



# STUDENT ADMISSION

## Admissions Requirements

**Academic:** For Local/Singapore PR Applicant

- Primary School Leaving Examination (PSLE) result slip for Year 1 (Grade 7) admission; or
- GCE 'O' Level or IGCSE result or certificate for IB1 (Grade 11) admission; or
- Achievement of reasonable academic results from the preceding 3 years for admission to levels other than Year 1 and IB1

For Foreign Applicant

- Overseas equivalent of the above

**Age:** Minimum age requirement for admission to Year 1 (Grade 7) is 12 years old as at 1st January of the respective academic year. Applicant must not be more than 2 years or 4 years above the minimum age for foreign and local applicant respectively.

Permissible age range for subsequent level shall increase accordingly in the same manner as stated above.

**Admissions Test:** (1) Applicant will be tested for proficiency in English, Mathematics and Physics by taking a written test of 1.5 hours for each subject. Content tested will be that covered in the preceding year of study for the respective level applied; and

(2) Applicant will undergo a 15-minute one-to-one conversational interview conducted in English.

Applicant with local or internationally recognized academic certificates may be exempted from the admissions tests (English, Mathematics and Physics) based on our assessment of their academic results. Applicant who does not meet our assessment criteria will be notified to sit for the tests.

If you are interested to apply, please refer to our Admissions Procedures set out in Annex A.

## Admissions Procedures

Registration : You may submit the required Registration documents before the respective registration deadlines via e-mail; by fax or apply directly at our Administrative Office.

Please refer to the Admissions Test Schedule on our School website ([www.hcis.edu.sg](http://www.hcis.edu.sg)) for available test dates and their respective deadlines. Kindly provide an English-translated copy of the following registration documents if they are in a language other than English and Chinese:

### Registration Checklist:

- (1) Completed Registration Form;\_
- (2) Copy of NRIC and/ or Birth certificate for Singapore Citizen; or  
Copy of NRIC, Birth Certificate, Re-entry Permit and passport for Singapore Permanent Resident (SPR); or  
Copy of Birth Certificate, passport and dependent pass / student pass / long-term social visit pass (if applicable) for Foreigner;
- (3) Last certificate of academic results obtained (such as PSLE, GCE 'O' Level, IGCSE or other equivalent overseas certification, if applicable);
- (4) Copy of the latest school results from the preceding three years; and
- (5) Registration fee of S\$321 (inclusive of GST) to be made payable by cheque to "Hwa Chong International School". You may also choose to pay by NETS or credit card at our Administrative Office.

Admissions Test : An admissions test will be held on the first Friday of every month. If that Friday is a Singapore Public Holiday or school holiday, the test will be conducted on the following Friday.

Please refer to Admissions Test Information on our School website for the nature and content of the test.

Offer of Admission: The parent/guardian of the applicant will be notified of the outcome of the admissions test via e-mail within 7 working days.

Successful applicants will receive a Letter of Offer. To indicate acceptance of a placement in our School, the Acceptance Form has to be signed and the Initial Payment cleared.

Applicants would need to **re-register**, and re-sit for the admission test once the offer has **lapsed**. Offer will be subjected to the results and vacancies at the next attempt.

Foreign applicants who do not have a dependent pass will have to apply for a student pass with Immigration and Checkpoint Authority of Singapore (ICA). Our School will provide assistance on the online application upon acceptance of our offer.

Boarding : Our offer of admission includes boarding for all **foreign** applicants.

Fees : Please refer to Annex B for details on fee structures, the Initial Payment and subsequent fees.

## Tuition Fee Structure

### Registration Fee

Registration Fee	S\$321 <sup>(1)</sup>
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The registration fee is strictly non-refundable. The registration fee covers the cost of the Admissions Test (English paper, Mathematics paper and Interview).

### Security Deposit <sup>(2)</sup>

Security Deposit	S\$5,000
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### Acceptance Fee

Acceptance Fee	S\$5,350 <sup>(1)</sup>
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The acceptance fee is a one-time payment and is non-refundable.

### Tuition Fee <sup>(2)</sup>

Tuition fees are billed by semester.

	Per Semester	Annually
Year 1 to Year 4	S\$10,700 <sup>(1)</sup>	S\$21,400 <sup>(1)</sup>
IBF, IB1 and IB2	S\$12,840 <sup>(1)</sup>	S\$25,680 <sup>(1)</sup>

### Miscellaneous Charges

Additional charges may be incurred for items such as medical health check, student pass, visa, school uniforms, textbooks, photocopy of notes, examination fee, excursions, overseas trips, etc.

### Initial Payment upon acceptance of Offer of Admission:

Security Deposit <sup>(2)</sup>	S\$5,000	
Acceptance Fee	S\$5,350 <sup>(1)</sup>	
Tuition Fee <sup>(2)</sup> For 1 Semester (20 weeks)	<b>Year 1 to Year 4</b>	<b>IBF, IB1 and IB2</b>
	S\$10,700 <sup>(1)</sup>	S\$12,840 <sup>(1)</sup>

### Mode of Payment:

- By cheque – to be made payable to “Hwa Chong International School”; or
- By Telegraphic Transfer

Payee: **Hwa Chong International School**  
 Bank: **Oversea-Chinese Banking Corporation Limited**  
**63 Chulia Street, #02-00 OCBC Centre East**  
**Singapore 049514**  
 Account No: **591-847819-001**  
 Bank Swift Code: **OCBCSGSG**

The amount transferred into our School’s bank account must include all bank charges.

### Subsequent Payments of Tuition Fee:

Subsequent payments of the tuition fee are to be paid by Interbank GIRO (IBG) through a bank account opened and maintained with a GIRO-participating bank in Singapore.

### Notes:

(1) Amount is inclusive of GST at the prevailing rate (current GST rate is 7%).

(2) Refund of the security deposit and fees are subject to the School’s refund policy.

**Our fees and refund policies are subject to changes.**

## Preparatory Course Fee Structure

### Registration Fee

Registration Fee	S\$321 <sup>(1)</sup>
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The registration fee is strictly non-refundable. The registration fee covers the cost of the Admissions Test (English paper, Mathematics paper and Interview).

### Security Deposit <sup>(2)</sup>

Security Deposit	S\$5,000
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### Reservation Fee

Reservation Fee	S\$10,700 <sup>(1)</sup>
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The reservation fee will be used to offset the Tuition Fees of the next semester if the student is offered a placement in the mainstream after the end-of-course assessment. The reservation fee will be refunded if the student is not offered a placement in the mainstream.

### Preparatory Course Fee

Preparatory Course Fee	S\$10,272 <sup>(1)</sup>
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### Miscellaneous Charges

Additional charges may be incurred for items such as medical health check, student pass, visa, school uniforms, textbooks, photocopy of notes, examination fee, excursions, learning trips, etc.

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### Initial Payment upon acceptance of Offer of Admission:

Security Deposit <sup>(2)</sup>	S\$5,000
Reservation Fee	S\$10,700 <sup>(1)</sup>
Preparatory Course Fee For 20 weeks	S\$10,272 <sup>(1)</sup>

### Mode of Payment:

- By cheque – to be made payable to “**Hwa Chong International School**”; or
- By Telegraphic Transfer

Payee: **Hwa Chong International School**  
Bank: **Oversea-Chinese Banking Corporation Limited**  
**63 Chulia Street, #02-00 OCBC Centre East**  
**Singapore 049514**  
Account No: **591-847819-001**  
Bank Swift Code: **OCBCSGSG**

The amount transferred into our School’s bank account must include all bank charges.

### Notes:

(1) Amount is inclusive of GST at the prevailing rate (current GST rate is 7%).

(2) Refund of the security deposit and fees are subject to the School’s refund policy.

***Our fees and refund policies are subject to changes.***

## Boarding Fee Structure

### Administrative Fee

Administrative Fee	S\$321 <sup>(1)</sup>
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The administrative fee is strictly non-refundable.

### Security Deposit <sup>(2)</sup>

Security Deposit	S\$3,000
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### Acceptance Fee

Acceptance Fee	S\$3,745 <sup>(1)</sup>
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The acceptance fee is a one-time payment and is non-refundable.

### Boarding Fee <sup>(2)</sup>

Boarding fees are billed by semester.

	Per Semester	Annually
3-bedded (air-conditioned)	S\$10,272 <sup>(1)</sup>	S\$20,544 <sup>(1)</sup>

Boarding fee includes accommodation, meals (breakfast and dinner daily; lunch will be provided on weekends and Public Holidays), laundry, internet access and supervision by full-time HCIS Resident Mentors.

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### Initial Payment before check-in:

Security Deposit <sup>(2)</sup>	S\$3,000
Admin Fee	S\$321 <sup>(1)</sup>
Acceptance Fee	S\$3,745 <sup>(1)</sup>
Boarding Fee <sup>(2)</sup> 1 Semester	S\$10,272 <sup>(1)</sup>

### Mode of Payment:

- By cheque – to be made payable to “**Hwa Chong International School**”; or
- By Telegraphic Transfer

Payee: **Hwa Chong International School**  
Bank: **Oversea-Chinese Banking Corporation Limited**  
**63 Chulia Street, #02-00 OCBC Centre East**  
**Singapore 049514**  
Account No: **591-847819-001**  
Bank Swift Code: **OCBCSGSG**

The amount transferred into our School’s bank account must include all bank charges.

### Subsequent Payments of Boarding Fee:

Subsequent payments of the boarding fee are to be paid by Interbank GIRO (IBG) through a bank account opened and maintained with a GIRO-participating bank in Singapore.

### Notes:

(1) Amount is inclusive of GST at the prevailing rate (current GST rate is 7%).

(2) Refund of the security deposit and fees are subject to the School’s refund policy.

***Our fees and refund policies are subject to changes.***

## 课程费用

### 报名费

报名费	新币321 <sup>(1)</sup>
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本费用只须缴付一次，不予退还。费用包括报名入学之英文、数学科水平测试和面试费用。

### 押金<sup>(2)</sup>

押金	新币5,000
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### 录取费

录取费	新币5,350 <sup>(1)</sup>
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此费用只须缴付一次为不予退还之费用。

### 学费<sup>(2)</sup>

学费将按学期缴付：

	一学期	一学年
中一至中四	新币10,700 <sup>(1)</sup>	新币21,400 <sup>(1)</sup>
大学预科先修班、 大学预科班一、二年级	新币12,840 <sup>(1)</sup>	新币25,680 <sup>(1)</sup>

### 其他费用

上述所缴付的费用不包括购买课本、校服、运动服、会考费用、拓展活动、海外学习之旅、体检费、学生证及入境签证等费用。

### 入学前须缴付的费用：

押金 <sup>(2)</sup>	新币5,000
录取费	新币5,350 <sup>(1)</sup>
一学期 学费 <sup>(2)</sup> (20周)	新币10,700 <sup>(1)</sup> (中一至中四)
	新币12,840 <sup>(1)</sup> (大学预科先修班、大学预科班一、二年级)

### 缴费方式：

- 支票 – 支票抬头 **Hwa Chong International School** 或
- 电子转账  
收款人：**Hwa Chong International School**  
银行：**Oversea-Chinese Banking Corporation Limited**  
**63 Chulia Street**  
**#02-00 OCBC Centre East**  
**Singapore 049514**  
账户：**591-847819-001**  
银行代号：**OCBCSGSG**  
(若通过银行转账者请自行承担银行手续费)。

### 后续缴费

后续学费通过新加坡银行财路 (GIRO) 缴纳。

- 备注：
- (1) 费用包含消费税 (目前消费税为7%)。
  - (2) 押金、退款依照退款条规办理。

学费和相关退款规定或会适时调整。

## 预备班课程费用

### 报名费

报名费	新币321 <sup>(1)</sup>
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本费用只需缴付一次，不予退还。费用包括报名入学之英文、数学科水平测试和面试费用。

### 押金<sup>(2)</sup>

押金	新币5,000
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### 保留学位费

学位预留费	新币10,700 <sup>(1)</sup>
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学生若通过课程结业前的测试，此费用将用以支付其进入正规班的第一学期的学费。此费用为可退还之费用，退款条件为学生无法通过测试进入正规班，此费用将予以退还。

### 预备班学费

预备班	新币10,272 <sup>(1)</sup>
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### 其他费用

上述所缴付的费用不包括购买课本、校服、运动服、拓展活动、体检费、学生证及入境签证等费用。

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### 入学前须缴付的费用：

押金 <sup>(2)</sup>	新币5,000
学位预留费	新币10,700 <sup>(1)</sup>
学费 <sup>(2)</sup> （20周）	新币10,272 <sup>(1)</sup>

### 缴费方式：

- 支票 – 支票抬头 **Hwa Chong International School** 或
- 电子转账  
收款人：**Hwa Chong International School**  
银行：**Oversea-Chinese Banking Corporation Limited**  
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银行代号：**OCBCSGSG**  
(若通过银行转账者请自行承担银行手续费)。

### 后续缴费

后续学费通过新加坡银行财路（GIRO）缴纳。

- 备注： (1) 费用包含消费税（目前消费税为7%）。  
(2) 押金、退款依照退款条规办理。

学费和相关退款规定或会适时调整。



住宿费：

行政费：

行政费	新币321 <sup>(1)</sup>
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本行政手续费为不予退还之费用。

押金<sup>(2)</sup>：

押金	新币3,000
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录取费：

录取费	新币3,745 <sup>(1)</sup>
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此费用只需缴付一次为不予退还之费用。

住宿费将按学期缴付：

	一学期	一学年
三人房（空调设备）	新币10,272 <sup>(1)</sup>	新币20,544 <sup>(1)</sup>

住宿费含住宿、一日两餐（周末、公共假日一日三餐）、洗衣服务、网际网络和专任生活指导老师照顾。

入住前须缴付的费用：

押金 <sup>(2)</sup>	新币3,000
行政费	新币321 <sup>(1)</sup>
录取费	新币3,745 <sup>(1)</sup>
一学期住宿费 <sup>(2)</sup>	新币10,272 <sup>(1)</sup>

缴费方式：

- 支票 - 支票抬头 **Hwa Chong International School** 或
- 电子转账  
收款人：**Hwa Chong International School**  
银行：**Oversea-Chinese Banking Corporation Limited**  
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账户：**591-847819-001**  
银行代号：**OCBCSGSG**

（若通过银行转账者请自行承担银行手续费）。

后续缴费

后续学费通过新加坡银行财路（GIRO）缴纳。

备注：（1）费用包含消费税（目前消费税为7%）。  
（2）押金、退款依照退款条规办理。

学费和相关退款规定或会适时调整。