

Master of Business Administration (M.B.A.) - P09 : Prospectus

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Most Important

- Student will have to pay late fee after regular date of admission is over.
- Students will not get admission after the last date of admission with super late fee is over.
- If the admission is cancelled by the University or student himself the admission fees once paid will not be refunded under any circumstances.
- Student should not pay any excess fee. If excess fee is deposited into the bank by mistake that will also not be refunded. (To avoid this please read the prospectus carefully).
- The Study Centre and students should check the record of admission registration on University website. It is the responsibility of the Study Centre and student to check the accuracy of the record.
- To avoid last minute rush and mistakes, please take admission well in advance.
- Keep Photocopy of admission form with you for future reference.
- The students should fill-in application form after carefully reading the prospectus.

Printed copy of prospectus will not be available.
Visit our website <http://ycmou.digitaluniversity.ac> to download prospectus.

Production

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NB-14-15-11 MBA

Master of Business Administration (M.B.A.) - P09

1. PROGRAMME TIME - TABLE

| | |
|------------------------------------------------------------------|------------------------------------------------------------------|
| (1) Availability of Online Prospectus, Entrance Examination Form | 1 st Week of July 2014 |
| (2) Online Entrance Examination Form available till | 26 th July 2014 |
| (3) Slots of Online Entrance Examination | 10-14 July 2014 17-23 July 2014 26-30 July 2014 |
| (4) Declaration of Result of Entrance Examination | Students will get eligibility certificate immediately after exam |
| (5) Last date for admission (without Late Fee) | 19 th September 2014 |
| (6) Last date for admission (with Late Fee Rs. 500/-) | 25 th September 2014 |
| (7) Last date for admission (with Late Fee Rs. 1000/-) | 30 th September 2014 |
| (8) First Contact Session | 21 st September 2014 |

Website – <http://ycmou.digitaluniversity.ac> OR www.ycmou.ac.in

Note : Programme Fees once paid will not be refunded under any circumstances.

अभ्यास केंद्र व विद्यार्थ्यांसाठी महत्त्वपूर्ण सूचना

सिगारेट व अन्य तंबाखूजन्य पदार्थ नियंत्रण कायदा २००३ च्या कलम ४ नुसार सार्वजनिक ठिकाणी धूम्रपानास बंदी घालण्यात आली आहे. आपली शैक्षणिक संस्था सार्वजनिक ठिकाण असल्याने धूम्रपान मुक्त राहिल अशी खबरदारी घेणे. तसेच धूम्रपान बंदीचा सूचना फलकही योग्य ठिकाणी लावावा.

त्याचप्रमाणे सिगारेट व अन्य तंबाखूजन्य पदार्थ नियंत्रण कायदा २००३ च्या कलम ९ नुसार सर्व शैक्षणिक संस्थांच्या १०० यार्ड परिसरात तंबाखूजन्य उत्पादने विकणे हा गुन्हा आहे. याबाबत खबरदारी घ्यावी व उल्लंघन झाल्यास कार्यवाही करावी.

2. About School

The School of Commerce and management is one of the eight schools of studies located at the headquarter of the university. Through its quality policy it aims to enhance and sustain excellence of its educational programmes. The school offers various programmes by which student can update his knowledge, ability and managerial skills while working in his/her profession. All the programmes offered by the school have become extremely popular and are among the best in Distance Learning Programme methods.

The school envisages to :

1. Develop under graduate, postgraduate and research level programmes for creating professional manpower required by the present competitive world.
2. Ensure relevance of programmes by updating course regularly.
3. Relate all the courses to the developed needs of individuals, institutions and the state.
4. Provide innovative, flexible and open systems of education by using the distance teaching methodology and by applying modern communication technologies to education.
5. Establish linkages with educational industries to share experience and knowledge.

Now, keeping with the trend of providing quality higher education the Yashwantrao

Chavan Maharashtra Open University has also started M.Com (English medium) Programme under The School of Commerce & Management.

3. About Programme

Aims

The Aims of the M.B.A. programme are –

1. To help practising managers to become more effective decision makers in their fields by updating their knowledge and managerial skills.
2. To enable the budding managers to develop their skills of critical analysis, logical thinking and creative imagination.
3. To enable the managers to make independent judgements in the analysis and resolution of complex managerial problems.

Duration & Structure of the Programme

1. The minimum duration of the M.B.A. programme is two academic years and maximum duration is **five years**.
2. The medium of instruction and examination is English.
3. The programme consists of 20 courses and excluding project work which are spread over two academic years.
4. A minimum attendance of 50 % is compulsory for the counselling sessions.

3.1 Duration

1. The minimum duration = 2 Years
2. Maximum duration = 5 Years

3.2 Medium

The medium of instruction and examination is **English** only.

3.3 Programme Structure

First Year M.B.A. (P09)

| Code | Course Description | Marks |
|--------|---------------------------------------|-------|
| CP1001 | Accounting and Finance for Managers | 100 |
| CP1002 | Information Technology for Managers | 100 |
| CP1003 | Business Laws | 100 |
| CP1004 | Quantitative Techniques in Management | 100 |
| CP1005 | Economics for Managers | 100 |
| CP1006 | Management & Organisational Behaviour | 100 |
| CP1007 | Research & Communication Methodology | 100 |
| CP1008 | Production and Operations Management | 100 |
| CP1009 | Marketing Management | 100 |
| CP1010 | Human Resource Management | 100 |

Second Year M.B.A.

| Code | Course Description | Marks |
|--------|-------------------------------------------------------------------|-------|
| | Compulsory Papers | |
| CP2001 | Strategic Management | 100 |
| CP2002 | International Business | 100 |
| CP2003 | Business Ethics & Corporate Governance | 100 |
| CP2004 | Management Control Systems | 100 |
| PO9PRJ | Project Work (Compulsory) | |
| | Specialisation : Any one group out of the following groups | |

Note : The following 4 Specialisation groups are available for the students. The students have to choose one group out of these four groups. If a student chooses a

course which is not available in the name of a particular study centre, then it means that the examinations for that specialisation course will be conducted at that study centre but counselling will not be available at that particular centre.

(A) Finance Group

| Code | Course Description | Marks |
|--------|-----------------------------------------------|-------|
| FM2101 | Corporate Finance | 100 |
| FM2102 | Taxation: Direct and Indirect | 100 |
| FM2103 | Corporate laws | 100 |
| FM2104 | Indian Financial System | 100 |
| FM2105 | OR Management of Financial Services | |
| FM2106 | Security Analysis & Portfolio Management | 100 |
| FM2107 | OR Project Planning, Analysis & Management | |
| FM2108 | International Finance | 100 |
| FM2109 | OR Management of Financial Institutions | |
| FM2110 | OR Strategic Cost Management | |

(B) Marketing Group

| Code | Course Description | Marks |
|--------|-----------------------------------|-------|
| MM2201 | Marketing Research | 100 |
| MM2202 | Advertising and Sales Promotion | 100 |
| MM2203 | Consumer Behaviour | 100 |
| MM2204 | Industrial Marketing | 100 |
| MM2205 | OR Services Marketing | |
| MM2206 | Brand Management | 100 |
| MM2207 | OR Rural Marketing | |
| MM2208 | Sales and Distribution Management | 100 |
| MM2209 | OR International Marketing | |

(C) Human Resource Management Group

| Code | Course Description | Marks |
|--------|-----------------------------------------------|-------|
| HR2301 | Organisational Change and Development | 100 |
| HR2302 | Human Resource Planning | 100 |
| HR2303 | Human Resource Development | 100 |
| HR2304 | Labour Laws for Managers OR | 100 |
| HR2305 | Managing Interpersonal & Group Processes | |
| HR2306 | Industrial Relations OR | 100 |
| HR2307 | Performance and Reward Management | |
| HR2308 | International Human Resource Management OR | 100 |
| HR2309 | Management of Training and Development | |

(D) Manufacturing Management Group

| Code | Course Description | Marks |
|--------|-----------------------------------------------|-------|
| MU2401 | Manufacturing Strategy | 100 |
| MU2402 | World Class Manufacturing | 100 |
| MU2403 | Production Planning & Control | 100 |
| MU2404 | Materials Requirement Planning OR | 100 |
| MU2405 | Logistics and Supply Chain Management | |
| MU2406 | Productivity & Total Quality Management OR | 100 |
| MU2407 | Applied Operations Research | |
| MU2408 | Project Management | 100 |

Note

Student should study the above information carefully and choose their Specialisation Courses. He / She should contact the study centre regarding counselling of these courses.

■ PO9PRJ Project Work (Compulsory)

The students are required to complete a project work during the **2nd year**. The university will intimate the details regarding the project within stipulated time directly to the students.

4. Evaluation Procedure

■ Evaluation

The pattern of evaluation used for the M.B.A. programme will consist of the following three components.

(A) Continuous Assessment

The study centre will give assignments like, Presentation, Arrange Seminar, Case-study, Field work etc. to the students for continuous Assessment. The study centre will organise such activities, assess the performance of the students and should submit the report to Examination Section. Through the 'Regional Centre' before the commencement of end examination.

Please Note : It is compulsory for all students to complete assignments well in time. However continuous assessment is for monitoring progress of the students and assignment marks wont be considered for external evaluation.

(B) End Examination - 100 Marks.

Each theory paper will be of 100 marks.

Question Paper Pattern

Section - I

| | | |
|---------------------------|----------|-----------|
| Total No. of Questions | : | 06 |
| Questions to be attempted | : | 04 |
| Marks per Question | : | 15 |
| Total marks | : | 60 |

Section - II

| | | |
|---------------------------|----------|-----------|
| Total No. of Questions | : | 08 |
| Questions to be attempted | : | 08 |
| Marks per Question | : | 05 |
| Total marks | : | 40 |

Note : Section-II of Second year will carry case study.

Number of question will vary depending on nature of case study.

(C) Project Work

Assessment of the project work will be done after submission of the project report to the university. Project work carrying 200 marks has to be done under the guidance of a project supervisor. A project report may be in the form of a comprehensive case study, inter-organisational study or field work. Detailed instructions regarding submission and assessment of a project will be provided by the university, in due course. Projects assessed as unsatisfactory will have to be resubmitted after incorporating the modifications as specified by the university and after payment of the requisite evaluation fees for assessment of the modified project report. In exceptional cases, a student may be allowed to change the topic of his project under the discretionary authority of the university.

University will inform the schedule.

Please Note :

1. Revaluation of Project Report is not allowed.
2. Resubmission of Project Report for Class Improvement is not allowed.

(D) Rules of passing

1. In order to complete any course successfully, a candidate must get a minimum 40 % marks. Students not completing a course/courses successfully will be required to reappear for the concerned end examination and improve their class therein.
2. Successful completion of the project component requires obtaining a minimum 40 % marks.

3. **A student must successfully complete First Year. Second Year and Project Work in order to qualify for the award of the M.B.A. Degree.**

4. The final result of the student after considering the performance for all the academic years will be declared on the basis of the following table :

| <i>% of Marks</i> | <i>Class</i> |
|-------------------|---------------------|
| 75% and above | I (withDistinction) |
| 60% - 74.99 | I |
| 50% - 59.99 | II |
| 40% - 49.99% | Pass |
| Below 40% | Fail |

Important

■ **Students not completing successfully one or more courses at the first year level, may be given admission to the Second Year.**

This evaluation pattern will remain in force, unless changed subsequently. In the event that any changes are made in this regard, these will be communicated to all the concerned and will become applicable to the ongoing student-batch and also binding on them.

5. Admission Procedure

5.1 Eligibility

Admission to the M.B.A. programme is open to all citizens of India who satisfy the following condition :

- Bachelor's Degree with minimum **45% marks.**

(The percentage of marks will be relaxed by 5% in the case of Reserved Category candidates)

- Qualify the Entrance Exam conducted by Yashwantrao Chavan Maharashtra Open University.

5.2 Entrance Fees

The fee structure for the M.B.A. Programme is as follows.

Entrance Fees Rs.500/-

5.3 Programme Fees

The fee structure for the M.B.A. Programme is as follows.

First Year

| | |
|---------------------------------------------|---------------------|
| University Programme Fee Paid in to Bank | Rs. 12,225/- |
| Study Centre Fee to be paid at Study Centre | Rs. 3,075/- |
| Total | Rs. 15,300/- |

Second Year & Project

| | |
|------------------------------------------------------|--------------------|
| University Programme Fee (Convocation Fee Rs. 300/-) | Rs. 12,525/- |
| Study Centre Fee to be paid at Study Centre | Rs. 4,575/- |
| Total | Rs.17,100/- |

Note:

1. University Programme Fee is to be deposited only in any one of the bank specified by the University through Bank Challan only. One part of the challan will be kept by the bank, one part to be attached to the admission form and one part to be kept by the student.
2. Study Centre fees to be deposited at study centre only and the receipt for the same to be taken from the study centre only.
3. Rs. 150/- is charged for re-examination of each course along with Rs. 100/- for marksheet and postage.
4. **Under any circumstances student should not pay fees in excess of above mentioned fee structure, to the study centre or University.**
5. **Fees once paid will not be refunded under any circumstances.**

Details of the University Fees.

| | I Year | II Year |
|-------------------------------|--------------|--------------|
| 1. Registration Fee | 375 | 375 |
| 2. Tuition Fee | 10150 | 8650 |
| 3. Examination Fee | 1500 | 1500 |
| 4. Marksheet & Postage | 100 | 100 |
| 5. Samwad Periodical | 50 | 50 |
| 6. Student Welfare Fund | 40 | 40 |
| 7. Disaster Management | 10 | 10 |
| 8. Project Work (MBA Part II) | - | 1500 |
| 9. Convocation Fee | - | 300 |
| Total | 12225 | 12525 |

6. Registration Procedure

ONLINE ON DEMAND – MBA ENTRANCE EXAMINATION 2014

Instructions for Slot booking

- * The entrance examination for MBA will be held “ON LINE ON DEMAND” during the period 10th July to 30th July 2014, for which students will have to make on line slot booking.
- * Students can make on line slot booking at <http://oasis.mkcl.org/ycmoumba2014> from 2nd July to 26th July 2014. To appear for the entrance examination slot booking is mandatory and student should submit the printouts of Application Form and Hall Ticket at the examination centre at least 45 minutes before the scheduled examination.
- * For Online on Demand Entrance Examination, student can appear at any available MKCL examination centre spread all over Maharashtra. Student may select any examination centre, date and time as per his/her convenience.

Procedure for submitting Online Application Form

- * Student should visit <http://oasis.mkcl.org/ycmoumba2014>. Click on “Apply Online”. Thereafter he/she will have to fill up the necessary information, create a password and then click on “Save and Proceed”. After completing this, Registration No. and Login ID will be available to the student.
- * After getting this Login ID, Login with the help of this Login ID and Password. Here, he/she will find three options for payment of entrance exam fees, which are as follows :
 - (1) Online Payment (Credit/Debit Card)
 - (2) Pay at MKCL Centre
 - (3) Netbanking (only for Axis Bank Account Holder)

Student will have to select any of the above appropriate option according to his/her convenience. If he/she select Option No.2, i.e., “Pay at MKCL Centre”, then he/she will have to take the printout of receipt and pay the fees at the convenient “Fee Collection Centre” of MKCL. The list of Fee Collection Centre is available at the Home Page of <http://oasis.mkcl.org/ycmoumba2014>.
- * After paying the necessary fees at MKCL Fee Collection Centre, he/she will have to visit <http://oasis.mkcl.org/ycmoumba2014> and get logged in, which is appeared on right hand upper corner. After getting Login, student will have to click on “Fill Application Form” and fill up all the necessary information, i.e. personal information, contact details, etc.. Check all the information whether correctly filled up or not, then click “Save and Proceed”. Thereafter click on “Add Qualification” and fill up all the academic details.
- * After that, upload your recent passport size photograph and signature and click “Save and Proceed”. After this “Application Form is Complete” will

appear. Once again check all the filled in information and then Click “Approve”. Once “Approve” is clicked, you cannot change any information. So before clicking “Approve” please make sure that your filled in information is correct.

- * Now students need to choose exam date, exam centre and exam time as per his/her convenience. After choosing this click “Submit” and then take printouts of Application Form and Hall Ticket by clicking “Print Form and Hall Ticket”.
- * Students need to submit the printouts of Application Form and Hall Ticket at the chosen examination centre at least 45 minutes before the scheduled examination.

Important Instructions for the Students

- * It is advisable to book the preferential examination slot well in advance as it may not be available if it is already booked.
- * Slot once booked, cannot be changed under any circumstances. So please be careful before choosing the slot.
- * Before applying online, the applicant must have following documents with him/her.
 - (1) Recent passport size photograph.
 - (2) All the academic details (e.g. Degree, etc.)
 - (3) For online payment Debit or Credit Card

Non eligible candidates can reappear any number of time for the entrance examination by slot booking process.

■ For First Year (After qualifying entrance examination)/Second Year M.B.A.

1. All the eligible and qualifying applicant are required to submit admission form attached herewith the prospectus to the recognised Study Centre. Which are available at study centres only.
2. The Applicant must study the prospectus, familiarise himself/herself about the programme rules and ensure that he/she is eligible for the admission.
3. If eligible, the Applicant interested in admission to the programme should carefully

fill in the form in BOLD legible (readable) letters, without overwriting, in ENGLISH language. Care should be taken to fill in the form perfectly and accurately because a computerised system will be used for data entry. The Applicant will be solely responsible for the correctness of information submitted. He/she should attach the attested photocopies of proofs of qualification, date of birth and any other important documents asked for.

4. The Applicant should obtain the signature and seal of the Study Centre after getting his/her eligibility checked from the study centre.
5. The Applicant shall submit the part of challan meant for the Study Centre to the Study Centre and retain one part with himself/herself. He/She should also retain a photocopy of the application form (Admission Form) for himself/herself. He/she shall take acknowledgement of having given the Study Centre part of the challan to the Study Centre.
6. The Admission Forms must be filled in and the above process should be completed before the stipulated time limit. Admission form shall be accepted at the Study Centre only within the stipulated time frame mentioned in the prospectus. All admission forms along with challan must be submitted only to a Study Centre. Likewise, no admission form will be received/accepted at the university headquarters under any circumstances. Forms should also not be sent by post or courier in any case.
7. The admission fee receipt will not be issued by the Study Centre. The Bank challan will itself serve as the fee receipt.
8. Applicants should submit their admission form and challan to the Study Centre.
9. The Applicant must keep in touch with the Study Centre about the learning programme, Contact Session Time Table and the examination schedule. The confirmation of admission should be checked with the Study Centre by the last week of October. Applicants shall not be allowed to appear for any examination without confirmation of admission.
10. The university reserves the right to reject admission wrongly granted by the Study Centre to ineligible applicants if ineligibility is discovered at any stage during the registration process. The fees paid by the students will not be refunded under any circumstances.

11. Receipt of the Study Centre fees to be taken from the Study Centre only.

■ Re-registration

Re-registration shall be done once only. The period of Re-registration is valid for 3 years only. The Re-registration is not allowed after 3 years of the expiry of the first Registration date. The total period of Re-registration is 3 years, so student must apply immediately after the expiry of the registration.

7. The Entrance Examination Structure

Introduction

The candidates seeking admission to the Master in Business Administration (M.B.A.), Programme of this University will have to appear for and show sufficient level of competence and aptitude in a Common 'Entrance Examination' conducted by the University.

The information regarding the Entrance Exam. its composition, nature, etc. is given in the following sections.

Nature and Composition

This Entrance Exam, is designed for testing various scholastic/mental abilities and skills that are considered essential for the successful completion of the programme. It is also intended to test the aptitudes of the candidates in the important aspects of business organisation. The test consists of the following sections as given below.

| Section | Topic | Marks |
|--------------|----------------------------------------------------------------------------------|------------|
| 1 | : Reading Comprehension | 12 |
| 2 | : Verbal Ability $\left\langle \begin{matrix} A \\ B \end{matrix} \right.$ | 20 |
| 3 | : Numerical Ability | 16 |
| 4 | : Business Data Interpretation | 24 |
| 5 | : Business Application $\left\langle \begin{matrix} A \\ B \end{matrix} \right.$ | 16 |
| 6 | : Business Judgement | 12 |
| Total | | 100 |

Exam Slots

Ist Slot 10 July 2014 to 14 July 2014

IInd Slot 17 July 2014 to 23 July 2014

IIIrd Slot 26 July 2014 to 30 July 2014

Everyday Time Schedule

9.00 am to 10.30 am

11.00 am to 12.30 pm

1.00 pm to 2.30 pm

3.00 pm to 4.30 pm

5.00 pm to 6.30 pm

Nature and Types of Questions

All the questions (hereafter referred to as 'items') are of the 'multiple choice' type, wherein each item is given four options.

The candidate has to 'select' only one of the given options as the correct answer to the item and indicate the same by clicking on the corresponding circle.

Every item carries 2 mark. Examples that follow are simply to illustrate the nature of the items likely to appear in the different 'sections' of the exam-question paper.

Illustrative Examples

The examples given for each section are merely to illustrate the **nature of task required**.

The examples cited here are just to give an idea about the nature of entrance examination and questions appearing in entrance examination may vary from illustrative examples.

(i) Reading Comprehension

In this component, a passage (consisting of about 450-500 words or 25-30 lines) will be given. The candidate has to read the passage very carefully, understand the details and answer the items that follow it.

Some items are meant for testing understanding of what is stated therein. Some others are intended to test interpretation and analysis of what is read. Certain others are intended for testing understanding of the contextual meanings of specific words/phrases.

It is important to thoroughly read the passage a sense of the principal ideas, facts, organisation of content, information relating to ideas, attitudes, tone and general style of presentation before one attempts to answer the items.

Each item is expected to be answered on the basis of what is in the passage and not on the basis of personal opinion or knowledge.

Candidates are advised to read all the options before selecting an answer.

Here is an example to illustrate.

Directions : Read the passage given below and answer all the items following the passage on the basis of what is stated / implied in it.

... Since then, the span of man's life grew to eighty years. The first thirty years of his whole long life are, in fact, those of man's own life. At this stage, he is sound both in body and mind and is full of fire.

After that, in the next eighteen years, he leads the life of a donkey. In this age, he does nothing but abuse. Thereafter, he steps into the life of a dog. At that stage, man lacks the vigor of the past, but all the same the memory of the days gone by does not slip away.

Therefore, he can do little but sit apart and bark at others. Finally he glides into the life of a monkey when he, not only in his conduct but also in his physical appearance, apes the monkey.

- The focus in the passage is on the character of a
(A) dog (B) man
(C) donkey (D) monkey
- The first thirty years of man's life can be called his own because
(A) he remains free from any worries
(B) he enjoys his educational life
(C) he is then sound in body and mind
(D) he can live life as he wants
- The phrase 'full of fire' used in the passage means :
(A) tremendous heat
(B) great enthusiasm

- (C) extreme joy
- (D) a thirst for knowledge

(ii) Verbal Ability

This section contains items for testing your language competency-vocabulary, syntax, grammar, etc. It may have items on antonyms, synonyms, verbal analogies, sentence completion / correction. Some examples of items of this kind are as follows.

Example 1

Directions : Choose the option that is opposite in meaning to the word 'Recession'

- (A) approach
- (B) recoil
- (C) retraction
- (D) withdrawal

Example 2

Directions : Choose the option that is nearest in meaning to the word 'Stubborn'

- (A) shaky
- (B) irregular
- (C) obstinate
- (D) confident

Example 3

Directions : You are given a key pair of words in capitalised print and a list of four pairs marked as A, B, C, D. Select an option in which the pair of words are related to each other in the same way as those in the key pair.

Key pair ART : Painting

- (A) sketching : printing
- (B) drawing : painting
- (C) science : chemistry
- (D) patient : doctor

(iii) Numerical Ability

This section contains items designed for testing the candidate's ability to apply computational, algebraic, geometrical, graphic, symbolic and logical techniques to familiar situations.

The intended is to test the ability to recognise numerical relationships and perform basic numerical operations.

Here are some illustrations.

Example 1

Which is the number, which when squared and added to 12 becomes seven times its value ?

- (A) 2, (B) 3
- (C) 5, (D) 6

Example 2

If the radius of a circle is increased by 1cm. the ratio of the new circumference to the new diameter will be -

- (a) + 2 (b) - 2
- (c) $(2 \times + 1) \div 2$ (d)

Example 3

Rama and Krishna hire a pasture for Rs.260. Rama puts 20 cows for 3 months and Krishna puts 35 cows for 2 months. The amount to be paid by Rama will be -

- (A) Rs. 100 /-, (B) Rs. 115 /-
- (C) Rs. 140 /-, (D) Rs. 120 /-

(iv) Business Data Interpretation

This section tests the ability for business comprehension and interpretation of the data related to business and commerce. It is tested through different forms such as tables, graphs, histograms, pie charts, polygons and the like.

A series of items is given for each set of data for testing interpretation, interpolation and extrapolation abilities. Here is an example of a data set along with related items.

In a certain large-scale company, labour trouble continued for about 3 years in succession after which the factory workers went on a total strike.

During these 3 years, the company management had retrenched several workers as indicated in **Table No.1.**

Table No. 1

| Year | Worker strength | Workers retrenched (number) | Age-range of retrenched workers | | | Work experience of retrenched workers (yrs.) | | | |
|------|-----------------|-----------------------------|---------------------------------|-------|-------|----------------------------------------------|---------|---------|-----------|
| | | | 20-24 | 25-29 | 30-34 | <1 | 1 to <3 | 3 to <5 | 5 & above |
| 1999 | 4000 | 15 | 2 | 10 | 3 | 10 | 3 | 2 | 0 |
| 1992 | 4525 | 20 | 7 | 11 | 2 | 9 | 6 | 4 | 1 |
| 1993 | 5000 | 25 | 6 | 13 | 6 | 12 | 7 | 4 | 2 |

- What percentage of the total workers retrenched were within the age-range of 25-29 ? (Figures have been rounded)
(A) 17 (B) 56 (C) 18 (D) 57
- What was the increase in percentage of retrenchment between 1991 and 1992 for the workers with a work experience of between '3 to less than 5 years' ? (Figures have been rounded)
(A) 10 (B) 7 (C) 5 (D) None of the above
- Which of the following situations, shows the maximum retrenchment of workers ?
(A) When age range is high & work experience is high.
(B) When age range is high & work experience is low.
(C) When age range is at the intermediate level & work experience is low.
(D) When age range is at the intermediate level & work experience is high.

(v) Business Application

This component deals with items designed to test the ability to apply given data for solving simple problems related to commerce, economics, statistics and business.

The topics that may be covered herein are : Ratio - Proportion - Variation, Average - Percentage, Profit - Loss - Discount, Interest (Simple and Compound), Stocks and Shares, Taxes - Rates, Insurance Time - Work - Speed and the like.

Given here are a couple of illustrative examples.

Example 1

The cost price of an article is Rs. 8.50. The selling price is to be decided so that a profit of 25% on the selling price will be made? What should be the selling price ?

- (A) Rs. 11.33 (B) Rs. 10.36
(C) Rs. 12.05 (D) Rs. 9.78

Example 2

The sum of Rs. 4000 will amount to Rs. 5000 at a simple interest of 5% p.a. in -

- (A) 4 years; (B) 6 years
(C) 2 years 6 months (D) 5 years

(vi) Business Judgement

In this section, information about a business situation is provided in sufficient details in a passage or a case report. This is followed by a series of items that will test the ability to evaluate the statements, facts and other information regarding the business and to make your judgement about the various aspects of the business as stated in the report.

Example 1

Directions : Read carefully the passage given below and answer the questions that follow.

Secretarial practices in modern offices have seen many technological changes in recent years. A major event is the advent of computerisation in every sphere of life. A

leading typing institute offering regular training as well as undertaking major typing tasks on job-work basis, was quick to realise the possible use of computerisation in improving its services and therefore decided to purchase the latest computers with printers etc. to update its existing facilities. The new equipment, it was realised, would result in increased output to the extent that the work handled by three secretarial assistants would, with the new facilities, be handled, by one assistant.

It was believed that the overall profits of the institute with the use of computerised services would undergo a significant increase.

Besides, the manager of the institute enjoyed good, cordial relations with his subordinates. In fact, on many occasions in the past, his subordinates had stayed back well beyond working hours (without any expectation of monetary compensation) in order to respect the commitments made to outside parties.

Over a period of six months, the manager of the institute collected funds (partly by investing his own earlier profits and partly by raising loans from the State Bank of India) for the purchase of the required computers and accessories. He was lucky to obtain the required equipment within a week.

By the end of 8 months, after a detailed financial analysis of the existing situation, it appeared, however, that the overall profits of the institute had declined by 8% rather than showing an expected increase. There

had been no change in other conditions within the set-up. Perplexed about this unexpected outcome, the manager of the institute sought advice from a firm of management consultants. The consultants worked on the details provided by the manager of the institute and finally submitted their report, giving useful advice and recommendations.

Given below are a set of factors which may not be important in the decision advice given by the firm of management consultants. Evaluate each factor with respect to the classification scheme given below.

Classification Scheme

Mark

- (i) if it is a major objective in the decision making process.
- (ii) If it is a major factor, influencing the decision.
- (iii) If it is a minor factor, influencing the decision.
- (iv) if it is an unimportant issue, in making a decision.

The following items are to be evaluated on the basis of the classification-scheme.

1. Time required for getting the new equipment.
2. Possible difficulties in getting a loan.
3. Increased productivity of subordinates.
4. Training of subordinates in new techniques of computerisation.
5. Increase in profits.

8. Regional Centres

Following list provide detail information about Regional Centres of the University

| Sr. No. | Place | Address | District covered | Telephone No. Fax No. & E mail |
|---------|-------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------|-----------------------------------------------------------------------------------------|
| 01. | Amravati | Regional Director YCMOU, Regional Centre V.M.V. to Walgaon Road, Post V.M.V., Amravati 444 604 | Amravati, Akola Buldhana Yawatmal Washim | (Fax.) 0721-2531444 (R) 0721-2531210 0721-2531445 (Mob.) 94222-47292 |
| 02. | Aurangabad | Regional Director YCMOU Regional Centre Survey No. 41, East to Military Boy's Hostel Chhavani, Aurangabad 431 002 | Aurangabad, Jalana, Beed | (Off.) 0240-2371066/77 (Fax) 0240-2371088 (Mob.) 9403774644 |
| 03. | Kolhapur | Regional Director YCMOU Regional Centre Near Shivaji University Post Office Vidyanagar, Kolhapur 416 004 | Kolhapur, Sangli Ratnagiri Sindhudurg | (Off.) 0231-2607022 (Fax) 0231-2607023 (Mob.) 94222-47294 |
| 04. | Mumbai | Regional Director YCMOU Regional Centre C/o Jagannath Shankar Sheth Municipal School Building, Nana Chowk Grant Road, Mumbai 400 007 | Mumbai M. 9403774534 M. 9970963462 | (Off.) 022-23874186 (Off.) 022-23813256 (Fax.) (022)23813256 |
| 05. | Nagpur | Regional Director YCMOU Regional Centre Subhedar Hall Law College Campus, Ravinagar Chowk Nagpur 440 001 | Nagpur, Wardha Bhandara Gadchiroli Chandrapur Gondia | (Off) 0712-2553724 (Resi.) 0712-2238514 (Fax.) 0712-2553725 (Mob.) 94222-47295 |
| 06. | Nanded | Regional Director YCMOU Regional Centre Swami Ramanand Tirth Marathwada University Sports Building | Nanded, Latur Parbhani Hingoli Nanded - 421 606 | (Off.) 02462-236718 (Fax) 02462-236718 (Mob.) 94222-47296 |
| 07. | Nashik | Regional Director YCMOU Regional Centre Old Municipal Corp. Bldg. New Pandit Colony, Nashik 422 002 | Nashik, Dhule Jalgaon Ahmadnagar Nandurbar | (Off.) 0253-2317063 (Fax) 0253-2576756 (Mob.) 94222-47297 |
| 08. | Pune | Regional Director YCMOU Regional Centre C/o Shahir Annabhau Sathe Prashala Gruha, Sadashiv Peth, Kumthekar Marg Pune 411 030 | Pune, Satara | (Fax) 020-24491107 (Off.) 020-24457914 (Mob.) 94222-47298 (Mob.)94222-47298 |
| 09. | Kalyan | Regional Director YCMOU Regional Centre Late MP. Khasdar Prakash Paranjpe Competative Exam Centre, Dombiwali, MNC Building, Chandrabhushan Plaza, Misra Kampaund, Sahjanand Chouk, Kalyan (W) | Kalyan | (Mob.) 9323108040 Office : 9420692783 (0251) 2201403 2201503 2203479 |
| 10. | Solapur | Regional Director YCMOU Regional Centre C/o. Dayanand Mahavidyalay, Solapur - 413 002. | Solapur Osmanabad | (Mob.) 9422292672 Office : (0217) 2375511/22 Fax : (0217) 2375533 |

9. Study Centres

(1) Amravati Region

| | | | |
|-----|----------------------------|-----------------------------------------------------------------------------------------------------|--------------------------------|
| 01. | Amravati (1251A) | Vidya Bharati College, C.K.Naidu Road, Camp Amravati 444 602 | Ph: (0721) 2551979, 2662740 |
| 02. | Amravati (1288A) | Bhartiya Vidya Mandir, Badnera Road Amravati | Ph: (0721) 2673283 2575033 |
| 03. | Amravati (12119) | Shri. K. L. Mahavidyalaya Morshi Road, Amravati | Ph: 9923055030 9923081401 |
| 04. | Amravati (1203A) | Shri Shivaji Arts & Commerce College Amravati | Ph: (0721) 2660510 |
| 05. | Amravati (12129) | Takshashila Mahavidyalaya, Syam Nagar, Amravati - 444602 | Ph: (0721) 2560534, 2662179 |
| 06. | Amravati (12163) | Brijlal Biyani Science College, Amravati | Ph: (0721) 2677611 2562086 |
| 07. | Akola (1101A) | Smt. L.R.T. College of Commerce, Akola 444 001 | Ph: (0724) 2400197, 2413924 |
| 08. | Akola (1105A) | Shri Shivaji College of Arts, Commerce & Science College, Sc Nagar, Shivaji Park, Akola - 444001 | Ph: (0724) 2433438, 2453295 |
| 09. | Washim (1505A) | Savitribai Phule Mahila College Washim | Ph: (07252) 232262 |
| 10. | Washim (1525A) | Shri Ramrao Sarnaik Mahavidyalay Allada Plot, Washim | Ph: 9921320919 |
| 11. | Yavatmal (1401A) | Amolakchand Mahavidyalaya, Godhani Road, Umarsara, Yavatmal 445001 | Ph: (07232) 245179 244687 |
| 12. | Khamgaon (1392A) | College of Management, Durdarshan Kendra Road, Kamal Nagar, Khamgaon | Ph: (07263) 256566 |

(2) Aurangabad Region

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| 13. | Aurangabad (2108A) | Institute of Management Training & Research Earth complex, 2nd floor, Near I.M.A. Hall, Adalat Road, P.B.No. 87 Aurangabad - 431 001 | Ph: (0240) 2331039 |
| 14. | Aurangabad (2107A) | Marathwada Institute of Technology (MIT) P.B.No.327, Beed bypass Road, Aurangabad | Ph: (0240) 2377284 2376815 |
| 15. | Aurangabad (21138) | Deogiri Institute of Technology & Management Science MSP Mandal, Aurangabad | Ph: (0240) 2334577 |
| 16. | Parli (V) (22101) | Navgan Shikshan Sanstha's Arts, Commerce & Management Science College, Parli (V) 431513 | Ph: (02446) 223311 222495 |
| 17. | Jalna (2330A) | Maheshwari Shikshan Prasarak Mandal, Jalna 431203 | Ph: (02482) 235309 9422724787 |
| 18. | Ambajogai (2201A) | S.R.T. College, Ambajogai Dist. Beed - 431 517 | Ph: (02446) 247073, 247173 |
| 19. | Osmanabad (2602A) | Ramkrishna Paramhansa Mahavidyalaya Osmanabad | Ph:(02472) 222231 |

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| 20. | Aurangabad (2103A) | S. B. College Aurangabad - 431 001 | Ph: (0240) 2332040 2362040 |
| (3) Mumbai Region | | | |
| 21. | Dadar (3386A) | Kirti M. Doongursee, College of Arts, Science and Commerce, Dadar | Ph: (022) 61244509 |
| 22. | Mumbai (Bhandup) (3379A) | Ratnam College of Arts, Science & Commerce National Highschool Marg, Bhattipada Road, Bhandup (W) - 400 078 | Ph: 25951381, 25954464 |
| 23. | Mumbai (31425) | The Indian Institute of Planning & Management Khar (W), Mumbai - 400 052 | Ph: (022) 39344036 |
| 24. | Navi Mumbai (3506A) | Karmaveer Bhaurao Patil College, Vashi, Juinagar Sector 15A, Navi Mumbai - 400 703 | Ph: 9322241449, 9969339712 |
| 25. | Vikroli (E) (3134A) | Vikas College of Arts, Science & Commerce Kannamwar Nagar -2, Vikroli (East), Mumbai - 400 083 | Ph: (022) 25784267 / 24843374 |
| 26. | Mumbai (31236) | Smt. P. D. Hinduja Trust Institute of Mgt. Studies 315, New Charni Road, Mumbai - 400 004 | Ph: (022) 23826240 9819116267 |
| 27. | Santacruz (W) (31247) | St. Anandilal Potdar Jr. College Santacruz (West), Mumbai | Ph : (022) 6711111 |
| 28. | Andheri (E) (31327) | Lifly Aviation Training Centre 302, Shiddhagiri, 3rd Floor, Old Naga Road, Cross Road Bhuta High School, Andheri (E), Mumbai - 400051 | Ph: (022) 26834859/ 26834860/66 |
| 29. | Bandra (E) (3133A) | Chetna College, Govt. Colony, Near Sahakari Vasahat, Bandra (E), Mumbai - 400051 | Ph: (022) 26422750 |
| 30. | Bandra (W) (31318) | R.D. National College, Bandara Linking Road, Bandra (W), Mumbai - 400050 | Ph: (022) 26041777 |
| (4) Kalyan Region | | | |
| 31. | Kalyan (3503A) | Birla College of Arts, Science & Commerce, Murbad Road Kalyan Dist. Thane - 421 304 | Ph: (0251) 2203740, 2207054 |
| 32. | Ulhasnagar (35159) | Shrimati Chandibai Himmatmal Mansukhani College, Opp. Railway station, Ulhasnagar Dist. Thane - 421 003 | Ph: (0251)252940, 252869 |
| 33. | Ulhasnagar (35222) | S. D. T. Kalanri College, Ulhasnagar Dist. Thane - 421 001 | Ph: (0251)2732564, |
| 34. | Raigad (3241A) | Pen education Society's Arts, Science and Commerce College, Pen, Dist. Raigad - 402 107 | Ph: (02143)252496, 254478 |
| 35. | Panvel (3258A) | Yashwant Memorial Trust, Ashoka Gardens, B-14, Near City Post Office, Mahatma Phule Road, Panvel - 410 206 | Ph: (022) 27460181 9819248771 |
| 36. | Panvel (3202A) | Arts, Science & Commerce College Panvel, Dist. Raigad. | Ph: 27452561 |
| 37. | Badlapur (3569A) | Adarsh College of Arts and Commerce Kulgaon, Badlapur, Dist. Thane | Ph: (0251) 6483009 9828297674 |
| 38. | Vasai (35286) | Chmia Patil Shikshan Sanstha, Shirmati Indiraji College Vasai - 401 208 | Ph: 8080587283 9225088766 |
| (5) Nagpur Region | | | |
| 39. | Nagpur (4402A) | C.P. & Berar Education Society's College of Arts & Commerce, Tulsibaug, Nagpur - 440 022. | Ph: (0712) 2766482 2740305 |

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|--------------------------|------------------------------|----------------------------------------------------------------------------------------------------------------------------------|----------------------------------|
| 40. | Nagpur (44107) | Dharampeth Polytechnic, North Ambazari Road Nagpur 440 010 | Ph: 9403624415 |
| 41. | Nagpur (44161) | S.K.B. Institute of innovative Education & Research 3 rd floor, Madhu-Madhav Tower, Dharampeth Nagpur - 400 010 | Ph: (0712) 6527780 2562267 |
| 42. | Nagpur (44150) | Dhanwate College of Commerce & Management Congress Nagar, Nagpur | Ph: (0712) 2454193 2422759 |
| 43. | Nagpur (44234) | City Premier College, Wardha Road Nagpur -440 015 | Ph: (0712) 2251900 6658300 |
| 44. | Nagpur (44327) | Dr. S. Radhakrishna College of Buisiness Management P-16, MIDC, Buttibore, Nagpur - 441 108 | Ph: (0713) 262203 9405503342 |
| 45. | Nagpur (44237) | Seva Sadan High School, Sitabuldi Nagpur | Ph: (0712) 2151215 |
| 46. | Nagpur (44211) | Tirpude Institute of Management Education Civil Lines, Nagpur | Ph: (0712) 2544465 2525781. |
| 47. | Nagpur (44127) | Annasaheb Gundewar College, Kotal Road, Nagpur Rurasl, Nagpur | Ph: (9402050243 |
| 48. | Nagpur (44253) | V. M. V. Commerce, J. M. T. Arts College, Wardhaman Nagar, Nagpur City, Nagpur | Ph: 9665013468 |
| 49. | Nagpur (44138) | Mahalaxmi Jagdhamba Mahavidyalaya, Bhagini Mandal Parisar, Sitaburdi, Nagpur - 440012 | Ph: 9822706601 |
| 50. | Nagpur (44294) | Late. Bapusaheb Mahashabde Mahavidyalaya, Sakkardar Chowk, Nagpur | Ph: (0712) 2744965 |
| 51. | Nagpur (44252) | Dr. M. K. Umathe Arts & Ramchandra Makare Commerce Mahavidyalaya, Ring Road, Nagpur | Ph: (0712) 2227062 |
| 52. | Nagpur (44131) | St. Ursula Kanishtha Mahavidyalaya, Akashwani Chowk, Nagpur | Ph: 9158777573 |
| 53. | Bhandara (4137A) | Sunflag Iron & Steel Company, Nagpur Road Bhandara | Ph: (07184) 285551 285655 |
| 54. | Wardha (4534A) | Lok Mahavidyalaya, Bachelor Road, Pratap Nagar Wardha | Ph: (07152) 242580 241133 |
| (6) Nashik Region | | | |
| 55. | Ahmednagar (51104) | Institute of Management Research & Rural Development Opp. New Law College, Lal Taki Road, Ahmednagar | Ph: (0241) 23244898 |
| 56. | Kopargaon (5103A) | Shri Sadguru Gangageer Maharaj Science, Gautam Arts & Sanjivani Commerce College Kopargaon, Dist. Ahmednagar - 423 601 | Ph: 223155/221308 |
| 57. | Jalgaon (53106) | Nutan Institute of Management, Development & Research Nutan Maratha College Campus, Jalgaon | Ph: (0257) 2217032 9850192790 |
| 58. | Nandurbar (5517A) | Institute of Business Management & Research Centre, Khodai Mata Road, Nandurbar | Ph: (02564) 2225088 |
| 59. | Nashik (5415A) | Bhonsala Military College, Rambhoomi Nashik - 422 005 | Ph: 2545519/ 22340650 |
| 60. | Nashik (5406A) | Loknete Vyankatrao Hire College, Panchavati Nashik - 422 003 | Ph: 2512924/ 2516351 |

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| 61. | Nashik (54214) | Navjeevan Institute of Management, Shivshakti Chowk 4 th Scheme, CIDCO, Nashik - 422 008 | Ph: (0253) 2379748 2393827 |
| 62. | Nashik (54247) | Kalpataru Institute of Management Studies 1st Floor above Diya Lab, Purab-Paschim Plaza Trimurti Chowk, Nashik - 422 008 | Ph: (0253) 2377103 2393748 |
| 63. | Nashik (54245) | Arts, Commerce Mahila Mahavidyalaya, Jail Road Nashik-Road, Nashik | Ph: (0253) 2465967 |
| 64. | Malegaon (54394) | K.B.H. Institute of Management Malegaon | Ph: () |
| 65. | Sonai (51136) | Mula Education Society's Arts, Science & Commerce College, Sonai, Tal. Newasa, Dist. Ahmednagar | Ph: (02327) 231384 |
| 66. | Shahada (5525A) | P. S. G. V. T. Mandal's Arts, Science & Commerce College, Shahada, Dist. Nandurbar | Ph: (02565) 223747 |
| 67. | Nashik (5404A) | K. T. H. M. College, Gangapur Road, Nashik - 422002 | Ph: (0253) 2571376, 2577341 |
| 68. | Dhule (5281A) | Syltel Institute of Management & Research Wadi Bhokar Road, Devpur, Dhule | Ph: |
| 69. | Dhule (5290A) | M. D. Palesha Commerce College, Dhule - 424001 | Ph: (02562) 245110, 272913 |
| 70. | Dhule (5299A) | Sharda Shaikshanik & Samajik Sanstha Vidyadhan Mahavidyala, Valwadi, Gondur Airport Road, Devpur, Dhule | Ph: (02562) 270071 |
| 71. | Jalgaon (5303A) | M. J. Mahavidyalaya Jalgaon - 425002 | Ph: (0257) 2237363 2234281 |
| 72. | Bhusawal (53151) | Hindi Seva Mandals Advance Study Centre Bhusawal, Dist. Jalgaon -425200 | Ph: |
| 73. | Chalisgaon (53206) | smt. S. M. Agrawal Inst. of Management, Om Market Yard Chalisgaon, Dist. Jalgaon -424 101 | Ph: (02589) 222472 |
| (6) Pune Region | | | |
| 74. | Pune (6225A) | Brihan Maharashtra College of Commerce Pune - 411 004. | Ph: (020) 5654943 5652341 |
| 75. | Pune (62160) | Abhinav Education Society's Law College, Ambegaon (BK) Pune - 411 046 | Ph:(020) 24319098/ 26804047 |
| 76. | Pune (62242) | Synergy Institute of Management, 1785, Khajina Vihir Chowk, Sadashiv Peth, Pune - 30 | Ph: (020) 24432452/ 24432451 |
| 77. | Pune (62209) | Chanakya Mandal, 1557, Sadashiv Peth, Near Navi Peth, Pune - 30 | Ph: (020) 2433854 24321177 |
| 78. | Pune (62263) | National Institute of Management Science Survey No. 169/1/A, Opp. ECPRO International Chinchwad, Pune - 33 | Ph: (020) 25553032 |
| 79. | Pune (62429) | Vidyadhan Education Society's Ananya Institute of Management and Computer Science, Bhor, Pune - 48 | Ph: (020) 202211 9762214779 |
| 80. | Pune (62289) | Asian School Of Business Management & Reserch Pune Satara Road, Pune | Ph: (020) 65002125 |
| 81. | Pune (62357) | Imperial School of Business, 1st Floor, Above Pashankar, Auto Showroom, Forum Building, Pune-Satara Road, Pune - 411045 | Ph : (020)65009444/555 |

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| 82. | Pune (62358) | India International Multiversity 1- Speace, 1st Floor, S. No.51, Village Bavdhan Khurd, Pune-Mumbai Bypass, Pune - 411021 | Ph: (020) 41051818, 41051819 |
| 83. | Pune (6234A) | Mamasahab Mohal Arts & Commerce College, 48/A, Arendavan, Pound Road, Pune -411038 | Ph: (020) 25443024 |
| 84. | Pune (62333) | Maharashtra Vidyarthi Sahayak Mandal, Sadashiv Peth, Pune -411030 | Ph: (020) 24465774 9371013697 |
| 85. | Akurdi (62359) | Prof. Ramkrushna More, Art's Com & Science College, Akurdi, Pune - 411044 | Ph: (020) 25443024, 27659740 |
| 86. | Pune (62430) | Shri Bhaskargiri Maharaj Shikshan Prasarak Mandal, Indrayani College of Information Technology and Management, PMT Chowk, Pune - 411039. | Ph: 9890150175 |
| 87. | Pune (62410) | Institute of Business Management Education 47/17, Erandwane, Karve Road, Pune - 411 004 | Ph:(020) 25449743 |
| 88. | Pune (62354) | Foersight Bussiness School, 1117/27, Sarswati Nilayam, Revene Colony, Shivaji Nagar, Pune - 411005 | Ph: (020) 30526600, 24264397 |
| 89. | Shirur (6321A) | Manikchand Dhariwal Inst. of Mgt. & Rural Tech. Shirur - 412 210 | Ph: (02138) 2246788, 224669 |
| 90. | Barshi (6504A) | B.P. Sulakhe Commerce College Barshi, Dist. Solapur | Ph: (02184) 222531 / 223957 |
| 91. | Pune (62431) | The Indian Institute of Planning and Management Deccan, Gymkhana, Pune - 411 004 | Ph: (020) 664204112 |
| 92. | Satara (6403A) | Lal Bahadur Shastri College, Malhar Peth Satara | Ph: (02162) 238050 |
| 93. | Indapur (6319A) | Indapur Taluka Shikshan Prasarak Mandal's Arts, Science & Commerce College, Indapur Dist. Pune - 413 106 | Ph: (02111) 223102 223523 |
| 94. | Karad (6464A) | Venutai Chavan College Karad, Dist. Satara - 415 124 | Ph: (02164) 271619/ 271555 |
| 95. | Karad (6402A) | Sadguru Gadge Maharaj College, Vaidya Nagar, Karad, Dist. Satara 415 125 | Ph: (02164) 271346 |
| 96. | Rajgurunagar (6235A) | Hutatma Rajguru Mahavidyalaya, Rajgurunagar Tal. Khed, Dist. Pune - 410 505 | Ph: (02135) 222099 |
| 97. | Kothrud (62173) | Maharashtra Institute of Technology, S.No.124, Paud Road, Kothrud, Pune - 38 | Ph: (020) 26912901/ 2543768 |
| 98. | Kothrud (62258) | Centre for Social Sciences, Management & Research of All India Institute of Local Self Government, Kothrud, Pune | Ph: (020) 25460293/ 25461624 |
| 99. | Loni-Kalbhor (6230A) | Samajbhushan Ganpatrao Kalbhor Arts, Commerce & Science College, Loni Kalbhor, Tal. Haveli, Dist. Pune | Ph: (020) 26913846 |
| 100. | Pandharpur (6505A) | Karmaveer Bhaurao Patil Mahavidyalaya Pandharpur, Dist. Solapur | Ph: (02186) 223104 |
| 101. | Lonavala (6261A) | Dr. B. N. Purendar Arts & Smt. Shantidevi Gopichandji Gupta Commerce College, Lonavala, Dist. Pune | Ph: (02144) 273006 |
| 102. | Pune (62464) | ISB&M College of Commerce, S. No. 44/1/2, Nande Village, Tal. Mulshi, Dist. Pune-523 266 | Ph: (020) 66754604 |
| 103. | Pune (62235) | Indrayani College Talegaon Dabhade, Dist. Pune - 410 507 | Ph: (02114) 222225 |

(7) Kolhapur Region

| | | | |
|------|-----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|
| 104. | Kolhapur (71122) | Vivekanand College Kolhapur - 416 003 | Ph: (0231)2658612, 2658840 |
| 105. | Sangli (7297A) | Sahyadri Charitable Trust, Tasgaon, Sangli Tasgaon, Sangli | Ph: (0233) 2672491 9850133335 |
| 106. | Sangli (7202A) | Shanti Niketan Sangli - 416 416 | Ph: (0233) 2312999 |
| 107. | Tasgaon (72146) | Padmabhushan Dr. Vasantodada Patil Mahavidyalaya Tasgaon - 416312 Dist. Sangli | Ph: (02366) 250575 9822664082 |
| 108. | Sakharale (7232A) | Rajarambapu Institute of Technology, Rajaram Nagar Sakharale, Tal. Walwa, Dist. Sangli - 415 414 | Ph: (02342) 226488, 220329 Fax : 220989 |
| 109. | Gadhinglaj (71103) | Shivraj College of Arts, Commerce & Science College Gadhinglaj, Dist. Kolhapur - 416 502 | Ph: (02327) 222307, 224142 |
| 110. | Chiplun (7303A) | D.B.J. College, Tal. Chiplun, Dist. Ratnagiri 415 605 | Ph: (02355) 244606/ 252453 |
| 111. | Jaysinghpur (7117A) | Dr. J. J. M. agdum Trust, Jaysinghpur, Shirurwadi Road Jaysinghpur | Ph:(02322) 221826 228273 |
| 112. | Ratnagiri (7370A) | R. P. Gogate College of Arts, Science and R. V. Jogelkar College of Commerce, Ratnagiri | Ph:(02352) 221311, |
| 113. | Kolhapur (71200) | Magnus School of Business, Insignia, 4th & 5th Floor, CTS No.517/A/1/166, 132 E-Ward, Opp : Fire Brigade, Kawala Naka, Shivaji Park, Kolhapur - 416001 | Ph:(0231) 6616601, 09890089089 |
| 114. | Sawantwadi (7405A) | Saheb Research Centre for Nonformal Education, G/710, Behind Hotel Gomantak, Main Road, Sawantwadi, Dist. Shindudurga - 416510 | Ph:(02363) 273307, |
| 115. | Kolhapur (71216A) | Shri Shahaji Chhatrapati Mahavidyalay, Dasara Chowk, Kolhapur - 416002 | Ph:(0231) 2644204 |
| 116. | Kankavali (7740A) | S. P. Mandali College, Kankavali, Dist, Shindudurga - 416602 | Ph:(02367) 232053, |
| 117. | Ichalkaranji (7114A) | Night College of Arts & Commerce Ichalkarani, Dist. Kolhapur - 416 115 | Ph:(0230) 2437666 |
| 118. | Atigre Kolhapur (71242) | Sou. Sushila Danchand Ghodawat Charitable Trust's Group of Institutions, Atigre, Dist. Kolhapur - 416 118 | Ph:(0230) 2460555 |
| 119. | Sawantwadi (7464A) | Dr. J. B. Naik Arts & Commerce College, Sawantwadi, Dist, Shindudurga - 416 510 | Ph:(02363) 271106 |

(9) Nanded Region

| | | | |
|------|----------------------------|-------------------------------------------------------------------|-------------------------------|
| 120. | Latur (8436A) | College of Computer Science & Information Tech Latur - 413 531 | Ph: (02482) 228646, 228585 |
| 121. | Nanded (8571A) | Institute of Tech. & Management, Nanded - 431 601 | Ph: (02462) 254850, 253471 |
| 122. | Parbhani (8701A) | Shri Shivaji College, Basmat Road, Parbhani - 431 401 | Ph: (02452) 226085, 221649 |
| 123. | Udgir (8402A) | Shri Hargeswami Mahavidyalaya Udgir | Ph: (02385) 256166 |

(10) Solapur Region

| | | | |
|------|---------------------------|----------------------------------------------|---------------------|
| 124. | Solapur (65101) | Lokmangal Biotech College Wadala, Solapur | Ph: (0217)22735525, |
|------|---------------------------|----------------------------------------------|---------------------|

10. Student Welfare

Student aid

YCMOU offers financial aid for students from low-income strata on merit basis. YCMOU has made a pooled annual provision of Rs. 15 lakh for this purpose. YCMOU offers a 50% fee waiver in various programmes for students in low-income sections of the society. Students need to apply in specified format with suitable documents for eligibility.

Sports events

Annual events are organized to offer sports-opportunities for students at regional and university levels. This will enable them to qualify for sports events at intervarsity *Ashwamedha* (intervarsity event started by Hon Chancellor), state and national levels including AIU events.

Youth festival

Annual youth festivals are held for performing arts at regional and university level. The events include elocution, *ekankika* (one-act-play), music and dance. This qualifies them for participation in *Indradhanushya* — intervarsity event started by Hon Chancellor and also national level events including the AIU-event.

Avishkar

To promote research activity in the student community, Avishkar—an intervarsity event started by Hon Chancellor—is organized annually. A biannual research journal is published by YCMOU for students to carry the research papers.

Samvad house journal

Samvad patrika is a monthly house journal for communication with thousands of students of YCMOU spread in the entire state. This carries educational articles and useful information. This is expected to promote self-learning and awareness about Open & Distance Learning.

Virtual learning

The Ahemadabad based ISRO has helped YCMOU to start a satellite based virtual learning centres network to assist learning. This networks 40 VLCs in the state where students can gather to interact with the counselors.

NSS

The National Services Scheme (NSS) has been launched at select YCMOU study centers for 1500 students.

11. Contacts

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Acting Vice Chancellor
YCMOU, Nashik
Phone : 2230228
Fax : (091) 0253 - 2231716

Dr. Surendra Patole

Director (I/C)
School of Commerce & Management
Phone : (0253) 2231477

Shri Pravin Ghodeswar

Director (I/C)
Student Services Division
Phone : (0253) 2231478

University Address

Yashwantrao Chavan Maharashtra Open University, Dnyangangotri, Govardhan, Nashik - 422 222

University Phones

(0253) 2231714, 2231715, 2230227, 2230459, 2230025

University Fax

(091) (0253) 2231716

E-mail : dir-com@ycmou.digitaluniversity.ac

12. Appendix-1

University Grants Commission Resolution (2004)

विश्वविद्यालय अनुदान आयोग
बहादुरशाह जाफर मार्ग
नई दिल्ली-११० ००२
UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110002

F1-52/2000(CPP-II)
The Registrar / Director
Of all the Indian Universities
(Deemed, State, Central Universities /
Institutions of National importance)

5 MAY 2004

Subject : Recognition of Degrees awarded by Open Universities.

Sir/Madam,

There are a number of open Universities in the country offering various degrees/ diploma through the mode of non-formal education. **The Open Universities have been established in the country by an Act of Parliament or State Legislature in accordance with the provisions contained in Section 2(f) of University Grants Commission Act, 1956. These universities are, therefore, empowered to award degrees in terms of Section 22(1) of the UGC Act, 1956.**

A circular was earlier issued vide UGC letter N.F.1-8/92(CPP) dated February, 1992 mentioning that the Certificate, Diplomas and Degrees awarded by Indira Gandhi National Open University are to be treated equivalent to the corresponding awards of the Universities in the country.

Attention is further invited to UGC circular No.F1-25/93(CPP-II) dated 28th July, 1993 (copy enclosed) for recognition of degrees and diplomas as well as transfer of credit for courses successfully completed by students between the two types of universities so that the mobility of students from Open University stream to traditional Universities is ensured without any difficulty.

The UGC has specified the nomenclature of degrees under Section 22(3) of the UGC Act, 1956 to ensure mandatory requirements viz. minimum essential academic inputs required for awarding such degrees. A copy of Gazette Notification regarding specification of degrees issued vide No.1-52/97(CPP-II) dated 31st January 2004 is enclosed. The details are also given in UGC Web site : www.ugc.ac.in

May, I therefore request you to treat the Degrees / Diploma / Certificates awarded by the Open Universities in conformity with the UGC notification on Specification of Degrees as equivalent to the corresponding awards of the traditional Universities in the country.

Yours faithfully

(Dr. Mrs. Pankaj Mittal)
Joint Secretary

Encl. : As Above

Copy to :

1. The Secretary, Government of India, Ministry of Human Resource Development, Department of Secondary Education and Higher Education, Shastri Bhavan, New Delhi-110001.
2. The Secretary, All Indian Council for Technical Education, I.G. Sports Complex, Indraprastha Estate, New Delhi
3. The Secretary, Association of Indian Universities (AIU), 16, Comrade Inderjit Gupta Marg, New Delhi -110002.
4. The Secretary, National Council for Teacher Education, I.G. Stadium, I. P. Estate, New Delhi-110002.
5. The Director of Distance Education Council, IGNOU Campus, Maidan Garhi, New Delhi-110068.
6. The Vice-Chancellor, Indira Gandhi National Open University, Maidan Garhi, New Delhi-110068.
7. The Vice-Chancellor, Dr. B. R. Ambedkar Open University, Road, No. 46, Jubilee Hills, Hyderabad (AP)
8. The Vice-Chancellor, Nalanda Open University, West Gandhi Maidan, Patna-800001 (Bihar)
9. The Vice-Chancellor, Dr. Babasaheb Ambedkar Open University, Shahigaug, Ahmedabad-380003 (Gujarat)
10. The Vice-Chancellor, Karnataka State Open University, Manasagangotri, Mysore-570006 (Karnataka)
11. The Vice-Chancellor, Yashwantrao Chavan Maharashtra Open University, Nashik-422222 (Maharashtra)
12. The Vice-Chancellor, Kota Open University, Vardhaman Mahaveer Open University, Kota-324010 (Rajasthan)
13. The Vice-Chancellor, Netaji Subhash Open University, Kolkata-700020 (West Bengal)
14. The Vice-Chancellor, Madhya Pradesh Bhoj (Open) University, Bhopal-462016 (M.P.)

(V.K. Jaiswal)
Under Secretary

12. Appendix-2

विद्यार्थी एकाच वेळी मुक्त विद्यापीठ व पारंपरिक विद्यापीठातील दोन शिक्षणक्रमांना प्रवेश घेणार असल्यास खालील नोटिफिकेशन काळजीपूर्वक वाचावे व नोंद घ्यावी.

**DISTANCE EDUCATION COUNCIL
INDIRA GANDHI NATIONAL OPEN UNIVERSITY**

F.No. DEC/Notification/40.5.1.5/2012

Dated : 01.11.2012

NOTIFICATION

Subject : Policy on pursuing two or more programmes simultaneously in various combinations - regarding.

The Distance Education Council in its 40th meeting held on 8.06.2012 has decided on the policy on pursuing two or more programmes simultaneously in various combinations. Two degree programmes cannot be allowed to be pursued simultaneously. However, a student can pursue two programmes simultaneously through distance or combination of distance and regular modes from the same or different University(ies)/Institution(s) in various combinations, *viz.*

1. One Degree and one Diploma/Post Graduate Diploma/Certificate.
2. One Post Graduate Diploma and one Diploma/Certificate.
3. One Diploma and one Certificate.
4. Two Post Graduate Diplomas.
5. Two Diplomas.
6. Two Certificates.

This is for information and adherence by all concerned.

(DIRECTOR)