



GOVERNMENT OF NCT OF DELHI
Delhi Subordinate Services Selection Board
 FC-18, INSTITUTIONAL AREA, KARKARDOOMA, DELHI-110092
 Website: www.dsssb.delhigovt.nic.in

No. F.1 (244)/DSSSB/P&P/2014/Advt./ 697

Dated: 12/12/2014

Vacancy Notice
ADVERTISEMENT NO. 02/14

IMPROTANT NOTE:- Only online applications will be accepted. Applications received through any other mode shall be summarily rejected

Online Applications are invited for recruitment to the following posts under various departments of Govt. of NCT of Delhi and its autonomous bodies.

The opening date, closing date of application and post-wise break-up of vacancies are as under:-

Post Code	Name of Post	Name of Department	Classification of the Post	GRADE PAY	Vacancies							
					UR	OBC	SC	ST	TOTAL	PH	EXSM	SPORTS
194/14	Assistant Store Keeper	DTTE	Group 'C'	1900	08	03	01	-	12	-	01	-
195/14	Librarian	SCERT	Group 'B'	4200	02	01	-	-	03	-	-	-
196/14	Technician	SCERT	Group 'B'	4200	03	01	-	-	04	-	-	-
197/14	Assistant Engineer (Civil)	DAMB	Group 'B'	4600	03	-	-	-	03	-	-	-
198/14	Pharmacist	DJB	Group 'C'	2800	08	02	01	-	11	01	-	-
199/14	Staff Nurse Grade "B"	DJB	Group 'C'	2400	02	-	-	-	02	01	-	-
200/14	Technical Assistant (Hindi)	GAD	Group 'C'	4200	02	01	-	-	03	-	-	-
201/14	Field Assistant	Food Safety	Group 'C'	2000	04	02	01	-	07	-	-	-
202/14	Ship Modeling Instructor (only for Male)	NCC	Group 'C'	2800	01	-	-	-	01	-	-	-
203/14	Ship Modeling Store Keeper (only for Male)	NCC	Group 'C'	1900	02	-	-	-	02	-	-	-
204/14	Swimming Coach	Dte. of Education	Group 'B'	4800	04	02	01	-	07	-	-	-
205/14	Swimming Life Guard	Dte. of Education	Group 'B'	4200	04	02	01	-	07	-	-	-
206/14	Librarian (Special Drive for Physically Disabled Persons)	Dte. of Education	Group 'B'	4200	-	-	-	-	09	09	-	-
207/14	Music Teacher	Dte. of Education	Group 'B'	4600	14	25	01	22	62	-	-	-

208/14	Drawing Teacher	Dte. of Education	Group 'B'	4600	83	44	08	67	202	04	-	-
209/14	Domestic Science Teacher	Dte. of Education	Group 'B'	4600	54	15	17	31	117	11	-	-
210/14	Physical Education Teacher	Dte. of Education	Group 'B'	4600	208	127	52	37	424	-	-	-
211/14	Stenographer Grade-III	Services Deptt.	Group 'C'	2400	42	03	01	01	47	01	05	02
212/14	Supervisors Gr. II (Reserved only for Female Candidates)	Women & Child Development	Group 'C'	2800	145	79	44	22	290	9	29	-
213/14	Manager (Civil)	DTC	Group 'B'	4600	01	-	-	-	01	-	-	-
214/14	Deputy Manager (Traffic)	DTC	Group 'B'	4600	02	01	-	-	03	-	-	-
215/14	Manager (Electrical)	DTC	Group 'B'	4600	01	-	-	-	01	-	-	-
216/14	Deputy Vigilance Officer	DTC	Group 'B'	4600	01	-	-	-	01	-	-	-
217/14	Dy. Security Officer	DTC	Group 'B'	4600	01	-	-	-	01	-	-	-
218/14	Labour Welfare Officer	DTC	Group 'B'	4600	02	-	-	-	02	-	-	-
219/14	Senior Scientific Assistant (Lie-Detection)	FSL	Group 'B'	4200	01	-	-	-	01	-	-	-

The candidates willing to apply for the above posts are advised to visit Board's website www.dsss.delhigovt.nic.in for further details regarding pay scale, eligibility criteria, details of vacancy, details of category wise reservation of posts, application fee, instructions etc.

Candidates must apply online through the website <http://dsssbonline.nic.in>. The closing date for submission of online application is upto 5 P.M. on dated 25/01/2015 after which the link will be disabled. The last date of depositing fees through SBI challan shall be 27/01/2015.

Applications received through any other mode would not be accepted and summarily rejected.

Sd/-
(K.K.Singh)
Superintendent (P&P)

The details regarding name of the post(s), post code, number of vacancies, educational qualifications, experience required, pay scale, age limit etc. as per the Recruitment Rules provided by the user department are as under:-

<p>Post Code: 194/14</p> <p style="text-align: right;">Assistant Store Keeper In Directorate of Training & Technical Education</p> <p>Number of Vacancies: 12 (UR-08, OBC-03, SC-01) including Ex-Servicemen-01</p> <p>Essential Qualification: (I) Matriculation/Higher Secondary with Science subjects (Physics & Chemistry) preferably ITI trained in Mechanical and Electrical trades. (II) Two years experience in Store Keeping in Engineering Undertaking or Hardware stores and knowledge of maintenance of store ledger. (III) Should be able to render security at the appropriate scale fixed by the Delhi Administration from time to time.</p> <p>Pay Scale: ` 5200-20200+GP ` 1900/- Group: 'C'</p> <p>Probation period: 02 years</p> <p>Age Limit: 27 years, Age Relaxation for SC/ST, OBC, PH, PH & SC/ST, PH & OBC, Departmental Candidates, Any other Category: - As per orders/instructions issued by Central Government.</p> <p>This post is identified suitable for PH persons (OH) as per the Requisition of the User Department.</p> <p>R.No. F.32(07)/2009/Trg-Admn./3751 dt. 28.04.14</p>
<p>Post Code: 195/14</p> <p style="text-align: right;">Librarian In State Council of Educational Research & Training</p> <p>Number of Vacancies: 03 (UR-02, OBC-01)</p> <p>Essential Qualification: (I) At least 2nd class master's degree in Library Science or 2nd class post graduate Degree in Science/social science/humanities with bachelor degree in library science from a recognized university.</p> <p>Experience: (i)Desirable:- One year experience in a library of an educational institution.</p> <p>Pay Scale: ` 9300-34800+GP ` 4200 Group: 'B'</p> <p>Probation period: 02 years</p> <p>Age Limit: 30+2 years, Age Relaxation for SC/ST-05 years, OBC-03 years, PH-10 years, PH & SC/ST-15 years, PH & OBC-13 years, Departmental Candidates-05 years, ExSM- As per DOPT guideline.</p> <p>This post is identified suitable for PH persons (OH) as per the Requisition of the User Department.</p> <p>R.No. F.No.5(19)DSSSB/SCERT/Admn./2001/Voll.II/7632 dt. 03/01/14</p>
<p>Post Code: 196/14</p> <p style="text-align: right;">Technician In State Council of Educational Research & Training</p> <p>Number of Vacancies: 04 (UR-03, OBC-01)</p> <p>Essential Qualification: (I) Three years Diploma in Electronics Engineering from a recognized institution with at least 2nd class. OR (ii) At least 2nd class B.Sc. (Electronics) from a recognized institution.</p> <p>Desirable: Knowledge of using computer.</p> <p>Experience: (i)Essential:- (I) At least three years experience in operation, repair and maintenance of Consumer Electronics Audio/Video Equipment like CTV sets/VCR's/RCCPs/Tape Decks/PA systems etc., Electrical & Electronics office equipment like EPABX, controlled voltage stabilisers, photocopiers and computers in a reputed commercial/semi govt./govt. organization.</p> <p>Pay Scale: ` 9300-34800+GP ` 4200 Group: 'B'</p> <p>Probation period: 02 years</p> <p>Age Limit: 30+2 years, Age Relaxation for SC/ST-05 years, OBC-03 years, PH-10 years, PH & SC/ST-15 years, PH & OBC-13 years, Departmental Candidates-05 years, ExSM- As per DOPT guideline..</p> <p>This post is identified suitable for PH persons (OH) as per the Requisition of the User Department.</p> <p>R.No. F.No.5(19)DSSSB/SCERT/Admn./2001/Voll.II/7632 dt. 03/01/14</p>
<p>Post Code:-197/14</p> <p style="text-align: right;">Assistant Engineer (Civil) In Delhi Agricultural Marketing Board</p> <p>Number of Vacancies: 03 (UR-03)</p> <p>Essential Qualification: (I) Degree in Civil Engineering from a recognized institution or its equivalent.</p> <p>Pay Scale: Rs. 9300-34800+GP Rs. 4600/- Group: 'B'</p> <p>Probation period: 02 years</p> <p>Age Limit: 32 years, Age Relaxation for SC/ST-05 years, OBC-03 years, PH-10 years, PH & SC/ST-15 years, PH & OBC-13 years, Departmental Candidates/ExSM- As per DOPT instructions.</p> <p>This post is identified suitable for PH persons {OH (OA) & HH(PD)} as per the Requisition of the User Department.</p> <p>R.No. F.No.A-12011/68/2013/DAMB/Estt./4371 dt. 12/05/2014</p>
<p>Post Code: 198/14</p> <p style="text-align: right;">Pharmacist In Delhi Jal Board</p> <p>Number of Vacancies: 11 (UR-08, OBC-02, SC-01) including PH(OH- OL, BL)-01</p>

<p>Essential Qualification: (i) Matriculation or equivalent examination of a recognized University/Board. (ii) Must be registered as a qualified Pharmacist/Dispenser/Compounder with a recognized Pharmacy Council. (iii) Knowledge of Hindi.</p> <p>Experience:(i)Essential:- Two years experience as a Compounder/Pharmacist/Dispenser.</p> <p>Pay Scale: ` 5200-20200+GP ` 2800 Group: 'C'</p> <p>Probation period: 02 years</p> <p>Age Limit: Between 18 and 32 years, Age Relaxation for SC/ST-05 years, OBC-03 years, PH-10 years, PH & SC/ST-15 years, PH & OBC-13 years, Govt. Servant/Departmental Candidates:- Up to 40 years (45 years for SC/ST) in accordance with the instructions orders issued by Central Govt., Widow/Divorced Women:- Up to 35 years (Up to 40 years for SC/ST) in accordance with the instructions orders issued by Central Govt, ExSM- As per DOPT guideline..</p> <p>This post is identified suitable for PH persons (OH-OL, BL) as per the Requisition of the User Department. R.No. DJB/AC(D)/Pharmacist/32(1)/2014/530 dt. 04/06/14</p>	
<p>Post Code: 199/14</p> <p>Number of Vacancies: 02 (UR-02) including PH-OH (OL)-01</p> <p>Essential Qualification: (i) Matric pass from recognized University/Board/School or equivalent. (ii) 'A' Grade Diploma in Nursing from recognized institution or equivalent. Desirable: Working knowledge of Hindi.</p> <p>Pay Scale: Rs. 5200-20200+GP Rs. 2400 Group: 'C'</p> <p>Probation period: 02 years</p> <p>Age Limit: Between 18 but less than 27 years (Relaxable in upper age limit available to SC/ST-05 years, OBC-03 years, PH-10 years, PH & SC/ST-15 years, PH & OBC-13 years, Govt. Servant and Employee of MCD (DJB)-Up to 40 years of age (for SC/ST-45 years) in accordance with the instructions orders issued by Central Govt., Widows/Divorced Women-Up to the age of 35 years (for SC/ST-Up to 40 years) in accordance with the instructions orders issued by Central Govt., ExSM- As per DOPT guideline.</p> <p>This post is identified suitable for PH persons OH(OL) as per the Requisition of the User Department. R.No. DJB/AC(D)/STAFF NURSE/33(1)/2014/529 dt. 04/06/14</p>	<p>Staff Nurse Grade "B" In Delhi Jal Board</p>
<p>Post Code: 200/14</p> <p>Number of Vacancies: 03 (UR-02, OBC-01)</p> <p>Qualification: 1. (i) Master Degree in Hindi or equivalent qualification from a recognized University with English as one of the elective subject in B.A. Desirable:- (i) Experience of translation from English to Hindi or vice versa. (ii) Knowledge of Hindi Terminology. (iii) Terminological and Lexicographical work involving use of Modern Indian Language other than Hindi. OR</p> <p>2. (i) B.A. from recognized university with English and Hindi as elective subject. (ii) Three years experience of translation from English to Hindi and Hindi to English. Desirable:- (I) Knowledge of Hindi Terminology. (ii) Terminological and Lexicographical work involving use of Modern Indian Language other than Hindi.</p> <p>Pay Scale: ` 9300-34800+GP ` 4200 Group: 'C'</p> <p>Probation period: 01 year</p> <p>Age Limit: Below 30 years + 2 years (relaxable for OBC/SC/ST/Widow/ExSM-As per DOPT guidelines, Departmental Candidate-As per prevailing rules).</p> <p>This post is not identified suitable for PH persons as per the Requisition of the User Department. R.No. 17/10/82-GAD/Vol.III/968 dt. 29/03/2010</p>	<p>Technical Assistant (Hindi) In General Administration Department (GNCT of DELHI)</p>
<p>Post Code: 201/14</p> <p>Number of Vacancies: 07(UR-04, OBC-02, SC-01)</p> <p>Essential Qualification: (i) Matric/High School pass from a recognized institute/Board.</p> <p>Experience: Desirable: (i) Experience of sealing and packing of articles preferably food products.</p> <p>Pay Scale: ` 5200-20200+GP ` 2000 Group: 'C'</p> <p>Probation period: 02 years</p> <p>Age Limit: 18-27 years, Relaxation for SC/ST, OBC, PH, PH & SC/ST, PH & OBC, Govt. Employee, Departmental Candidates, ExSM:- As per Govt. Rules.</p> <p>This post is not identified suitable for PH persons as per the Requisition of the User Department. R.No.F.7(271)/DoFS/Admn./2013/7543 dt. 04/09/2014</p>	<p>Field Assistant Department of Food Safety</p>
<p>Post Code : 202/14</p> <p>Number of Vacancies: 01(UR-01)</p> <p>Essential Qualification: (a) Academic-Matriculation or its equivalent.</p>	<p>Ship Modeling Instructor (Only for Male) In NCC Department</p>

(b) Technical- (i) A thorough knowledge of internal combustion engines used for ship model. (ii) Ability to impart instructions to Senior & Junior Divn. Cadets in Ship & Boat Modeling. (iii) A good working knowledge of Hindi & English. (iv) Aptitude for Modeling especially ship & boat Models. (v) Diploma in Carpentry of drawing from any ITI in India with practical experience in ship modeling and preferably with A & B certificate of Naval Wing, NCC.

Desirable Qualification: An ex-sailor from seaman or ship-wright artificer branch of Indian Navy.

Pay Scale: ` 5200-20200+GP ` 2800 Group: 'C'

Probation period: 01 years

Age Limit: Below 27 years, Relaxable for SC/ST/ OBC/ PH/ PH & SC/ST/ PH & OBC/ Widow/ Departmental Candidates, ExSM- As per DOPT guidelines.

This post is not identified suitable for PH persons as per the Requisition of the User Department.

R.No.F.9(28)/AO-NCC/2009/Admn./821 dt. 13.08.14

Post Code:203/14

Ship Modeling Store Keeper(Only for Male)
In NCC Department

Number of Vacancies: 02(UR-02)

Essential Qualification: (i) Matriculation or its equivalent from any recognized University/Board.

Experience: Essential: Atleast one year experience in Ship-Modeling & Store Keeping.

Desirable Qualification: Knowledge of type writing.

Pay Scale: ` 5200-20200+GP ` 1900 Group: 'C'

Probation period: 01 years

Age Limit: 18 years to 32 years (Below 32 years), Relaxable for SC/ST/ OBC/ PH/ PH & SC/ST/ PH & OBC/ Widow/ Departmental Candidates, ExSM- As per DOPT guidelines.

This post is not identified suitable for PH persons as per the Requisition of the User Department.

R.No.F.9(28)/AO-NCC/2009/Admn./821 dt. 13.08.14

Post Code: 204/14

Swimming Coach
In Directorate of Education

Number of Vacancies: 07 [UR-04 (Male-02 & Female-02), OBC-02 (Male-01& Female-01), SC-01(Male-01)].

Essential Qualification: (i) Higher Secondary or equivalent from a recognized University/Board. (ii) Certificate of successful completion of one year regular course from NIS. (iii) Three years experience as Swimming Coach in a recognized institution.

Desirable Qualification: Outstanding work in the field of swimming.

Pay Scale: Rs. 9300-34800+GP Rs. 4800 Group: 'B'

Probation period: 01 years

Age Limit: Below 45 years, (Relaxable in upper age limit for SC/ST-05 years, OBC-03 years, Govt. employees-05 years as per GOI instruction.

This post is not identified suitable for PH persons as per the Requisition of the User Department.

R.No.DE/41/SPORTS/2014/Swim.Coach/2252 dt. 06/06/14

Post Code: 205/14

Swimming Life Guard
In Directorate of Education

Number of Vacancies: 07 [UR-04 (Male-02 & Female-02), OBC-02 (Male-01& Female-01), SC-01(Male-01)].

Essential Qualification: (i) Matriculation or equivalent from a recognized university/board. (ii) Coaching certificate from any recognized institution with two years experience in the line.

Essential Experience: (i) Coaching certificate from any recognized institution with two years experience in the line.

Pay Scale: ` 9300-34800+GP ` 4200 Group: 'B'

Probation period: 01 years

Age Limit: Below 45 years, (Relaxable in upper age limit for SC/ST-05 years, OBC-03 years, Govt. employees-05 years as per GOI instruction.

This post is not identified suitable for PH person as per the Requisition of the User Department.

R.No.DE/41/SPORTS/2014/Swim.Life Guards/3915 dt. 04/08/14

Post Code: 206/14

Librarian (Special Drive for Physically Disabled Persons)
In Directorate of Education

Number of Vacancies: 09, PH- [OH(OA, OL, OAL, BL)-01, HH-08]

Essential Qualification: (i) Degree from a recognized University or equivalent. (ii) Bachelors Degree or equivalent Diploma in Library Science from a recognized university/Institute or equivalent. (iii) Experience of two years in a library/computerization of a Library or one year certificate in Computer application from a recognized institute or equivalent.

Pay Scale: ` 9300-34800+GP ` 4200 Group: 'B'

Probation period: 02 years

Age Limit: 30 years, [Relaxable to SC/ST-05 years, OBC-03 years, PH-10 years, PH & SC/ST-15 years, PH & OBC-13 years, Govt. servants/departmental candidates-05 years, ExSM-As per DOPT guidelines.

Kashmiri Migrant Teachers:- for the number of years they have served in Dte. of Education, GNCT of Delhi on contractual basis].

This post is identified suitable for PH persons OH (OA, OL, OAL, BL), HH as per the Requisition of the User Department.

R.No.F.DE.4(9)/(72)/E-IV/2006/LIB/7058 dt. 02/12/13

<p>Post Code: 207/14</p> <p>Number of Vacancies: 62, (UR-8+6=14, OBC-25, SC-01, ST-22) including OH (OA, OL, OAL, BL)-03.</p> <p>Essential Qualification: B.A. Degree with Music as one of the subject from a recognized University. OR Higher Secondary with any one of the following: - (i) Sangeet Visharad Examination of the Gandharva Mahavidyalaya Mandal, Bombay. (ii) Sangeet Vid Examination of the Indira Kala Sangeet Vishwa Vidhyalaya, Khairabad(M.P.). (iii) The Sangeet Prabhakar Examination of the Prayag Sangeet Samiti(Academy of Music),ALLAHABAD. (iv)Sangeet Visharad Examination of Bhatkhande Sangeet Vidyapeeth,LUCKNOW(Previously Morris College of Hindustani Music Lucknow). (v) Final Examination of the Madhava Sangeet Mahavidyalaya Leshker,GWALIOR. (vi)Highest Examination of Baroda State School of Music. (vii)The Final Examination of Shankar Gandharava Vidyalaya, GWALIOR. (viii) Sangeet Ratan Diploma awarded by the Director, Department of Education, M.P. OR (the new diploma/degree awarded by the concentered agencies/institutions in lieu thereof).</p> <p>Pay Scale: ` 9300-34800+GP ` 4600 Group: 'B'</p> <p>Probation period: 02 years</p> <p>Age Limit: 32 years, [Relaxation in upper age limit to SC/ST-05 years, OBC-03 years, PH-10 years, PH & SC/ST-15 years, PH & OBC-13 years, Departmental Candidates-Up to 40 years of age, Govt. Servants-Up to 5 years, Those teaching in Universities-05 years, Women/Widow-Up to age of 42 years (Up to 47 years for members of SCs/STs), ExSM- As per DOPT guideline. Kashmiri Migrant Teachers:- for the number of years they have served in Dte. of Education, GNCT of Delhi on contractual basis].</p> <p>This post is identified suitable for PH persons {OH (OA, OL, OAL, BL), VH (B, LV) } as per the Requisitions of the User Department.</p> <p>R.No.DE.4(4)/(274)/E-IV/Music/2006/4718 dt.26/07/13</p>	<p>Music Teacher</p> <p>In Directorate of Education</p>
<p>Post Code: 208/14</p> <p>Number of Vacancies: 202 (UR-83, OBC-44, SC-08, ST-67) including OH (OA, OL, OAL, BL) -02 & HH-02.</p> <p>Essential Qualification: M.A. in Drawing and Painting / Fine Art from a recognized University. OR B.A. (Hons.) in Art and Art Education. OR B.A./B.A. with Drawing & Painting /Fine Art/Art with minimum 2 years full time Diploma from a recognized institution. OR higher secondary/ Intermediate with minimum 4 years full time Diploma in painting / fine Art from a recognized institution / University (However, for existing Teachers the essential qualifications shall be high school with 5 years full time Diploma).</p> <p>Desirable Qualification: At least 2 years Drawing Teacher Training course from recognized institution. OR 2 years Teaching Experience in a recognized institutes. Note:- Particulars of recognized institution for various course may be specified by the Administrator from time to time.</p> <p>Pay Scale: ` 9300-34800+GP ` 4600 Group: 'B'</p> <p>Probation period: 02 years</p> <p>Age Limit: 32 years, [Relaxable in upper age limit for SC/ST-05 years, OBC-03, PH-10 years, PH & SC/ST-15 years, PH & OBC-13 years, , University Teachers-05 yrs, Women -42 years, Departmental Candidates/ Govt, Servants/Ex-Servicemen - as per Ministry of Personal, Public Grievances and Pension Notification dt. 04/10/12 (DOPT Guidelines), Kashmiri Migrant Teachers:- for the number of years they have served in Dte. of Education, GNCT of Delhi on contractual basis].</p> <p>This post is identified suitable for PH persons (OH)-OA, OL, OAL, BL & HH.</p> <p>R.No.F.DE.4(5)/(127)/E-IV/Drg./06/5700 dt. 10/11/2014</p>	<p>Drawing Teacher</p> <p>In Directorate of Education</p>
<p>Post Code: 209/14</p> <p>Number of Vacancies: 117 (UR-54, OBC-15, SC-17, ST-31) including PH-11 [OH (OL, OA, OAL, BL)-04, VH (B, LV)-07]</p> <p>Essential Qualification: Graduate from a recognized university with Diploma in Home Science from a recognized university. OR B.Sc. (Home Science) with Degree/Diploma in training/education.</p> <p>Pay Scale: ` 9300-34800+GP ` 4600 Group: 'B'</p> <p>Probation period: 02 years</p> <p>Age Limit: 32 years, [Relaxable for SC/ST-05 years, OBC-03 years, PH-10 years, PH & SC/ST-15 years, PH & OBC-13 years, Departmental Candidates-05 years, those teaching in university-05 years, ExSM- As per DOPT guideline, Kashmiri Migrant Teachers:- for the number of years they have served in Dte. of Education, GNCT of Delhi on contractual basis].</p> <p>This post is identified suitable for PH person OH (OL, OA, OAL, BL), VH (B, LV).</p> <p>R.No.DE.4(13)/(90)/E-IV/2006/Dom.Sc./Tr./4664 dt. 26/09/14</p>	<p>Domestic Science Teacher</p> <p>In Directorate of Education</p>
<p>Post Code: 210/14</p> <p>Number of Vacancies: 424 (UR-208, OBC-127, SC-52, ST-37)</p> <p>Essential Qualification: Graduate with Bachelor's of Physical Education (B.P.Ed) or its equivalent.</p> <p>Pay Scale: ` 9300-34800+GP ` 4600 Group: 'B'</p> <p>Probation period: 02 years</p> <p>Age Limit: Not exceeding 30 years, Relaxation in upper age limit available to:- SC/ST-05 years, OBC-03 years, Departmental Candidates/Govt. Servants-05 years, Ex-SM- As per DOPT guideline.</p> <p>This post is not identified suitable for PH person as per the Requisition of the User Department.</p> <p>R.No.DE 4(2)(320)/E-IV/2006/1352 dated. 21/02/14</p>	<p>Physical Education Teacher</p> <p>In Directorate of Education</p>

<p>Post Code: 211/14</p> <p>Number of Vacancies:- 47 (UR-42, OBC-03, SC-01, ST-01) including PH(HH)-01. Exsm-05, Sports Persons-02.</p> <p>Qualification:- 1. Essential:- (i) 12th pass or equivalent under 10+2 system from a recognized Board/University. (ii) Speed of 80 w.p.m. in shorthand and 40 w.p.m. in type writing in English or 80 w.p.m. in shorthand and 35 w.p.m. in typewriting in Hindi. 2. Desirable:- Basic knowledge of Computer operations.</p> <p>Pay Scale: `5200-20200+GP ` 2400 Group: 'C'</p> <p>Probation period: 02 years</p> <p>Age Limit: 18-27 years, (Relaxation in upper age limit to SC/ST-05 years, OBC-03 years, PH-10 years, PH & SC/ST-15 years, PH & OBC-13 years, Departmental Candidates -Up to 40 years, Ex-SM- As per DOPT guideline.</p> <p>This post is identified suitable for PH persons { (OH), VH (VI, LV), HH (DD) } as per the Requisitions of the User Department.</p> <p>R.No.F.3(9)/2013/S-III/2929 dt.12/11/2014</p>	<p>Stenographer Grade-III In Services Department</p>
<p>Post Code: 212/14</p> <p>Number of Vacancies: 290 (UR-145, OBC-79, SC-44, ST-22) including Ex-Servicemen:-29, PH:- OH-03, HH-03, VH-03 (Reserved for only Female Candidates)[25% of total vacancies are reserved for Anganwari workers who are matriculate and have put in a minimum of 10 yrs of service].</p> <p>Essential Qualification: Graduation preferably in Home Science or Child Development or Nutrition or Social work from recognized University/Board. OR Matriculation with 10 years experience as an Anganwadi Worker.</p> <p>Desirable Qualification: 1 year practical experience in the field of social work in any Govt. Department or recognized organisation in regular paid capacity.</p> <p>Experience :(Essential)- 10 years experience as an Anganwadi Workers (only for Anganwadi Workers).</p> <p>Pay Scale: ` 5200-20200+GP ` 2800 Group: 'C'</p> <p>Probation period: 02 years</p> <p>Age Limit: 27 years, (Relaxation in upper age limit:- SC/ST-05 years, OBC-03 years, PH-10 years, PH & SC/ST-15 years, PH & OBC-13 years, Departmental Candidates/Ex-SM- As per DOPT guideline, Women/Widow-As per rule, Anganwari Worker- Upper age is relaxable to the extent of the period served as Anganwari Worker, subject to a maximum relaxation of 15 yrs).</p> <p>This post is identified suitable for PH persons (OH, HH and VH).</p> <p>R.No.F.8(11)/Admn./WCD/2014/26225 dt. 05/11/14</p>	<p>Supervisors Gr. II (Reserved only for Female) In Department of Women & Child Development</p>
<p>Post Code: 213/14</p> <p>Number of Vacancies: 01 (UR-01)</p> <p>Essential Qualification: Degree in Civil Engineering from a recognized University or equivalent.</p> <p>Experience :-(Essential)-3 years experience in design and construction and maintenance of industrial/residential building and in heavy RCC machine foundation.</p> <p>Pay Scale: ` 9300-34800+GP ` 4600 Group: 'B'</p> <p>Probation period: 01 year extendable by another year.</p> <p>Age Limit: 35 years and below, Relaxation in upper age limit for SC/ST-05 years, OBC-03 years, Departmental Candidates/Govt. Servants, ExSM-As per DOPT guidelines.</p> <p>This post is not identified suitable for PH persons as per the Requisition of the User Department.</p> <p>R.No.PLD-I (Direct Recruit.)/2014/1317 dt. 07/11/14</p>	<p>Manager (Civil) In Delhi Transport Corporation</p>
<p>Post Code: 214/14</p> <p>Number of Vacancies: 03 (UR-02, OBC-01)</p> <p>Essential Qualification: Degree of recognized University or equivalent.</p> <p>Experience :-(Essential) - Five years supervisory experience in Traffic Department of State Road Transport Corporation/Undertaking or of some other important Road Transport.</p> <p>Pay Scale: ` 9300-34800+GP ` 4600 Group: 'B'</p> <p>Probation period: 01 year, extendable upto two years.</p> <p>Age Limit: 35 years and below, (Relaxable in upper age limit for SC/ST-05 years, OBC-03 years, Departmental Candidates/Govt. Servants, ExSM-As per DOPT guidelines).</p> <p>This post is not identified suitable for PH person as per the Requisition of the User Department.</p> <p>R.No.PLD-I (Direct Recruit.)/2014/1317 dt. 07/11/14</p>	<p>Deputy Manager (Traffic) In Delhi Transport Corporation</p>

<p>Post Code: 215/14</p> <p style="text-align: center;">Manager (Electrical) In Delhi Transport Corporation</p> <p>Number of Vacancies: 01 (UR-01)</p> <p>Essential Qualification: Degree in Electrical Engineering from a recognized University or equivalent.</p> <p>Experience:-(Essential)-3 years experience in providing repairing and maintaining electrical installation for industrial, commercial and residential buildings.</p> <p>Pay Scale: ` 9300-34800+GP ` 4600 Group: 'B'</p> <p>Probation period: 01 year, extendable by another year.</p> <p>Age Limit: 35 years and below, (Relaxable in upper age limit for SC/ST-05 years, OBC-03 years, Departmental Candidates/Govt. Servants)-As per DOPT guidelines.</p> <p>This post is not identified suitable for PH person as per the Requisition of the User Department.</p> <p>R.No.PLD-I (Direct Recruit.)/2014/1317 dt. 07/11/14</p>
<p>Post Code: 216/14</p> <p style="text-align: center;">Deputy Vigilance Officer In Delhi Transport Corporation</p> <p>Number of Vacancies: 01 (UR-01)</p> <p>Essential Qualification: Graduate or equivalent from a recognized University.</p> <p>Experience:- A. Essential- Five years experience in the administrative/managerial capacity in a Road Transport Corporation/Govt. Department/Autonomous body out of which three years in supervisory capacity preferably experience in dealing with vigilance/disciplinary matters. B. Desirable-Experience in dealing with vigilance/disciplinary matter.</p> <p>Pay Scale: ` 9300-34800+GP ` 4600 Group: 'B'</p> <p>Probation period: 01 year, extendable to another year.</p> <p>Age Limit: 35 years and below, (Relaxable in upper age limit for SC/ST-05 years, OBC-03 years, Departmental Candidates/Govt. Servants/ExSM }-As per DOPT guidelines.</p> <p>This post is not identified suitable for PH person as per the Requisition of the User Department.</p> <p>R.No.PLD-I (Direct Recruit.)/2014/1317 dt. 07/11/14</p>
<p>Post Code: 217/14</p> <p style="text-align: center;">Deputy Security Officer In Delhi Transport Corporation</p> <p>Number of Vacancies: 01 (UR-01)</p> <p>Essential Qualification: Graduate.</p> <p>Essential Experience:-5 Years experience as an officer in a security Department of a big organization, Army or Police.</p> <p>Pay Scale: ` 9300-34800+GP ` 4600 Group: 'B'</p> <p>Probation period: 01 year.</p> <p>Age Limit: 45 years. (Relaxable in upper age limit for SC/ST-05 years, OBC-03 years, {Departmental Candidates/Govt. Servants/ExSM}-As per DOPT guidelines.</p> <p>This post is not identified suitable for PH person as per the Requisition of the User Department.</p> <p>R.No.PLD-I (Direct Recruit.)/2014/1317 dt. 07/11/14</p>
<p>Post Code: 218/14</p> <p style="text-align: center;">Labour Welfare Officer In Delhi Transport Corporation</p> <p>Number of Vacancies: 02 (UR-02)</p> <p>Essential Qualification: Degree or Diploma in Social work from a university/institution recognized by the Government.</p> <p>Experience:-Desirable:- Two years experience of Labour or Social Welfare Work in an organisation employing a substantial labour force/or experience of other social and administrative work.</p> <p>Pay Scale: ` 9300-34800+GP ` 4600 Group: 'B'</p> <p>Probation period: 01 year which can be extended by another year.</p> <p>Age Limit: 35 years. (Relaxable in upper age limit for SC/ST-05 years, OBC-03 years, {Departmental Candidates/Govt. Servants}-As per DOPT guidelines.</p> <p>This post is not identified suitable for PH person as per the Requisition of the User Department.</p> <p>R.No.PLD-I (Direct Recruit.)/2014/1317 dt. 07/11/14</p>
<p>Post Code: 219/14</p> <p style="text-align: center;">Senior Scientific Assistant (Lie Detection) In Forensic Science Laboratory, GNCT of Delhi</p> <p>Number of Vacancies: 01 (UR-01)</p> <p>Essential Qualification: Master Degree in Psychology or Criminology from a recognized university or equivalent.</p> <p>Desirable Qualification:- Doctorate degree in concerned discipline from a recognized university or equivalent.</p> <p>Essential Experience:-2 years research/analytical experience in applied Psychology or Criminology/Crime Investigation.</p> <p>Pay Scale: ` 9300-34800+GP ` 4200 Group: 'B'</p> <p>Probation period: 02 years.</p> <p>Age Limit: 30 years. (Relaxable in upper age limit for SC/ST-05 years, OBC-03 years, Departmental Candidates/Govt. Servants-5 years.</p> <p>This post is not identified suitable for PH person as per the Requisition of the User Department.</p> <p>R.No.F.1(14)/FSL/ESTT/DSSSB/Pt. File/3959 dt. 31/10/14</p>

NOTE :

1. The candidates must apply **Online** only. **No other mode of application** shall be accepted
2. The candidates must read the **INSTRUCTIONS FOR APPLYING ONLINE** carefully, which is available on the website of the Board, before filling up Online Application Form for the post(s) concerned. Applications shall not be received in any other mode.
3. Benefit of reservation for various categories i.e. SC/ST/OBC etc. shall be given as per the policy of Govt. of Delhi.
4. Neither the print out of online application form nor any document should be sent to this board at the time of applying for the post.
5. Only the successful candidates will be required to submit copy of challan, legible Self attested /Gazetted officer attested/ Notary attested copies of the documents alongwith the hard copy of printout of online application form at the time of verification of documents (any information contained in the attached certificates shall not be considered unless it is claimed in the application form).
6. The centers for holding the examination will be in Delhi only.
7. The candidates must carry atleast one photo bearing identity proof in original such as Driving Licence, Election I. Card, Aadhaar Card, Identity Card issued by any Govt. Department/ Office to the examination centre, failing which they shall not be allowed to appear for the examination.

1. EXAMINATION FEES AND MODE OF PAYMENT: RS. 100/- (One Hundred only)

a) The candidates belonging to Schedule Caste, Schedule Tribe, Physically Handicapped & Ex-serviceman are exempted from payment of examination fees.

B) Ex-servicemen who have already secured employment in civil side under Central Government on regular basis after availing of the benefits of reservation given to ex-servicemen for their re-employment are NOT eligible for fee concession.

b) The candidates submitting their application online should pay the requisite fees only through challan to be deposited in State Bank of India. Challan will be generated online (please see instructions for filling online application). Other mode of payment will not be considered and the application of such candidates will be rejected outrightly and payment made shall stand forfeited.

c) Fees once paid will not be refunded under any circumstances.

2. MODE OF SELECTION: The selection shall be made through **One Tier and Three Tier** examination scheme and Physical Endurance Test, Skill Test wherever applicable as given below:

*** Examination Scheme (Post code 194/14 to 219/14).**

DSSSB will conduct One Tier, Two Tier and Three Tier Examination as per examination scheme given in **Annexure-I**.

One Tier Examination (G): For Post Codes: 194/14, 201/14, 204/14, 205/14, 211/14, 212/14

One Tier Examination (T): For Post Codes: 195/14, 196/14, 198/14, 199/14, 200/14, 202/14, 203/14, 206/14, 207/14, 208/14, 209/14, 210/14, 219/14

Three Tier Examination (G): For Post Codes: 214/14, 216/14, 217/14

Three Tier Examination (T): For Post Codes: 197/14, 213/14, 215/14, 218/14

Note:

1. The Examination questions will be bilingual in Hindi & English except for the Languages papers which would be in the concerned language only.
2. There is no provision of re-evaluation/re-checking of Answer Sheets/Answer Scripts in the examinations conducted by DSSSB.
3. The DSSSB reserves the right to cancel/withdraw any question/questions from the Test.
4. The dates of examination will be notified subsequently. The examinations will be held at various centers in Delhi only.
5. The Board has full discretion to fix minimum qualifying marks for selection in different categories i.e. UR/SC/ST/OBC/PH/EXSM in order to achieve qualitative selection and to recruit the best talent available.
6. The Board makes provisional selection of the candidates on the basis of information provided in the application and documents/certificates provided by the candidate at the time of scrutiny and recommend the same to the indenting department. Further the Appointing Authority i.e. the indenting department verifies and satisfies itself about the authenticity of documents/certificates and eligibility as per the Recruitment Rules before finally appointing the candidate(s). Therefore, the provisional selection of a candidate confers him/her no right of appointment unless the Appointing Authority is satisfied after such inquiry as may be considered necessary that the candidate is suitable in all respects for appointment to the post.
7. In case of combined examination for more than one related posts the preference order of the posts by the candidate will be obtained in OMR sheet on the day of examination and that will be considered accordingly subject to the availability of the vacancy.
8. If there are two or more candidates in the same category having equal marks in the examination, the candidate older in age will get preference. In case of further tie, candidate having higher marks in Section "A" of the test shall be preferred.
9. In case of Combined Examination of common posts, the result of earlier post code shall be processed first.

10. **The Board may shortlist the candidates for written examination on the basis of marks in qualifying exam in case there is large number of candidates.**

11. In case of post of technical and specialized nature, the selection may be made on the basis of academic record & experience and interview if the number of eligible candidates does not exceed 50. If the number of eligible candidates is more than 50 but does not exceed 500 the Board shall conduct a screening test to shortlist the candidates and final selection shall be made on the basis of academic records, experience & interview of shortlisted candidates.

12. The DSSSB shall draw a reserve panel/ waiting list upto the extent of 10% of the posts notified, in addition to the number of candidates selected as per the notified vacancies. The reserve panel/ waiting list shall be valid for a period of one year from the date of declaration of result and the vacancies arising due to non-acceptance of the offer of appointment, not joining the post after acceptance of appointment, the candidates not found eligible for appointment or due to resignation of selected candidates, within one year of joining the post, shall be filled up from this reserve panel/waiting list.

3. SYLLABUS: (for One Tier, Two Tier and Three Tier Examination Schemes)

▪ One Tier Examination:

Section-A:

(i) **General Awareness:** Questions will be designed to test the ability of the candidate's General Awareness of the environment around him/her and its application to society. The questions will be designed to test knowledge of Current Events and of such matter of everyday observation as may be expected of an educated person. The test will also include questions relating to History, Polity, Constitution, Sports, Art & Culture, Geography, Economics, Everyday Science, Scientific Research, National/International Organizations /Institutions etc.

(ii) **General Intelligence & Reasoning Ability :** The syllabus of General Intelligence & Reasoning Ability includes questions of both verbal and non-verbal types. Test may include questions on analogies, similarities, differences, space visualization, problem solving, analysis, judgement, decision making, visual memory, discrimination, observation, relationship, concepts, arithmetical reasoning, verbal and figure classification, arithmetical number series etc.

(iii) **Arithmetical & Numerical Ability :** The test of Arithmetical and Numerical Abilities will cover Number Systems including questions on Simplification, Decimals, Fractions, L.C.M., H.C.F., Ratio & Proportion, Percentage, Average, Profit & Loss, Discount, Simple & Compound Interest, Mensuration, Time & Work, Time & Distance, Tables & Graphs etc. of 10th level.

(iv) & (v) **Hindi Language & Comprehension and English Language & Comprehension:** In addition to the testing of candidate's understanding and comprehension of the English and Hindi Languages, questions on its Vocabulary, Grammar, Sentence Structure, Synonyms, Antonyms and its correct usage etc. would also be covered.

SECTION B:

(i) Post specific subject related questions: Objective Type Multiple Choice Questions on the subject concerned as per the qualification prescribed in the Recruitment Rules for the post.

Two Tier & Three Tier Examination Schemes:

I. Syllabus of TIER-I Exam will be same as of One Tier exam.

II. Syllabus of TIER-II Exam:

Part-I (MCQ/Objective type)

- General Intelligence & reasoning ability - same as in tier-I but with slightly higher level
- Quantitative Aptitude - In addition to Arithmetical and Numerical Abilities as in tier-I with slightly higher level, there will be questions on data interpretation & Analysis.
- General Awareness in addition to topics given for Tier-I there shall be question on history, culture, demography, geography & economy of Delhi, Administrative set up and Governance in NCT of Delhi, various schemes of Delhi Govt.
- English language & Comprehension - same as in tier-I but with slightly higher level

Part-II (Descriptive)

Essay writing: Topics on current affairs of National and International interests, culture, society, women empowerment, environment, Relation with neighboring countries, etc.

Letter writing: Letters on various subjects like request to Registering authorities for issue of birth certificate, marriage registration, to get commercial loan from banks, to get membership from various councils, lodging police complaints, letter to Editor of a newspaper highlighting social evils, letter to Municipal Authorities highlighting various civic issues like road, sanitation, street lights etc.

Expansion of Ideas in English language: candidate will be required to elaborate their ideas on specific quotes/ topics for example, "Everything that glitter is not gold; As you sow, so shall you reap; Once in a blue moon" and on other topics of general interests.

* **Subject / Qualification Related paper.** As per qualification prescribed in the RRs/given in Advt.

4. ELIGIBILITY CRITERIA:

1. The candidate must be a citizen of India.
2. The educational qualification, age, experience etc. as stipulated in advertisement shall be determined as on the closing date of submission of application.

5. RESERVATION BENEFITS:

- (i) Reservation benefits will be available to the SC/ST/OBC/Physically Handicapped & other special category candidates in accordance with the instructions / orders / circulars issued from time to time by the Govt. of Delhi. The reservation benefits under SC/STs shall be admissible as per judgment dated 12/09/2012 of Hon'ble High Court of Delhi as passed in WP(C)No. 5390/2010, CM No. 20815/2010 – Deepak Kumar and Ors Vs District and Sessions Judge, Delhi and Ors & Judgment dated 27/11/2013 passed by Hon'ble High Court of Delhi in CWP No. 3049/12 – Ravindra Devi Vs GNCTD. The SC/ST candidates must have SC/SST Delhi or SC/ST migrated certificate issued from GNCT of Delhi. If any SC/ST (outside Delhi) candidate possess a caste certificate issued by the other States & UTs, he/she must have the documents to show the condition of ordinarily resident of Delhi. However, this shall be further subject to policy decision of Govt. of Delhi for SC/ST migrants of other States.
- (ii) Candidates who wish to be considered against reserved vacancies and /or to seek age relaxation, must be in possession of relevant certificate issued to them on or before the closing date by the competent/notified authority (in prescribed format) otherwise their claim for SC/ST/OBC/Physically Handicapped/Ex-Servicemen & other special category will not be entertained and their applications will be considered against Un-reserved (UR) category vacancies, if eligible otherwise.
- (iii) An Ex-serviceman who has already secured employment under the Central Government/Delhi Govt. or its autonomous/local bodies in Group C and D will be permitted the benefit of age relaxation as prescribed for ex-servicemen for securing another employment in higher grade or cadre in Group C and D . However, such candidate will not be eligible for benefit of reservation.
- (iv) The OBC candidates must be in possession of non-Creamy layer certificate, along with his/her caste certificate issued by Govt. of Delhi only

6. AGE RELAXATION:

S.NO.	CATEGORIES	EXTENT OF AGE CONCESSION
1.	SC/ST	05 years
2.	OBC	03 years
3.	PH	10 years
4.	PH + SC/ST	15 years
5.	PH + OBC	13 years
6.	Departmental candidate with at least three years continuous service in Central Govt. / Govt. of Delhi.	Upto 05 years for Group 'B' posts (which are in the same line or allied cadres and where a relationship could be established that the service already rendered in a particular post will be useful for the efficient discharge of the duties of post.) Upto 40 years of age (45 years for SC/ST, 43 years for OBC) for Group 'C' post (which are in the same line or allied cadres).
7.	Meritorious Sports Persons	Upto 05 years (10 years for SC/ST and 08 years for OBC candidates)
8.*	Ex-Servicemen Group C & B (Non-Gazetted)	Period of Military service plus 3 years
9.	Disabled Defence services personnel (Group "C")	45 years (50 years of SC/ST, 48 years for OBC)
10.	Widows/ divorced women/ women judicially separated and who are not re-married (for Group 'C' posts)	Upto the age of 35 years (upto 40 yrs for SC/ST & 38 for OBC)

(Note:- This will be regulated as per DOPT Guidelines.)

- I. Any specific age relaxation provided in the Recruitment Rules for posts of MCDs, NDMC and Autonomous Bodies of Government of Delhi shall be applicable in respect of those particular posts.
- II. In Recruitment Rules of the posts of MCDs, NDMC and Autonomous bodies of Government of Delhi; wherever it is mentioned that age relaxation shall be given as per Government of India instruction, the age relaxation given here-in-above shall be applicable.

7. HOW TO APPLY :

Sub: Steps:

- I. a) Candidates are required to apply online using the website <http://dsssbonline.nic.in>
b) Candidates will be required to complete the Online Application Form, the instructions of which are available at the above mentioned site. The time cap to fill complete online application will be 30 minutes.

- c) Before start filling up of online application, the candidate must have his/her photograph and signature duly scanned in the jpg format in such manner that each file should not exceed **40 KB**. However, it must not be less than **25 KB** in size for the photograph and **10 KB** for the signature (also see guidelines for uploading photograph and signature image).
- d) The online application form can be filled upto the last date of Advertisement for the post after which the link will be disabled.
- e) Applicants should avoid submitting multiple applications for one post. However, if due to any unavoidable circumstances any applicant submits multiple applications, then he/she must ensure that the application with higher RID (Registration ID) is complete in all respect. In case of multiple applications, the application with higher RID shall be entertained by the DSSSB. The earlier application shall stand rejected and fee paid against one RID shall not be adjusted against any other RID.
- f) The applicants must ensure that while filling their application forms, they are providing their valid and active E-mail IDs as the DSSSB may use electronic mode of communication while contacting with them at different stages of examination process.
- g) To submit the payment, see the guidelines “**How to make payment.**”
- h) After submitting the Online Application, the candidates are required to preserve the print out of the finally submitted Online Application for each post applied for.
- i) The candidates are advised to submit the Online Application well in advance, without waiting for the closing date.

II. Neither the print out nor any document should be sent to this board at the time of applying for the post.

III. Only the successful candidates will be required to submit copy of challan, legible Self attested /Gazetted officer attested/ Notary attested copies of the documents alongwith the hard copy of printout of online application form at the time of verification of documents (any information contained in the attached certificate shall not be considered unless it is claimed in the application form).

IV. e- ADMISSION LETTER

The candidates shall be issued e-Admission Letter only.

The candidate shall upload his/her latest photograph and signature in the space provided in the application form. No admission letter will be sent by post and provisionally admitted candidates will have to download their respective e-Admission Letter for the post concerned from the official website of the Board. He/she must carry a valid Photo ID such as Driving Licence, Election I-Card, Aadhaar Card, Identity Card issued by any Govt. Department /Office to the examination centre failing which, he/she shall not be allowed to enter the examination centre in any condition/circumstances.

V. ADMISSION/ REJECTION:

The information in respect of provisionally admitted and rejected candidates as per information provided in the online applications will be uploaded on the website of the Board before the conduct of Examination for various post(s).

VI. DOCUMENTS/ CERTIFICATES:

After declaration of result, the successful candidates will be called for verification of documents. The following original Documents/ Certificates and one set of self-attested copies along with hard copy of print out of online application & copy of challan are to be produced at that time:-

I. Matriculation/10th Standard or equivalent certificate indicating date of birth/ birth certificate issued by the Competent Authority in support of their claim of age.

II. Degree/Diploma certificate along with mark sheets pertaining to all the academic years as proof of educational qualification claimed. In the absence of Degree/Diploma certificate, provisional certificate along with mark sheets pertaining to all the academic years will be accepted.

III. Certificate(s) in the prescribed proforma from the Head(s) of Organization(s)/ Department(s) for the entire experience claimed, clearly mentioning the duration of employment (date, month & year) indicating the basic pay and consolidated pay. The certificate(s) should also mention the nature of duties performed/experience obtained in the post(s) with duration(s). Experience Certificate should be issued in prescribed format relevant to the post. Experience certificate not in prescribed proforma but containing all the details as mentioned above would be considered on merits by the Board.

IV. Caste certificate by candidate seeking reservation as SC/ST, in the prescribed proforma from the competent authority indicating clearly the candidate's caste, the Act/ Order under which the caste is recognized as SC/ ST and the village/ town the candidate is ordinarily a resident of. OBC benefit shall be given only to the candidates having certificates issued by competent authority Govt. of NCT of Delhi.

V. A declaration in the prescribed format by candidate seeking reservation as OBC, that he/she does not belong to the creamy layer on the crucial date, in addition to the Community Certificate (OBC). Unless specified otherwise, the prescribed closing date for receipt of Online Application for the post is to be treated as crucial date.

VI. Physically Handicapped certificate in prescribed proforma issued by the competent authority by Physically Handicapped persons eligible for appointment to the post on the basis of prescribed standards of Medical Fitness. The Competent Authority to issue Physically Handicapped certificate shall be a Medical Board duly constituted by the Central or a State Government. The Central/ State Government may constitute Medical Board(s) consisting of at least three members out of which at least one shall be a specialist in the particular field for assessing Locomotor/ Cerebral / Visual /Hearing disability, as the case may be.

VII. Certificate/ Document in respect of age relaxation claimed.

VIII. Persons already in Regular Government service, whether in permanent or temporary capacity other than casual/ adhoc /daily wages/hourly paid/contract basis are however required to submit a declaration that they have informed in writing to their Head of Office/Department that they have applied for the selection.

IX. Documentary support for any other claim(s) made.

8. GENERAL INSTRUCTIONS FOR CANDIDATES

(i) The vacancies advertised are provisional and liable to vary. In case the vacancy position is reduced to any number or even nil by the user department, Board is not liable to compensate the applicant for any consequential damage/ loss. The vacancies in equivalent/ comparable posts can also be filled through this advertisement.

(ii) The Board reserves the right to reject the candidature of any ineligible candidate at any stage of recruitment.

(iii) The Board reserves the right to cancel a part of or entire process of examination or a part of it due to administrative reason(s) and in case of unfair means, cheating or other irregularities/malpractice noticed by the Board. The Board also reserves the right to cancel or set up a new examination centre and divert the candidates to appear at that examination centre if required.

(iv) The Board reserves the right to cancel any centre of exam and ask the candidates of that centre to appear at another centre. The Board also reserves the right to direct candidates of any centre to some other centre to take the exam. No request for change in date, time and centre of exam will be accepted under any circumstances.

(v) The candidature of the candidate to the written Examination is entirely provisional and subject to the outcome of any direction/ decision/ order/ pronouncement of any Court of Law and mere issue of Admit Card or appearance at Examination does not entitle him/her to any claim for the post.

(vi) Reporting time for the candidates at the examination centre on the day of examination is between 09:00 A.M. to 10:00 A.M. Entry to the Examination Centre will be closed at 10.00 A.M. sharp. No candidate will be allowed to enter the Examination Centre after 10:00 A.M. The candidates will be allowed to fill up his/her identity particulars on OMR sheet/answer script 15 minutes before the commencement of the examination. Filling up of Wrong/Incorrect particulars and cuttings/overwriting in OMR answer sheet shall invite cancellation of candidature.

(vii) The OMR Answer Sheet/Descriptive answer sheet must be handed over to the invigilator after completion of Examination as mentioned in the OMR Sheet.

(viii) The candidates should scrupulously follow the instructions given by the Centre Superintendent, Invigilators and all examination functionaries at every stage of exam. If a candidate violates the instructions, his/her candidature will be cancelled.

(ix) The candidate will sign and put his/her left thumb ink impression on the Admit Card at the prescribed space in the presence of invigilator & thereafter the invigilator will also sign on the Admit Card at the prescribed space. The candidate is also required to sign and put his/her left thumb ink impression on the attendance sheet and OMR Answer Sheet/Descriptive answer sheet in the presence of Invigilator. The Invigilator shall also sign on the same at the prescribed space.

(x) The OMR answer sheet/descriptive answer sheet will be collected by the Invigilator immediately after expiry of prescribed time for Examination and will be handed over to the Centre Superintendent.

(xi) After the examination is over, the candidate should hand over the OMR Answer Sheet/Descriptive answer sheet to the Invigilator before leaving the room. Any candidate who do not return the OMR Answer Sheet/Descriptive answer sheet or is found attempting to take the OMR answer Sheet outside the examination hall or pass on the Question Booklet to someone else inside the examination hall will be disqualified and the Board may take further appropriate action against him/her as per rules. Question papers may be taken by the candidates.

(xii) The DSSSB reserves the right to cancel or modify the advertisement or part of it at any stage. The number of vacancies is provisional and subject to change (increase or decrease).

(xiii) Abbreviation used are denoted as under:

UR-Unreserved (General), SC- Scheduled Caste, ST- Scheduled Tribe, OBC- Other Backward Classes,PH- Physically Handicapped, OH-Orthopedically Handicapped, HH-Hearing Handicapped, BL- Both Leg, OA- One Arm, OL- One Leg, OAL- One Arm & One Leg.

(xiv) The educational qualification, age, experience and other eligibility conditions against the post shall be determined as on the closing date of online submission of application.

(xv) Use of Calculator, Laptop, Palmtop, other Digital Instrument/ Mobile/ Cell phone, Pager etc. is/ are not allowed. In case of any candidate caught found to be in possession of any gadgets/instrument, he/ she would be debarred from the examination and legal proceedings can also be initiated against the candidates.

(xvi) Candidates are advised not to bring any above gadgets in the exam. centre as no arrangements for keeping any security of these items would be available at the centres.

(xvii) In case any discrepancies among the English, Hindi, Urdu and Punjabi version of advertisement/ information, the English version will be treated as final.

9. Special Instructions to Physically Handicapped Candidates

Physically Handicapped (PH) candidates in upper extremities including orthopedic disabilities which affect the motor and coordination skills, dyslexic and cerebral palsy persons (hereinafter referred to as PH candidates) who are unable to write themselves (with Physical disabilities not less than 40%) can avail the assistance of a scribe for writing replies on their behalf.

10. Special Instructions to Visually Handicapped Candidates i.e. Blind (VH) & Partially Blind Candidates (VI):-

a. If any blind (VH) or Partially blind (VI) candidate receives the admit card indicating any category other than VH or VI, as the case may be, the candidate should approach to the Board for correction of category in the admit card on the above mentioned dates.

b. Visually handicapped (VH) candidates (including Blind and partially blind persons) with visual disabilities not less than forty percent can avail the assistance of a SCRIBE for writing answers on their behalf.

11. Common Instructions to Physically Handicapped & Visually Handicapped Candidates i.e. Blind (VH) & Partially Blind Candidates (VI).

(a) For allowing the scribe, the candidates will submit disability certificate (wherein type of disability and its percentage is mentioned) from competent medical board and should have opted for the same in the requisite column of the application form.

b) If any VH/PH/VI candidate receives the admit card indicating any category other than VH/PH/VI, as the case may be, the candidate should approach the **BOARD** for correction of category in the admit card on the dates & time mentioned above for issue of duplicate admit cards.

c) VH/PH/VI candidates will have to bring their own scribe (writer) but the educational qualification of the scribe should be one level below the educational qualification prescribed for the post applied for. The educational minimum qualification certificate produced by the scribe should NOT have been issued prior to one year of the date of examination.

d) A prescribed Proforma “Declaration of the Scribe (Writer)” & “Declaration by the VH/PH candidate” in this regard is being sent to the Visually & Physically Handicapped candidates along with his Admit Card. In case of non receipt of the above Performa, the candidates may collect the same from the Office of the Board on any of the working days from 10:00 a.m. to 5:00 p.m. and can also download it from the official website of the board at www.dsssb.delhigovt.nic.in.

e) The declaration of the scribe and the declaration of the VH/PH Candidate, duly attested by a Gazetted officer, shall be verified / countersigned by a designated officer of the board at the office of the Board on the dates & time mentioned above for issue of duplicate admit cards and at the Examination Centre on the day of Exam.

(f) The VH/PH candidate is required to bring his own original Disability Certificate issued by competent Medical Board along with above mentioned declarations and the following documents of the Scribe at the office of the Board on the dates & time mentioned above for issue of duplicate admit cards i.e. (i) Attested copy of the Identification Proof, (ii) Attested copies of Educational Qualification and (iii) Two recently taken Passport size color photograph duly attested by a Gazetted Officer.

(g) The declaration of the scribe and the declaration of the VH/PH, duly attested by a Gazetted officer, shall be verified / countersigned by a designated officer of the board at the examination centre itself. These candidates should come to the examination centre at least one hour before the normal reporting time for the purpose of verification of all such document. The candidates are not required to come to the office of the Board for verification purpose.

(h) 40 minutes extra shall be given in addition to the normal time allowed of 2 hours to all the VH/PH candidates only with permission to use the facility of scribe duly verified by DSSSB.

12. If any candidate uses offensive/abusive/foul language / obscene picture he/she will be liable for necessary penal action under relevant provision of the IT Act.

13. The policy of DSSSB regarding following issues, is available on the website of the Board:

- i) Cancellation of candidature.
- ii) Special and common instructions to Physically Handicapped and Visually Handicapped candidate.
- iii) Action against candidate found guilty of misconduct.
- iv) Decision of the Board.
- v) Minimum Qualifying Marks
- vi) Court’s jurisdiction.

ANNEXURE-I
EXAMINATION SCHEME FOR ADVERTISEMENT NO.02/14
POST CODES 194/14 to 219/14

S. No	Post Code	Tier	Time	Grand Total	Syllabus	
1	194/14, 201/14, 204/14, 205/14, 211/14, 212/14	One Tier (G) (MCQ)	2 Hrs.	200	1. General Awareness 2. General Intelligence & Reasoning Ability 3. Arithmetical & Numerical Ability 4. Test of Hindi Language & Comprehension 5. Test of English Language & Comprehension. (40 Marks each)	
2	195/14, 196/14, 198/14, 199/14, 200/14, 202/14, 203/14, 206/14, 207/14, 208/14, 209/14, 210/14, 219/14	One Tier (T) (MCQ)	2 Hrs.	200	A). 1. General Awareness 2. General Intelligence & Reasoning Ability 3. Arithmetical & Numerical Ability 4. Test of Hindi Language & Comprehension 5. Test of English Language & Comprehension. (100 Marks) B). Objective type multiple choice questions on the subject concerned as per the qualification prescribed for the post. (100 Marks)	
3	214/14, 216/14, 217/14	Three Tier (G)	Tier-I (MCQ)	200	1. General Awareness. 2. General Intelligence & Reasoning ability. 3. Arithmetical & Numerical Ability. 4. Test of Hindi Language & Comprehension. 5. Test of English Language & Comprehension. (40 Marks each)	
			2 Hrs.			
			Tier-II	275		Part – I (MCQ): 1. General Intelligence & Reasoning. 2. Quantitative Abilities. 3. General awareness with special emphasis on the History, Culture, Demography , Geography & Economy of Delhi, Administrative set up and Governance in NCT of Delhi. 4. English Language and comprehension. (50 Marks each) Part – II: (Descriptive) (75 Marks) Essay (In English) : 50 Marks Letter writing/ Expansion of ideas (In English) : 25 Marks
			3 Hrs.			
Tier-III	25	Interview				

4	197/14, 213/14, 215/14, 218/14	Three Tier (T)	Tier-I (MCQ)	200	A). 1. General Awareness. 2. General Intelligence & Reasoning ability. 3. Arithmetical & Numerical Ability. 4. Test of Hindi Language & Comprehension. 5. Test of English Language & Comprehension. (20 Marks each) :100 Marks B). Subject / Qualification Related Paper :100 Marks
			2 Hrs.		
			Tier-II	250	Part-I (MCQ) : Subject/Qualification related paper : 200 Marks (80% weightage)
			3 Hrs.		Part-II: (Descriptive): (50 Marks) Essay (In English): 30 Marks Letter writing/Expansion of ideas (in English): 20 Marks (20% weightage)
Tier-III	25	Interview			

Note:

- Negative Marking will be applicable and deduction of 0.25 marks will be made for each wrong MCQ answer.
- The Board reserves its right to prescribe a minimum cut off mark for any post as per availability of candidates.
- Skill test/ Endurance test will be taken as per requirement of job.
- The Board at its discretion may make selection to any post of technical & specialized nature on the basis of academic record and interview or screening test and interview, where in the opinion of the Board, the number of candidates applied for post is so less that it is not desirable to conduct a written examination for the post subject to following conditions:
 - (i) If the number of eligible candidates is not more than 500.
 - (ii) The qualification prescribed for the post is of technical/specialized nature.
- In case the eligible candidate are upto 50 for a particular post, selection may be made on the basis of academic records and interview.
- In case the eligible candidates are above 50 but not more than 500 for a particular post, the Board may select the candidates on the basis of screening test and interview.