairs to doors, windows, lighting, and locks to enhance the safety of the campus community. Physical Plant also coordinates fire alarm system installation and repairs. OUPD responds to all activated fire alarms.

### **OUPD** Authority

Oakwood University is a private institution of higher learning that maintains a staff of Public Safety Officers and APOSTC certified Police Officers to enforce the rules and regulations of the university. In addition, institution police officers have the authority to enforce state and federal laws on and off campus, and they have full arrest powers. All officers have the authority, as well as any staff or faculty persons, to secure identification and determine whether individuals have lawful business at the University. Officers have the authority to issue parking and traffic citations. Officers are authorized to use emergency lights and equipment on campus to stop traffic violators.

All officers are authorized to detain and restrain persons who may be of danger to

themselves or others. Restraint may be in the form of handcuffing and the use of recognized defensive tactics.

Officers are authorized to search vehicles entering and leaving campus when there is a reasonable belief that the vehicle may contain contraband and/or that a crime may have been or is about to be committed. Finally, officers have the authority to search detained individuals for officer safety purposes.

### **Crime Prevention & Security Awareness Programs**

Periodically, during the academic year the OUPD, in cooperation with other institution organizations and departments, present crime prevention awareness sessions on sexual assault (rape and acquaintance rape), sexual abuse, theft, and vandalism, as well as educational sessions on personal safety and residence hall security.

The Social Work Department has a program regarding sexual assault and acquaintance and date rape each March. They invite



experts that are employed by Crisis Services of North Alabama to present seminars and distribute literature dealing with sexual assault.

A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others.

In addition to seminars, information is disseminated to students and employees through crime prevention awareness packets, security alert posters, brochures, displays, videos, and articles.

When time is of the essence, information is released to the university community through security alerts posted prominently throughout campus, through computer memos sent over the college's electronic mail system and a voice mail broadcasting system.

Crime prevention programs on personal safety and theft prevention are conducted by the OUPD each Fall during residence hall chapel periods and at least once per year in general assembly commonly referred to as Chapel. The Human Resources Office orientates new faculty, and staff employees regarding the policies of the University dealing with sexual harassment and ethics.

The OUPD implements Operation Red Team on a continuous basis to prevent theft. Stickers are placed on items left unsecured in offices and public places on campus. The Department also has literature on crime prevention that is handed out each Fall during the weekly Chapel. The literature encourages members of the college to report crime and be security conscious. This information is available upon request during our business hours. A bike patrol unit has been created to assist in keeping the campus safe during large events.

### **UNIVERSITY POLICIES & PROCEDURES**

### **Alcoholic Beverages Policy**

As a policy, the campus has been designated "Alcohol Free." The institution does not permit the sale, possession or consumption of alcohol on its premises. Violators are subject to University disciplinary action, criminal prosecution, fine and or imprisonment. It should be noted that it is illegal under the Alabama criminal code to sell, furnish or provide alcohol to a person under the age of 21. The possession of alcohol by anyone who is under 21 years of age in a public place or a place open to the public is illegal.

Laws regarding the possession, sale, consumption or furnishing of alcohol is controlled by the state of Alabama through The Department of Alcohol and Beverage Control (ABC), and at the federal level through Alcohol Tobacco and Firearms (ATF). However, the enforcement of alcohol laws on-campus is the primary responsibility of the OUPD.

For further information on The Alcohol Policy and sanctions, please review the current Oakwood University Student Handbook.

#### **Drug Policy**

As a policy, the University has been designated "Drug Free." The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by the OUPD. Violators are subject to institution disciplinary action and/or criminal prosecution.

Student Services provides drug and alcohol abuse education.

#### **Policy On Preventing and Responding To Sexual Assault**

**Sexual Assault Definition** – University policy defines sexual assault as committing any unwanted sexual physical contact that involves the threat or use of force or violence, or any other form of coercion or intimidation; and any sexual physical contact with a person who is unable to consent due to incapacity or impairment.

**Sexual Harassment Definition** – University policy defines sexual harassment as unwelcome sexual advances, requests for sexual favors and verbal (sex oriented jokes, teasing, degrading comments, propositions, tricks, etc) or physical conduct of a sexual and/or offensive nature.

The University educates the student community about sexual assaults and date rape through the Social Work Department during the month of March. The Social Work Department solicits the assistance of experts to address date rape and sexual assaults. They invite professionals from Crisis Services of North Alabama to address this issue and to provide information programs to the campus community. If you are a victim of a sexual harassment or assault while on the premises of Oakwood University, your first priority should be to get to a place of safety and then contact the OUPD. This can be done concurrently while getting to a place of safety if possible.

OUPD will provide the victim with options in terms of the matter being handled administratively by the University or through the local court system. The OUPD will refer the victim to the Health & Counseling Services and notify the campus Title IX coordinator.

The OUPD strongly advocates that a victim of sexual harassment or assault report the incident in a timely manner. Time is a critical factor for evidence collection and preservation. Filing a report will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. However filing a report will accomplish the following:

- Ensure that a victim of sexual assault receives the necessary medical treatment and tests, at no expense to the victim
- Provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical exam)
- Ensure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.

Various counseling options are available from the college through the Health & Counseling Services center. Counseling and support services outside the University system can be obtained through the Crisis Services of North Alabama.

Oakwood University has disciplinary proceedings as well as special guidelines for cases involving sexual misconduct as detailed in the Student Handbook. Oakwood University will strictly adhere to the requirements and provisions contained in Title IX through its Title IX coordinator. A student found guilty of violating the Oakwood University sexual assault policy can be criminally prosecuted in the state courts and may be suspended or expelled from the institution.

Student victims have the option to change their academic and/or on-campus living arrangements after an alleged sexual assault, if such changes are reasonably available. All matters of this nature will be coordinated through the Title IX coordinator

#### **Workplace Violence & Harassment Policy**

To insure the safety and security of the workplace, Oakwood University has implemented the following policy. Threats and/or threatening behavior, or acts of violence by University employees against staff members, faculty, students, visitors, or other individuals on University property or by University employees while conducting University business off campus, are cause for removal from the workplace and may result in discipline and/or termination of employment. Further information pertaining to this policy is found in the current Staff Handbook.

All employees have a responsibility to report threatening or violent behavior, whether that behavior is exhibited by a member of the Oakwood University community or visitors on campus.

All reports of actual violence in the workplace or harassment should be made directly to the Director of Human Resources and the OUPD. Any threat of imminent violence or harassment should be conveyed immediately to the OUPD.

### **Missing Student Procedure**

If a member of the Oakwood University community has reason to believe that a student is missing, contact should be made immediately with OUPD at (256) 726-7375. All possible efforts will be made to locate the student to determine his or her state of health and well-being through the collaboration of OUPD and Student Services.

If the student resides on-campus, OUPD will request that Student Services conduct a welfare check in the student's room. If the student resides off-campus, OUPD will enlist the assistance of the police agency having jurisdiction.

Concurrently, Oakwood University officials will endeavor to determine the student's whereabouts through contact with friends, associates, family, and employers. Whether or not the student has been attending classes, labs, worship services, and scheduled work will be established. If located, verification of the student's state of health will be determined. The student may also be referred to Health and Counseling Services.

If a missing student is not located within 4 hours, an official investigation will be undertaken by OUPD into the whereabouts of the student. Upon closure of the missing person investigation, all previously contacted parties will be advised of the case status.

#### **Emergency Response and Evacuation Procedures**

Upon confirmation of a significant emergency or dangerous situation involving an actual or imminent threat to the health or safety of students or employees, notification of the situation along with updates will be communicated by OUPD via the following avenues to the campus community:

- Activation of the Emergency Notification System that involves the use of text messages and emails for those who are enrolled in the system.
- Twitter at <u>www.twitter.com/psafety</u>
- Facebook at "Oakwood University Oakwood University Public Safety & Transportation

OUPD will, without delay and taking into account the safety of the community, determine the validity of a critical situation and initiate the notification system, unless the notification will, in the professional judgment of OUPD, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

Information received pertaining to an emergency or dangerous situation from a law enforcement or government agency will be acted upon by OUPD without further confirmation. Information received from an anonymous caller, student, faculty, staff, or an external source other than a law enforcement or government agency will be corroborated expeditiously by OUPD prior to the issuance of a notification to the campus community.

When a notification is issued, it will contain a brief statement on the situation, instructions for individual safety, and the identity of the issuer.

Notification will be issued to the general community, when warranted, through the Director of Public Relations who will contact the local media and formulate a statement to be broadcast on WJOU.

The Director of the OUPD is ultimately responsible for notifying the Oakwood University campus community of a significant emergency or dangerous situation that involves an actual or imminent threat.

The Emergency Notification System is tested each year to promote the system and to encourage the campus community to enroll. Enrollment in the Emergency Notification System is <u>strictly voluntary</u> but strongly encouraged.

Oakwood University has an Emergency Operations Plan that delineates the actions that should be taken by the campus community in the event of a critical incident. This plan in its entirety has been distributed to specific individuals who have responsibilities as first responders. Table-top and functional exercises are scheduled periodically for students, faculty, and staff for emergency operations awareness purposes. Some of the specific guidelines that should be followed are outlined below:

**Severe Weather -** In the event of a severe weather warning, go immediately to the designated areas listed below. Remain in your designated area until the "all clear" is sent via the Emergency Notification System by the OUPD. Stay away from windows or glass structures. If it is not possible for you to get to a designated area, go to the lowest area of the building. If you are outside, find a ditch or ravine; lie flat with your hand shielding your head. NOTE: There is a difference between a "TORNADO WATCH" and a "TORNADO WARNING"...

**TORNADO WATCH:** The conditions for a tornado to develop are favorable.

**TORNADO WARNING:** A tornado is has been spotted or is imminent. **Proceed immediately to the nearest designated shelter!**  **IMPORTANT:** When the National Weather Service (NWS) issues a TORNADO WARNING, the county-wide siren system will be activated. This is the signal that a TORNADO WARNING has been issued by NWS. The sirens are meant to alert individuals who are outside at the time of issuance of the TORNADO WARNING. The siren that is located on Cunningham Hall provides the alert for our campus. It is generally heard inside most buildings with the general exception of basement areas of buildings. The following is a listing of the designated shelters on campus:

| Building                        | Shelter  |
|---------------------------------|--|
| Library                         | Basement   |
| Carter Hall                     | Basement Hallways                                  |
| Cunningham Hall                 | Basement Hallways                                  |
| Peterson Hall                   | Basement Hallways                                  |
| Moran Hall                      | Basement Hallways                                  |
| Green Hall                      | Basement Hallways                                  |
| Moseley Complex                 | Interior Hallways                                  |
| Cooper Complex                  | Interior Hallways, Auditorium                      |
| Burrell Hall                    | Interior Hallway                                   |
| Natatorium                      | Interior Hallway, Classrooms                       |
| Skating Rink/Racquetball Courts | Ford Hall Basement                                 |
| Edwards Hall                    | 1 <sup>st</sup> Floor Bathrooms/Suite Common Areas |
| Business & Technology Building  | Basement   |
| West Oaks Apartments            | Clubhouse Basement                                 |
| Gymnasium                       | Ford Hall Basement                                 |
| The Market                      | Ford Hall Basement                                 |
| Peters Hall                     | Blake Center or 1 <sup>st</sup> Floor Hallways     |
| Wade Hall                       | 1 <sup>st</sup> Floor Interior Hallways            |
| Physical Plant                  | Transportation Office                              |
| 4920 University Square          | Interior Hallways                                  |
| Anna Knight                     | Interior Hallways                                  |
| Grounds                         | Shelter In Place (Bathroom or Closet)              |
| Holland Hall                    | 1 <sup>st</sup> Floor Hallways                     |
| Ford Hall                       | Basement   |
| Married Student Apartments      | Shelter In Place (Bathroom or Closet)              |
| Faculty Rd. Housing             | Shelter In Place (Bathroom or Closet)              |
| Oakwood Rd. White Houses        | Blake Ctr., Cunningham Hall, or Ford Hall          |

#### SHELTERS ON CAMPUS

When the siren is activated (continuous wail), the following procedures will apply:

- Residential housing–follow the instructions of the deans for shelter procedures.
- Classroom/administrative buildings move to your designated shelter areas

- Stay away from windows.
- Assist persons with disabilities or special needs.
- Remain until the all-clear is given by OUPD

During a TORNADO WARNING, the OUPD will raise the gate arms at both campus entrances and evacuate to the Emergency Operations Center.

**Siren Testing** – The county-wide siren system is tested at 12:00pm on the first Wednesday of every month for 5 seconds unless there is inclement weather. **Campus Lockdown** – A campus lockdown may be a full lockdown involving the entrances/exits to the campus, or a partial lockdown involving certain areas or buildings on campus. A lockdown will be announced at the entrances to the campus, by officers in the field, through the call boxes, activation of the Emergency Notification System and any other means available. When a lockdown is announced, the following procedures should be followed:

- Residential housing- proceed to assigned room/apartment and lock the door.
- Classroom/administrative building–enter the nearest building. Proceed to classroom or office with lockable door if possible.
- Building managers are responsible for locking classroom buildings.
- Deans are responsible for securing residential housing.
- Vehicles approaching campus-do not attempt to enter campus; gates will be locked.
- Stay away from doors and windows.
- Remain until the all clear is given by OUPD through the Emergency Notification System.

**Suspicious and/or Dangerous Persons** – A situation may arise to where OUPD is made aware that a suspicious or dangerous person is on or close to campus. A timely alert will be sent to the campus community via the emergency notification system involving text messaging and emails. If the person is observed, the following guidelines are to be followed:

- Do not approach. Contact OUPD immediately with the following information:
  - Physical description (i.e., race, sex, clothing, and approximate height and weight).
  - Location and/or direction of travel.
  - Behavior being exhibited.
- Do not block the person's access to an exit.
- Seek a place of safety

**Suspicious Objects** – If such an item is observed by a person who is familiar with a certain area (work space), the item should not be touched, smelled, or disturbed. OUPD should be called immediately. Preparations should be made to evacuate.

## ANNUAL FIRE SAFETY REPORT

The following is a table that details the fire safety systems in each on-campus housing facility:

| <b>Residence Hall</b> | <b>Fire Detection</b> | Sprinkler | Fire          | Redundant  |
|-----------------------|-----------------------|-----------|---------------|------------|
|                       | System                | System    | Extinguishers | Monitoring |
| Holland               | Yes                   | Yes       | Yes           | No         |
| Edwards               | Yes                   | No        | Yes           | No         |
| Wade                  | Yes                   | No        | Yes           | No         |
| Carter                | Yes                   | No        | Yes           | No         |
| W. Oaks Apts          | Yes                   | Clubhouse | Yes           | No         |
| _                     |                       | Only      |               |            |
| 5040 Faculty          | Yes                   | No        | Yes           | No         |
| 5042 Faculty          | Yes                   | No        | Yes           | No         |
| 5044 Faculty          | Yes                   | No        | Yes           | No         |
| 5046 Faculty          | Yes                   | No        | Yes           | No         |
| 5047 Faculty          | Yes                   | No        | Yes           | No         |
| 5048 Faculty          | Yes                   | No        | Yes           | No         |
| 5050 Faculty          | Yes                   | No        | Yes           | No         |
| 5052 Faculty          | Yes                   | No        | Yes           | No         |
| 5079 Oakwood          | Yes                   | No        | Yes           | No         |
| 5081 Oakwood          | Yes                   | No        | Yes           | No         |

#### **Residence Hall Fire Safety Systems**

#### **Fire Drills and Evacuations**

Two (2) fire drills were held during the 2012 - 2013 school year for all residence halls with the exception of the West Oaks Apartments. The latter facility does not have a centralized fire alarm system and is comprised of individual apartment units. By policy, it is mandatory that occupants evacuate the residence hall during fire drills. Those who refuse to evacuate are disciplined in accordance with provisions in the Student Code of Conduct.

All residence hall staff personnel receive annual training in fire safety and building evacuations. Residential assistants are given the responsibility to coordinate the evacuation of their assigned floors or areas, and to account for everyone under their charge at the designated Evacuation Assembly Point (EAP).

#### Fire Life Safety Education

It is the policy of Oakwood University that meaningful fire safety education be provided for the campus community. This is accomplished in the form of brochures, videos, and presentations given by OUPD officers during institution chapel, residence hall worship programs, and faculty/staff meetings.

In September 2008, OUPD sponsored a "live" residence hall room burn in conjunction with Physical Plant, the Communications Department, and Huntsville Fire & Rescue. This involved the construction of a furnished mock residence hall room by Physical Plant, the lighting and extinguishing of the fire by Huntsville Fire & Rescue, and videotaping by the Communications Department. A video was produced by the Communications Department that is currently being used for fire safety training purposes.

#### **Future Fire Safety Improvement Plans**

Fire safety improvement plans are based upon an annual fire safety inspection that is conducted each summer in conjunction with OUPD and the Bureau of Fire Prevention which is a division of Huntsville Fire & Rescue. Among other items, the inspection takes into account the condition and functionality of the fire alarm system, emergency lights, fire extinguishers, etc. In addition, obvious fire hazards are noted. Areas that are found to be deficient are referred to Physical Plant.

#### Policy On Electrical Appliances & Open Flames

Electrical appliances, (hot plates, frying pans, grills, toaster ovens, etc.), candles, petroleum lamps, fireworks, and other flammables are not to be used in residential facility rooms. Only small microwaves and refrigerators are permitted in rooms with the exception of the West Oaks apartments where appliances are provided.

The use and presence of halogen lamps are prohibited in residential facility rooms due to the immense heat that is emitted and the danger of fire.

#### **Policy On Health & Safety Inspections**

The University reserves the right for a residence hall director, an authorized representative, or an officer of the University to enter a student's room to verify residency and to ascertain the health, safety, and cleanliness conditions of the room. This includes the right to inspect the contents of locked boxes and containers. However, such an inspection will be done in a respectful manner in the presence of the student. The only exception to this policy will be when the health and safety of the resident and that of others is believed to be in danger, or the resident is unavailable and a delay in conducting the inspection has the potential to negatively impact the welfare and safety of others.

#### **Fire Statistics**

The following table reflects detailed information pertaining to on-campus student housing facility fires for 2011, 2012, and 2013:

| Residential  | Number of | Number of | Number of | Property     |
|--------------|-----------|-----------|-----------|--------------|
| Facility     | Fires     | Deaths    | Injuries  | Damage Value |
| Holland      | 0         | 0         | 0         | .00          |
| Edwards      | 0         | 0         | 0         | .00          |
| Wade         | 0         | 0         | 0         | .00          |
| Carter       | 0         | 0         | 0         | .00          |
| W. Oaks Apts | 0         | 0         | 0         | .00          |
| 5040 Faculty | 0         | 0         | 0         | .00          |
| 5042 Faculty | 0         | 0         | 0         | .00          |
| 5044 Faculty | 0         | 0         | 0         | .00          |
| 5046 Faculty | 0         | 0         | 0         | .00          |
| 5047 Faculty | 0         | 0         | 0         | .00          |
| 5048 Faculty | 0         | 0         | 0         | .00          |
| 5050 Faculty | 0         | 0         | 0         | .00          |
| 5052 Faculty | 0         | 0         | 0         | .00          |
| 5079 Oakwood | 0         | 0         | 0         | .00          |
| 5081 Oakwood | 0         | 0         | 0         | .00          |

#### **Fire Reporting Procedures**

All residential facility fires are to be reported directly to a residential staff person or directly to OUPD at (256) 726-7375. Fires that occur at other campus facilities are to be reported to the nearest staff or faculty person or directly to OUPD.

### **CRIME STATISTICS**

The following crimes are reportable under the Campus Security Act:

#### **Criminal Homicide**

- Murder and non-negligent Manslaughter
- Negligent Manslaughter

#### **Forcible Sex Offenses**

- Forcible Rape
- Forcible Sodomy
- Sexual Assault w/Object
- Forcible Fondling

#### Non-forcible Sex Offenses

- Incest
- Statutory Rape

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Robbery

**Aggravated Assault** 

#### Burglary

#### Motor Vehicle Theft

Arson

#### **Other Offenses**

- Liquor law violations
- Drug abuse violations
- Weapon law violations

#### **OAKWOOD UNIVERSITY 2013 CRIME STATISTICS**

#### **Criminal Offenses – On Campus**

|   | 2011 | 2012 | 2013 |
|---|------|------|------|
| a. Murder/Non-negligent                               | 0    | 0    | 0    |
| b. Negligent Manslaughter                             | 0    | 0    | 0    |
| c. Sex Offenses – Forcible                            | 0    | 0    | 2    |
| d. Sex Offenses – Non Forcible                        | 0    | 0    | 0    |
| Incest  | 0    | 0    | 0    |
| Statutory rape  | 0    | 0    | 0    |
| e. Robbery  | 0    | 0    | 2    |
| f. Aggravated Assault                                 | 0    | 2    | 2    |
| g. Burglary   | 26   | 21   | 20   |
| h. Motor Vehicle Theft (not theft from vehicle)       | 0    | 7    | 1    |
| I. Arson  | 0    | 0    | 0    |
| j. Weapon Law Violations (arrest/disciplinary action) | 0    | 1    | 0    |
| k. Drug Abuse Violations (arrest/disciplinary action) | 1    | 10   | 8    |
| l. Liquor Law Violations (arrest/disciplinary action) | 0    | 3    | 7    |

#### **Criminal Offenses – On Campus-Residence Halls**

|                                | 2011 | 2012 | 2013 |
|--------------------------------|------|------|------|
| a. Murder/Non-negligent        | 0    | 0    | 0    |
| b. Negligent Manslaughter      | 0    | 0    | 0    |
| c. Sex Offenses – Forcible     | 0    | 0    | 0    |
| d. Sex Offenses – Non Forcible | 0    | 0    | 0    |
| Incest                         | 0    | 0    | 0    |
| Statutory rape                 | 0    | 0    | 0    |
| e. Robbery                     | 0    | 0    | 0    |
| f. Aggravated Assault          | 0    | 0    | 0    |

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| g. Burglary   | 16 | 15 | 19 |
|---|----|----|----|
| h. Motor Vehicle Theft (not theft from vehicle)       | 0  | 0  | 0  |
| I. Arson  | 0  | 0  | 0  |
| j. Weapon Law Violations (arrest/disciplinary action) | 0  | 0  | 0  |
| k. Drug Abuse Violations (arrest/disciplinary action) | 0  | 0  | 3  |
| 1. Liquor Law Violations (arrest/disciplinary action) | 0  | 0  | 0  |

| Criminal Offenses – Non Campus Building/Property   |             |             |                           |
|--|-------------|-------------|---------------------------|
|  | 2011        | 2012        | 2013                      |
| a. Murder/Non-negligent  | 0           | 0           | 0                         |
| b. Negligent Manslaughter  | 0           | 0           | 0                         |
| c. Sex Offenses – Forcible   | 0           | 0           | 1                         |
| d. Sex Offenses – Non Forcible   | 0           | 0           | 0                         |
| Incest   | 0           | 0           | 0                         |
| Statutory rape   | 0           | 0           | 0                         |
| e. Robbery   | 0           | 0           | 2                         |
| f. Aggravated Assault  | 0           | 0           | 0                         |
| g. Burglary  | 0           | 0           | 9                         |
| h. Motor Vehicle Theft (not theft from vehicle)  | 0           | 0           | 0                         |
| I. Arson   | 0           | 0           | 0                         |
| j. Weapon Law Violations   | 0           | 0           | 0                         |
| k. Drug Abuse Violations   | 0           | 0           | 0                         |
| l. Liquor Law Violations   | 0           | 0           | 0                         |
| Criminal Offenses – Public Property *  |             |             |                           |
| erminin energies rusherroperty   | 2011        | 2012        | 2013                      |
| a. Murder/Non-negligent  | 0           | 0           | 0                         |
| b. Negligent Manslaughter  | 0           | 0           | 0                         |
| c. Sex Offenses – Forcible   | 0           | 0           | 0                         |
| d. Sex Offenses – Non Forcible   | 0           | 0           | 0                         |
| Incest   | 0           | 0           | 0                         |
| Statutory rape   | 0           | 0           | 0                         |
| e. Robbery   | 0           | 0           | 1                         |
|  | 1           | 0           | 0                         |
| f. Aggravated Assault  | 1           | 0           | 0                         |
| f. Aggravated Assault<br>g. Burglary   | 0           | 0           | 0                         |
| g. Burglary  | -           |             |                           |
|  | 0           | 0           | 0                         |
| <ul><li>g. Burglary</li><li>h. Motor Vehicle Theft (not theft from vehicle)</li><li>I. Arson</li></ul> | 0<br>1      | 0<br>1<br>0 | 0<br>2                    |
| g. Burglary<br>h. Motor Vehicle Theft (not theft from vehicle)   | 0<br>1<br>0 | 0<br>1      | <b>0</b><br><b>2</b><br>0 |

#### Hate Crimes – On Campus

|   | 2011 | 2012 | 2013 |
|---|------|------|------|
| a. Murder/Non-negligent                         | 0    | 0    | 0    |
| b. Negligent Manslaughter                       | 0    | 0    | 0    |
| c. Sex Offenses – Forcible                      | 0    | 0    | 0    |
| d. Sex Offenses – Non Forcible                  | 0    | 0    | 0    |
| Incest  | 0    | 0    | 0    |
| Statutory rape                                  | 0    | 0    | 0    |
| e. Robbery                                      | 0    | 0    | 0    |
| f. Aggravated Assault                           | 0    | 0    | 0    |
| g. Burglary                                     | 0    | 0    | 0    |
| h. Motor Vehicle Theft (not theft from vehicle) | 0    | 0    | 0    |
| I. Arson  | 0    | 0    | 0    |
| j. Simple assault                               | 0    | 0    | 0    |
| k. Larceny-theft                                | 0    | 0    | 0    |
| 1. Intimidation                                 | 0    | 0    | 0    |
| m. Destruction/damage/vandalism of property     | 0    | 0    | 0    |
| Hate Crimes – On Campus – Residence Halls       |      |      |      |

#### a. Murder/Non-negligent b. Negligent Manslaughter c. Sex Offenses – Forcible d. Sex Offenses – Non Forcible Incest Statutory rape e. Robbery f. Aggravated Assault g. Burglary h. Motor Vehicle Theft (not theft from vehicle) I. Arson j. Simple assault k. Larceny-theft 1. Intimidation m. Destruction/damage/vandalism of property

| Hate Crimes – Non Campus       |      |      |      |
|--------------------------------|------|------|------|
| -                              | 2011 | 2012 | 2013 |
| a. Murder/Non-negligent        | 0    | 0    | 0    |
| b. Negligent Manslaughter      | 0    | 0    | 0    |
| c. Sex Offenses – Forcible     | 0    | 0    | 0    |
| d. Sex Offenses – Non Forcible | 0    | 0    | 0    |
| Incest                         | 0    | 0    | 0    |
| Statutory rape                 | 0    | 0    | 0    |
| e. Robbery                     | 0    | 0    | 0    |

| f. Aggravated Assault                           | 0    | 0    | 0    |
|---|------|------|------|
| g. Burglary                                     | 0    | 0    | 0    |
| h. Motor Vehicle Theft(not theft from vehicle)  | 0    | 0    | 0    |
| I. Arson  | 0    | 0    | 0    |
| j Simple assault                                | 0    | 0    | 0    |
| k. Larceny-theft                                | 0    | 0    | 0    |
| 1. Intimidation                                 | 0    | 0    | 0    |
| m. Destruction/damage/vandalism of property     | 0    | 0    | 0    |
| Hate Crimes – Public Property *                 |      |      |      |
| 1 0   | 2011 | 2012 | 2013 |
| a. Murder/Non-negligent                         | 0    | 0    | 0    |
| b. Negligent Manslaughter                       | 0    | 0    | 0    |
| c. Sex Offenses – Forcible                      | 0    | 0    | 0    |
| d. Sex Offenses – Non Forcible                  | 0    | 0    | 0    |
| Incest  | 0    | 0    | 0    |
| Statutory rape                                  | 0    | 0    | 0    |
| e. Robbery                                      | 0    | 0    | 0    |
| f. Aggravated Assault                           | 0    | 0    | 0    |
| g. Burglary                                     | 0    | 0    | 0    |
| h. Motor Vehicle Theft (not theft from vehicle) | 0    | 0    | 0    |
| I. Arson  | 0    | 0    | 0    |
| j Simple assault                                | 0    | 0    | 0    |
| k. Larceny-theft                                | 0    | 0    | 0    |
| 1. Intimidation                                 | 0    | 0    | 0    |
| m. Destruction/damage/vandalism of property     | 0    | 0    | 0    |
|   |      |      |      |

#### VAWA\*\*

| a. Stalking          | 0 |
|----------------------|---|
| b. Dating Violence   | 2 |
| c. Domestic Violence |   |

\*Statistics received from the Huntsville Police Department that appear to be crimes that occurred on property contiguous to the main campus of Oakwood University.

\*\*Crimes reported in a good faith effort to comply with the Violence Against Women Act. The U.S. Department of Education has requested that institutions of higher education make a good faith effort to comply with the reporting provisions of this Act which is currently in the rule making stage and anticipated to be signed into law in November 2014.

# **Contact Information**

| Emergencies (campus phones)     | 7911           |
|---------------------------------|----------------|
| Emergencies (non-campus phones) | (256) 726-7375 |
| Non-emergencies                 | (256) 726-7371 |