

HOW TO APPLY

Candidates applying for the Admissions in various Ph.D/ M.Phil/ P.G / U.G./P.G Diploma/Certificate programmes of **BABASAHEB BHIMRAO AMBEDKAR UNIVERSITY (BBAU) LUCKNOW** are required to apply online ONLY through the official website of BBAU, LUCKNOW (<http://www.bbau.ac.in>). Application will NOT be accepted by any other mode.

Before filling the Online Application, the Candidate must scan images of following documents in CD/DVD/Pen drive with file size of 80KB (maximum) for each document in JPG format only.

- (a) Recent Colored Photograph**
- (b) Signature of the candidate**
- (c) Thumb impression (Left thumb for Male and Right thumb for Female)**

The above documents in soft copies will be required for uploading and final submission of your Online Application.

A valid **E-mail id** and **Mobile Number** is mandatory for the submission of your Online Application. **This E-Mail id and Mobile number should be kept active till the declaration of results.**

BBAU, Lucknow will send important information with regards to your application and examination on this registered E Mail/Mobile number only.

Applications received without appropriate Application Fee, required documents & information as per admission notification, are liable to be rejected.

BBAU, Lucknow, however have the right to cancel any of the Examination Center and/or add some other cities/centers' depending upon the response, administrative feasibility, or any force-majeure conditions etc.

Candidates are requested to fill in the online application form with the utmost care. If however, the candidate requires any changes, then he will be required to send a request email to (admissions2015@bbau.ac.in/bbauadmissions2015@gmail.com) to unlock the application with subject "Unlock Application" along with applicant ID and registered mobile no and Email ID only upto 20.04.2015.

IMPORTANT STEPS TO BE FOLLOWED TO FILL THE ONLINE APPLICATION

Instructions and Important Links will guide you to fill the Application Form. Please read carefully and follow them strictly.

Step 1: Candidates are first required to go to the **BABASAHEB BHIMRAO AMBEDKAR UNIVERSITY, LUCKNOW** website: <http://www.bbau.ac.in> and click on the link “**Online Admissions 2015**”.

Step 2: You will be directed to the following information.

- Important Dates.
- Original Notification
- How to Apply.
- Frequently Asked Questions.
- Fee Deposit Procedure
- Course Details with Eligibility

Step 3: For registration of online Application, click “Online Application Form” and fill your (a) Personal Details (b) Qualification Details (C) Declaration.

Step 4: Please keep handy the scan copies of :

- (a) **Recent Colored Photograph**
- (b) **Signature of the candidate**
- (c) **Thumb impression (Left thumb for Male and Right thumb for Female)**

The file size should be of maximum 80KB for each document in JPG format only.

Step 5: Please upload the following documents, click on” Submit & Print”. Now of the Application Form is complete.

- (a) **Recent Colored Photograph**
- (b) **Signature of the candidate**
- (c) **Thumb impression (Left thumb for Male and Right thumb for Female)**

Step 6: On successful submission of the Application Form & deposit of application fee, you will be able to view the complete application submitted by you including your Photo, Signature & Documents along with the message of Successful submission. Please take a print out of this application form for future correspondence & **APPLICANT-ID** printed on it.

Step 7: Deposit the requisite Application fees through portal of State Bank of India after 2 working days of filling the application form.

Application Fee Payment Modes

• **ONLINE PAYMENT** — Please use Debit Card/Credit Card/SBI Net banking mode to make the online payment through State bank of India website link

<https://www.onlinesbi.com/prelogin/icollecthome.htm>

• **OFFLINE PAYMENT** — Generate the Challan from State Bank of India website link
Download the Challan and Make the payment in State Bank of India Branches

Step 8: After 2 days of application fee deposit date, Candidates are required login on the website: <http://www.bbau.ac.in> and follow step 1,2,3 to reach “APPLY ONLINE” with the APPLICANT-ID and password to be provided on the registered mobile and E-mail ID. The link for log in can be accessed by opening the online application form and click on ‘VIEW & PRINT’ provided on the header note of the online application form & using the credentials received on registered email Id and mobile no. The candidates are required to click on button “View & Print” for printing of Online Application.

Post filling the complete details in the online application form, the applicant will receive Applicant-ID and Password through an automated E-Mail on the registered email address and /or SMS on your registered Mobile Number.

PLEASE PRESERVE THE APPLICANT-ID AND PASSWORD AS YOU WILL BE REQUIRED TO DOWNLOAD YOUR HALL TICKET/ADMIT CARD FOR ENTRANCE EXAMINATION.

IMPORTANT NOTES:

1. PLEASE FILL YOUR APPLICATION CAREFULLY.
2. TAKE CARE TO UPLOAD THE RIGHT DOCUMENTS AT RIGHT PLACE AS MENTIONED IN THE APPLICATION FORM.
3. ONLY LATEST COLOURED PHOTOGRAPH TO BE UPLOADED.
4. On the page of “**Online Admissions 2015**”, Make a note of important dates. The candidates are advised to apply early to get the examination center of their choice/preference and avoid last minute rush/jam/network problems.
5. Candidates should keep at least 6 copies of same LATEST Photograph in reserve for future use, which they have uploaded in the application form.
6. Court of jurisdiction for any dispute will be at U.P.
7. Reservation in admissions will be as per the extant University rules.
8. Candidates must remain in constant touch with **BABASAHEB BHIMRAO AMBEDKAR UNIVERSITY, LUCKNOW** website: <http://www.bbau.ac.in> for important information's and guidelines. The candidates are requested to download their admit card after receiving the intimation vide SMS by TCS. Please preserve the mobile number till the completion of examination as all intimations will be sent to you by the same. In case of any difficulty, kindly send the mail to admissions2015@bbau.ac.in OR bbauadmissions2015@gmail.com .You can also talk to our helpdesk by calling at 0522-2998128.
9. **BABASAHEB BHIMRAO AMBEDKAR UNIVERSITY, LUCKNOW** reserves rights to modify/rectify to correct the error that might have inadvertently crept in. However **BABASAHEB BHIMRAO AMBEDKAR UNIVERSITY, LUCKNOW** does not owe any responsibility for error committed by candidate.
10. Canvassing in any form will disqualify the candidate.
11. Mobile phones/Communication devices/gadgets, electronic watches & calculators etc. are not permitted in the examination Hall.

N.B.: *In case of any discrepancy in advertisements published in various newspapers etc. the content as put on **BABASAHEB BHIMRAO AMBEDKAR UNIVERSITY, LUCKNOW** website: <http://www.bbau.ac.in> will prevail.*