

INDIAN INSTITUTE OF MANAGEMENT CALCUTTA

POST GRADUATE DIPLOMA IN MANAGEMENT (PGDM)

POST GRADUATE DIPLOMA IN COMPUTER AIDED MANAGEMENT (PGDCM) **APPLICATION FORM FOR THE SESSION 2012-2014**

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^{*}Please ensure the validity of self and family income statements as they may be subject to verification for internal administration.

ACADEMIC RECORD

	Bachelor Degree Examina	-	Bring a	attested copies		K-SHEEL).	
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4. Other Professional Degree / Diploma (if completed): ______(Bring an attested copy of the final mark-sheet).

Work Experience: (Upto January 31, 2012 in chronological order. Please attach a separate sheet if required) Do not include training/project work/work done as an integral part of curricular requirement. State work experience certificates or first & last pay slips. In case you are self-employed or employed in a family business a note detailing the business (including turnover and profit) and the nature of your experience.	y 31, 2012 in chronolo ork/work done as an ast pay slips. In case y uding turnover and pro	gical order. Please attach a sep integral part of curricular requ ou are self-employed or employ ofit) and the nature of your exp	varate sheet if i uirement. State yed in a family erience.	required) work experience business or in a c	Work Experience: (Upto January 31, 2012 in chronological order. Please attach a separate sheet if required) Do not include training/project work/work done as an integral part of curricular requirement. State work experience after Graduation only. Attach copies of experience certificates or first & last pay slips. In case you are self-employed or employed in a family business or in a company not listed in NSE or BSE, attach a note detailing the business (including turnover and profit) and the nature of your experience.
ORGANISATION	DESIGNATION	JOB PROFILE	DURATION (MONTHS)	TOTAL SALARY (PER MONTH)	REASONS FOR LEAVING
Total Work Experience as on January 31, 2012	s on January 31,	2012:		(i)	(in completed months).

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Extra Curricular Activities at District / State	/ National L	∟evel:
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Career (Goals: (Do not write more than 60 words):	
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SI. No.	Title	Year
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DECLAR	ATION:	
respects informa underst	re that the information given by me in this application form is true and complets to the best of my knowledge. I understand that suppression of facts tion may lead to rejection of my application at any stage of the selection process and that the decision of the Admissions Office of IIM Calcutta in any matter rection process is final and binding on me.	or false s. I also

Date

Signature of Applicant

Place

INSTRUCTIONS

- 1. This Application Form should be completely filled in and must be handed over to the interview panel during the interview.
- 2. The CAT2011 Score Card must be produced for verification. You also need to bring at least one acceptable form of photo-identification. Acceptable forms of valid photo identification are valid Driver's license, Passport, PAN Card, Voter ID, Employee identification card, or a notarized Affidavit with Photo, Signature, Date of Birth and Residential Address.
- 3. NC-OBC/SC/ST candidates are required to submit a certificate (proforma enclosed) duly signed by the competent authority along with the application form. Candidates are also required to bring the original certificate for verification at the time of interview. Only certificates issued by competent authorities designated by the Government of India will be considered.
- 4. Differently Abled (DA) candidates are required to submit a certificate (proforma enclosed) duly signed by the competent authority as per the Persons with Disability (PWD) Act 1995. Candidates are also required to bring the original certificate for verification at the time of interview.
- 5. Please ensure the correctness of the self and family income statements as they may be subject to verification for internal administration.
- 6. All the original academic certificates/mark-sheets must be produced at the time of interview for verification. Please bring the attested copies of all mark-sheets including and certificates.
- 7. Necessary evidence in support of work experience must be attached along with the application form and the original documents must be produced at the time of interview (Certified record of experience or first and last pay slips). If evidence of work experience is not produced during the interview, the work experience will be taken as NIL.
- 8. Necessary evidence must be produced in support of extra curricular activities at the time of interview.
- 9. Wherever letter / point grades are used, corresponding percentage equivalents should be provided. A certificate from the relevant University / Institute must be enclosed indicating the conversion formula. If such a conversion is not possible, mention it below the marks columns and enclose a certificate from the relevant University / Institute to that effect.
- 10. Candidates who are yet to complete their graduation are advised to get their mark sheets attested by the Registrar, Principal, Director or Head of the Department of the institute where they are pursuing their graduation. Those candidates who have already completed their graduation are advised to get their mark sheets, degree certificate and diploma certificate attested by the Registrar, Principal, Director or Head of the Department of the institute or by Grade A/ Grade B/Gazetted Officers of Central Government or State Government.
- 11. The Application Form and proforma of certificates can be downloaded from IIM Calcutta website www.iimcal.ac.in.