



**ZONAL OFFICE (EAST), 10-A, MIDDLETON ROW, KOLKATA – 71
GENERAL RECRUITMENT-2010**

The FOOD CORPORATION OF INDIA, one of the largest undertakings dealing with Foodgrain Management and Allied activities wishes to induct young and talented **Management Trainees at the level of Managers in its different Cadres as well as Category III personnel** for manning posts in the District/Regional/Zonal establishments in West Bengal, Bihar, Orissa & Jharkhand. Applications are invited from Indian Nationals belonging to **UR/SC/ST/OBC(NCL)/PH** only who fulfill the prescribed qualifications, experience, age etc. for the disciplines indicated below :-

CATEGORY – II

Post Code	Name of the Post	Scale of Pay	Stipend during training	Age as on 01.01.2010
01	Management Trainee {Manager (A/Cs.)}	Rs.16400-40500/-	Rs.8500/-	28Years
02	Management Trainee(Manager-Technical)	Rs.16400-40500/-	Rs.8500/-	28Years

CATEGORY – III

Post Code	Name of the Post	Scale of Pay *	Gross emolument in the minimum scale of pay	Age as on 01.01.2010
03	AG. I(Hindi)	Rs.5760-11140/-	Rs. 12727/-	28Years
04	AG. II(Hindi)	Rs.5160-9500/-	Rs. 11401/-	28Years
05	Typist (Hindi)	Rs.4820-8530/-	Rs. 10650/-	25Years
06	AG. III(TECH)	Rs.4820-8530/-	Rs. 10650/-	25Years

*** Pay scale is due for revision w.e.f. 01.01.2007.**

In addition to the stipend, the Management Trainees during the training period shall also be eligible for train journey by AC 3 Tier and daily allowances as per the rules of the Corporation. However, the trainees shall not be reimbursed any lodging charge separately.

(A) QUALIFICATION & EXPERIENCE:-

For Code No. 01, i.e. **Management Trainee {Manager (A/Cs.)}**:CA/AICWA/ACWA (London)/MBA(Fin.) from a recognized University/Institute.

For Code No. 02, i.e. **Management Trainee(Manager Technical)** : Degree in Agriculture OR in Science with Diploma in Food Technology from a recognized University/Institute.

For Code No. 03, i.e. AG. I (Hindi) : Essential : i) Master Degree of a recognized University in Hindi/English with English/Hindi as a main subject at Degree level OR Master Degree of a recognized

University in any subject with Hindi and English as main subjects at Degree level OR Master Degree of a recognized University in any subject with Hindi/English medium and English/Hindi as main subjects at Degree level OR Master Degree in Hindi/English or any other subject with Hindi/English medium with English/Hindi as a main subject or as medium of examination at Degree level.

(ii) Recognized Diploma/Certificate course in translation from Hindi to English and vice versa or two years experience of translation work from Hindi to English and vice-versa in Central/State Govt. offices including Govt. of India undertaking.

For Code No. 04 i.e. AG. II (Hindi): Essential: i) Degree of a recognized University with Hindi as a main subject. ii) Proficiency in English. iii) One year experience of translation from English to Hindi and vice-versa.

For Code No. 05 i.e. Typist (Hindi) Essential: i) Graduate or equivalent (ii) 30.w.p.m. speed in Hindi typing. (iii) preference will be given to the candidates knowing bilingual-typing (English and Hindi) and computer knowledge.

For Code No. 06 i.e. AG.III(TECH) : Degree in science preferably in Agriculture.

(B) SELECTION PROCESS: -The selection process consists of written test, group discussion and interview. The venue and schedule of written test will be intimated to individual applicants along with the admit card. The same will also be placed on the FCI's website link <http://specialtest.in/fci> The written test will be in two parts. Part I will consist of 60 multiple choice question of the relevant technical discipline and Part II will consist of 60 multiple choice questions on general aptitude consisting of Reasoning, Data Analysis, Computer Awareness, General Awareness and Current Affairs. On qualifying the written test, GD/Interview will be held for short-listed candidates.

- The prescribed qualifications, experience and the age limit shall be reckoned as on 01.01.2010.
- The maximum age limit can be relaxed for 5 years in case of SC/ST candidates and 3 years for OBC (NCL) candidates.
- In case of departmental employees, there is no age bar.
- The age limit for PH candidates is relaxed by 10 years (15 years for PH candidates belonging to SC/ST and 13 yrs for PH candidates belonging to OBC-NCL).
- Age is additionally relaxed by 5 years for those applicants who had ordinarily been domiciled in the Kashmir Division in the state of Jammu and Kashmir during the period 01.01.80 to 31.12.89. Any applicant intending to avail the relaxation under this category shall have to submit a certificate from a) The District Magistrate in Kashmir Division within whose jurisdiction she/he had ordinarily resided or b) any other authority designated in this behalf by the Govt. of Jammu and Kashmir Division in the effect that she/he had ordinarily been domiciled in the Kashmir Division of the state of Jammu and Kashmir, during the period from 01.01.80 to 31.12.89.

(C) DETAIL OF VACANCIES:

CATEGORY II

GENERAL RECRUITMENT	UR	SC	ST	OBC(NCL)	TOTAL
POST CODE 01	10	02	-	02	14
POST CODE 02	02	-	-	-	02

CATEGORY III

POST CODE	UR	SC	ST	OBC (NCL)	PH #	TOTAL
03	01	-	-	-		01
04	08	-	-	-	-	08
05	01			-		01
06	23	07	03	11	02(OH)*	44

* The reservation for PH being horizontal reservation. The PH vacancies are included in various categories.

Nature of disability for which reserved.

The persons with the Degree of Disability of 40% and above shall be eligible for applying for the PH Category.		Code	LEGENDS
	VH	PB	Partially Blind
	HH	PD	Partially Deaf
	OH	OL	One Leg affected (R/L)
		OA	One Arm affected(R/L)
C		Deformities for Chest or Spine	
	BL	Both Legs affected	

(D) GENERAL CONDITIONS:

1. All the posts carry IDA pattern pay scales and usual allowances such as CCA, HRA, Leave Travel facilities etc. are admissible. These scales carry DA on percentage basis. Gross emoluments would vary depending upon place of posting.
2. Employees of the Central/State Govt./Public Sector Undertaking should get their application routed through proper channel to reach **POST BOX NO.4334, KALKAJI HEAD POST OFFICE, NEWDELHI-110 019** on or before the last date prescribed. Direct application shall not be entertained.
3. Mere submission of application and fulfilling the eligibility criteria gives no right to any person for test/interview etc.
4. The number of vacancies mentioned above is subject to vary depending upon the administrative exigencies. Further, filling up of these vacancies would be done subject to the outcome of the Writ Petitions pending in the various Courts, if any.
5. **Do not send any copy of the certificate alongwith duly completed application form. Original certificates of the short listed candidates will be scrutinized / verified at the time of interview to be held for General recruitment-2010.**
6. Application, not in the prescribed Proforma or incomplete, shall summarily be rejected. Care should be exercised by the Departmental candidates to forward their application to the above post box, through proper channel, within the stipulated date.
7. No correspondence will be entertained about the outcome of the application, at any stage.
8. Application complete in all respect: in an envelope superscribed, "Application for the Post of (name of the post applied for & Post Code)" under Genl. Recruitment-2010 (Category-UR/SC/ST/OBC/PH) should reach by **01.03.2010**. The applications received after the closing date, will not be entertained.
9. There will be a written test/GD/PI for General Recruitment-2010. Test shall be conducted at **Kolkata, Patna, Bhubaneswar and Ranchi**. The applicants should clearly give their preference for centre in the application form. **Group Discussions and Personal Interview** will be held for short-listed applicants, intimation about which shall be sent later to the short listed candidates.
10. On qualifying the written test, typing test, group discussion and personal interview, eligible candidates will be appointed for the post applied for based on the merits obtained by them.
11. All appointment will be subject to the Rules and Regulations of the Corporation, in force from time to time. Other benefits like CPF, Gratuity, Leave Travel Concessions, Leave Encashment, Medical Reimbursement, Conveyance Reimbursement, Lunch subsidy etc. shall be applicable as per the Rules of Corporation, as amended from time to time.
12. The selected candidates against Category II & III are liable to be posted anywhere in East Zone (comprising West Bengal, Bihar, Orissa and Jharkhand).
13. No TA will be provided for the written test. However, for attending the Group Discussion/Interview, candidates will be given 2nd class Rail fare "to and fro" by the shortest route, subject to production of Rly. Ticket.
14. Candidates should satisfy themselves that they fulfill the required qualification, experience etc before applying for the post. In case it is found that information furnished by a candidate is defective in any manner, the candidature will be summarily rejected as and when it comes to

the notice of the Management. The candidates are advised to satisfy themselves fully about the correctness of the information furnished.

15. The Management Trainee, on successful completion of training period of six months will be placed in the regular post of Manager. During the training period, the Management trainees are entitled to stipend of Rs.8500/- p.m.
16. The selected candidates for the post of Management trainee will have to sign a bond of Rs.1,00,000/- (Rupees one lakh) only for serving the Corporation for a minimum period of 3 years, after completion of their training period of six months. In addition to the stipend, the Management trainees will be eligible for TA/DA as admissible to Manager of FCI. During their training period the trainees shall also be eligible for AC-3 Tier train journey as admissible under the rules and Daily Allowance. However, the trainees shall not be reimbursed any lodging charges separately.
17. Any attempt to influence the Corporation in any manner would disqualify the candidate and reject the candidature.

(E) HOW TO APPLY: To apply follow the steps given below:-

1. UR & OBC Candidates have to make Demand Draft of Rs. 300/-(Rupees Three hundred only) drawn in favour of Food Corporation of India, payable at Kolkata.
2. Application fee is not required for SC/ST and PH candidates, subject to submission of caste/disability certificate from appropriate authority in support of his/her claim.
3. Application on the plain paper in the form appended below (type written in English) completed in all respect, is to be sent in an envelop superscripted "Application for the post (Name), Code No.)" so as to reach on or before **01.03.2010** at the address given below clearly mentioning the post applied for should be submitted only to:-

**POST BOX NO. 4334,
KALKAJI HEAD POST OFFICE,
NEW DELHI – 110 019.**

NO APPLICATION WILL BE RECEIVED OTHER THAN ABOVE ADDRESS.

4. Candidates can apply either in Online or Offline mode on the FCI website <http://specialtest.in/fci>