



P.G./M.Phil / Ph.D.

శ్రీ కృష్ణదేవరాయ విశ్వవిద్యాలయం :: అనంతపురం

SRI KRISHNADEVARAYA UNIVERSITY, ANANTAPUR – 515 055, A.P., India

APPLICATION FOR AWARD OF M.Phil/Ph.D/M.Ed/M.P.Ed/MSW/MA/M.Sc./M.Com./ M.Com(Prof.)/MCA/MBA/LLM/LLB/BALLB/M.Tech

1. Degree to be awarded IN ABSENTIA ☐ IN PERSON ☐
Tick the appropriate in box above ☒

Affix a recent
Passport Size
Photograph attested
by a
Gazetted Officer with
his/her seal affixed

2. Degree to which candidate desires to be admitted to the Convocation

Name of the Course : _____ Subject : _____

Topic : _____

(in case of M.Phil/Ph.D. candidates)

3. Name (in Block Letters
(As in the **Lower Degree**
Convocation Certificate)

4. Father's/Mother's Name

5. Address for communication
(Do not repeat your name)

Pin Code

Phone / Mobile No.

6. Name of the College
where the student studied

7. Particulars of M.Phil/Ph.D/M.Ed/M.P.Ed/MSW/MA/M.Sc./M.Com./M.Com(Prof.)/MCA/MBA/LLM/LLB/BALLB/M.Tech. to which the candidate desires to be applied for Convocation

Semester Examination	Reg.No.	Total Marks	Year of Passing
I – Semester			
II – Semester			
III – Semester			
IV – Semester			
V – Semester			
VI – Semester			
Total Marks of all Semesters			
Class Obtained			

8. Particulars of qualifying Examination

- a) BA/BSc/B.Com/BBM/BCA/etc : _____
b) Hall Ticket No. : _____
c) Year of Passing : _____
d) Name of the University : _____

9. Demand Draft Drawn in favour
of The Registrar, SKU payable
at ATP (Preferably Andhra
Bank DD)

DD No.																	
Branch																	
Date																	

Place :

Date :

Instructions to the Candidate :

SIGNATURE OF THE CANDIDATE

1. Fees (i) In person at the Convocation
(ii) In Absentia at the Convocation

Rs. 275=00

Rs. 325=00

2. Late fee for every Convocation Rs. 150=00

The dates of Previous Convocations held	03-06-1985	29-06-1987	23-02-1989	05-03-1990	28-09-1992	17-01-1994	03-03-1996
	23-02-1997	08-03-1998	05-06-2000	05-02-2002	26-12-2003	29-04-2005	12-06-2007

3. The D.D. is to be obtained in favour of the **REGISTRAR, S.K.UNIVERSITY, ANANTAPUR, Payable at Anantapur**
Chalans and cash payment will **not be accepted**
4. Original Lower Degree Certificate **must be enclosed** failing which the application will be rejected. **Photostat copies are not accepted**
5. Xerox copies of the Provisional Certificate and all Marks Memorandums are to be enclosed. Otherwise the Application will be rejected.
6. Two extra recent passport size colour photos must be enclosed. (Name & Hall Ticket No. of the candidate must be legibly written on the reverse of the photo)
7. All filledin PG Applications has to be sent to “**THE CONTROLLER OF EXAMINATIONS**”, Sri Krishnadevaraya University, Anantapur-515055, A.P., India.

Instructions to Candidates taking the Degree IN PERSON

1. Candidates attending the Convocation for taking their degrees must be properly and decently dressed.
2. Every candidate shall wear the gown and hood prescribed for his degree and shall occupy the seat allotted to him in the Auditorium.
3. Every candidate will be given in advance the Diploma to which he/she is entitled. Before receiving his/her Diploma he/she shall sign his/her name on a slip of paper as a token of his/her have received his/her Diploma.
4. When the Procession of the Chancellor and the Members of the Executive Council enters the Auditorium, all candidates shall rise from their seats and keep standing until the Chancellor, the Vice-Chancellor and the Members of the Executive Council have taken their seats on the dais.
5. After all are seated, the Chancellor will put a few questions to the candidates. The first three questions are intended for all candidates. At the end of each question, all candidates shall in one voice, clearly and audibly say ***“I do promise”***.
6. After the first three questions are put, all candidates of non-formal Degrees shall resume their seats. Candidates for the Professional Degrees of Commerce, Management, Library Science and Law shall remain standing. Then the Chancellor will put one question to them and they shall, in one voice, clearly and audibly say ***“I do promise”***.
7. Then the Chancellor shall say:
“Let the candidates be now presented”.
8. The recipients of Prizes and Medals will be presented to the Chancellor by the respective Dean of the Faculties or by the Members of the Executive Council.
9. Only recipients of the Ph.D. Degrees and the recipients of Medals and Prizes will be presented to the Chancellor. There will be no individual presentation of other candidates.
10. As the names of the recipients of Ph.D. degrees, Medals and Prizes are called out, they shall, one after the other, ascend the dais by the steps on the left, proceed to the front of the Chancellor who would be sitting or standing according to his convenience, bow to him, descend the dais by the steps on the right and return to their allotted seats.
11. When the candidates for the particular degree are being presented, they shall all stand up in a body and remain standing till the Chancellor admits them to that degree.
12. After the close of the Convocation, the National Anthem will be played. All the candidates shall stand up, removing their academic caps, if they are wearing any. They shall continue to remain standing till the Chancellor and others descend the dais and march away in a procession to the small pandal.
13. Academic robes prescribed for the several degrees are as hereunder:

Candidates should make their own arrangements to obtain academic robes. The University will try to arrange for one or two robes suppliers being present at the Campus on the Convocation day and to make available the required robes for the candidates.