

Master of Business Administration (M.B.A.) : Prospectus

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Most Important

- Student will have to pay late fee after regular date of admission is over.
- Students will not get admission after the date of late fee is over.
- If the admission is cancelled by the University or student himself the admission fees paid by him will not be refunded.
- Student should not pay any excess fees. If excess fee is deposited into the bank that will also not be refunded. (To avoid this please read the prospectus carefully).
- The Study Centre and students should check the record of admission registration on DU portal of University. It is the responsibility of the Study Centre and student to see the correctness of the record.
- At the time of admission, if late admission is taken, may cause many problems (like failure of net, rush in bank and at study centre). So ensure your admission in pretty advance.
- Keep Photo Copy of admission form with you for ever. University cannot preserve admission forms more than 1 year.
- The students should fill-in application form after carefully reading the prospectus.

This year printed copy of prospectus will not be available. Visit our website for prospect. Study centres and Students should download the copy of same our website.

Production

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Master of Business Administration (M.B.A.)

1. PROGRAMME TIME - TABLE

(1) Sale of Entrance Examination Form	July 2013
(2) Last date for Sale of Entrance Examination Form	3 rd August 2013
(3) Last date for Submission of application forms of Entrance Examination	3 rd August 2013
(4) Entrance Examination	Sunday , 4 th August 2013 (10.00 am to 1.00 pm)
(5) Declaration of Result of Entrance Examination	20 th August 2013
(6) Last date for admission (without Late Fee)	16 th September 2013
(7) Last date for admission (with Late Fee Rs. 500/-)	23 rd September 2013
(8) Last date for admission (with Late Fee Rs. 1000/-)	30 th September 2013
(9) First Contact Session	21 st September 2013

Website – <http://ycmou.digitaluniversity.ac>

Note : Programme Fees once paid will not be refunded under any circumstances.

2. About School

The School of Commerce and management is one of the eight schools of studies located at the headquarter of the university. Through its quality policy aims to enhance and sustain excellence of its educational programmes. The school offers various programmes by which student can update his knowledge, ability and managerial skills while working in his /her profession. All the programmes run by the school have become extremely popular and are among the best in Distance Learning Programme methods.

The school envisages to :

1. Develop degree, postgraduate and research level programmes for creating professional manpower required by the present competitive world.
2. Ensure relevance of programmes by updating course regularly.
3. Relate all the courses to the development needs of individuals, institutions and the state.
4. Provide innovative, flexible and open systems of education by using the distance teaching methodology and by applying modern communication technologies to education.
5. Help practicing managers to become more effective decision makers in their fields by updating their knowledge and managerial skills.
6. Establish linkages with educational industries to share experience and knowledge.

Now, keeping with the trend of providing quality higher education the Yashwantrao Chavan Maharashtra Open University has also started M.Com (English medium) Programme under The School of Commerce & Management.

3. About Programme

Aims

The Aims of the M.B.A. programme are –

1. To help practising managers to become more effective decision makers in their fields by updating their knowledge and managerial skills.
2. To enable the budding managers to develop their skills of critical analysis, logical thinking and creative imagination.
3. To enable the managers to make independent judgements in the analysis and resolution of complex managerial problems.

Duration & Structure of the Programme

1. The minimum duration of the M.B.A. programme is two academic years and maximum duration is five years.
2. The medium of instruction and examination is English.
3. The programme consists of 20 courses and excluding project work which are spread over two academic years.
4. A minimum attendance of 50 % is compulsory for the counselling sessions.

3.1 Duration

1. The minimum duration = 2 Years
2. Maximum duration = 5 Years

3.2 Medium

The medium of instruction and examination is **English** only.

3.3 Programme Structure

First Year M.B.A. (P09)

Code	Course Description	Marks
CP1001	Accounting and Finance for Managers	100
CP1002	Information Technology for Managers	100
CP1003	Business Laws	100
CP1004	Quantitative Techniques in Management	100
CP1005	Economics for Managers	100
CP1006	Management & Organisational Behaviour	100
CP1007	Research & Communication Methodology	100
CP1008	Production and Operations Management	100
CP1009	Marketing Management	100
CP1010	Human Resource Management	100

Second Year M.B.A.

Code	Course Description	Marks
	Compulsory Papers	
CP2001	Strategic Management	100
CP2002	International Business	100
CP2003	Business Ethics & Corporate Governance	100
CP2004	Management Control Systems	100
	Specialisation : Any one group out of the following groups	

Note : The following 4 Specialisation groups are available for the students. The students have to choose one group out of these four groups. If a student chooses a

course which is not available in the name of a particular study centre, then it means that the examinations for that specialisation course will be conducted at that study centre but counselling will not be available at that particular centre.

(A) Finance Group

Code	Course Description	Marks
FM2101	Corporate Finance	100
FM2102	Taxation: Direct and Indirect	100
FM2103	Corporate laws	100
FM2104	Indian Financial System	100
FM2105	OR Management of Financial Services	
FM2106	Security Analysis & Portfolio Management	100
FM2107	OR Project Planning, Analysis & Management	
FM2108	International Finance	100
FM2109	OR Management of Financial Institutions	
FM2110	OR Strategic Cost Management	

(B) Marketing Group

Code	Course Description	Marks
MM2201	Marketing Research	100
MM2202	Advertising and Sales Promotion	100
MM2203	Consumer Behaviour	100
MM2204	Industrial Marketing	100
MM2205	OR Services Marketing	
MM2206	Brand Management	100
MM2207	OR Rural Marketing	
MM2208	Sales and Distribution Management	100
MM2209	OR International Marketing	

(C) Human Resource Management Group

Code	Course Description	Marks
HR2301	Organisational Change and Development	100
HR2302	Human Resource Planning	100
HR2303	Human Resource Development	100
HR2304	Labour Laws for Managers OR	100
HR2305	Managing Interpersonal & Group Processes	
HR2306	Industrial Relations OR	100
HR2307	Performance and Reward Management	
HR2308	International Human Resource Management OR	100
HR2309	Management of Training and Development	

(D) Manufacturing Management Group

Code	Course Description	Marks
MU2401	Manufacturing Strategy	100
MU2402	World Class Manufacturing	100
MU2403	Production Planning & Control	100
MU2404	Materials Requirement Planning OR	100
MU2405	Logistics and Supply Chain Management	
MU2406	Productivity & Total Quality Management OR	100
MU2407	Applied Operations Research	
MU2408	Project Management	100

Note

- (1) Student should study the above information carefully and choose their Specialisation Courses. He / She should contact the study centre regarding counselling of these courses.

■ PO9PRJ Project Work (Compulsory)

The students are required to complete a project work during the 2nd year. The university will intimate the details regarding the project within stipulated time directly to the students.

4. Evaluation Procedure

■ Evaluation

The pattern of evaluation used for the M.B.A. programme will consist of the following three components.

(A) Continuous Assessment

The study centre will give home assignments like, Presentation, Arrange Seminar, Case-study, Field work etc. to the students for continuous Assessment. The study centre will organise such activities, assess the performance of the students and should submit the report to Examination Section. Through the 'Regional Centre' before the commencement of end examination.

(B) End Examination - 100 Marks.

Each theory paper will be of 100 marks.

Question Paper Pattern

Section - I

Total No. of Questions	:	06
Questions to be attempted	:	04
Marks per Question	:	15
Total marks	:	60

Section - II

Total No. of Questions	:	08
Questions to be attempted	:	08
Marks per Question	:	05
Total marks	:	40

Note : Section-II of Second year will carry case study.

Number of question will very depending on nature of cast study.

(C) Project Work

Assessment of the project work will be done after submission of the project report. Project work carrying 200 marks will be done under the guidance of a project supervisor. A project report may be in the form of a comprehensive case study, inter-organisational study or field work. Detailed instructions regarding submission and assessment of a project will be provided by the university, in due course. Projects assessed as unsatisfactory will have to be resubmitted after incorporating the modifications as specified by the university and after payment of the requisite evaluation fees for assessment of the modified project report. In exceptional cases, a student may be allowed to change the topic of his project under the discretionary authority of the university. **University will inform the schedule.**

(D) Rules of passing

1. In order to complete any course successfully, a candidate must get a minimum 40 % marks. Students not completing a course/courses successfully will be required to reappear for the concerned end examination and improve their class therein.
2. Successful completion of the project component requires obtaining a minimum 40 % marks.
3. The total marks obtained in first year, second year and project work will be combined when calculating the **Aggregate Marks** for the MBA Programme. An aggregate of 40% marks must be obtained by a student for the entire programme in order to qualify for the award of the M.B.A. Degree.
4. The final result of the student after

considering the performance for all the academic years will be declared on the basis of the following table :

% of Marks	Class
75% and above	I (with Distinction)
60% - 74.99	I
50% - 59.99	II
40% Bd 49.99%	Pass
Below 40%	Fail

Important

- **Students not completing successfully one or more courses at the first year level, may be given admission to the Second Year.**

This evaluation pattern will remain in force, unless changed subsequently. In the event that any changes are made in this regard, these will be communicated to all the concerned and will become applicable to the ongoing student-batch and also binding on them.

5. Admission Procedure

5.1 Eligibility

Admission to the M.B.A. programme is open to all citizens of India who satisfy the following condition :

- Bachelor's Degree with minimum **45% marks.**
(The percentage of marks will be relaxed by 5% in the case of Reserved Category candidates)
- Qualify the Entrance Exam conducted by Yashwantrao Chavan Maharashtra Open University.

5.2 Entrance Fees

The fee structure for the M.B.A. Programme is as follows.

Entrance Fees Rs.500/- to be deposited through bank challan only in any one of the bank specified by the university and attach part of the challan with the entrance application form & submit this application

to the study centre within the stipulated time period.

Admission Application Processing Fee (with Entrance Exam. form)	Rs. 500.00
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5.3 Programme Fees

The fee structure for the M.B.A. Programme is as follows.

First Year

University Programme Fee Paid in to Bank	Rs. 12,225/-
Study Centre Fee to be paid at Study Centre	Rs. 3,075/-
Total	Rs. 15,300/-

Second Year & Project

University Programme Fee	Rs. 12,225/-
Convocation paid in to Bank	Rs. 300/-
Study Centre Fee to be paid at Study Centre	Rs. 4,575/-

Note:

1. University Programme Fee is to be deposited only in any one of the bank specified by the University through Bank Challan only. One part of the challan will be kept by the bank, one part to be attached to the admission form and one part to be kept by the student.
2. Study Centre fees to be deposited at study centre only and the receipt for the same to be taken from the study centre only.

Note :

- (1) Rs. 150/- is charged for re-examination of each course along with Rs. 100/- for mark-sheet and postage.
- (2) **Under any circumstances student should not pay fees in excess of above mentioned fee structure, to the study centre or University.**

Details of the University Fees.

	I Year	II Year
1. Registration Admission Fee	375	375
2. Tuition Fee	10150	8650
3. Examination Fee	1500	1500
4. Marksheet & Postage	100	100
5. Samwad Periodical	50	50
6. Student Welfare Fund	40	40
7. Disaster Management	10	10
8. Project Work (MBA Part II)	-	1500
9. Convocation Fee	-	300
Total	12225	12525

6. Registration Procedure

This Prospectus Includes Two forms and Two Bank Challans (One bank challan for entrance examination & one for admission):

1. Entrance Examination Form
2. Admission Form (To be submitted only after qualifying/passing entrance examination)

■ Re-registration

Re-registration shall be done once only. The period of Re-registration is valid for 3 years only. The Re-registration is not allowed after 3 years of the expiry of the first Registration date. The total period of Re-registration is 3 years, so student must apply immediately after the expiry of the registration.

■ For Entrance Examination

1. The application form for Entrance Examination must be duly filled and submitted to the respective M.B.A. Study Centre (See the list of study centres) latest by 3rd August 2013. (The application form must be accompanied by attested (Photo copies) (Xerox copies) of requisite documents.)
2. The candidates should collect their hall tickets from the Study Centres before the entrance examination. The list of candidates to appear for the Entrance Examination will be displayed at the study centres.
3. The entrance examination is compulsory for all.
 - 3.1 The hall ticket (format enclosed) will be submitted by the student (complete in all respects) to the study centre.

- 3.2 The Seat No. of the candidate for the entrance examination will be given by the study centre.
- 3.3 The students can appear for entrance examination at any one of the entrance examination centre as per convenience of location (See the list of Examination centres).
4. Admission to the M.B.A. programme will be granted strictly on the basis of performance at the Entrance Examination.
5. The results of the entrance examination will be announced through the study centres. The students should visit their study centre for the result of the Entrance Exam on 20th August 2013.
6. Provision for reservation of seats for scheduled castes, scheduled tribes and other backward students is made as per Government of Maharashtra rules.
7. **A maximum of 60 students will be admitted at each study centre.**
8. A study centre shall be made functional only if a minimum of 20 students are enrolled.

■ For First Year (After qualifying entrance examination)/Second Year M.B.A.

1. All the eligible and qualifying applicant are required to submit admission form attached herewith the prospectus to the recognised Study Centre.
2. The Applicant must study the prospectus, familiarise himself/herself about the programme rules and ensure that he/she is eligible for the admission.
3. If eligible, the Applicant interested in admission to the programme should carefully fill in the form in BOLD legible (readable) letters, without overwriting, in ENGLISH language. Care should be taken to fill in the form perfectly and accurately because a computerised system will be used for data entry. The Applicant will be solely responsible for the correctness of information submitted. He/she should attach the attested photocopies of proofs of qualification, date of birth and any other important documents asked for.
4. The Applicant should obtain the signature and seal of the Study Centre after getting his/her eligibility checked from the study centre.
5. The Applicant shall submit the part of challan meant for the Study Centre to the Study Centre and retain one part with himself/herself. He/She should also retain a photocopy of the application form (Admission Form) for himself/herself. He/she shall take acknowledgement of having given the Study Centre part of the challan to the Study Centre.
6. The Admission Forms must be filled in and the above process should be completed before the stipulated time limit. Admission form shall be accepted at the Study Centre only within the stipulated time frame mentioned in the prospectus. All admission forms along with challan must be submitted only to a Study Centre. Likewise, no admission form will be received/accepted at the university headquarters under any circumstances. Forms should also not be sent by post or courier in any case.
7. The admission fee receipt will not be issued by the Study Centre. The Bank challan will itself serve as the fee receipt.
8. Applicants should submit their admission form and challan to the Study Centre.
9. The Applicant must keep in touch with the Study Centre about the learning programme, Contact Session Time Table and the examination schedule. The confirmation of admission should be checked with the Study Centre by the last week of October. Applicants shall not be allowed to appear for any examination without confirmation of admission.
10. The university reserves the right to reject admission wrongly granted by the Study Centre to ineligible applicants if ineligibility is discovered at any stage during the registration process. The fees paid by the students will not be refunded under any circumstances.
11. Receipt of the Study Centre fees to be taken from the Study Centre only.

7. The Entrance Examination

Introduction

The candidates seeking admission to the Master in Business Administration (M.B.A.), Programme of this University will have to appear for and show sufficient level of competence and aptitude in a Common 'Entrance Examination' conducted by the University.

The information regarding the Entrance Exam. its composition, nature, etc. is given in the following sections.

Nature and Composition

This Entrance Exam, is designed for testing various scholastic/mental abilities and skills that are considered essential for the successful completion of the programme. It is also intended to test the aptitudes of the candidates in the important aspects of business organisation. The test consists of the following sections as given below.

Section	Topic	Marks
1	: Reading Comprehension	15
2	: Verbal Ability	20
3	: Numerical Ability	15
4	: Business Data Interpretation	20
5	: Business Application	20
6	: Business Judgement	10
Total		100

The candidate has to complete the whole test in one single session of 3 hours duration. It is necessary, however, to be present in the Examination Hall at least 30 mins. before the actual examination. He / she can begin answering any 'Section' and follow any sequence for answering the questions. Care should be taken to see that no section is omitted. Students will be required to present their hall tickets at the time of the examination. Use of calculators will **not** be allowed. **A certain minimum level of performance in each section may be considered necessary for being included in the merit list.**

Exam. Date : Sunday, 4th August 2013
Time 10.00 a.m. to 1.00 p.m.

Nature and Types of Questions

All the questions (hereafter referred to as 'items') are of the 'multiple choice' type, wherein each item is given four or five options.

The candidate has to 'select' only one of the given options as the correct answer to the item and indicate the same by placing a cross mark to the corresponding bracket space in the special answer-sheet distributed along with the question-paper. Putting a mark at more than one choice will be treated as a wrong answer and that particular question will be given zero marks.

Every item carries 1 mark. Examples that follow are simply to illustrate the nature of the items likely to appear in the different 'sections' of the exam-question paper.

Illustrative Examples

The examples given for each section are merely to illustrate the **nature of task required.**

The examples cited here are just to give an idea about the nature of entrance examination and questions appearing in entrance examination may vary from illustrative examples.

(i) Reading Comprehension

In this component, a passage (consisting of about 450-500 words or 25-30 lines) will be given. The candidate has to read the passage very carefully, understand the details and answer the items that follow it.

Some items are meant for testing understanding of what is stated therein. Some others are intended to test interpretation and analysis of what is read. Certain others are intended for testing understanding of the contextual meanings of specific words/phrases.

It is important to thoroughly read the passage a sense of the principal ideas, facts, organisation of content, information relating to ideas, attitudes, tone and general style of presentation before one attempts to answer the items.

Each item is expected to be answered on the basis of what is in the passage and not on the basis of personal opinion or knowledge.

Candidates are advised to read all the options before selecting an answer.

Here is an example to illustrate.

Directions : Read the passage given below and answer all the items following the passage on the basis of what is stated / implied in it.

... Since then, the span of man's life grew to eighty years. The first thirty years of his whole long life are, in fact, those of man's own life. At this stage, he is sound both in body and mind and is full of fire.

After that, in the next eighteen years, he leads the life of a donkey. In this age, he does nothing but abuse. Thereafter, he steps into the life of a dog. At that stage, man lacks the vigor of the past, but all the same the memory of the days gone by does not slip away.

Therefore, he can do little but sit apart and bark at others. Finally he glides into the life of a monkey when he, not only in his conduct but also in his physical appearance, apes the monkey.

1. The focus in the passage is on the character of a
(A) dog
(B) man
(C) donkey
(D) monkey
2. The first thirty years of man's life can be called his own because
(A) he remains free from any worries
(B) he enjoys his educational life
(C) he is then sound in body and mind
(D) he can live life as he wants
3. The phrase 'full of fire' used in the passage means :
(A) tremendous heat
(B) great enthusiasm
(C) extreme joy
(D) a thirst for knowledge

(ii) Verbal Ability

This section contains items for testing

your language competency-vocabulary, syntax, grammar, etc. It may have items on antonyms, synonyms, verbal analogies, sentence completion / correction.

Some examples of items of this kind are as follows.

Example 1

Directions : Choose the option that is opposite in meaning to the word 'Recession'
(A) approach
(B) recoil
(C) retraction
(D) withdrawal

Example 2

Directions : Choose the option that is nearest in meaning to the word 'Stubborn'
(A) shaky
(B) irregular
(C) obstinate
(D) confident

Example 3

Directions : You are given a key pair of words in capitalised print and a list of four pairs marked as A, B, C, D. Select an option in which the pair of words are related to each other in the same way as those in the key pair.

Key pair ART : Painting

- (A) sketching : printing
- (B) drawing : painting
- (C) science : chemistry
- (D) patient : doctor

(iii) Numerical Ability

This section contains items designed for testing the candidate's ability to apply computational, algebraic, geometrical, graphic, symbolic and logical techniques to familiar situations.

The intended is to test the ability to recognise numerical relationships and perform basic numerical operations.

Here are some illustrations.

Example 1

Which is the number, which when squared and added to 12 becomes seven times its value ?

- (A) 2, (B) 3
(C) 5, (D) 6

Example 2

If the radius of a circle is increased by 1cm. the ratio of the new circumference to the new diameter will be -

- (a) + 2 (b) - 2
(c) $(2 \times + 1) \div 2$ (d)

Example 3

Rama and Krishna hire a pasture for Rs.260. Rama puts 20 cows for 3 months and

Krishna puts 35 cows for 2 months. The amount to be paid by Rama will be -

- (A) Rs. 100 /-, (B) Rs. 115 /-
(C) Rs. 140 /-, (D) Rs. 120 /-

(iv) Business Data Interpretation

This section tests the ability for business comprehension and interpretation of the data related to business and commerce. It is tested through different forms such as tables, graphs, histograms, pie charts, polygons and the like.

A series of items is given for each set of data for testing interpretation, interpolation and extrapolation abilities. Here is an example of a data set along with related items.

In a certain large-scale company, labour

Table No. 1

Year	Worker strength	Workers retrenched (number)	Age-range of retrenched workers			Work experience of retrenched workers (yrs.)			
			20-24	25-29	30-34	<1	1 to <3	3 to <5	5 & above
1999	4000	15	2	10	3	10	3	2	0
1992	4525	20	7	11	2	9	6	4	1
1993	5000	25	6	13	6	12	7	4	2

trouble continued for about 3 years in succession after which the factory workers went on a total strike.

During these 3 years, the company management had retrenched several workers as indicated in **Table No.1.**

- What percentage of the total workers retrenched were within the age-range of 25-29 ? (Figures have been rounded)
(A) 17 (B) 56 (C) 18 (D) 57
- What was the increase in percentage of retrenchment between 1991 and 1992 for the workers with a work experience of between '3 to less than 5 years' ? (Figures have been rounded)
(A) 10 (B) 7 (C) 5 (D) None of the above
- Which of the following situations, shows the maximum retrenchment of workers ?
(A) When age range is high & work experience is high.
(B) When age range is high & work experience is low.

- (C) When age range is at the intermediate level & work experience is low.
(D) When age range is at the intermediate level & work experience is high.

(v) Business Application

This component deals with items designed to test the ability to apply given data for solving simple problems related to commerce, economics, statistics and business.

The topics that may be covered herein are : Ratio - Proportion - Variation, Average - Percentage, Profit - Loss - Discount, Interest (Simple and Compound), Stocks and Shares, Taxes - Rates, Insurance Time - Work - Speed and the like.

Given here are a couple of illustrative examples.

Example 1

The cost price of an article is Rs. 8.50. The selling price is to be decided so that a profit of 25% on the selling price will be made? What should be the selling price ?

- (A) Rs. 11.33 (B) Rs. 10.36
(C) Rs. 12.05 (D) Rs. 9.78

Example 2

The sum of Rs. 4000 will amount to Rs. 5000 at a simple interest of 5% p.a. in -

- (A) 4 years; (B) 6 years
(C) 2 years 6 months (D) 5 years

(vi) Business Judgement

In this section, information about a business situation is provided in sufficient details in a passage or a case report. This is followed by a series of items that will test the ability to evaluate the statements, facts and other information regarding the business and to make your judgement about the various aspects of the business as stated in the report.

Example 1

Directions : Read carefully the passage given below and answer the questions that follow.

Secretarial practices in modern offices have seen many technological changes in recent years. A major event is the advent of computerisation in every sphere of life. A leading typing institute offering regular training as well as undertaking major typing tasks on job-work basis, was quick to realise the possible use of computerisation in improving its services and therefore decided to purchase the latest computers with printers etc. to update its existing facilities. The new equipment, it was realised, would result in increased output to the extent that the work handled by three secretarial assistants would, with the new facilities, be handled, by one assistant.

It was believed that the overall profits of the institute with the use of computerised services would undergo a significant increase.

Besides, the manager of the institute enjoyed good, cordial relations with his subordinates. In fact, on many occasions in the past, his subordinates had stayed back well beyond working hours (without any expectation of monetary compensation) in order to respect the commitments made to outside parties.

Over a period of six months, the manager of the institute collected funds (partly by investing his own earlier profits and partly by raising loans from the State Bank of India) for the purchase of the required computers and accessories. He was lucky to obtain the required equipment within a week.

By the end of 8 months, after a detailed financial analysis of the existing situation, it appeared, however, that the overall profits of the institute had declined by 8% rather than showing an expected increase. There had been no change in other conditions within the set-up. Perplexed about this unexpected outcome, the manager of the institute sought advice from a firm of management consultants. The consultants worked on the details provided by the manager of the institute and finally submitted their report, giving useful advice and recommendations.

Given below are a set of factors which may not be important in the decision advice given by the firm of management consultants. Evaluate each factor with respect to the classification scheme given below.

Classification Scheme

Mark

- (i) if it is a major objective in the decision making process.
- (ii) If it is a major factor, influencing the decision.
- (iii) If it is a minor factor, influencing the decision.
- (iv) if it is an unimportant issue, in making a decision.

The following items are to be evaluated on the basis of the classification-scheme.

1. Time required for getting the new equipment.

2. Possible difficulties in getting a loan.
3. Increased productivity of subordinates.
4. Training of subordinates in new techniques of computerisation.
5. Increase in profits.

8. Regional Centres

Following list provide detail information about Regional Centres of the University

Sr. No.	Place	Address	District covered	Telephone No. Fax No. & E mail
01.	Amravati	Regional Director YCMOU, Regional Centre V.M.V. to Walgaon Road, Post V.M.V., Amravati 444 604	Amravati, Akola Buldhana Yawatmal Washim	(Fax.) 0721-2531444 (R) 0721-2531210 0721-2531445 (Mob.) 94222-47292
02.	Aurangabad	Regional Director YCMOU Regional Centre Survey No. 41, East to Military Boy's Hostel Chhavani, Aurangabad 431 002	Aurangabad, Jalana, Beed	(Off.) 0240-2371066/77 (Fax) 0240-2371088 (Mob.) 9403774644
03.	Kolhapur	Regional Director YCMOU Regional Centre Near Shivaji University Post Office Vidyanagar, Kolhapur 416 004	Kolhapur, Sangli Ratnagiri Sindhudurg	(Off.) 0231-2607022 (Fax) 0231-2607023 (Mob.) 94222-47294
04.	Mumbai	Regional Director YCMOU Regional Centre C/o Jagannath Shankar Sheth Municipal School Building, Nana Chowk Grant Road, Mumbai 400 007	Mumbai M. 9403774534 M. 9970963462	(Off.) 022-23874186 (Off.) 022-23813256 (Fax.) (022)23813256
05.	Nagpur	Regional Director YCMOU Regional Centre Subhedar Hall Law College Campus, Ravinagar Chowk Nagpur 440 001	Nagpur, Wardha Bhandara Gadchiroli Chandrapur Gondia	(Off) 0712-2553724 (Resi.) 0712-2238514 (Fax.) 0712-2553725 (Mob.) 94222-47295
06.	Nanded	Regional Director YCMOU Regional Centre Swami Ramanand Tirth Marathwada University Sports Building	Nanded, Latur Parbhani Hingoli Nanded - 421 606	(Off.) 02462-236718 (Fax) 02462-236718 (Mob.) 94222-47296
07.	Nashik	Regional Director YCMOU Regional Centre Old Municipal Corp. Bldg. New Pandit Colony, Nashik 422 002	Nashik, Dhule Jalgaon Ahmadnagar Nandurbar	(Off.) 0253-2317063 (Fax) 0253-2576756 (Mob.) 94222-47297
08.	Pune	Regional Director YCMOU Regional Centre C/o Shahir Annabhau Sathe Prashala Gruha, Sadashiv Peth, Kumthekar Marg Pune 411 030	Pune, Satara	(Fax) 020-24491107 (Off.) 020-24457914 (Mob.) 94222-47298 (Mob.)94222-47298
09.	Kalyan	Regional Director YCMOU Regional Centre Late MP. Khasdar Prakash Paranjpe Competative Exam Centre, Dombiwali, MNC Building, Chandrabhushan Plaza, Misra Kampaund, Sahjanand Chouk, Kalyan (W)	Kalyan	(Mob.) 9323108040 Office : 9420692783 (0251) 2201403 2201503 2203479
10.	Solapur	Regional Director YCMOU Regional Centre C/o. Dayanand Mahavidyalay, Solapur - 413 002.	Solapur Osmanabad	(Mob.) 9422292672 Office : (0217) 2375511/22 Fax : (0217) 2375533

9. Study Centres

* Entrance Examination Centres

(1) Amravati Region

* 01. Amravati (1251A)	Vidya Bharati College, C.K.Naidu Road, Camp Amravati 444 602	☎ : (0721) 2551979, 2662740
02. Amravati (1288A)	Bhartiya Vidya Mandir, Badnera Road Amravati	☎ : (0721) 2673283 2575033
03. Amravati (12119)	Shri. K. L. Mahavidyalaya Morshi Road, Amravati	
* 04. Amravati (1203A)	Shri Shivaji Arts & Commerce College Amravati	☎ : (0721) 2660510
05. Amravati (12129)	Takshashila Mahavidyalaya, Syam Nagar, Amravati - 444602	☎ : (0721) 2560534, 2662179
* 06. Akola (1101A)	Smt. L.R.T. College of Commerce, Akola 444 001	☎ : (0724) 2400197, 2413924
07. Akola (1105A)	Shri Shivaji College of Arts, Commerce & Science College, Sc Nagar, Shivaji Park, Akola - 444001	☎ : (0724) 2433438, 2453295
* 08. Washim (1505A)	Savitribai Phule Mahila College Washim	☎ : (07252) 232262
09. Washim (1525A)	Shri Ramrao Sarnaik Mahavidyalay Allada Plot, Washim	☎ :
* 10. Yavatmal (1401A)	Amolakchand Mahavidyalaya, Godhani Road, Umarsara, Yavatmal 445001	☎ : (07232) 245179 244687
* 11. Khamgaon (1392A)	College of Management, Durdarshan Kendra Road, Kamal Nagar, Khamgaon	☎ : (07263) 256566

(2) Aurangabad Region

* 12. Aurangabad (2108A)	Institute of Management Training & Research Earth complex, 2nd floor, Near I.M.A. Hall, Adalat Road, P.B.No. 87 Aurangabad - 431 001	☎ : (0240) 2331039
* 13. Aurangabad (2107A)	Marathwada Institute of Technology (MIT) P.B.No.327, Beed bypass Road Aurangabad	☎ : (0240) 2377284 2376815
14. Aurangabad (21138)	Deogiri Institute of Technology & Management Science MSP Mandal, Aurangabad	☎ : (0240) 2334577
* 15. Ambajogai (2201A)	S.R.T. College, Ambajogai Dist. Beed - 431 517	(02446) 247073, 247173

(3) Mumbai Region

* 16. Kalyan (3503A)	Birla College of Arts, Science & Commerce, Murbad Road Kalyan Dist. Thane - 421 304	☎ : (0251) 2203740, 2207054
17. Ulhasnagar (35159)	Shrimati Chandibai Himmatmal Mansukhani College, Opp. Railway station, Ulhasnagar Dist. Thane - 421 003	☎ : (0251)252940, 252869

* 18. Mumbai-Andheri (3380A)	Smt. Ginnibai Narayandas Kyamsaria M.B.A. College J.B. Nagar, Andheri (E), Mumbai - 59	☎ : 9820520108
* 19. Mumbai (Bhandup) (3379A)	Ratnam College of Arts, Science & Commerce National Highschool Marg, Bhattipada Road, Bhandup (W) - 400 078	☎ : 25951381, 25954464
* 20. Raigad (3241A)	Pen education Society's Arts, Science and Commerce College, Pen, Dist. Raigad - 402 107	☎ : (02143)252496, 254478
* 21. Navi Mumbai (3506A)	Karmaveer Bhaurao Patil College, Vashi, Juinagar Sector 15A, Navi Mumbai - 400 703	☎ : 9322241449, 9969339712
22. Vikroli (E) (3134A)	Vikas College of Arts, Science & Commerce Kannamwar Nagar -2, Vikroli (East), Mumbai - 400 083	☎ : (022) 25784267 / 24843374 / 25783540
* 23. Mumbai (31236)	Smt. P. D. Hinduja Trust Institute of Mgt. Studies 315, New Charni Road, Mumbai - 400 004	☎ : (022) 23826240 9819116267
* 24. Panvel (3258A)	Yashwant Memorial Trust C. J. Munot Nagar, A-1/1, New City Post office Panvel - 410 206	☎ : (022) 32585221
* 25. Panvel (3202A)	Arts, Science & Commerce College Panvel, Dist. Raigad.	☎ : 27452561
* 26. Santacruz (W) (31247)	St. Anandilal Potdar Jr. College Santacruz (West), Mumbai	☎ : (022) 6711111
27. Andheri (E) (31327)	Lifly Aviation Training Centre 302, Shiddhagiri, 3rd Floor, Old Naga Road, Cross Road Bhuta High School, Andheri (E), Mumbai - 400051	☎ : (022) 26834859/ 26834860/66
* 28. Bandra (E) (3133A)	Chetna College, Govt. Colony, Near Sahakari Vasahat, Bandra (E), Mumbai - 400051	☎ : (022) 26422750
29. Bandra (W) (31318)	R.D. National College, Bandara Linking Road, Bandra (W), Mumbai - 400050	☎ : (022) 26041777
(4) Nagpur Region		
* 30. Nagpur (4402A)	C.P. & Berar Education Society's College of Arts & Commerce, Tulsibaug, Nagpur - 440 022.	☎ : (0712) 2766482 2740305
* 31. Nagpur (4410A)	Dharampeth College, R.S.Mundle Academy of Commerce Research & Management, North Ambazari Road Nagpur 440 010	☎ : 2545519/ 25434735
* 32. Nagpur (44161)	S.K.B. Institute of innovative Education & Research 3 rd floor, Madhu-Madhav Tower, Dharampeth Nagpur - 400 010	☎ : (0712) 6527780 2562267
* 33. Nagpur (44150)	Dhanwate College of Commerce & Management Congress Nagar, Nagpur	☎ : (0712) 2454193 2422759
* 34. Nagpur (44234)	Centre Point College, Law College Sawre Nagpur -10	☎ : (0712) 2422759

35. Nagpur (44237)	Seva Sadan High School, Sitabuldi Nagpur	☎ : (0712) 2151215
36. Nagpur (44211)	Tirpude Institute of Management Education Civil Lines, Nagpur	☎ : (0712) 2544465 2525781.
* 37. Nagpur (44127)	Annasaheb Gundewar College, Kotal Road, Nagpur Rurasl, Nagpur	
38. Nagpur (44253)	V. M. V. Commerce, J. M. T. Arts College, Wardhaman Nagar, Nagpur City, Nagpur	
39. Nagpur (44138)	Mahalaxmi Jagdhamba Mahavidyalaya, Bhagini Mandal Parisar, Sitaburdi, Nagpur - 440012	☎ : 9822706601
40. Nagpur (44294)	Late. Bapusaheb Mahashabde Mahavidyalaya, Sakkardar Chowk, Nagpur	☎ : (0712) 2744965
41. Nagpur (44252)	Dr. M. K. Umathe Arts & Ramchandra Makare Commerce Mahavidyalaya, Ring Road, Nagpur	☎ : (0712) 2227062
42. Nagpur (44131)	St. Ursula Kanishtha Mahavidyalaya, Akashwani Chowk, Nagpur	☎ : 9158777573
43. Bhandara (4137A)	Sunflag Iron & Steel Company, Nagpur Road Bhandara	☎ : (07184) 285551 285655
* 44. Wardha (4534A)	Lok Mahavidyalaya, Bachelor Road, Pratap Nagar Wardha	☎ : (07152) 242580 241133
(5) Nashik Region		
* 45. Ahmednagar (51104)	Institute of Management Research & Rural Development Opp. New Law College, Lal Taki Road, Ahmednagar	☎ : (0241) 23244898
* 46. Kopargaon (5103A)	Shri Sadguru Gangageer Maharaj Science, Gautam Arts & Sanjivani Commerce College Kopargaon, Dist. Ahmednagar - 423 601	☎ : 223155/221308
47. Jalgaon (53106)	Nutan Institute of Management, Development & Research Nutan Maratha College Campus, Jalgaon	☎ : (0257) 2217032 9850192790
* 48. Nandurbar (5517A)	Institute of Business Management & Research Centre, Khodai Mata Road, Nandurbar	☎ : (02564) 2225088
* 49. Nashik (5415A)	Bhonsala Military College, Rambhoomi Nashik - 422 005	☎ : 2545519/ 22340650
* 50. Nashik (5406A)	Loknete Vyankatrao Hire College, Panchavati Nashik - 422 003	☎ : 2512924/ 2516351
51. Nashik (54214)	Navjeevan Institute of Management, Shivshakti Chowk 4 th Scheme, CIDCO, Nashik - 422 008	☎ : (0253) 2379748 2393827
* 52. Nashik (54247)	Kalpataru Institute of Management Studies 1st Floor above Diya Lab, Purab-Paschim Plaza Trimurti Chowk, Nashik - 422 008	☎ : (0253) 2377103 2393748

* 53. Nashik (54245)	Arts, Commerce Mahila Mahavidyalaya, Jail Road Nashik-Road, Nashik	☎ : (0253) 2465967
54. Sonai (51136)	Mula Education Society's Arts, Science & Commerce College, Sonai, Tal. Newasa, Dist. Ahmednagar	☎ : (02327) 231384
* 55. Shahada (5525A)	P. S. G. V. T. Mandal's Arts, Science & Commerce College, Shahada, Dist. Nandurbar	☎ : (02565) 223747
* 56. Nashik (5404A)	K. T. H. M. College, Gangapur Road, Nashik - 422002	☎ : (0253) 2571376, 2577341
57. Nashik (54298)	Dr. M. S. Gosavi Institute of Business Studies Nashik - 422002	☎ : (0253) 2360392
* 61. Dhule (5290A)	M. D. Palesha Commerce College, Dhule - 424001	☎ : (02562) 245110, 272913
62. Dhule (5281A)	Syltel Institute of Management & Research Wadi Bhokar Road, Devpur, Dhule	
* 63. Dhule (5290A)	M. D. Palesha Commerce College, Dhule - 424001	☎ : (02562) 245110, 272913
64. Dhule (5281A)	Syltel Institute of Management & Research Wadi Bhokar Road, Devpur, Dhule	
* 65. Jalgaon (5303A)	M. J. Mahavidyalaya Jalgaon - 425002	☎ : (0257) 2237363 2234281
* 66. Jalgaon (5303A)	M. J. Mahavidyalaya Jalgaon - 425002	☎ : (0257) 2237363 2234281
* 67. Bhusawal (53151)	Hindi Seva Mandals Advance Study Centre Bhusawal, Dist. Jalgaon -425200	☎ :
* 68. Bhusawal (53151)	Hindi Seva Mandals Advance Study Centre Bhusawal, Dist. Jalgaon -425200	☎ :
(6) Pune Region		
* 69. Pune (6225A)	Brihan Maharashtra College of Commerce Pune - 411 004.	☎ : (020) 5654943 5652341
* 70. Pune (62160)	Abhinav Education Society's Law College, Ambegaon (BK) Pune - 411 046	☎ : (020) 24319098/ 26804047
* 71. Pune (62242)	Synergy Institute of Management, 1785, Khajina Vihir Chowk, Sadashiv Peth, Pune - 30	☎ : (020) 24432452/ 24432451
72. Pune (62209)	Chanakya Mandal, 1557, Sadashiv Peth, Near Navi Peth, Pune - 30	☎ : (020) 2433854 24321177

73. Pune (62263)	National Institute of Management Science Survey No. 169/1/A, Opp. ECPRO International Chinchwad, Pune - 33	☎ : (020) 25553032
74. Pune (62182)	Dina Institute of Hotel & Business Management Survey No. 7/3 & 7/4, NIBM, Undri Road, At Undri, Tal. Haveli, Hadapsar, Pune - 28.	☎ : (020) 25663106
75. Pune (62289)	Asian School Of Business Management & Reserch Pune Satara Road, Pune	☎ : (020) 65002125
76. Pune (62357)	Imperial School of Business 1st Floor, Above Pashankar, Auto Showroom, The Forum Building, Pune-Satara Road, Pune - 411045	☎ : (020)65009444/555
77. Pune (62358)	India International Multiversity 1- Speace, 1st Floor, S. No.51, Village Bavdhan Khurd, Pune-Mumbai Bypass, Pune - 411021	☎ : (020) 41051818, 41051819
78. Pune (6234A)	Mamasaheb Mohal Arts & Commerce College, 48/A, Arendavan, Pound Road, Pune -411038	☎ : (020) 25443024
* 79. Akurdi (62359)	Prof. Ramkrushna More, Art's Com & Science College, Akurdi, Pune - 411044	☎ : (020) 25443024, 27659740
80. Wadgaon (62360)	Dr. Jadhavar Institute Of Management, Indraprastha, Kranti Nagar, Wadgaon, BK, Pune - 411041.	☎ : (020) 64703734
81. Balewadi (62361)	Dnyansagar School of Management, Servey No.4/2,4/3, Balewadi, Pune - 411045	☎ : (020) 66280275
82. Pune (62248)	Suryadatta Group Of Institute, 2074, Sadashiv Peth, Vijay Nagar Colony, Pune - 411030	☎ : (020) 24300425 24330435
83. Pune (62307)	Marathwada Mitra Mandal's College of Commerce 302/A, Deccan Gymkhana, Pune - 411004	
84. Pune (62289)	Asian School of Management & Research, Landmark Centre, Opp. City Pride, Pune-Satara Road, Pune - 411009	☎ : (020) 30200556/ 575857/58/5
85. Kothrud (62188)	Choice Institute of Management, Karve Road, Kothrud, Pune - 411038	☎ : 9890709350
86. Chakan (62297)	Institute of Business Management & Research, Chakan, Tal. Haveli, Dist. Pune	
87. Pune (62410)	Institute of Business Management Education 47/17, Erandwane, Karve Road, Pune	(020) 2549743
88. Pune (62354)	Foersight Bussiness School, 1117/27, Sarswati Nilayam, Revene Colony, Shivaji Nagar, Pune - 411005	☎ : (020) 30526600, 24264397
* 89. Shirur (6321A)	Manikchand Dhariwal Inst. of Mgt. & Rural Tech. Shirur - 412 210	☎ : (02138) 2246788, 224669

* 90. Barshi (6504A)	B.P. Sulakhe Commerce College Barshi, Dist. Solapur	☎ : (02184) 222531 / 223957
91. Khandala (62211)	Kohinoor Business School, 51 Hill Top Old Mumbai-Pune Road, Khandala, Dist. Pune - 410301	☎ : (02114) 272732/ 272631
* 92. Satara (6403A)	Lal Bahadur Shastri College, Malhar Peth Satara	☎ : (02162) 238050
* 93. Indapur (6319A)	Indapur Taluka Shikshan Prasarak Mandal's Arts, Science & Commerce College, Indapur Dist. Pune - 413 106	☎ : (02111) 223102 223523
94. Karad (6464A)	Venutai Chavan College Karad, Dist. Satara - 415 124	☎ : (02164) 271619/ 271555
* 95. Karad (6402A)	Sadguru Gadge Maharaj College, Vaidya Nagar, Karad	☎ : (02164) 271346
* 96. Rajgurunagar (6235A)	Hutatma Rajguru Mahavidyalaya, Rajgurunagar Tal. Khed, Dist. Pune - 410 505	☎ : (02135) 222099
* 97. Kothrud (62173)	Maharashtra Institute of Technology, S.No.124, Paud Road, Kothrud, Pune - 38	☎ : (020) 26912901/ 25437681/25389129
98. Kothrud (62258)	Centre for Social Sciences, Management & Research of All India Institute of Local Self Government, Kothrud Pune - 38	☎ : (020) 25460293/ 25461624
* 99. Loni-Kalbhor (6230A)	Samajbhushan Ganpatrao Kalbhor Arts, Commerce & Science College, Loni Kalbhor, Tal. Haveli, Dist. Pune	☎ : (020) 26913846
* 100. Pandharpur (6505A)	Karmaveer Bhaurao Patil Mahavidyalaya Pandharpur, Dist. Solapur	☎ : (02186) 223104
* 101. Lonavala (6261A)	Dr. B. N. Purendar Arts & Smt. Shantidevi Gopichandji Gupta Commerce College, Lonavala, Dist. Pune	☎ : (02144) 273006
102. Hadapsar (62355)	Wish Bridge School of Management, G.002, Pentagon Tower, 3 City, Hadapsar, Pune -411013	☎ : (020) 32419955
103. Baner (62356)	Vishwavidya School of Management & Technology 173/4, Aditi Samruddhi, Baner, Pune - 411 045	☎ : (020) 66321000, 65262537
(7) Kolhapur Region		
* 104. Kolhapur (71122)	Vivekanand College Kolhapur - 416 003	☎ : (0231)2658612, 2658840
105. Sangli (7297A)	Sahyadri Charitable Trust, Tasgaon, Sangli Tasgaon, Sangli	☎ : (0233) 2672491 9850133335

* 106. Sangli (7202A)	Shanti Niketan Sangli - 416 416	☎ : (0233) 2312999
* 107. Sakharale (7232A)	Rajarambapu Institute of Technology, Rajaram Nagar Sakharale, Tal. Walwa, Dist. Sangli - 415 414	☎ : (02342) 226488, 220329 Fax : 220989
* 108. Gadhinglaj (71103)	Shivraj College of Arts, Commerce & Science College Gadhinglaj, Dist. Kolhapur - 416 502	☎ : (02327) 222307, 224142
* 109. Chiplun (7303A)	D.B.J. College, Tal. Chiplun, Dist. Ratnagiri 415 605	☎ : (02355) 244606/ 252453
* 110. Jaysinghpur (7117A)	Dr. J. J. M. agdum Trust, Jaysinghpur, Shirurwadi Road Jaysinghpur	☎ : (02322) 221826 228273
* 111. Ratnagiri (7370A)	R. P. Gogate College of Arts, Science and R. V. Jogelkar College of Commerce, Ratnagiri	☎ : (02352) 221311,
112. Kolhapur (71200)	Magnus School of Business, Insignia, 4th & 5th Floor, CTS No.517/A/1/166, 132 E-Ward, Opp : Fire Brigade, Kawala Naka, Shivaji Park, Kolhapur - 416001	☎ : (0231) 6616601, 09890089089
113. Sawantwadi (7405A)	Saheb Research Centre for Nonformal Education, G/710, Behind Hotel Gomantak, Main Road, Sawantvadi, Dist. Sindhuduraga - 416510	☎ : (02363) 273307,
114. Kolhapur (71216A)	Shri Shahaji Chhatrapati Mahavidyalay, Dasara Chowk, Kolhapur - 416002	☎ : (0231) 2644204
115. Kankavali (7740A)	Kankavali College, Kankavali, Dist, Shindudurga - 416602	☎ : (02367) 232053,
(8) Nanded Region		
* 116. Latur (8436A)	College of Computer Science & Information Tech Latur - 413 531	☎ : (02482) 228646, 228585
* 117. Nanded (8571A)	Institute of Tech. & Management, Nanded - 431 601	☎ : (02462) 254850, 253471
* 118. Parbhani (8701A)	Shri Shivaji College, Basmat Road, Parbhani - 431 401	☎ : (02452) 226085, 221649
119. Udgir (8402A)	Shri Hargeswami Mahavidyalaya Udgir	☎ : (02385) 256166

10. Student Welfare

Student aid

YCMOU offers financial aid for students from low-income strata on merit basis. YCMOU has made a pooled annual provision of Rs. 15 lakh for this purpose. YCMOU offers a 50% fee waiver in various programmes for students in low-income sections of the society. Students need to apply in specified format with suitable documents for eligibility.

Sports events

Annual events are organized to offer sports-opportunities for students at regional and university levels. This will enable them to qualify for sports events at intervarsity *Ashwamedha* (intervarsity event started by Hon Chancellor), state and national levels including AIU events.

Youth festival

Annual youth festivals are held for performing arts at regional and university level. The events include elocution, *ekankika* (one-act-play), music and dance. This qualifies them for participation in *Indradhanushya* — intervarsity event started by Hon Chancellor and also national level events including the AIU-event.

Avishkar

To promote research activity in the student community, Avishkar—an intervarsity event started by Hon Chancellor—is organized annually. A biannual research journal is published by YCMOU for students to carry the research papers.

Samvad house journal

Samvad patrika is a monthly house journal for communication with thousands of students of YCMOU spread in the entire state. This carries educational articles and useful information. This is expected to promote self-learning and awareness about Open & Distance Learning.

Virtual learning

The Ahemadabad based ISRO has helped YCMOU to start a satellite based virtual learning centres network to assist learning. This networks 40 VLCs in the state where students can gather to interact with the counselors.

NSS

The National Services Scheme (NSS) has been launched at select YCMOU study centers for 1500 students.

11. Contacts

Dr. R. Krishnakumar

Vice Chancellor
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Fax : (091) 0253 - 2231716

Dr. Pandit Palande

Director
School of Commerce & Management
Science
Phone : (0253) 2231477

Dr. N. R. Shinde

Director
Student Services Division
Phone : (0253) 2231478

University Address

Yashwantrao Chavan Maharashtra Open
University, Dnyangangotri, Govardhan,
Nashik - 422 222

University Phones

(0253) 2231714, 2231715, 2230227,
2230459, 2230025

University Fax

(091) (0253) 2231716

E-mail : dir-com@ycmou.digitaluniversity.ac

12. Appendix-1

University Grants Commission Resolution (2004)

विश्वविद्यालय अनुदान आयोग
बहादुरशाह जाफर मार्ग
नई दिल्ली-११० ००२
UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110002

F1-52/2000(CPP-II)
The Registrar / Director
Of all the Indian Universities
(Deemed, State, Central Universities /
Institutions of National importance)

5 MAY 2004

Subject : Recognition of Degrees awarded by Open Universities.

Sir/Madam,

There are a number of open Universities in the country offering various degrees/ diploma through the mode of non-formal education. **The Open Universities have been established in the country by an Act of Parliament or State Legislature in accordance with the provisions contained in Section 2(f) of University Grants Commission Act, 1956. These universities are, therefore, empowered to award degrees in terms of Section 22(1) of the UGC Act, 1956.**

A circular was earlier issued vide UGC letter N.F.1-8/92(CPP) dated February, 1992 mentioning that the Certificate, Diplomas and Degrees awarded by Indira Gandhi National Open University are to be treated equivalent to the corresponding awards of the Universities in the country.

Attention is further invited to UGC circular No.F1-25/93(CPP-II) dated 28th July, 1993 (copy enclosed) for recognition of degrees and diplomas as well as transfer of credit for courses successfully completed by students between the two types of universities so that the mobility of students from Open University stream to traditional Universities is ensured without any difficulty.

The UGC has specified the nomenclature of degrees under Section 22(3) of the UGC Act, 1956 to ensure mandatory requirements viz. minimum essential academic inputs required for awarding such degrees. A copy of Gazette Notification regarding specification of degrees issued vide No.1-52/97(CPP-II) dated 31st January 2004 is enclosed. The details are also given in UGC Web site : www.ugc.ac.in

May, I therefore request you to treat the Degrees / Diploma / Certificates awarded by the Open Universities in conformity with the UGC notification on Specification of Degrees as equivalent to the corresponding awards of the traditional Universities in the country.

Yours faithfully

(Dr. Mrs. Pankaj Mittal)
Joint Secretary

Encl. : As Above

Copy to :

1. The Secretary, Government of India, Ministry of Human Resource Development, Department of Secondary Education and Higher Education, Shastri Bhavan, New Delhi-110001.
2. The Secretary, All Indian Council for Technical Education, I.G. Sports Complex, Indraprastha Estate, New Delhi
3. The Secretary, Association of Indian Universities (AIU), 16, Comrade Inderjit Gupta Marg, New Delhi -110002.
4. The Secretary, National Council for Teacher Education, I.G. Stadium, I. P. Estate, New Delhi-110002.
5. The Director of Distance Education Council, IGNOU Campus, Maidan Garhi, New Delhi-110068.
6. The Vice-Chancellor, Indira Gandhi National Open University, Maidan Garhi, New Delhi-110068.
7. The Vice-Chancellor, Dr. B. R. Ambedkar Open University, Road, No. 46, Jubilee Hills, Hyderabad (AP)
8. The Vice-Chancellor, Nalanda Open University, West Gandhi Maidan, Patna-800001 (Bihar)
9. The Vice-Chancellor, Dr. Babasaheb Ambedkar Open University, Shahigaug, Ahmedabad-380003 (Gujarat)
10. The Vice-Chancellor, Karnataka State Open University, Manasagangotri, Mysore-570006 (Karnataka)
11. The Vice-Chancellor, Yashwantrao Chavan Maharashtra Open University, Nashik-422222 (Maharashtra)
12. The Vice-Chancellor, Kota Open University, Vardhaman Mahaveer Open University, Kota-324010 (Rajasthan)
13. The Vice-Chancellor, Netaji Subhash Open University, Kolkata-700020 (West Bengal)
14. The Vice-Chancellor, Madhya Pradesh Bhoj (Open) University, Bhopal-462016 (M.P.)

(V.K. Jaiswal)
Under Secretary

12. Appendix-2

विद्यार्थी एकाच वेळी मुक्त विद्यापीठ व पारंपरिक विद्यापीठातील दोन शिक्षणक्रमांना प्रवेश घेणार असल्यास खालील नोटिफिकेशन काळजीपूर्वक वाचावे व नोंद घ्यावी.

**DISTANCE EDUCATION COUNCIL
INDIRA GANDHI NATIONAL OPEN UNIVERSITY**

F.No. DEC/Notification/40.5.1.5/2012

Dated : 01.11.2012

NOTIFICATION

Subject : Policy on pursuing two or more programmes simultaneously in various combinations - regarding.

The Distance Education Council in its 40th meeting held on 8.06.2012 has decided on the policy on pursuing two or more programmes simultaneously in various combinations. Two degree programmes cannot be allowed to be pursued simultaneously. However, a student can pursue two programmes simultaneously through distance or combination of distance and regular modes from the same or different University(ies)/Institution(s) in various combinations, *viz.*

1. One Degree and one Diploma/Post Graduate Diploma/Certificate.
2. One Post Graduate Diploma and one Diploma/Certificate.
3. One Diploma and one Certificate.
4. Two Post Graduate Diplomas.
5. Two Diplomas.
6. Two Certificates.

This is for information and adherence by all concerned.

(DIRECTOR)