

PUBLIC SERVICE COMMISSION, WEST BENGAL

Advertisement No. 9/2011

Applications in the prescribed format given below are invited from Indian Citizens and such other nationals as are declared eligible by Govt. of India for recruitment to the undermentioned posts. All the posts are permanent. The number of vacancies may increase.

N.B. : ABILITY TO READ, WRITE AND SPEAK IN BENGALI IS AN ESSENTIAL QUALIFICATION FOR RECRUITMENT TO ALL POSTS AND SERVICES MENTIONED BELOW. PROVIDED THAT THE SAID COMPULSORY REQUIREMENT OF KNOWLEDGE IN BENGALI IS NOT APPLICABLE FOR NEPALI SPEAKING CANDIDATES FROM THE HILL AREAS OF THE DISTRICT OF DARJEELING UNLESS MENTIONED OTHERWISE AGAINST ANY PARTICULAR POST(S). THIS WILL BE TESTED AT THE TIME OF INTERVIEW.

1. ASSISTANT MASTER (BENGALI MEDIUM) in the under mentioned subjects (Women unsuitable) :

- | | | | |
|----|--------------|---|---|
| a) | LIFE SCIENCE | : | THREE (1 reserved for S.C.) |
| b) | BENGALI | : | THREE (1 reserved for OBC-B and 2 reserved for S.C.) |
| c) | CHEMISTRY | : | SEVEN (1 reserved for OBC-A and 2 reserved for S.C.) |
| d) | COMMERCE | : | TWO (1 reserved for OBC-A) |
| e) | ENGLISH | : | THREE |
| f) | HISTORY | : | ONE (Reserved for S.C.) |
| g) | MATHEMATICS | : | FOUR (1 reserved for OBC-B) |
| h) | PHYSICS | : | FIVE (1 each reserved for OBC-A, S.C. and S.T.) |
| i) | SANSKRIT | : | THREE (1 each reserved for OBC-A and S.T.) |

2. ASSISTANT MISTRESS (BENGALI MEDIUM) in the under mentioned subjects (Men unsuitable) :

- | | | | |
|----|-------------|---|------------------------------|
| a) | BENGALI | : | TWO (1 reserved for S.T.) |
| b) | CHEMISTRY | : | TWO |
| c) | MATHEMATICS | : | THREE (1 reserved for S.T.) |
| d) | PHYSICS | : | THREE (1 reserved for OBC-B) |

3. ASSISTANT MISTRESS (URDU MEDIUM) in the under mentioned subjects (Men unsuitable) :

- | | | | |
|----|-----------|---|----------------------------|
| a) | GEOGRAPHY | : | ONE |
| b) | PHYSICS | : | ONE (1 reserved for OBC-A) |

PAY : For all the posts at item no.1,2, & 3 Rs.9,000/- - Rs.40,500/- with Grade Pay Rs.4,800/- for candidates with Master's Degree and Rs.9,000/- - Rs.40,500/- with Grade Pay Rs.4,700/- for candidates with Honours Degree.

QUALIFICATIONS : (a) Essential : For posts at item no. 1(a) Second Class Honours or Second Class Master's Degree of a recognised University in Zoology with Botany as a subsidiary subject in the Degree Course or A Second Class Honours or Second Class Master's Degree of a recognised University in Botany with Zoology as a subsidiary subject in the degree course or A Second Class Honours or Second Class Master's Degree of a recognised University in Physiology with Botany and Zoology as subsidiary subjects in the Degree Course; and For all posts at item no. 1(b to i), 2(a to d) & 3(a & b) Second Class Honours or Second Class Master's Degree from a recognised University in appropriate subject viz. Bengali, Chemistry, Commerce, English, History, Mathematics, Physics, Sanskrit & Geography as the case may be.

(ii) Knowledge in Bengali – Spoken & Written [For the posts at item no. 1(a to i) & 2(a to d)],
Knowledge in Urdu – Spoken & Written [(For all the posts at item no. 3 (a & b)].

(b) Desirable : Degree in Teaching/Education or its equivalent (candidates not possessing this qualification may apply but if selected will draw the initial pay of time scale on an ad-hoc basis till obtaining the same.)

4. **SUB-INSPECTOR OF SCHOOLS IN THE WEST BENGAL SUBORDINATE EDUCATIONAL SERVICE (INSPECTION BRANCH) : 213 [68 reserved for S.C. 18 reserved for S.T., 31 reserved for OBC-A, 10 reserved for OBC-B & 9 reserved for Persons with Disabilities (3 each for (i) Blindness or Low Vision; (ii) Hearing Impairment; iii) Locomotor Disability or Cerebral Palsy)].**

PAY : Rs.9,000/- - Rs.40,500/- (Entry point minimum pay Rs. 12,140/-) with Grade Pay Rs.4,700/-.

QUALIFICATIONS: a) Essential: i) Second Class Honours or Second Class Master's Degree from a recognised University or equivalent with at least 50% marks in Honours Degree and minimum 55% marks in Madhyamik and 50% marks in Higher Secondary or equivalent from a recognised Board/Council; ii) A Bachelor's Degree in Teaching or Education from a recognised University or equivalent; iii) Good Knowledge of Bengali/Nepali – Spoken and Written; iv) Ability to undertake extensive tour on official duty.

(b) Desirable : i) Teaching experience in Schools; ii) Proficiency in Games and Sports; iii) Ability to organise extra-curricular activities.

AGE : Not more than 32 years on 01.01.2011, relaxable for persons holding substantive appointment under Education Department, Government of West Bengal.

5. **DRAWING MISTRESS (BENGALI MEDIUM) : TWO (1 reserved for S.C.) (Men unsuitable)**

PAY : (i) Rs. 7,100/- - Rs. 37,600/- with Grade Pay Rs. 4,100/- for Diploma holders from Government College of Art and Craft and (ii) Rs. 7,100/- - Rs. 37,600/- with Grade Pay Rs. 3,900/- for other Diploma holders.

QUALIFICATIONS: Essential: i) Diploma in Art from Govt. College of Art and Craft or from Kala Bhawan, Viswa Bharati or equivalent; ii) Proficiency in more than one branch of craft; iii) Knowledge in Bengali – Spoken and Written.

6. **PASS GRADUATE TEACHER (BENGALI MEDIUM) in the under mentioned subjects :**

- a) **ARTS** : **THREE**
b) **SCIENCE** : **FOUR (2 reserved for S.C.)**

PAY : Rs. 7,100/- - Rs. 37,600 /- with Grade Pay Rs. 4,100/-

QUALIFICATIONS: Essential: i) Bachelor of Arts from a recognised University **For post at item No. 6(a); & Bachelor of Science from a recognised University For post at item No. 6(b);** ii) Degree in Teaching/Education or its equivalent. iii) Knowledge in Bengali – Spoken and Written.

AGE : For all the posts at item No. 1 to 3, 5 and 6 : Not more than 32 years on 01.01.2011 relaxable upto 35 years for specially well qualified and experienced candidates and for persons holding substantive appointment in the Teaching branch of Education Department, West Bengal.

N.B. : For all the posts at item No. 1 to 3, 5 and 6 (i) Selected candidates may be posted in any Govt. School/Madrasah in West Bengal and their services are transferable; (ii) The posts are borne in **West Bengal Subordinate Educational Service.**

7. **AGRICULTURAL MARKETING OFFICER (ADMINISTRATIVE) IN THE WEST BENGAL JUNIOR AGRICULTURAL SERVICE (MARKETING) UNDER AGRICULTURE DEPARTMENT : 2 (1 each reserved for OBC-A and S.T.)**

PAY : Rs.9,000/- - Rs.40,500/- with Grade Pay Rs.4,700/-.

QUALIFICATIONS : (a) Essential : i) A Masters' degree or Honours degree in Economics or Statistics or Commerce or Agriculture from a recognised University; ii) One year's experience in Agricultural Marketing or Statistical Surveys in an organization of repute; iii) Knowledge of Bengali/Nepali – spoken and written.

(b) Desirable : A degree in Law.

AGE : Not more than 32 years as on 01.01.2011 relaxable for persons having higher qualifications and/or longer experience than those prescribed.

8. **AGRICULTURAL MARKETING OFFICER (TRAINING & CANNING) IN THE WEST BENGAL JUNIOR AGRICULTURAL SERVICE (MARKETING) UNDER AGRICULTURE DEPARTMENT : 8 [2 reserved for S.C. and 1 each reserved for P.D.(Blind or Low Vision), OBC-A and OBC-B]**

PAY : Rs.9,000/- - Rs.40,500/- with Grade Pay Rs.4,700/-.

QUALIFICATIONS :

(a) Essential :

i) A degree in Food Technology/Food Technology and Biochemical engineering or equivalent qualifications from a recognised University/Institute;

OR

ii) B.Sc. degree from a recognised University/Institute;

AND

iii) Training in Fruit Preservation/Fruit Processing at Central Food Technological Research Institute, Mysore/Bangalore or any other Government or Government Organised Institution or five years' experience in a Fruit Preservation or Processing Factory of repute or Training Centre under Government, and iv) Knowledge of Bengali/Nepali – spoken and written.

(b) Desirable :

Teaching experience in a Food Processing Institution.

AGE : Not more than 32 years as on 01.01.2011 relaxable for persons having higher qualifications and/or longer experience.

9. **SCIENTIFIC OFFICER (QUESTIONED DOCUMENT EXAMINATION SECTION) UNDER PHYSICS DIVISION, WEST BENGAL, FORENSIC SCIENCE LABORATORY IN THE W.B.G.S. UNDER HOME (POLICE) DEPARTMENT : 1 (Reserved for S.C.)**

PAY : Rs.9,000/- - Rs.40,500/- with Grade Pay Rs.4,400/-.

QUALIFICATIONS : (a) **Essential :** i) A second class Masters' degree in Chemistry or Physics from a recognised University or equivalent and ii) Two years' experience of document examination; **OR** i) A degree in science with Chemistry or Physics as one of the subjects from a recognised University or equivalent and ii) Five years' experience of document examination.

(b) Desirable : Experience of work in a recognised Forensic Science Laboratory.

N.B.: By Selection (direct recruitment) departmental candidates being eligible to apply.

AGE : Not more than 32 years as on 01.01.2011 relaxable for candidates otherwise well qualified and experienced.

FEE : Candidates must enclose with their application a fee of Rs160/- (Rupees one hundred and sixty) only for all the posts by Indian Postal Order which **MUST BE PURCHASED ON A DATE AFTER PUBLICATION OF THIS ADVERTISEMENT** and crossed and endorsed to the Secretary, Public Service Commission, West Bengal, or by a receipted Challan from a Govt. Treasury in West Bengal or the Reserve Bank of India, Kolkata under the head "0051-00-105-State PSC Examination fees-001-Examination fees-16 other fees". The Postal Orders should be made payable at G.P.O., Kolkata. **Money Order, Cheque, Bank Draft, Cash etc. will not be accepted.** No application will be considered unless accompanied with the requisite application fees. Candidates belonging to S.C./S.T. of West Bengal and persons with disabilities specified under Persons With Disabilities Rules, 1999 are not required to pay any fee. The application of such candidates will not be accepted if the same is not accompanied with the attested copy of S.C./S.T./Persons with Disabilities certificate. Such exemption of fees is, however, not applicable to any B.C. candidate. No claim for refund of the fee will be entertained nor will it be held in reserve for any other examination.

INFORMATION

1. Candidates who wish to apply for more than one category of posts should submit separate application alongwith requisite fees for each.
2. The qualifications prescribed in the advertisement are as per the notified recruitment rules issued by Government.
3. All the degrees/diplomas/certificates mentioned in the advertisement must have been obtained from recognized Universities/Institutions.

4. The prescribed 'essential qualifications' are the minimum and mere possession of the same does not entitle applicants to be called in for the interview. Where the number of applications received in response to the advertisement is large and it is not convenient or possible for the Commission to interview all the applicants the Commission may restrict the number of candidates for interview to a reasonable limit on the basis of either qualifications or experience higher than the minimum prescribed in the advertisement or on the basis of a Screening Test /Written Test .
5. In cases where no Division/Class is awarded and only grading is done, exact percentage of marks and conversion formula adopted are to be mentioned with documentary evidence.
6. Where experience of a number of years is prescribed as an item of qualification this would mean only experience/research experience gained in full time employment/research.
[Certificate(s) from the Head(s) of Organisation(s)/Department(s) for the entire experience claimed, clearly mentioning the duration of employment (date, month and year) and indicating basic pay and consolidated pay must be furnished together with applications. The certificate(s) should also mention the nature of duties performed/experience obtained in the post(s) with duration(s)].
7. Besides pay, the posts carry allowances as admissible.
8. The benefits of reservation of vacancies and upper age concession upto 5 years are admissible only to S.C. and S.T. candidates of West Bengal and upto 3 years to B.C. candidates of West Bengal. S.C., S.T. and B.C. candidates of other States may apply for unreserved vacancies as general candidates. Such benefits are also available upto 45 years for Persons with Disabilities. PROOF OF BELONGING TO AN S.C. OR S.T. OR B.C. OR PERSONS WITH DISABILITY MUST BE SUBMITTED ALONG WITH THE APPLICATION FORM AND NO CLAIM IN THIS REGARD WILL BE ENTERTAINED AFTERWARDS.
9. If at any stage even after issue of a letter of recommendation for appointment a candidate is found ineligible in terms of the advertisement his/her candidature will be cancelled without further reference to him/her.
10. Applications should be sent to the **Secretary, Public Service Commission, West Bengal, 161-A, S.P.Mukherjee Road, Kolkata – 700026** superscribing on the envelope “ (i) Advertisement No. (ii) Item No. & (iii) Name of the post applied for” so as to reach him on or before the closing date. Application may also be submitted personally between 11-00 a.m. and 3-30 p.m. on all working days to the above address of the Commission's office on or before the closing date.
11. Completed application must be submitted along with the copies of the following documents either Self Certified or attested by competent authority:
(i) Madhyamik or equivalent certificate. (ii) S.C./S.T./B.C./Persons with Disability certificate issued by competent authority. (iii) Registration certificate for citizenship (if by registration) as required under item 9(b) of the application. (iv) Marksheet and certificate for each examination passed. (v) Experience certificate.
12. **APPLICATION FORMS, NOT PROPERLY FILLED IN OR INCOMPLETE IN ANY RESPECT OR WITHOUT REQUISITE DOCUMENTS WOULD BE SUMMARILY REJECTED.**
13. **SUBMISSION OF MORE THAN ONE APPLICATION FOR A PARTICULAR CATEGORY OF POST IS STRICTLY FORBIDDEN.**
14. Two self-addressed unstamped envelopes and one self-addressed post card should be enclosed with the application.
15. **CANVASSING IN ANY FORM WILL DISQUALIFY THE CANDIDATE.**
- 16.. **Candidates may obtain the details of the post, information and Application Format through the Commission's Website at <http://www.pscwb.org.in>**
17. **CLOSING DATE FOR RECEIPT OF APPLICATION : The 30th August, 2011.**
18. **CANDIDATES MUST FULFIL THE ESSENTIAL QUALIFICATIONS BY THE CLOSING DATE.**

APPLICATION FORMAT
PUBLIC SERVICE COMMISSION, WEST BENGAL
161-A, S.P. MUKHERJEE ROAD, KOLKATA – 700 026

Space for pasting recent passport size photograph duly signed by the candidate.

N.B. Candidate should fill in the Application form in his/her own handwriting.
 INCOMPLETE APPLICATION OR APPLICATION WITH DEFECT IN ANY RESPECT OR WITHOUT REQUISITE DOCUMENTS WILL BE SUMMARILY REJECTED.

1. (a) Name of the post applied for :
- (b) Advertisement No. :
- (c) Item No. :
- 2 (a) Indian Postal Order/Treasury Challan : Rs-_____ No. _____
 date _____
- Rs-_____ No. _____
 date _____
- (b) Name of issuing Post Office with address :
3. Name in full (in Capital Letters) :
4. Date of birth according to Madhyamik or equivalent examination:
 Certificate
5. Sex (Male/Female) :
- 6.(a) (i) Do you belong to S.C./S.T./O.B.C-A/.O.B.C.-B of West Bengal ? :
 (State 'Yes' or 'No')
- (ii) If Yes, mention your Community/Category : S.C. S.T. O.B.C.-A O.B.C.-B
 [put '✓' mark in the appropriate box]
- (iii) Designation of issuing authority of S.C./S.T./O.B.C. Certificate :
- (b) Are you a Person with Disability? (State 'Yes' or 'No') :
- (i) If Yes, specify the category of disability :
- (c) Are you a Govt Servant ? :
 (State 'Yes' or 'No')
7. Postal address in full (in capital letters) to which communication :
 should be sent (mentioning Post Office, Sub-Division, District and PIN CODE).
8. Permanent address (in capital letters) :
9. (a) Whether citizen of India :
 (Write 'Yes' or 'No')
- (b) Whether a natural citizen or a citizen by registration. :

10. (a) Father's Name :
 (b) Husband's Name :

11. Do you claim relaxation of age limit ? (State 'Yes' or 'No') :
 If Yes, state reason :

12. Do you possess qualifications as per advertisement : Yes/No

13. Academic Qualifications (attach extra sheets if necessary)

Name of Examinations passed	Name of Board/University/Institute	Division/Class	Year of passing	% of Marks obtained	Subject(s) taken

14. Research experience, if any (attach extra sheet, if necessary):

Name of Institution/Office	Full time/Part time	Particulars in full	From(Date)	To(Date)

15. (a) Do you have the ability to read, write and speak in Bengali :
 (Write 'Yes' or 'No')

(b) Whether you are a person from the hill :
 area of Darjeeling District (Write 'Yes' or 'No')

16. Language(s) known

(a) Spoken :
 (b) Written :
 (c) Mother Tongue :

17. (a) Were you debarred previously by the Commission from
 appearing at any examination/selection? :
 (Write 'Yes' or 'No')

(b) If yes, give details : Year Exam. Roll No.

18. Have you at any time been employed :
(Write 'Yes' or 'No')

If yes, give details (attach extra sheet, if necessary) :

Name of Post	Institution/Office where employed	Permanent or temporary	Date of joining (exact date)	Date of leaving (exact date)	Cause of leaving	Pay, basic pay last drawn and total pay

19. Any other relevant information with reference to the requirement of the post (attach extra sheet, if necessary) :

20. List of documents enclosed :

DECLARATION

I hereby declare that (a) all statements made in this application are true, complete and correct to the best of my knowledge and belief and in the event of any information being found false my candidature is liable to be cancelled.

*(b)(Only for candidates serving under Govt./Statutory body/Govt. undertaking) I have informed the Head of my office/Department in writing that I am applying for this post.

*Strike out if not applicable.

Date: _____

Place: _____

Signature of the candidate in full

Note : Copies attested by competent authority or Self Certified copies of the following documents other than item (i) must be attached with the application.

- (i) I.P.O./Treasury Challan in original for **Rs.160/- (Rupees one hundred sixty) only** (for candidates other than S.C./S.T of West Bengal and for Persons with disability);
- (ii) Madhyamik or equivalent certificate;
- (iii) S.C./S.T./B.C./ Persons with Disability certificate;
- iv) Registration Certificate for Citizenship (if by registration) as required under item 9(b) of the application;
- (v) Marksheet and certificate for each examination passed;
- (vi) Experience certificate;
- (vii) For other documents if any with reference to the requirement of the post applied for.