



**EMPLOYEES' STATE INSURANCE CORPORATION**

**PANCHDEEP BHAWAN, CIG ROAD,**

**NEW DELHI – 110002**

**ISO 9001:2008 Certified**

**Ph. 23210922 (M)9810237396 VOIP 10011003**

No. G-32/11/6/64/02-ISD(Pt.)

02 June, 2011

To

**All Regional Directors/Joint Directors Incharge  
Medical Superintendents/Senior State Medical Commissioners  
State Medical Commissioners/State Directors**

Sub: Implementation of IT Rollout by 1.7.2011 in all ESIC Establishments and by 1.11.2011 in all ESIS Establishments – reg.

**Sir/Madam,**

Kindly refer to minutes of the meeting of the Regional Directors / JD I/c/ MSs/SSMCs/SMCs/SDs held at Indore on 20-21.04.2011. As you are aware that Director General, ESIC was pleased to announce the target dates for various modules of Project Panchdeep and completion of IT Rollout implementation by 1.7.2011 in all ESIC Establishments and by 1.11.2011 in all ESIS Establishments. It was also announced that with completion of IT Rollout, an office should be able to perform all its activities through online applications. It was also decided that various offices shall perform their respective day to day functions at all levels using modules that have already been deployed. **Proposals for modifications / improvements shall not be considered for the time being and the same may be forwarded to concerned SPOC (details given as under)/HQ for implementation in the second phase, once implementation in first phase is stabilized. However, errors/deficiencies/non-availability of a certain feature may be immediately reported to the concerned SPOC and [praveen@esic.in](mailto:praveen@esic.in).**

SPOC Dhanwantri – Hospital – Dr. A.Panda, DMC(Systems). [dr.abhimanyu.panda@esic.in Mb. 9654255808]

SPOC Dhanwantri – Dispensary – Dr. Sunita Chaudhary. [dr.sunita.choudhary@esic.in Mb. 9871389989]

SPOC Insurance – Revenue – Shri Sanjay Sinha, Director(SRO Noida). [sro-noida@esic.nic.in Mb. 9811260319]

SPOC Insurance – Benefit – Shri S.Krishnamurthy(Dy. Director, A.P.). [s.krishnamurthy@esic.in Mb. 9848951701]

SPOC HRMS – Shri Arun Kumar, AC(Revenue), Hqrs. [ac-rev@esic.nic.in Mb. 9871809560]

SPOC Finance – Shri K.Rajaseker – Director(Finance), Hqrs. [k.rajasekhar@esic.in Mb. 9868102051]

SPOC Material Management – Arvind Kumar, JD(Systems), Hqrs. [jd-sys@esic.nic.in Mb. 9899789841]

With a view to implement IT Rollout in efficient and smooth manner, all the 58 newly recruited Deputy Directors have been assigned the primary responsibility of implementation of the IT Rollout at their respective location/region. During the valediction function of the training programme for the Deputy Directors, Director General emphasized that all the 58 Deputy Directors have to ensure that IT Rollout targets are achieved as per schedule in the offices and other offices under their jurisdiction. **These Deputy Directors shall work as “Nodal Officer” in respect of all hardware, networking and software related issues in respect of offices in their jurisdiction. In the region/office where no directly recruited Deputy Director has been posted, one officer**

of the rank of Deputy Director may be designated as nodal officer and his/her email address and Mobile number may be conveyed to ESIC Headquarters by email at [hariom.prakash@esic.in](mailto:hariom.prakash@esic.in) (Mb. No. 09999804663).

Nodal officers shall have the following functions and responsibilities:

1. To ensure all IT infrastructure(hardware and networking devices) installed in the offices under their jurisdiction are maintained in tidy and working condition.
2. To advise and train all users to log a ticket with IT helpdesk, preferably by email at the ID [ithelpdesk@esic.in](mailto:ithelpdesk@esic.in), with a copy to (CC to) the nodal officer or at VOIP No. 7001. Users at each location should maintain a log of tickets raised by that location.
3. To directly interact with the RE of Wipro/SPOC of Wipro regularly in respect of HW/NW installed locally in the jurisdiction of the RO/SRO.
4. To co-ordinate various levels of training of ERP/Insurance / Dhanwantri, as the case may be and to develop their skills as Master Trainer.
5. As regards HW/NW at ESIS Hospitals and Dispensaries and training of ESIS staff on Dhanwantri, Nodal officer shall work in consultation with SSMC / SMC/ Dir(MT)NTA.
6. To identify one champion user in each branch of the RO/SRO/BO and be in constant touch with the champion user and to furnish structured feedback to ESIC Headquarters on all unresolved issues.
7. Nodal Officer shall monitor resolution of all tickets promptly within reasonable time frame. Each case of delay for HW/NW shall be reported to [rajarshi.gautam@esic.in](mailto:rajarshi.gautam@esic.in) (Mb. No. 09958081555) and cases of breach of application non responsiveness are to be reported to [hariom.prakash@esic.in](mailto:hariom.prakash@esic.in)(Mb. No. 09999804663). In case any office reports slow response minimum two tickets on this account should be locked every day till the issue is finally resolved.
8. Nodal Officers in South and West Zones will report any issues in the complete IT Rollout, including training, etc. at [sahil.aggarwal@esic.in](mailto:sahil.aggarwal@esic.in) (Mb. No. 7503014000) and for North and East Zone at [dd-syshq@esic.in](mailto:dd-syshq@esic.in) (Shri Heera Singh, Mb. No. 9868241160).
- 9. To educate all users not to share their passwords neither with Wipro officials/helpdesk nor with their ESIC peers / superiors / subordinates. Any action done using user ID of a particular employee shall be deemed to have been made by that particular employee and any excuse on the pretext that 'password was shared and somebody else might have done' shall not be entertained. In case, IT helpdesk or some other Wipro Official asks for the password, the matter may be reported at [hariom.prakash@esic.in](mailto:hariom.prakash@esic.in). (Mb. No.09999804663)**
- 10. All the controlling officers are requested to ensure to give full support to Nodal Officers – Project Panchdeep in discharge of their duties, to facilitate accomplishment of the implementation of the Project Panchdeep as per the timelines fixed by the Director General. It may be ensured that any other assignment may be given to the Nodal Officers subject to the condition it does not conflict with their Primary responsibility as defined in their officer order No. 46 of 2011, i.e. implementation of Project Panchdeep.**
11. It has been brought to the notice by M/s Wipro that some of the offices (RO/SRO/BO/Dispensaries/Hospitals/SSMCs/State Directorate) switch off the routers/switches at the

time of the close of business hours. This leads to disconnect between the field locations and Data Centre at Rohini. The sophisticated Equipment Monitoring Tools installed at the DC monitor the performance the equipments installed in the field. By switch off of Routers and Switches by the field locations make the remote detection and monitoring impossible. **In view of this you are requested to direct head of each location to personally ensure that no switch/router is switched off at any point of time. The equipment have to remain functional 24X7. Nodal officers shall closely monitor this aspect on day to day basis and every day bring defaulters to the notice of Head of the Department.**

12. Maintenance of Electrical points, earthing and electrical cabling is in the purview of ESIC while maintenance of LAN cabling is with Wipro. Alternate power (excluding UPS) in RO/SRO/Hospital/SD to be provided by ESI while in BO/Dispensary to be provided by Wipro. At all locations maintenance of UPS to be done by Wipro. Toners for Printers (Card Printers as well as for other printers) to be provided by Wipro.
13. Nodal Officers and at least one more DD/AD level officers shall attend training on all modules including Dhanwantri whenever conducted in their RO/SRO/Hospital/Zone/State.
14. The progress of the project is being closely monitored by the monitoring committee set up by the Director General. FC, IC and MC are the members of the monitoring committee. It may be noted that Project Panchdeep is a zero tolerance zone.
15. It is requested that contents of this letter may be given wide publicity. Contents of para 7,9,11, 12 and 14 may be got note from every employee and record maintained in this regard.

This issues with the approval of Director General, ESIC for strict compliance.

Yours sincerely,

  
(S.K.Garg) 21/6/2011

Addl Commissioner(Systems)

Encl of list of Nodal Officers posted in RO/SRO/Hospitals is enclosed.

Copy to:

1. Nodal Officers – all accounting units.
2. JD/DD/AD (Finance) – all accounting units.
3. IC/MC/FC/DG/AC(P&A)/Director(Fin)/DMC(Hq)
4. M/s Wipro Ltd.
5. Head DSG- with a request to monitor field response and take up with concerned Wipro Domain under intimation to [dir-sys@esic.nic.in](mailto:dir-sys@esic.nic.in) & [jd-sys@esic.nic.in](mailto:jd-sys@esic.nic.in)

List of Nodal Officers for Project Panchdeep

S.No.	Name of the Officers	RO/SRO/ESICH	Location	State	Official E-mail ID	Mobile No.
1.	Rakesh Kumar-II	RO	Ahmedabad	Gujarat	rakesh.kumar@esic.in	9999326476
2.	Bhupender Kumar	ESICH	Ahmedabad	Gujarat	bhupender.kumar@esic.in	9873395049
3.	K Raghuraman	ESICH	Andheri	Maharashtra	k.raghuraman@esic.in	7738387570
4.	Satyajit Kumar	SRO	Aurangabad	Maharashtra	satyajit.kumar@esic.in	9818477266
5.	Sivaramkrishnan S	RO	Bangalore	Karnataka	sivaramkrishnan.s@esic.in	7503149404
6.	P.N. Boipi	ESICH	Bangalore	Karnataka	pn.boipi@esic.in	9840152053
7.	Manoj Kumar	SRO	Baroda	Gujarat	manoj.kumar@esic.in	9999650964
8.	Saikat Mandal	SRO	Barrackpore	West Bengal	saikat.mandal@esic.in	9971818684, 7503149424
9.	Dushyant Pande	ESICH	Basaidarapur	Delhi	dushyant.pande@esic.in	9999805072
10.	Sukantia Chandra Das	RO	Bhubneshwar	Orissa	sukantachandra.das@esic.in	9437212174
11.	Patras Gregory Khalkho	SRO	Bommasandara	Karnataka	patrasgregory.khalkho@esic.in	9999860121
12.	S. Kuruppusamy	RO	Chennai	Tamil Nadu	s.karuppusamy@esic.in	9003213453
13.	Suresh R.	SRO	Coimbatore	Tamil Nadu	suresh.r@esic.in	9444204881
14.	Priyaranjan Sinha	RO	Dehradun	Uttarakhand	priyaranjan.sinha@esic.in	
15.	Sanjeev Kumar	D(M)D	Delhi	Delhi	sanjeet.kumar@esic.in	7503149410
16.	Maneesh Khulbe	RO	Delhi	Delhi	maneesh.khulbe@esic.in	7503149409
17.	Sunita Rawat	NTA	Delhi	Delhi	sunita.rawat@esic.in	9212221853
18.	Brijesh	RO	Faridabad	Haryana	brijesh@esic.in	7503149411
19.	Narendra Mohan Ojha	RO	Goa	Goa	narendra.mohanojha@esic.in	9818400866
20.	Sudhakar Singh	SRO	Gurgaon	Haryana	sudhakar.singh@esic.in	8896033777
21.	Achintya Mandal	RO	Guwahati	Assam	achintya.mandal@esic.in	9999801822
22.	Rajarshi Gautam	Systems	Hqrs.	Delhi	rajarshi.gautam@esic.in	9958081555
23.	Manish Soni	PMD	Hqrs.	Delhi	manish.soni@esic.in	9899391828
24.	Sahil Aggarwal	Systems	Hqrs.	Delhi	sahil.aggarwal@esic.in	7503014000
25.	Hari Om Prakash	Systems	Hqrs.	Delhi	hariom.prakash@esic.in	9999804663
26.	Mukesh Chandra Meena	PMD	Hqrs.	Delhi	mukeshchandra.meena@esic.in	9427610055
27.	Mangminlal Sithou	SRO	Hubli	West Bengal	mangminlal.sithou@esic.in	9999860561
28.	Venu Gopal Alluri	RO	Hyderabad	Andhra Pradesh	avenu.gopal@esic.in	9999644818
29.	Sunil Kumar Yadav	RO	Indore	Madhya Pradesh	sunilkumar.yadav@esic.in	9999908575
30.	Manish Sharma	RO	Jaipur	Rajasthan	manish.sharma@esic.in	8882476688
31.	Hitesh Vir Gupta	RO	Jammu	Jammu & Kashmir	hiteshvir.gupta@esic.in	9501006497
32.	Amarnath Tiwari	ESICH	Joka	West Bengal	amarnath.tiwari@esic.in	9051688777
33.	Lakshman Jee Gupta	RO	Kanpur	Uttar Pradesh	lakshmanjee.gupta@esic.in	7503149405
34.	Kanitha Selvi A.S.	ESICH	KK Nagar	Tamil Nadu	askanitha.selvi@esic.in	7503149422
35.	Rudradeep Dutta	RO	Kolkata	West Bengal	rudradeep.dutta@esic.in	9830593377
36.	Prasanth D	SRO	Kollam	Kerala	prasanth.d@esic.in	
37.	Rajnish Singh Chaudhary	ESICH	Ludhiana	Punjab	rajnish.schaudhary@esic.in	9888110500
38.	Chandra Bhanu Jha	ESICH	Manesar	Haryana	chandrabhanu.jha@esic.in	7503149425
39.	Mohit Raja	SRO	Marol	Maharashtra	mohit.raja@esic.in	9820318739
40.	Abhilasha Jha	RO	Mumbai	Maharashtra	abhilasha.jha@esic.in	9717402351
41.	Sudarsanan P	SRO	Nagpur	Maharashtra	sudarsanan.p@esic.in	9422507212
42.	Rakesh Kumar -I	SRO	Noida	Uttar Pradesh	rakesh.kumar@esic.in	9910193695
43.	Roopa Banerjee	SRO	Okhla	Delhi	roopa.banerjee@esic.in	9968610003
44.	Suneel Kumar Negi	RO	Parwanoo	Himachal Pradesh	suneelkumar.negi@esic.in	9013346619
45.	Pranesh Kumar Sinha	RO	Patna	Bihar	pranesh.sinha@esic.in	7503149407
46.	Neeraj Kumar Sharma	RO	Puducherry	Puducherry	neerajkumar.sharma@esic.in	9999498820
47.	Nischal Kumar Nag	SRO	Pune	Maharashtra	nischalkumar.nag@esic.in	9999600789
48.	Digvijay Prasad Sinha	RO	Raipur	Chhattisgarh	digvijay.sinha@esic.in	7503149402
49.	Nishant Kumar	RO	Ranchi	Jharkhand	nishant.kumar@esic.in	7428177646
50.	Vikas Kundal	SRO	Rohini	Delhi	vikas.kundal@esic.in	9216447008
51.	Vijayananth A.T.	SRO	Salem	Tamil Nadu	vijayananth.at@esic.in	9442563336
52.	Arasada Kishore	ESICH	Sanath Nagar	Andhra Pradesh	arasada.kishore@esic.in	9848266448
53.	Anil Kumar Ranga	SRO	Surat	Gujarat	anilkumar.ranga@esic.in	9999590206, 7838000000
54.	Guruvinder Singh	SRO	Thane	Maharashtra	guruvinder.singh@esic.in	7503149429
55.	Jose Martin George	RO	Thrissur	Kerala	josmartin.george@esic.in	9446370618
56.	Arul Raj M.	SRO	Trinulveli	Tamil Nadu	marul.raj@esic.in	8826434375
57.	Tarachand Sharma	ESICH	Udhhyog Mandal	Kerala	tarachand.sharma@esic.in	9818564335
58.	K.R. Ravi Kumar	SRO	Vijayawada	Andhra Pradesh	krravi.kumar@esic.in	9999802936