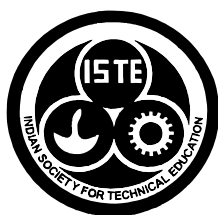


# ANNA UNIVERSITY NATIONAL AWARD FOR OUTSTANDING ACADEMIC FROM DEGREE LEVEL TECHNICAL INSTITUTIONS



INDIAN SOCIETY FOR  
TECHNICAL EDUCATION  
New Delhi-110016



ANNA UNIVERSITY  
NATIONAL AWARD  
FOR OUTSTANDING  
ACADEMIC  
FROM DEGREE LEVEL  
TECHNICAL INSTITUTIONS



## NOMINATIONS INVITED

NOMINATION are invited from all degree level technical institutions in India for Anna University National Award of this year. There may be an outstanding teacher in your institution who is dedicated and motivated and deserves recognition and encouragement at the national level. It will be appreciated very much if you will kindly nominate him/her for the Anna University National Award of this year.

## ELIGIBILITY FOR NOMINATION

Those who are presently working as full-time Professors, Associate Professors, Assistant Professors, Faculty in degree level engineering institutions in India. Only one person will be given the award in a year.

## DETAILS OF AWARD

- A Cash Prize of Rs. 8000/-
- A Brass/Copper Medallion
- A Certificate

Award will be presented to the winner at a grand ceremony arranged during the inauguration of the ISTE Convention of November / December.

## HOW TO SEND NOMINATIONS?

An Instrument of Assessment is enclosed. Kindly read the instructions given overleaf, fill up the instrument carefully, get it recommended by the Head of the institution and send it to the ISTE so as to reach before the last date at the bottom.

## ADDRESS FOR SENDING NOMINATIONS

The Executive Secretary  
Indian Society for Technical Education  
Near Katwarai Sarai, Shaheed Jeet Singh Marg,  
New Delhi 110 016

**YEAR OF THE AWARD : 2014**  
**Last Date for receipt of Nominations : 30/09/2014**

## **INSTRUCTIONS FOR FILLING UP INSTRUMENT OF ASSESSMENT**

1. THE Instrument is to be filled up and signed by the Head of the Institution. In case of IITs and University Departments, the Head of Department may fill up and sign the Instrument, but it should be counter-signed by the Director or Registrar as the case may be.
2. SIX major activities of a teacher are listed in Column 1 in the Instrument. The total proposed weighted (points) for each is indicated in Column 3.
3. UNDER the major activities, sub-activities are listed and the proposed weightage for each is indicated in Column 3. It may happen that depending on the academic programmes, priorities, location and facilities of the Institute as well as the work plan allotted to a teacher, some of the sub-activities are not relevant or applicable to him/her; In such case, the proposed weightage shown in Column 3 for that sub-activity may be distributed among one or more of the other sub-activities of the concerned main activity. The weightages thus readjusted may be indicated in Column 4.
4. GIVE a brief description or comment on the contribution of the nominee against each sub-activity in Column 2. This will considerably help the Awards Committee in deciding the winner of the award.
5. AGAINST each relevant sub-activity, indicate the weightage given to the nominee in Column 5.
6. PROPER justification should be indicated in Column 2, whenever a nominee is given FULL weightage for any sub activity.
7. DO NOT use fractions of less than half to indicate weightage in Column 5.
8. DO NOT forget to sign the instrument with date and put the office seal.

**PLEASE SEND THE NOMINATIONS BEFORE THE LAST DATE**



# ANNA UNIVERSITY NATIONAL AWARD for Outstanding Academic

**AN ISTE AWARD  
FOR BEST TEACHER  
FROM DEGREE LEVEL  
TECHNICAL INSTITUTIONS**

## INSTRUMENT OF ASSESSMENT (to be filled up by the Head of Institution)

ACTIVITY (1)	DESCRIPTION OF/COMMENT ON THE ACTIVITY OF THE NOMINEE (2)	Proposed weightage (points) (3)	Readjusted weightage (points) (4)	Weightage given to Nominee (5)
1.0 INSTRUCTION AND ASSESSMENT 1.1 Class room instruction including planning, presentation, student participation, media used, methods adopted, management of class and guided learning.		15		
1.2 Laboratory instruction including organising laboratory work, guidance during conduct and writing of laboratory reports and management of laboratory classes		7		
1.3 Guiding student project including selection of projects, formulation of objectives of the projects, procurement of material required, continuous guidance and report finalisation		5		
1.4 Students assessment involving regularity in conducting tests and giving assignment, participation in examination work, quality and standards of tests, range and distribution of awards, innovation in assessment, promptness in evaluation and providing feedback information to students on their deficiencies		8		
	<b>Total weightage for 1</b>	<b>35</b>	<b>35</b>	

ACTIVITY (1)	DESCRIPTION OF/COMMENT ON THE ACTIVITY OF THE NOMINEE (2)	Proposed weightage (points) (3)	Readjusted weightage (points) (4)	Weightage given to Nominee (5)
<p>2.0 DEVELOPMENT OF LEARNING RESOURCES INCLUDING CURRICULUM PLANNING</p> <p>2.1 Curriculum development involving planning of new programmes, preparation of syllabi for new courses, preparation of question banks and conduct of case studies.</p>		5		
<p>2.2 Development of learning resources involving preparation of instructional aids like charts, models, transparencies, slides, etc., preparation of handouts preparation of laboratory instruction, manuals, wiring of books and monograms.</p>		5		
<p>2.3 Laboratory development involving planning of a new laboratory or expansion of an existing laboratory, formulation of schemes for modernisation of laboratory, procurement/fabrication and installation of equipment, design and installation of new experimental set-ups, modification of existing experimental set-up and repair and upkeep of laboratory infrastructural facilities.</p>		5		
	<b>Total weightage for 2</b>	<b>15</b>	<b>15</b>	
<p>3.0 RESEARCH, CONSULTANCY INTERACTION WITH INDUSTRY, CONTINUING EDUCATION PROGRAMMES AND EXTENSION SERVICES</p> <p>3.1 Research and guidance involving relevance of the research projects, mobilisation of resources, guiding student's research for award of degrees, publications and patents.</p>		6		
<p>3.2 Interaction with industry involving working in industry, consultancy projects, sponsored research, continuing education programmes for industrial personnel and providing extension services.</p>		6		

ACTIVITY (1)	DESCRIPTION OF/COMMENT ON THE ACTIVITY OF THE NOMINEE (2)	Proposed weightage (points) (3)	Readjusted weightage (points) (4)	Weightage given to Nominee (5)
3.3 Contributing to professional growth by participating in continuing education programmes, national and international seminars and conferences and activities of professional societies		4		
3.4 Professional standing established through membership in State and national committees and bodies of professional societies, awards and honours received, etc.		4		
	<b>Total weightage for 3</b>	<b>20</b>	<b>20</b>	
4.0 STUDENT SERVICES				
4.1 Management of Hostels		4		
4.2 Organisation of student co-curricular activities likes sports, games, cultural activities, N.C.C., N.S.S., etc.		3		
4.3 Participation in student counselling, career guidance, remedial assistance to academically weak students, guidance and assistance to students appearing at competitive examinations, entrepreneurship development programmes, etc.		3		
	<b>Total weightage for 4</b>	<b>10</b>	<b>10</b>	
5.0 PLANNING AND ADMINISTRATION				
5.1 Internal administration involving contribution to the efficient functioning of laboratories, stores, library and other facilities, procurement of equipment and stores, administration of students, etc.		3		
5.2 Developmental planning, resource mobilisation and implementation of development schemes		3		

ACTIVITY (1)	DESCRIPTION OF/COMMENT ON THE ACTIVITY OF THE NOMINEE (2)	Proposed weightage (points) (3)	Readjusted weightage (points) (4)	Weightage given to Nominee (5)
3 Public relations and interaction with parents, alumni, social and cultural organisations, sister institutions, press and local administration		3		
4 Participation in policy planning at State and national levels and contribution to the activities of professional bodies		3		
<b>Total weightage for 5</b>		<b>12</b>	<b>12</b>	
0 PROFESSIONAL ETHICS  1 Professional ethics and attitudes, like appreciation of the institutional goals and objectives, commitment, readiness to accept responsibility, dependability, ability to participate in group activity etc.		8		
<b>Total weightage for 6</b>		<b>8</b>	<b>8</b>	
<b>Grand total of weightage</b>		<b>100</b>	<b>100</b>	

Name of Nominee :

Designation :

Official Address of Nominee  
(with pin code) :

Total Experience (in years) of Nominee : Teaching : Research : Industry :

Workload (in hours) per week of Nominee : Theory : Practical :  
(present or previous semester/year)

I recommended ..... as a candidate for the Anna University Award for the Outstanding Academic for this year.

Signature:

Date:

Name & Address of  
Head of Institution

(Office Seal)

# ANNA UNIVERSITY NATIONAL AWARD FOR OUTSTANDING ACADEMIC

Year of Award : .....

## Questionnaire

(To be filled up by the nominee and returned along with the Instrument of Assessment)

**I. List 3 specific contributions made by you to improve the teaching-learning process in your College.**

1.

2.

3.

**II. List 3 specific contributions made by you in your College in areas other than instructional activities. Indicate their impact.**

1.

2.

3.

**III. List 3 of your major strengths and capabilities as an academic.**

1.

2.

3.

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Place :

Signature :

Date :

Name and Designation :

# ANNA UNIVERSITY NATIONAL AWARD FOR OUTSTANDING ACADEMIC

Year of Award :

## PERSONAL DATA OF NOMINEE

(To be filled in by the nominee)

Have you received any ISTE Award earlier?

If so, give details

1. Name & Addressess : \_\_\_\_\_
  
2. Date of Birth : \_\_\_\_\_
  
3. Educational Qualifications : \_\_\_\_\_
  
4. Specialisation . : \_\_\_\_\_
  
5. Experience (in years) : Teaching : \_\_\_\_\_ Industry : \_\_\_\_\_  
Research : \_\_\_\_\_ Others : \_\_\_\_\_
  
6. Publications (past 5 years)

Name of the Journal	Number of Papers

7. Courses Taught (past 5 years)

Course Title	U.G. or P.G.



8. Project Guidance

Level	Number
B.Tech./B.E.	
M.Tech./M.E.	
Ph.D.	

9. Membership of Professional Societies

Name of Society	Grade of Membership

10. Honours received (Awards, Fellowship, Patents etc.)

Name of Award/Fellowship/Patent	Year

11. Sponsored Research

Sponsoring Agency	Title of Research	Period	Main or co-investigator

12. Consultancy

Title of Consultancy Work	Client	Period

13. **Additional Responsibilities Held**  
 (like Hostel Warden, Staff Advisor to Students Union, Dean, Placement Officer, Magazine editor, Seminar Coordinator, Summer School Coordinator etc.)

Position Held	Period

14. **Membership of Committees/Boards**  
 (like Member of Board of Studies, Academic Council, Syndicate, Senate, Governing Bodies of Institutions, State level Committees, National level Committees, Managing Councils of Professional Societies)

Position held	Member or Chairman	Period

15. **Career Profile**

Designation	Institution/Organisation	Period

16. **Continuing Education**

Title of Course	Period	Coordinator or faculty

17. Technology Transfer

Details	Client	Period

18. Collaboration, MoU, National/International Linkages, Industry-Institute Interaction.

Details	Role	Period

19. Books, Manuals, Technical Reports, Videos

Title	Publisher & Year

I certify that the details given above are correct to the best of my knowledge and belief.

Place :

Signature :

Date :

Name of Applicant :