

Evans River K-12 School

Ours is the Future



Evans River K-12 is a community school and is committed to excellence in academic and practical education in a safe, friendly and caring environment emphasising personal growth, positive interactions and support between students, staff and community.

A quality education for students of all ages

At Evans River K-12 students learn in a dynamic learning environment where individual academic achievement and citizenship is promoted. Our school offers a quality education for students of all ages: from pre-school children undertaking the Transition to School program, to Kindergarten, the School Certificate and Higher School Certificate.

Our teachers create programs that challenge and inspire students to achieve at school and in the workforce. Our staff includes teachers of gifted and talented education, Learning Difficulties and Reading Recovery.

We ensure our teaching is inclusive of differing views and beliefs, reflective of contemporary Australian life and sensitive to the rich history shared by all Australians.

Unique and innovative programs

Evans River K-12 is renowned for its innovative Middle School and Mentoring Program which prepares students for a smooth transition between primary and secondary studies.

Primary students enjoy the benefit of secondary specialist teachers, while high school students are challenged in small groups with a unique, nationally recognised curriculum.

The Nymboida Camp mentoring program link Year 7 and Year 11 students together, while the Primary Peer Support program builds friendships and respect among primary aged students.

Excellence in literacy and numeracy

Our school has a strong emphasis on literacy and numeracy with support programs if needed. Infants and primary students benefit from small literacy and numeracy groups and have the added benefit of trained teachers aides assisting classroom teachers.

Wide range of secondary subjects

Our secondary students have access to a broad range of subjects taught by highly qualified specialist teachers.

Year 7 to 10 students acquire a sound foundation in the core subjects of English, Mathematics, Science and Human Society and its Environment (HSIE). In Year 9

Welcome

On behalf of the staff and students, I would like to welcome you and your family to our school. We hope that you will join with our existing parents in the many activities the school offers that involve parents.

Evans River K-12 School provides educational services for not only the students of Evans Head, but of Woodburn, Coraki, Broadwater, Boundary Creek, New Italy, Tabbimoble, Swan Bay, Bungawalbyn, Dungarubba and Bora Ridge.

We hope that this information will be of use if you have any routine queries about the school, but if you are still unsure of anything, please do not hesitate to contact the school. If you have any help to offer or to find out how you can help, please contact the school. We find that open communication assists greatly in everything we do.

Above all, we encourage you to come along to open days, school functions and parent interviews. Students of every age appreciate their parents involvement with their school. As a school staff we cannot emphasise enough the value we place on the three relationships: teacher - student, teacher - parent, and parent - student. If these bonds are strong, and work with common purpose much can be achieved for your child's education.



Again, please accept our warm welcome and our hope that you and your children will both enjoy and benefit from, your association with Evans River K-12 School.

Rob Walker
Principal

a range of electives such as Drama, Music, Marine Studies, Food Technology, Indonesian and Art cater for individual interests and goals.

Students in Years 11 and 12 are offered a wide subject choice to match their interests, abilities and educational goals including popular and successful vocational education program. Evans River offers challenging extension programs, innovative school-based programs and flexible study pathways for the Higher School Certificate.

Values and citizenship

Through daily social interaction as well as specific learning experiences, our teachers help students develop their capacity for moral reasoning and judgment and encourage ethical behaviour and social responsibility.

Our Student Representative Council (SRC) comprises of elected students from every year group. Students develop confidence and self-esteem through participation in democratic processes and

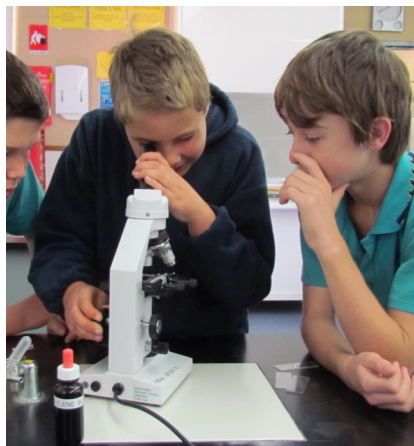
public speaking.

The EcoWarriors student environment group work within the school and wider community on projects that instill a sense of social commitment and school pride.

Reporting to parents

Parents are invited to make an appointment to see their child's teacher or year advisor at any time to discuss progress. Student Led Conference (K-6) and Parent Teacher Night (Year 7-12) are conducted Terms 2 & 4, giving you an opportunity to meet your child's teachers. Interim reports are issued Term 1 to give parents and carer's an understanding of how well your child is performing.

A copy of the school annual report is available on request.



CLASS RULES

Take responsibility for your own learning and make it your first aim
Always do your best
Follow directions, behave sensibly and safely
Respect one another
Be prepared and on time
Take care of your environment

OUR VALUES

Integrity	Being consistent honest and trustworthy.
Excellence	Striving for the highest personal achievement in all aspects of schooling and individual community action, work and life-long learning.
Respect	Having regard for yourself and others, lawful and just authority and diversity within Australian society and accepting the right of others to hold different or opposing views.
Responsibility	Being accountable for your individual and community's actions towards yourself, others and the environment.
Cooperation	Working together to achieve common goals, providing support to others and engaging in peaceful resolution of conflict.
Participation	Being a proactive and productive individual and group member, having pride in and contributing to the social and economic wealth of the community and the nation.
Care	Concern for the wellbeing of yourself and others, demonstrating empathy and acting with compassion.
Fairness	Being committed to the principles of social justice and opposing prejudice, dishonesty and injustice.
Democracy	Accepting and promoting the rights, freedoms and responsibilities of being an Australian citizen.

Ours is the Future

Contacting the school

Site & postal address	Cypress Street, Evans Head, 2473
Phone number	(02) 6682 6666
Fax number	(02) 6682 6777
Email	evansriver-c.school@det.nsw.edu.au
Website	www.evansriver.nsw.edu.au
Office hours	8:30am - 3:30pm
Uniform shop	Friday 8:30 - 9:30am or by appointment

School organisation

School hours

Kindergarten – Year 6	9:00am - 2:55pm
Years 7 -12	9:00am - 3:25pm
Years 11-12	8:30am - 3:25pm

Students should not arrive before 8:30am (except those traveling on the early bus), and students should leave promptly at 3:30pm.

Recess	11:00 - 11:25am
Lunch	1:05 - 1:50pm

Please note: Classes for Year 7 - 12 students conclude at 3:05pm on Fridays. Supervision is provided for bus students until the final bus departs. Assemblies in Weeks 1 & 5 lunchtimes change to 1:25 - 2:15pm.

Kindergarten – Year 12 Roll Call

Students are to be at school by 8:45am for class or roll group meetings where rolls are marked. Lateness is noted and recorded.

Year 10, 11 and 12 students who have zero periods are required in class at 8:30am.

School Terms - 2014

Term 1	Tuesday 28th January to Friday 11th April
Term 2	Monday 28th April to Friday 27th June
Term 3	Monday 14th July to Friday 19th September
Term 4	Monday 7 th October to Friday 19th December

School commencement

Tuesday 28th January	Staff commence
Wednesday 29th January	Students in Years 1-7, 11 & 12 commence
Thursday 30th January	Students 1-12 in attendance
30th Jan - 3rd Feb	Kindergarten Best Start Assessments
Monday 6th February	Kindergarten commences

Student and family support

Kindergarten - Year 6

Class Teachers

If you feel your child is having trouble with any aspects of their learning or social development the first person to talk to is your child's class teacher. To make an appointment outside class times call the school office.

Years 7 - 12

Head Teachers

If your child continues to be troubled in a certain subject area you and/or your child should see the appropriate Head Teacher. In some cases it is necessary for the Head Teacher to be involved in the counselling and discipline of students.

Year Advisers

Your child's Year Adviser is there to help them with problems, concerns and any special needs. Parent contact is most welcome.

Year 7	Greta Nagle
Year 8	Alison McGeary
Year 9	Therese Skerritt
Year 10	Kate Keogh
Year 11	Sonya Price
Year 12	Desiree Cotten

To make an appointment outside class times call the school office.

Support Program Coordinator



Connie D'Anna provides support for students with learning difficulties. Connie works with students in various ways assisting class teachers, small group work, individual tuition, guidance for parents and students concerned with ADD and other factors affecting learning. Connie is the Support Programs Coordinator & Student Teacher Learning. She supports the student community - has developed work in school programs e.g. WISP Team, Green Team, ERBS (Evans River Breakfast Squad). Introduced modified programs for students with learning difficulties and liaises with outside agencies for employment opportunities.

Aboriginal Education Officer



Simone Barker supports staff, students and community by improving relationships for Aboriginal and Torres Strait Islander students and their families. Simone assists the school community in understanding and appreciating the cultural significance of local Bundjalung and other language groups. To make an appointment contact the front office.

Careers Adviser



Chris Hayward, the relieving Careers Advisor is available for consultation regarding students' future career decisions. Students and parents have access to a range of printed and computer based material to assist in making sound decisions for future directions. Chris coordinates all work placements for Year 10 students, individually counsels students on career planning matters and helps students prepare for the transition to employment and/or further education. He is at school all week and can be contacted via the front office for an appointment.

Community Liaison Officer



Lyn Thomson's role is to act as a link between home, school and the wider community, assisting parents to understand school systems, encouraging their voice in school decision making and working with volunteers. Lyn is at school Tuesday to Friday, though is also available outside these times by calling the front office.

Support Teacher

(Special Education - Mild Intellectual Disability)



Maryanne Clark supports students with a mild intellectual disability in Year 7-12. She is responsible for the development and implementation of each student's learning program and identification of the most effective strategies for its implementation. A Personal Learning Program (PLP) is implemented for each student and it is developed collaboratively with appropriate staff and the student's family. Maryanne liaises with community agencies to achieve the best possible outcomes for the students.

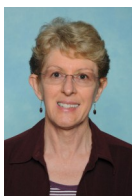
Student and family support continued

Support Teacher (Special Education - Special Religious Education MultiCategorical Class MCC)



Bianca Spencer supports students diagnosed with autism, behavior needs or a moderate intellectual disability in Years 7-12. She is responsible for the development and implementation of each student's learning program and identification of the most effective strategies for its implementation. A Personal Learning Program (PLP) is implemented for each student and it is developed collaboratively with appropriate staff and the student's family. Bianca liaises with community agencies to achieve the best possible outcomes for the students.

K-6 Learning and Support Teacher



Lynne Vella provides support for students with learning difficulties. They work with students in various ways assisting class teachers, small group work, individual tuition, guidance for parents and students concerned with ADD and other factors affecting learning.

Learning and Support Teacher



Christine Porter provides support for students with learning difficulties. They work with students in various ways assisting class teachers, small group work, individual tuition, guidance for parents and students concerned with ADD and other factors affecting learning.

School Counsellor



Aina Martin works with all students from Kindergarten to Year 12. As school counsellor she undertakes assessments, interviews and counseling sessions and is an active participant of the school's Welfare Committee, Learning Support Team and Positive Behaviour for Learning program. Proactive counseling and staff awareness programs are an integral part of the school's counseling services. Aina is at school on Mondays, Thursdays and Fridays and welcomes parent contact by making an appointment with the front office.

Special Religious Education

Matt Simpson holds scripture lessons for all Year 7-10 students for a period each week. His class gives the students the opportunity to consider and discuss the spiritual side of life, with particular focus on the values for life that can be learnt through the life and teachings of Jesus. Matt is employed by the Evans Head Ministers' Fraternal.



Student Support Worker

Employed under the Federal Governments Chaplaincy Program, Ben Weekes works to support students and the wider school community in a range of ways including assisting students explore their spirituality; providing guidance on religious, values and ethical matters; helping school counsellors and staff in offering welfare services and support in cases of bereavement, family breakdown or other crisis and loss situations. Chaplains are expected to respect the range of religious views and affiliations, and cultural traditions in the school community, and be approachable by students of all faiths. Staff refer students to Ben, though parents are welcome to make contact via the front office.



School's Senior Executive

Principal

Rob Walker



The Principal must see that the school's policies and procedures reflect the aims and objectives of the school. The Principal must ensure that they comply with the rules and regulations of the Department of Education, and that all requirements of the Board of Studies are met. In performing these duties, the Principal has overall responsibility for the effective running of the school.

Deputy Principal K-7

Yvonne Sharpe



Yvonne supports the Principal in curriculum development, professional development of staff and Student Welfare for K-7. She works with our local Pre-Schools and Primary Schools to successfully transition students to Kindergarten and Year 7.

Deputy Principal 8-12

Jenny Hart



Jenny supports the Principal in the leadership of curriculum development and implementation of Stages 4, 5 & 6. She coordinates and administers the Student Welfare Policy for Years 8 -12.

STAFF

Senior Executive

Principal

Rob Walker

Deputy Principal K-7

Yvonne Sharpe

Deputy Principal 8-12

Jenny Hart

Administrative Manager

Cheryl McCarthy

Assistant Principal

Glen Cook
Tracy Durheim

Teachers K - Year 6

Class Teachers

Glen Cook
Elizabeth Delman
Tracy Durheim
Isaac Fields
Fiona Fields
Annette McKay
Kristen Piccoli
Lynne Vella
Jenny Wray

Teachers Years 7-12

English

Head Teacher: Simon Hyder
Kerri Daly
Kate Keogh
Therese Skerritt

Mathematics & HSIE

Head Teacher: Baden Colliss
Simon Garvey
Alison McGeary

HSIE

Greta Nagle
Cheryl Patch

LOTE

Andrew Grant-Frost
Desiree Cotten

Science

Head Teacher: Penny Cooper
Jason Stock
Alison McGeary
Karen Warwick

PDHPE

Head Teacher: Phil Cook (Acting)
Sonya Price
Lachlan McKendrick

Technology & Applied Studies

Head Teacher: Craig Gillespie
Adrian Delman
Tanya Entwistle
Chris Gillespie
Cathie Woodbury

Creative and Performing Art

Drama

Kerri Daly

Visual Arts

Mark Robertson

Music

Peter Beck

Careers Advisor Chris Hayward

Librarians

Ken Wythes
Jenny McDonald

K-12 Support Staff

Support Teachers

Connie D'Anna
Lynne Vella
Christine Porter

Special Education

Mild Intellectual

Disability Maryanne Clark
MCC Bianca Spencer

School Assistants

Jenny Ballantyne
Nicki Belford
Julie Cholerton
Kim Bell
Jodie Manning
Cheryl McCarthy
Karen Roots
Karen Vidler
Jane Young

Learning Support Officers

Sue Hunter
Lisa McFarlane
Ross McFarlane
Deb McPhie
Karen Moreman
Mandy Powell
Gael Robinson
Gay Steinthal
Lyn Thomson
Sue-Ellen Vallance

School Counsellor

Aina Martin

Aboriginal Education Officer

Simone Barker

Community Liaison Officer

Lyn Thomson

Special Religious Education

Matt Simpson

Student Support Officer

Ben Weekes

General Assistants

David Moreman
Bernie Beer

Farm Assistant

David Moreman

Cleaners

(Employees of ISS P/L)

Ruth Bell
Brian Hann
Shane Burnie

Director, Public Education

John Lynch
NSW Dept Education & Training
154 Ballina Road
GOONELLABAH 2480
6623 5900



Evans River A - Z

Aboriginal & Torres Strait Islander Education

Indigenous Education aims to improve retention and educational outcomes for Aboriginal students as well as educating all students about Aboriginal history, culture and contemporary Aboriginal Australia. Our Indigenous education program aims to provide a culturally rich environment where Aboriginal students feel valued and secure

Initiatives to support Aboriginal education included the following:

- development of an Aboriginal perspectives booklet for KLA's (Key Learning Areas)
- employment of an Aboriginal Education Officer and an Aboriginal aide to assist students with literacy and numeracy
- development of support structures for all Indigenous students through the work of the Aboriginal Education Officer
- continuation of the Vision Program for secondary students, addressing such as cultural awareness, identity, student retention and goal setting
- participation in the Aboriginal Sports Days
- participation in the annual Croc Festival
- Aboriginal Students Awards Night encourages retention and student engagement in learning.

Assemblies

A Performance Assembly is held in the last week of Terms 1, 2 and 3. The Annual Presentation Assembly is held in the second last week of Term 4. Watch newsletter for dates. Assembly dates are published in the newsletter and all families are welcome any assembly throughout the year.

Assessment Procedures

The mandatory state wide exams are:

National Assessment Program – Years 3, 5, 7, 9
Higher School Certificate - Year 12

Attendance

The Department of Education and Communities and Evans River K-12 School advise that it is a **legal** requirement that students attend school for the **entire school day**, each day that the school is open and offering lessons.

Absences should only occur because of illness, natural causes (floods) or for other reasons approved by the Principal. Please note: *Is in not sufficient for parents to approve absences* as parents may ask permission for their child to be absent and medical certificates should be supplied where necessary. Students who are frequently absent without explanation may be referred to the Home School Liaison Officer.

Notification of Absences

It is a legal requirement that all absences be explained in writing upon the student's return to school. Each explanation should indicate a reason for the absence and be signed by a parent or caregiver.

If absence is likely to exceed three (3) days, the school must be notified and the Principal's approval should be obtained for any long-term absence (i.e. family holidays).

Bell Times

Time	Kindergarten—Year 6	Time	Years 7-12
8:30am		8:30am	Period 0 (Y11 & 12)
9:00am	Morning Session, Roll Call & START (Year 5 & 6 only)	9:00am	Roll Call & START
		9:20am	Period 1
		10:10am	Period 2
11:00am	Recess	11:00am	Recess
11:25am	Mid Session	11:25am	Period 3
		12:15pm	Period 4
1:05pm	Lunch	1:05pm	Lunch
1:50pm	Afternoon Session	1:50pm	Period 5
		2:40pm	Period 6
2:55pm	Close		
		3.30pm	Close

Friday bell time variation

Time	Kindergarten—Year 6	Time	Years 7-12
8:30am		8:30am	Period 0 (Y11 & 12)
9:00am	Morning Session, Roll Call & START (Year 5 & 6 only)	9:00am	Roll Call & START
		9:20am	Period 1
		10:10am	Period 2
11:00am	Recess	11:00am	Recess
11:25am	Mid Session	11:25am	Period 3
		12:15am	Period 4
1:05pm	Lunch	1:05pm	Lunch
1:50pm	Afternoon Session	1:50pm	Period 5
2:25pm	Assembly	2:40pm	Assembly
2:55pm	Close		
		3:05pm	Close of day for students Faculty meeting time for teachers.

Bikes & Skateboards

By law students must wear helmets when cycling. Care must be taken when entering and leaving school grounds. Bikes and skateboards are to be walked in the school grounds and across school crossings. All bikes should be locked in the racks provided. It is advised that all skateboards and scooters be left at the Deputy's office, after permission is granted. Entry is through the southern most Cypress Street entrance gate (alongside Performance Hall).

Bus travel

It is important that your child knows what bus they will be travelling on before starting school, please contact Ballina Bus Lines or Northern Rivers Bus Lines for pickup points and times.

- K-6 students who live more than 1.6km radial distance from the school (or 2.3km by the most practical walking route) are eligible for free bus travel.

- Kindergarten, Year 1 and 2 students are eligible for free travel irrespective of distance.
- 7-12 students who live more than 2km radial distance from the school are eligible for free bus travel.

Buses arrive and depart from Cypress Street and the form is in the Orientation pack or available from the school office.

Canteen

The canteen is operated by the P&C Association and employs a Canteen Supervisor who oversees the daily running of the canteen. While the Supervisor is a paid position the canteen continues to function well by the support of parents and carer's volunteering their time. The Supervisor adheres to the Healthy Canteen Initiative that seeks to supply fresh and inviting food to students and staff at a reduced cost. Breakfast is available free to all students at the canteen each morning from 8:30 and sponsored by IGA Evans Head. If you would like to volunteer call the canteen on 6682 6888.

Carnivals

Each year the school holds three carnivals, swimming, athletics and cross country. The swimming carnivals are held at local pools, while the athletics and cross country are Evans Head events. Competition between the house groups is keen with extra points scored for the best war cry, a highlight with the students. Parents and carers are a welcome and encouraged to attend. Student attendance on these days is mandatory.

Cars & Driving

Students who are licensed can drive a car to school. A driver's form needs to be completed and returned to the school. *This is an Education Department Requirement.*

Curriculum Patterns & Key Learning Areas (KLA's)

Key Learning Area	Kindergarten to Year 6*	Years 7 & 8* #
• English	☺	☺
• Mathematics	☺	☺
• Science & Technology	☺	☺
• Human Society & It's Environment (HSIE)	☺	☺
• Personal Development, Health & Physical Education (PDHPE)	☺	☺
• Creative and Practical Arts	☺	
• Technology and Applied Studies Agriculture & Technology		☺
• Creative & Performing Arts		☺
• Indonesian		☺
• Life & Career Studies		☺

*All students must participate in sporting activities

Students study all subjects, this assists them when making decision about specialising in their studies for Years 9 & 10.

Curriculum continued

NOTE: For Year 11 & 12 see Higher School Certificate

Year 9 2014		Year 10 2014	
Line	Subject	Line	Subject
1	English	1	English
2	Mathematics	2	Mathematics
3	Science	3	Science
4	HSIE	4	HSIE
5	PDHPE	5	PDHPE
6	Agriculture Indonesian Marine Technology Physical Activity & Sport Studies	6	Food Technology Visual Art Industrial Technology - Wood
7	Food Technology Music Visual Art Industrial Technology - Wood	7	Drama Electronics Physical Activity & Sports Studies
8	Drama Food Technology Industrial Technology - Metal Physical Activity & Sport Studies	8	Food Technology Indonesian Music

EcoWarriors

The school environment group meet once a week in the library on their own time. They discuss issues concerning the health of the planet, work out in the community, protecting endangered species and during 2008/2009 initiated a school-wide recycling program. All staff, parents and students welcome to attend. For further information contact Lyn Thomson (CLO) at the school.

Equipment

Pencil cases: All children (excluding K-Year 2) need to be fitted out with the basic equipment of pencil, sharpener, ruler, glue stick, red, blue & black pens, eraser, scissors. Liquid paper is not to be brought to school. For the older children a diary is an essential organisational item.

Excursions

Excursions are valuable in that they supplement the learning taking place in the classroom, by providing students with the opportunity to see and experience at first hand, places, events and objects which are being studied. The school participates in local public speaking, debating and eisteddfod activities throughout the year.

YEAR	DESTINATION	WHEN	Approx Cost
4/5/6	Lake Ainsworth - Alternate Yrs	Term 3	\$265
4/5/6	Canberra - Alternate Yrs	Term 3	
4/5/6	Various	Term 3	
7	Nymboida	Term 1 Week 5	\$190
10/11	Sydney & Snow	Term 3 Week 4	\$900

Parental permission is required for all excursions. A permission note will be attached to information concerning the proposed excursion that is usually forwarded in the weekly newsletter.

Higher School Certificate

Students have four pathways of study from which to choose

1. *HSC and ATAR (University Entrance)* - a pattern which provides an opportunity to study for the Higher School Certificate and meet requirements for calculation of a Australian Tertiary Admission Rank (ATAR)
2. *HSC, no ATAR* - a pattern for those students who return to school to gain a Higher School Certificate but do not intend seeking university entrance.
3. *The School to Employment Program (STEP)* - this pattern does not lead to a HSC but leads to credentials in TAFE and employment related areas.
4. *Life Skills HSC*— this pattern leads to the completion of a credentialed Higher School Certificate. Student who present with special needs and require variation from the Board of Studies syllabus often take this pattern.

Students may choose subjects from each of the three pathways should they wish. Students may elect to complete their studies over a longer period of time should this be desirable. For example, the completion of the Higher School Certificate program usually is taken over a two year period (Years 11 and 12) however, students may spread their studies over up to five years.

In 2014 the following subjects are offered on the lines below. Unless studying through the STEP or Life Skills program students must choose one subject from the six lines offered.

Senior Course 2014	
Line	Subject
1	English - Standard and Advanced Food Technology Physics Society & Culture
2	Biology Business Studies Design and Technology SLR Photography
3	Agriculture Ancient History Community & Family Mathematics - General & 2 Unit
Off-line	Maths - Extension 1 English - Extension 1 TAFE Distance Education

The School to Employment Pathway (STEP)

This course does not lead to a HSC but leads to credentials in TAFE and employment related areas. One day a week structured work place learning plus one day (or two half days) consisting of half day TAFE and half day Vocational Education and Training (VET). The remaining three days of the STEP Course includes:

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Course	Periods per Cycle*		
English CEC	8	Mandatory	
Work Studies	2**	Mandatory	
Preliminary Maths - General	8	Mandatory	
Vocational Elective	16 (Yr A or B)	Choice	
Content Endorsed Course Elective	16 (Yr A or B)	Choice	
TAFE Elective	4	Choice	
Living Skills	4	Mandatory	The periods are of approximately 50 minutes duration. A cycle is two weeks. Plus full day Work Placement
Sport	4	Mandatory	
Crossroads (Mandatory PDHPE)	1	Mandatory	

Status		Accreditation
English CEC	<ul style="list-style-type: none"> • Selections of modules including • Spoken English, Public Writing, Writing Using a Computer-Print Journalism etc • NC5002 Writing Skills for Work to be integrated with this course • NC5003 Job Seeking Skills 	Accreditation in school-based Certificate (many national modules embedded in this course)
Work Studies	<ul style="list-style-type: none"> • Content Endorsed Course • 12 modules including Career Planning/Job Seeking Interviews/Workplace Communication/Work Placement • NCS005 Dealing with Conflict integrated with this course • Aligned with Certificate 1 in Work Education 	BOS Record of Achievement Accreditation in 016 Certificate in CWE Work Education Work Placement Log Book
Preliminary Maths - General	<p>2 Strands: 1.Foundation Maths 2.Information Technology</p> <ul style="list-style-type: none"> • Foundation Maths • Functional Maths D Personal Management/Fractions/Decimals/Ratio/Proportion/Percentage/Management Geometry of Triangles/Probability Statistics etc. • Keyboard skills/Computer Operation/Database/Accessing the Web etc • Students enrolled in Information Technology will work on other competencies at this time. 	
Content Endorsed Course Elective	Content Endorsed Course Select course relevant to interest/activities of students eg Ceramics, Exploring Early Childhood, Sport Lifestyle & Recreation Studies, Marine Studies	BOS Record of Achievement
TAFE	Choice of TAFE courses at Ballina, Wollongbar, Lismore TAFE	TAFE Certificate
Vocational Elective	School Based Course Hospitality or Information Technology or Construction	BOS Record of Achievement

Homework

Homework is an important part of your child's learning experience and provides them the opportunity to develop their thinking, concentration, time management and research skills. It also helps develop self discipline, personal responsibility and independence thus a great skill for life-long learning. Good organisation and planning helps get the most out of homework time, a quiet spot in which to work, regular set times and for older students the use of a school diary all assist students to reach their full potential.

Types of Homework	Recommended home study:
<i>Practice exercises:</i> helps students to remember and practice new skills <i>Preparatory homework:</i> students source and read background information to prepare for future lessons and assignments <i>Extension:</i> encourages students to pursue knowledge individually and imaginatively. Study: reading book and notes and preparing summary notes and completing sample tasks, exams, drafts for assessments.	K - 4: 20 - 30 minutes per day 5 - 6: 30 minutes per day Secondary: Year 7/8 - 1 hour daily, Year 9 - 1.5 hours daily, Year 10 - 2 hours daily, Year 11/12 - 2.5 hours daily.

House Groups

Good sportsmanship and healthy competition is encouraged and there is strong competition between the house groups at the school carnivals. Upon enrolling students are allocated a house group and families are always kept in the same house.

Sharks	Red
Marlins	Yellow
Dolphins	Blue
Stingrays	Green

ID Cards

Students from Year 7 to 12 are issued annually with a photo ID card. The card is distributed after the school photographs have been printed and returned to the school.

Internet Use

Students can access the internet in the Library or the computer labs. You need to get a password from Mr Delman before accessing this service.

Late to School

Each day is commenced with a compulsory roll call and students are given all relevant information for that day and attendance is marked. Any students who arrives late without an acceptable reason from parents must sign in with their relevant Deputy Principal.

Leave Pass

Students are not permitted to leave the school grounds unless they have first forwarded a permission note from parents to the school office where a Leave Pass may be issued. Office staff will consult with the Deputy Principal to ascertain whether or not a pass can be granted for the reason on the note. Granting of such passes is a privilege extended at the discretion of the Principal. Senior students may have extended to them the privilege of leaving the school grounds at lunch time on Mondays and Wednesdays. A note from parents should be forwarded to the Deputy Principal to enable the school to consider this request.

Leaving the school or transferring

Any child leaving the school to go to another school or employment must bring a note from their parent or guardian to that effect to the front office and request a leavers clearance form. All fees must be paid, library books and texts must be returned before a clearance is granted.

Library

The school library is a spacious comfortable facility catering to the educational needs and general interests of our students and staff. Our friendly staff members, Ken Wythes, Jenny McDonald and Julie Cholerton, are eager to meet any requests. Inside the library is a senior student study area, two seminar rooms, a works office and enough learning space to adequately seat two class groups at any one time. The library also houses computers for student use and well-stocked shelves. Class and individual library use is constant, five days a week and we welcome any incoming students or staff to make use of our human, book and computer resources.

Lockers

Lockers are available for hire at the cost of \$10 per year. Please see Lyn Thomson (Community Liaison Officer) for assistance.

Lunch Passes

Students are not permitted to leave the school grounds unless they have first forwarded a permission note from parents to the school office where a Leave Pass may be issued. Office staff will consult with the Deputy Principal to ascertain whether or not a pass can be granted for the reason on the note. Granting of such passes is a privilege extended at the discretion of the Principal. Senior students may have extended to them the privilege of leaving the school grounds at lunch time on Wednesdays and Fridays. A note from parents should be forwarded to the Deputy Principal to enable the school to consider this request.

Merit & Awards Scheme

The merit awards scheme is a component of the school's Student Welfare & Discipline Policy. It is described on page 11 of the policy booklet.

Music, Band & Choir

Music is an important aspect of your child's education. In Kindergarten to Year 6 a variety of musical lessons are initiated by the class teacher. Examples being recorder, choir and class performances for assemblies.

In Year 7 & 8 students have time allocated to music lessons and can then continue on to elective music in Years 9 to 12. Bands are formed by groups of students with similar interests overseen by the music teacher.

Newsletter

The School Newsletter is issued every Thursday via email unless a hard copy has been requested. It is an important document for all parents to receive as it lets you know what's happening in the school and will help you prepare your child for upcoming events. The school requests that all families who are online at home access the newsletter via the internet. To ensure you get your copy telephone the office and leave your email address or place a request for a hardcopy which will go to your child.

Orientations— Kindergarten, Year 7 & Year 11

Orientation and information nights are held throughout the previous year to your child beginning these year groups. Information about when these are planned is distributed through the school newsletter, local public schools, preschools and playgroups.

Out of School Hours

Our goal is to develop and maintain a superior quality school for our students. With that in mind, it is important that we protect our grounds, buildings and sporting facilities. Accordingly, students and members of the public are not permitted to enter school grounds outside of normal school hours. This particularly applies to the riding of skateboards and the use of the games courts and playing fields. Police will be contacted to respond to trespassers and any students trespassing will also have to account for their actions to the school Welfare & Discipline Committee.

Community groups are required to enter into contractual arrangements with the school to enable their use of school facilities.

Parent Meetings

Parents and Citizens Association meet every third Monday of the month in the Library at 4:30pm. P&C activities include managing the canteen, lockers, uniform store and fundraising. The P&C provides valuable resources for the school that enhance the learning environment of all students. Your participation is most appreciated by the staff and students. The President of the P&C is Allyson Cuskelly.

Permission to Publish

All new enrolments are asked to sign a Permission to Publish section on both the Enrolment Application form and the General Permission Note. The media, local council and Department Education and Communities dignitaries regularly visit our school to publicise our successes. With this permission we can promote the school (and pictures of your child) in the local press and the school newsletter.

Phone and contact details

Please ensure you contact the school when you change your address, home phone, mobile or email address. This allows the school to stay in quick contact with you should the need arise.

Pink Page

The Pink Page is the daily staff and student information sheet that is read out to all students during roll call.

Positive Behaviour for Learning (PBL)

Evans River K-12 School began this exciting new discipline program in 2008. The program sees school rules, reward systems and consequences explicitly taught to students. We find this enables students to clearly understand school expectations and leads to a happy learning environment.

Quality Teaching

Quality Teaching provides a consistent pedagogical (the art and science of teaching) framework within which all NSW Teachers and schools can operate. QT recognises it is the quality of pedagogy that most directly and most powerfully affects the quality of student learning. Most importantly QT builds on what teachers already know and value, and many already to in terms of quality teaching practice. The three dimension of the NSW Quality Teaching model are:

Intellectual quality: refers to teaching focused on producing deep understanding of important, substantive concepts, skills and ideas. Such teaching treats knowledge as something that requires active construction and higher-order thinking and to communicate substantively about what they are learning.

Quality learning environment: refers to teaching that creates classrooms where students and teachers work productively in an environment clearly focused on learning. This sets high and explicit expectations and develops positive relationships between teachers and students and among students.

Significance: helps make learning meaningful and important to students. Such teaching draws clear connections with student's prior knowledge and identities, with contexts outside the classroom, and with multiple ways of knowing or cultural perspectives.

Reporting to Parents

Parents are invited to make an appointment to see their child's teacher or year advisor at any time to discuss progress. Student-led Conference (K-6) and Parent Teacher Nights (Year 7-12) are conducted giving you an opportunity to meet your child's teachers. Interim reports are issued to give parents and carer's an understanding of how well your child is performing.

Returning notes and money

Kindergarten - Year 6: When forwarding permission notes and/or money to school please ensure that these are enclosed in a sealed envelope with your child's name and class and the amount enclosed.

Year 7 - 12: Permission notes and money is taken by the office staff at the student window each morning from 8:30am - 9:00am, recess and lunch.

School Contribution

School contributions at Evans River K-12 School are a fee levied on the families of the school to enhance the opportunities available to the students. The level of the contribution is determined each year through a process of consultation with representatives of parents, students and staff. The School Council has settled on the following contributions:

First Child	\$40
Second Child	\$30
Third Child	\$20
Fourth & Subsequent children	No fee

School Council

The School Council consists of three parent representatives, three staff members, two students nominated by the SRC, two community members, the P&C President and the school principal. The council is a direction-setting organisation which also monitors the progress of the overall school budget. Parents are encouraged to speak with their representatives regarding Council business as to consider standing for election.

Scripture

Lessons are held each Friday for K-6 Students and one period per week for Years 7-10.

Sick Bay

Kindergarten to Year 6 children may be permitted access to the clinic after consulting their class teacher. Students in Years 7-12 may be permitted access to the clinic following consultation with their class teacher or teacher on duty who will issue the student with a red slip. Students are monitored in the clinic via closed circuit television by the office. If a student feels well enough to return to class after a period of time in the clinic, this may be permitted, alternatively parents may be contacted should the student wish to go home.

If your child is unwell please keep him or her at home as school is not the place for a sick child.

Sporting Events

The school provides opportunities for students to participate in all types of individual and team sports. These include: athletics (cross-country, tabloids, high jump, sprinting, relays, discus, long jump, tunnel ball), swimming (water polo, water volleyball, relays, swimming - all strokes, run/swims, water basketball, life saving skills), dance, lawn bowls, cycling, softball, cricket, indoor cricket, tennis, soccer, hockey, touch football, golf, rowing, lifesaving, underwater hockey, water volleyball, surfing, fishing, basketball, netball, T ball, table tennis, walking, yoga. Successful performance at school level may lead to representation at District/Zone, Area and State level.

Anticipated Sporting Calendar:

Term 1	-	School Swimming Carnival
Term 2	-	School Athletics Carnival
Term 2		School Cross Country
		Football/Netball Trials
Term 3	-	Area & State Athletics Carnivals
Term 4	-	Intensive & Special Swimming Schemes

The school participates in State Knockout competitions. Final confirmation of participation will be reliant on student interest.

	Primary Schools Sports Association (PSSA)	Combined High Schools Sports Association (CHS)
GIRLS	Touch Basketball Netball Soccer	Basketball Open + u15's Hockey Netball Open + u15's Rugby Union Opens + u15's Soccer Touch Volleyball
BOYS	Soccer Rugby Union Rugby League Touch	Basketball Opens + u15's Beach Volleyball Jnr & Snr Cricket Futsal u14's & u16's Rugby League Soccer Touch Volleyball
CoEd		Lawn Bowls Table Tennis

SRC - Student Representative Council

Representatives on the SRC are elected by their fellow class mates or peers. Two students from each class or year are selected. They meet once a week and discuss issues concerning their class mates, fund raise and represent students on other school committees.

Student Assistance Scheme

Each year the government provides some money to help parents and students who may be experiencing financial difficulty to purchase equipment, uniforms or help pay excursions. These funds are strictly limited and they are distributed on a needs basis. Parents and caregivers can obtain an application form from the front office or uniform store and confidentiality is assured.

School Fees - Primary

Book packs for all primary classes (K-6) are available for purchase at a cost of \$30 each.

School Fees - Secondary

See table on pages 21 & 22 for Year 7 - 12 Subject Contribution Fees.

Uniform

The Evans River K-12 School Council has determined that Evans River K-12 School will be a uniform-wearing school. The Council has requested that the school enforce the wearing of the school uniform without variation. This means that students are expected to dress in the uniform as described below. Parents who are uncertain as to whether or not an item of clothing meets this policy's requirements should consult with a Deputy Principal or the Principal prior to purchasing the item. Regular checks of student dress are conducted. Students out of uniform are afforded a warning, further breaches of the dress requirements are dealt in accordance with the school Student Welfare and Discipline Policy.

Sports Uniform

The wearing of the navy "sun sense" hat is encouraged. The hats should be plain navy in colour and have a broad rim. Suitable hats are available through the school uniform shop. In the winter time, students electing to wear beanies should ensure they are plain navy in colour.

- Jade Green Shirt with navy side inserts and embroidered logo. Unique "Evans River K-12" collar design. Only available through the school uniform shop.
- Navy shorts, track pants, skirts, skorts or culottes. Coloured inserts, stripes, contrasting stitching and logos are not acceptable. Denim is not acceptable. The design of these items has deliberately not been specified and so some variation in design is permissible. The clothing, however, must be plain navy in colour. While the school

uniform shop maintains a limited supply of these items, the school has identified that these items are available for sale at very reasonable rates from stores in the major shopping centres in Ballina and Lismore.

- Navy socks or tights and black joggers.

Winter Wear

Students may wear plain navy long trousers or plain navy track pants. Girls may wear, with skirts, plain navy tights. A long sleeve version of the school shirt is also available. Plain navy beanies are acceptable. Students may also wear either of the following:

- School navy jumper or chinook, only available through the school uniform shop.
- School track suit, only available through the school uniform shop.
- Non-school jumpers, chinooks or track suits are not acceptable.

In General

Parents are requested to have all items of clothing and belongings clearly marked with their child's name. Parents are required to provide a note if a student is to attend school out of uniform at any time. The student will be issued with a pass for a specified period. During this time, it is expected that all efforts will be made to ensure the student returns to full uniform in the shortest possible time frame.

The Uniform Store is open on Friday mornings from 8:30am to 9:30am. An order form is available from the office.

A pool of school blazers and ties are also maintained by the office for students to use on occasions where they represent the school.

Several items are available displaying the school logo, these include the school tie, school badge, tea towels and stickers. These items are sold through the school office.

The following items are not acceptable school wear:

Beach wear, football socks, tank tops, singlets, football jumpers, tracksuits under skirts (either/or), multi coloured jumpers or tops, thongs. T-shirts or sloppy joes with a logo are unacceptable.

Lost property

Lost property is held till the end of term and is then washed and placed in the clothing pool for sale.

Practical subjects

It is advised that students require the appropriate protective clothing for Science, Agriculture, Visual Art, Technics, Technology and Food Technology. For practical lessons, students must wear shoes with a solid sole and leather uppers.

Visitors to the School

As a safety measure for all staff and students all visitors must report to the Front Office and sign in. A visitors sticker will then be given and must be worn while on the school grounds.

Volunteers

Parents are invited to become involved in many school activities. Some of the activities for which parental assistance is sought are:-

- * assisting in classrooms with reading, maths, craft or writing,
- * transporting children to and from school activities,
- * assisting with covering of books,
- * providing expertise and knowledge in lessons,
- * participating in curriculum committees.

The school greatly appreciates the help given by parents and hopes that you will be able to assist in some way.

Subject & Elective fees - Years 7-12 2014

SUBJECT	YEAR 7* **	YEAR 8*	YEAR 9*	YEAR 10*	NOTES
English	\$15	\$15	\$25	\$25	
Mathematics	\$25 Incl Revision Book	\$15	\$15	\$15	Student calculator can be purchased at office for \$20 and is necessary from Yr 7.
PDHPE	\$10	\$10	\$10	\$10	For booklet
Science	\$20	\$20	\$25	\$25	
HSIE	\$15	\$15	\$25	\$25	
LOTE Indonesian	\$15	\$15			
Music	\$17	\$17			
Technology	\$40	\$40			
Food Technology	\$25	\$25	\$100	\$100	\$25 per/term Depending on timetable
Visual Arts	\$24	\$24			
Careers			\$10	\$10	
Agriculture			\$30		
Drama			\$20	\$20	
Electronics				\$45	Plus cost of major project
Indonesian			\$25	\$25	
Marine Technology			\$25		
Music			\$25	\$25	
Physical Activity and Sports Study			\$20	\$20	Plus bus hire fees
Ind Tech - Metal			\$45 + Booklet \$6.80		Plus cost of major project
Ind Tech - Wood			\$45 + Booklet \$6.80	\$45	Plus cost of major project
Visual Arts			\$37	\$37	Plus cost of diary

*Plus general school contribution fees

**Year 7 Book Packs are available to purchase through the Uniform Store for \$40

Subject & Elective fees 2014 (continued)

SUBJECT	SENIOR COURSES	NOTES
English	\$50	
ELECTIVES		
Agriculture	\$60	
Ancient History	\$50	
Biology	\$60	
Business Studies	\$50	
Community & Family Studies	\$40	
Design & Technology	\$80	
Equine Studies	\$500 Per Term	1 year (120h) course \$2000 2 years (240h) course \$3500
Food Technology	\$160	
Mathematics	\$30	Recommend purchase Past papers & Solutions booklet approx \$20
Photography	\$80	
Physics	\$60	
Sport, Lifestyle & Recreation	\$20	
Society and Culture	\$50	
STEP	\$30	
Work Studies	\$15	

*Plus school contribution fees

Website

On the website www.evansriver.nsw.edu.au you can find all sorts of information about the school. Log on and have a look, you can download your child's timetable, the latest newsletter, look at curriculum and support staff available at the school.

Welfare of students

The staff at Evans River K-12 School accept a responsibility for student welfare acknowledging that they share the responsibility with parents/guardians/caregivers of the students and the general community.

Due to the unique nature of Evans River K-12 School, much of the caring in our school occurs spontaneously and incidentally, as it does in any community of caring people.

Evans River K-12 School has advantages in that:

- it is small;
- it is seen as an integral part of the community; and
- the school receives, or can easily obtain, information about the lives and welfare needs of students.

This unique nature allows welfare to be fostered through:

- casual conversation and interaction in the classroom/ playground;
- small numbers which permit a more personal interaction with students fostering warmth, a supportive environment and respect; and
- familiarity with problems and backgrounds which enhances approachability and acceptance.

Teachers at Evans River K-12 School are constantly aware of the influence of social pressures on their students, including the influence of peers and the media. Such matters are also of central concern to parents/guardians/caregivers. Teachers at Evans River K-12 School respect the responsibilities of parents/guardians/caregivers; and consultation, involvement and participation are actively sought.

The school operates a Student Welfare and Discipline Policy to advise students in regard to their conduct. The Policy incorporates a student's rights and responsibilities, the school's Core Rules, details of the Merit Awards Scheme and Discipline System. A copy of the booklet is provided to each student on enrolment. Additional copies are available from the school office.

In short our school aims to promote in students:

- an ability to communicate effectively;
- a coherent set of values to guide behaviour;
- a sense of personal and social responsibility for their actions and decisions;
- a sense of personal dignity and worth;
- self-reliance;
- a sense of cultural ability;
- a feeling of belonging to the wider community;
- a caring attitude towards others; and
- an ability to form satisfying and stable relationships.

Welfare and Discipline Policy

This booklet contains a wealth of information with regard to school and departmental policy. Contents include Merit Award Scheme, Discipline Code, Students Rights and Responsibilities and Attendance. A copy of this booklet is included in your orientation pack or available at the Front Office. It is important that the acceptance notice which is included with the Policy is signed and returned to the school.

