



**The Life line of Delhi.**

**ADVT No. DMRC/PERS/22/HR/2015 (67) Dated: 26/05/2015**

**Requirement of Dy. General Manager (Electrical) in DMRC for DMRC Kochi Office.**

The Delhi Metro Rail Corporation (DMRC) Ltd, a Joint Venture company with equity participation from Govt. of India and Govt. of National Capital Territory of Delhi has been entrusted with the responsibility of implementation of the rail based Mass Rapid Transit System for Delhi. The **Delhi Metro Rail Corporation, Lifeline of Delhi**, prides itself on its ability to nurture its employees through its unique work culture. Today, DMRC empowered by about 8000 employees with MRTS activities spread over Delhi NCR, Jaipur, Kochi etc. carry more than 2.5 million passengers every day in Delhi & NCR. In addition to the above, DMRC has also been entrusted with the work of preparation of DPR for the High Speed Rail Link Project of Indian Railways at Trivandrum and the Monorail Project at Trivandrum and Kozhikode and consultancy work for different cities in India like Lucknow, Ahmadabad and abroad too like Jakarta, Dhaka etc.

To meet with the immediate requirement of experienced personnel for Electrical Department of DMRC Kochi Office and its allied projects, applications are invited from experienced, dynamic and motivated Electrical Engineers of Indian nationality, having relevant experience of Metro related working, on Direct Recruitment basis.

**There is an urgent need to fill up one post at Dy. General Manager level on direct recruitment basis at DMRC Kochi Office as per the criteria shown below:**

S. No	Post	No. of Vacancy	Payscale (IDA)	Maximum Age Limit on 01/01/15
1	<b>Dy. General Manager / DGM (Electrical)</b>	<b>01 (One)</b>	<b>Rs.29100-54500</b>	<b>40</b>

**1. Required Qualification:**

The candidate should be **BE/B.Tech (Electrical Engineering)** with **minimum 60% marks/equivalent CGPA** from a Govt recognised University/Institute..

**2. Experience Criteria:- (as on the last date of receipt of application)**

**For employees serving in Government organisation/PSU in CDA pay scales.**

Executive of Government Organisation/PSUs in CDA pay scale of Rs.15600-39100 (Grade pay Rs.7600) with a total of 9 years service at Gazetted/Executive level in any Govt. Organisation or PSU. 5 years relevant experience of metro specific works is mandatory.

Or

Executive of Government Organisation/PSUs in CDA pay scale of Rs.15600-39100 (Grade pay Rs.6600) with a total of 9 years service at Gazetted/Executive level in any Govt. Organisation or PSU and 5 years service at Sr Scale ( Rs.15600-39100 (Grade pay Rs.6600). 5 years relevant experience of metro specific works is mandatory.

**For employees serving in Government organisation/PSU in IDA pay scales.**

Executive of Government Organisation/PSUs in IDA pay scale of Rs.29100-54500 with a total of 9 years service at Gazetted/Executive level in any Govt. Organisation or PSU. 5 years relevant experience of metro specific works is mandatory.

Or

Executive of Government Organisation/PSUs in IDA pay scale of Rs.29400-50500 with a total of 9 years service at Gazetted/Executive level in any Govt. Organisation or PSU and 5 years relevant service in pay scale of Rs.29400-50500. 5 years experience of metro specific works is mandatory.

**For candidates serving in Private Sector.**

**Executives working in Private Sector with Post Qualification experience of 9 years executive service with proven track record are eligible for the above post. The Executives should have atleast 5 years relevant experience of metro specific work.**

**3. Work Experience**

**The candidate should have a proven multi disciplinary experience profile including:**

**Essential :**

- i. Planning and Project Execution of 750 volts DC traction/third rail (at least 4 years experience)**
- ii. Installation, Testing and Commissioning of Traction systems**

**Desirable :**

- i. Design of Traction**
- ii. Installation/Maintenance of Rolling Stock**
- iii. Must be well versed with Project Management and System Integrations issues.**

**4. JOB DESCRIPTION:**

**The incumbent of the post shall be responsible for managing all Electrical related works pertaining to Kochi Metro, timely installation of assets and its commissioning.**

**5. SELECTION PROCESS**

The selection methodology will comprise a three-stage process –

- (i) Interview
- (ii) Group Discussion
- (iii) Medical Examination.

(The Medical Examination will be in “**Executive /Technical category**”.)

Candidates shall be called for GD/Interview in the ratio of **1:5**, subject to availability of suitable candidates.

The selection process would judge different facets of knowledge, skills, comprehension, aptitude and physical fitness. Candidates will have to pass through the Selection Process and **Medical examination**, before being adjudged as suitable for selection. Candidates, who fail in the prescribed medical test, **will not** be given any alternative employment and decision of the Corporation is final on this issue. **All related information shall be available only on Web site: <http://www.delhimetrorail.com> and candidates must remain in constant touch with it.**

## **6. CHARACTER & ANTECEDENTS:**

The success in the examination does not confer any right to appointment unless the corporation is satisfied after such an inquiry, as may be considered necessary, that the candidate having regard to his/her character and antecedents is suitable in all respects for appointment to the service.

## **7. SURETY BOND:**

The candidates selected for post will have to execute a surety bond of Rs. 2,00,000/- plus applicable service tax & Cost of training plus applicable service tax to serve the corporation for a minimum period of three years (exclusive of the period in which one remained on LWP or EOL) and also a three months prior notice, will be required before seeking resignation from the corporation.

## **8. PROBATION:**

The selected candidates on appointment will be on Probation for a period of **two years** (including period of training).

## **9. PAY AND EMOLUMENTS:**

The pay & emoluments for shall be as per pay scales under the IDA (Industrial DA) as applicable from time to time and other benefits which include Perks, HRA, Medical benefit, EPF, Gratuity, and Insurance etc. as per extant rules of the Corporation.

## **10. SELECTION DETAILS:**

1. Last date of receipt of filled in application through Speed post is **19/06/2015**.
2. Names of pre qualified candidates in the ratio of 1:5 will be displayed on our website tentatively on 03/07/15 by 6 pm along with other details like venue, time etc.
3. **The interview may be held on 13/07/15 (tentatively) (Complete details will be displayed on our website). The selection process will consist of Interview and Group Discussions.** No separate communications by post will be sent to candidates individually. Candidates are required to go through the instructions for interview displayed on our website and appear for the interview accordingly along with original copies of testimonials.

**The final results may be declared by 21/07/15 (tentatively).**

Eligible and interested candidates for the aforesaid posts may apply as per the application format at Annexure-I. The candidate must enclose all relevant proof /documents in support of qualification, experience & pay scale/gross salary.

The candidates presently employed in Govt. or Public sector undertaking (PSUs) should forward their application through proper channel along with the APARs for the last five years, so as to reach the under mentioned address by the stipulated date.

The candidates shortlisted for Selection Process will be advised through our website only and will be eligible for re-imburement of train fare by ACIII tier.

Application Format : Please see Annexure (I).

The duly filled in application form should be sent in an envelope super scribing on the cover prominently - **Name of Post latest by 19/06/15, by speed post at the following address.**

**General Manager (HR)  
Delhi Metro Rail Corporation Ltd  
Metro Bhawan Fire Brigade Lane,  
Barakhamba Road  
New Delhi.**

**AFFIX A RECENT  
 PASSPORT SIZE  
 SELF ATTESTED  
 PHOTOGRAPH**

**ADVTT. No. DMRC/PERS/HR/22/HR/2015 (67)**

**ANNEXURE I**

**DMRC APPLICATION FORMAT**

(TO BE FILLED IN CAPITAL LETTERS BY THE APPLICANT IN HIS/HER OWN HANDWRITING)

S.No.	DETAILS	PARTICULARS				
1	POST NAME	Dy. GENERAL MANAGER (DGM) / ELECTRICAL				
2	APPLICANT NAME (Sh./Smt./Ms.)					
3	FATHER / HUSBAND NAME (Sh.)					
4	DATE OF BIRTH (dd/mm/yyyy)					
5	AGE as on 01/01/2015 (max 40 years)	YEARS	MONTHS	DAYS		
6	CORROSPONDENCE ADDRESS					
		STATE:	PINCODE:			
7	CONTACT NUMBER WITH STD CODE					
8	MOBILE NUMBER					
9	EMAIL ID					
10	CATEGORY (SC/ST/OBC/GENERAL)					
11	<b>EDUCATIONAL QUALIFICATIONS</b>					
	Qualification	Particulars	Specialization	Institute / University	% or CGPA	Passing Year
A	GRADUATION	B.E./B.Tech				
B	POST GRADUATION	M.E./M.Tech				
C	OTHER					

<b>12</b>	<b>WORK EXPERIENCE (FILL ONLY THE APPLICABLE COLUMN)</b>			
<b>I</b>	<b>TOTAL EXECUTIVE EXPERIENCE 9 YEARS OR ABOVE</b>	<b>YES / NO</b>		
	<b>IF YES, DETAILS OF EXPERIENCE</b>			
<b>II</b>	<b>FOR GOVT. SECTOR/PSU APPLICANT in <u>CDA</u> SCALE (Complete details of executive service / position held since joining) (separate sheet may be attached)</b>			
	Executive Post Held	Organization Name	Pay Scale (CDA)	Period (To – From)
<b>A</b>				
<b>B</b>				
<b>C</b>				
<b>D</b>				
<b>E</b>				
<b>III</b>	<b>FOR GOVT. SECTOR/PSU APPLICANT in <u>IDA</u> SCALE (Complete details of executive service / position held since joining) (separate sheet may be attached)</b>			
	Executive Post Held	Organization Name	Pay Scale (IDA)	Period (To – From)
<b>A</b>				
<b>B</b>				
<b>C</b>				
<b>D</b>				
<b>E</b>				
<b>IV</b>	<b>FOR <u>PRIVATE SECTOR</u> APPLICANT (Complete details of executive service / position held since joining) (separate sheet may be attached)</b>			
	Executive Post Held	Organization Name	Gross Pay (pm)	Period (To – From)
<b>A</b>				
<b>B</b>				
<b>C</b>				
<b>D</b>				
<b>E</b>				
<b>V</b>	<b>ESSENTIAL WORK EXPERIENCE (Please attach relevant documents)</b>			
<b>A</b>	PLANNING & PROJECT EXECUTION OF 750 VOLTS DC TRACTION/THIRD RAIL (ATLEAST 4 YEARS EXPERIENCE)		<b>YES / NO</b>	
<b>B</b>	INSTALLATION, TESTING AND COMMISSIONING OF TRACTION SYSTEM		<b>YES / NO</b>	

<b>VI</b>	<b>DESIRABLE WORK EXPERIENCE</b>	
<b>A</b>	DESIGN OF TRACTION	<b>YES / NO</b>
<b>B</b>	INSTALLATION / MAINTENANCE OF ROLLING STOCK	<b>YES / NO</b>
<b>C</b>	HANDLED PROJECT & SYSTEM INTEGRATION ISSUES	<b>YES / NO</b>
<b>VII</b>	<b>BREIF DESCRIPTION OF THE WORK EXPERIENCE</b>	
<b>13</b>	<b>MINIMUM 5 YEARS OF METRO SPECIFIC WORK EXPERIENCE</b>	<b>YES / NO</b>
	<b>IF YES, DETAILS OF EXPERIENCE</b>	
<b>14</b>	WHETHER ANY PUNISHMENT WAS AWARDED TO APPLICANT IN LAST 10 YEARS	<b>YES / NO</b>
	IF YES, DETAILS OF CASE	
<b>15</b>	WHETHER ANY ACTION OR INQUIRY IS GOING ON AGAINST APPLICANT	<b>YES / NO</b>
	IF YES, DETAILS OF INQUIRY	
<b>16</b>	NOC FROM CURRENT EMPLOYER ENCLOSED (IN CASE OF GOVT. SECTOR/ PSU CANDIDATES ONLY)	<b>YES / NO</b>
<b>17</b>	ANNUAL PERFORMANCE APPRAISAL REPORT FOR LAST 5 YEARS ENCLOSED (IN CASE OF GOVT. SECTOR/ PSU CANDIDATES ONLY)	

I hereby declare that the particulars furnished above are true. I understand that my candidature will be cancelled if any information is found to be incorrect or false at any point in time.

**Date:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**Signature of Candidate**

**Name:** \_\_\_\_\_

**Mobile No. :** \_\_\_\_\_

**Email ID:** \_\_\_\_\_

**Documents to be enclosed (whichever applicable)**

1. Educational Certificates (Graduation, Post Graduation & Others)
2. Work Experience Certificate
3. NOC from Employer
4. APAR Last 5 years
5. Any other relevant documents.