



ILS Law College, Pune
Law College Road, Pune 411 004.
tel: 020-25656775, fax: 020-25658665
email: ilslaw@vsnl.com, web: www.ilslaw.edu

Admissions - 2014-15

*We give below the Admission Procedure for academic year 2014-15.
Any changes in the procedure, fees or any aspect of admissions will be notified on this web-site.*

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A. Courses

We invite applications for admissions to courses given below. These are affiliated to the University of Pune.

1. 1st year of B.A.LL.B. (five-year law degree course after XII or equivalent),
2. 1st year of LL.B. (three-year law degree course after graduation),
3. D.T.L. (Diploma in Taxation Laws) (one-year course after graduation)
4. D.L.L. & L.W. (Diploma in Labour Laws and Labour Welfare) (one-year course after graduation)
5. M.L.L. & L.W. (Masters in Labour Laws and Labour Welfare) (two-year course after graduation).

Classes for B.A.LL.B., LL.B. and M.L.L. & L.W. are held in the morning until afternoon.
Classes for D.T.L. and D.L.L. & L.W. are held in the evenings.

B. Number of seats and reservations

1. We admit the following number of students

1. 1st year of B.A.LL.B.	240
2. 1st year of LL.B.	160
3. D.T.L.	180
4. D.L.L. & L.W.:	60

2. We follow government rules, policies and guidelines about reservations of seats.
 - 50 % seats are reserved for candidates of SC, SBC, ST, NT, VJNT and OBC categories according to rules in force. Only candidates from Maharashtra can seek admissions against these seats.
 - 3 % seats are reserved according to law for physically handicapped candidates. Candidates from any State can seek admissions against these seats.
 - 47 % seats are available for others. These are divided among candidates from within Maharashtra and candidates from outside Maharashtra. To know who is a candidate from within Maharashtra or one from outside Maharashtra, see para 'K' below.
 - If you apply for admission in the open category without seeking reservation, we will not subsequently consider you for admission in any reserved category.
3. Separate merit lists will be made category-wise for each of these streams: (i) Arts and related, (ii) Commerce and related, and (iii) Science and related.
(See para 'L' below for the percentage at which admissions closed in June 2013. This is liable to change during admissions for 2014-15.)
4. If you are a Foreign National, Person of Indian Origin (PIO), or a Child of Indian Workers in Gulf & South East Asia, your admission will be processed by the University of Pune and not by us. **We do not have seats for NRI candidates.** Others can approach the University directly. Please visit <http://www.unipune.ac.in> or contact International Students Centre, University of Pune at 020-2560 1291 / 2560 1099.
If you apply and are granted admission in these categories, we will not consider you later for admission in any other category.

C. Basis of admissions

1. Admissions for **ALL seats** of the 1st year of the both law courses are based **on merit**. We do not conduct entrance examination. Admissions for D.T.L., D.L.L. & L.W. and M.L.L.&L.W. are given on first-come first-served basis.
2. Merit is calculated on the basis of the total of **ALL marks** in **ALL subjects** as shown in the mark sheet of the qualifying examination. It is not calculated on the basis of 'best four' or 'best five' or the like.
3. **Important:** your application form cannot be considered unless you submit your mark sheet at the qualifying examination issued by the Board or the University. We cannot consider
 - provisional grades or marks or mark sheet of IB Board or the like,
 - provisional mark sheets issued by Universities awaiting declaration of results
 - transcripts
 - certified true copies
 - results sent in confidence
 - downloaded mark-sheets, etc.

D. Time table for admissions

B.A.LL.B. and LL.B.

Ist B.A.LL.B. (after XII)	Ist LL.B. (after graduation)	Particulars
2014	2014	
16 May	16 May	Prospectus and Admission Form available.
16 June	5 July	Last date for receipt of duly completed admission forms by post / by hand.
21 June	10 July	A complete list of all applicants arranged in descending order of their marks will be displayed on College notice board at 4.00 pm, and on website : www.ilslaw.edu at 6.00 pm

Ist B.A.LL.B. (after XII)	Ist LL.B. (after graduation)	Particulars
23 June, upto 12 noon	12 July, upto 4 pm	Last date for receiving written objections to the above complete List. Objection must restrict to category of admission and position in the List. Any objection must be in writing, and may be sent by fax at 020-2565 8665 or by e-mail at ilslaw@vsnl.com (with subject as 'Objection'), and must have the form number, name, stream (Science, Commerce, Arts), telephone number, fax number and e-mail address of the sender.
27 June	16 July	1st Merit List of students and time table for interview, will be displayed on College notice board at 4.00 pm, and on website : www.ilslaw.edu at 6.00 pm.
30 June	18 July	Interview and admission of students whose names appear in the 1st Merit List according to the time table that we will display.
2 July	21 July	2nd Merit List and time table for interview will be displayed on College notice board at 4.00 pm, and on website : www.ilslaw.edu at 6.00 pm
4 July	23 July	Interviews and admission of students whose names appear in 2nd Merit List according to the time table that we will display.
5 July		3rd Merit List and time table for interview will be displayed on College notice board at 4.00 pm, and on website : www.ilslaw.edu at 6.00 pm
7 July		Interviews and admission of students whose names appear in 3rd Merit List according to the time table that we will display.
7 July	24 July	Lectures begin

Notes: Any change in the time-table will be notified on our web-site. Time-table for admissions to 1st LL.B. (three-year course) depends on declaration of degree results by the Pune University.

D.T.L., D.L.L.&L.W., and M.L.L.&L.W.

Date – 2014	Particulars
16 May	Prospectus and Admission Form available
3 to 11 July	Admissions to D.T.L., D.L.L. & L.W. and M.L.L.&L.W. begin on First Come First Served Basis . You must personally remain present for admissions with completed admission form and all documents.
17 July	Lectures begin.

E. Eligibility for Admission

You must have the following qualifications to become eligible to join these courses:

Course	Qualification
B.A.LL.B. (Five-Year law-degree Course)	XIIth or equivalent with minimum - 40% for SC / ST candidates - 45% all other cases
LL.B. (Three-Year law-degree Course)	Graduate of any discipline with minimum - 40% for SC / ST candidates - 45% all other cases
D.T.L.	Graduate of any discipline
D.L.L.&L.W.	Graduate of any discipline
M.L.L.&L.W.	Graduate of any discipline

Note: 1. Admissions to the two law degree courses is also subject to other eligibility criteria of the Bar Council of India.

2. You cannot be considered for admission if the University giving you the degree is indicated in the list of 'fake university' or the like by the UGC.

F. Fees

1. You must carry the Demand Draft for fees at the interview. Your admission will be considered as given and completed only after you have paid fees.
2. **The Demand Draft** for fees should be drawn on any Nationalized Bank drawn in favour of "The Principal, ILS Law College" payable at Pune. If you fail to bring the Demand Draft or pay your fees at the time of interview on the same day, we will consider that you have given up your claim for admission, and will proceed to admit candidates next in the merit list.
3. If any fees are increased during the academic year by the College under any rules, orders or direction given from time to time by the State Government, Pune University, EIRA or other authorities you must pay any such increase.
4. You will find details of fees, payment, concessions, scholarships, and free-ships in the Prospectus.
5. The amount of fees you pay for admission is as follows

Course	Within Maharashtra	Outside Maharashtra	SAARC Countries	NRI, PIO, Foreign Nationals
	Rs.	Rs.	Rs.	Rs.
1 st B.A.LL.B. (five year course)	35,000.00	36,600.00	1,04,310.00	1,73,850.00
1 st LL.B. (three-year course)	35,000.00	36,600.00	1,04,310.00	1,73,850.00
D.T.L.	16,790.00	23,140.00		
D.L.L.&L.W.	17,190.00	23,540.00		
M.L.L.&L.W. (new admission)	20,350.00	29,840.00		

M.L.L.&L.W. (II Year)

Rs 19,840.00 Rs 28,840.00

6. If you seek reservations under the SC / ST / SBC / NT / VJNT / OBC categories, concessions are available according Schemes and Rules made by the Maharashtra Government from time to time.
7. If you cancel your admission, we will refund fees according to University rules. In any case, you cannot get any refund if you cancel admission beyond thirty days from the commencement of your course. You will find details in the Prospectus.

G. Documents to be filed with application

You must submit *self-attested copies* of following documents with your admission form. If you do not submit documents, your application will not be considered. To self-attest a copy, write 'TRUE COPY' on a visible part of the document, and sign.

1. Statement of marks of the qualifying exam (XII or degree or equivalent).
NOTE: If your mark sheet gives grades, and the mark sheet does not indicate the formula for converting grades to marks, you must also submit a certificate or transcript of your university / institution indicating your marks as converted from your grades.
IMPORTANT: We do not give admission unless you have ORIGINAL mark-sheet of the qualifying examination issued by the Board / University. We cannot consider provisional grades or marks or mark sheet of IB Board or the like, provisional mark sheets issued by Universities awaiting declaration of results, transcripts, certified true copies, results sent in confidence, downloaded mark-sheets, and the like.
2. Statement of marks of SSC (Xth) or equivalent examination
3. SSC or Xth or equivalent certificate
4. Statement of marks of HSC (XIIth) or equivalent examination (for graduates)
5. Passing certificate (if available)
6. A certified copy of entry in birth-register, or school leaving certificate, if your SSC certificate (Xth or old XIth) does not have your date of birth,
7. Transfer Certificate and School Leaving Certificate of the College or Board or School you attended.
8. Migration Certificate of the University or College or Board or School you attended, if it is affiliated to any University or Board other than Pune University of Maharashtra Higher

Secondary Board. If you do not have this now, you must undertake to submit it within fifteen days from the date of admission.

9. If you seek a seat in the reserved categories,
 - a. Valid and subsisting caste certificate issued by appropriate authority
 - b. A valid and subsisting certificate from the appropriate authority that you do not belong to the Creamy Layer, if you seek admission in such sub-categories among NT, VJNT, OBC, SBC to which the creamy-layer criteria is applicable.
 - c. A valid and subsisting certificate issued by the Civil Surgeon or Competent Authority under the Persons with Disability Act, 1995, if you seek admission and benefits in physically handicapped category.

(Important Note for a., b., and c.: If you do not submit such certificates with the admission form, you will be considered for admission in the open category for all purposes, including for merit lists and fees)
10. If you are employed, a written permission from the employer to pursue the course and attend all the classes of the law degree course according to time table. (i.e. upto 11.40 am every day).
11. Domicile certificate (if applicable).

H. Prospectus and Admission Form

You can obtain the admission form and Prospectus as follows:

No	Mode and how to pay	Procedure
1.	You can purchase after 15 May 2014 the prospectus for Rs 1000 in cash.	You can collect it from College Office between 9.30 am and 3.30 pm.
2.	You can download admission form after 15 May 2014 , complete it, and send it with a Demand Draft of Rs 1150: <ul style="list-style-type: none"> • drawn on a nationalised bank • payable at Pune • in the name 'Principal, ILS Law College' • to be sent with the downloaded and completed admission form. 	<ul style="list-style-type: none"> • Click here to download admission form. • Complete this form with all details. • Send the form, all prescribed Documents and Demand Draft to the address: The Principal, ILS Law College, Law College Road, Pune 411004, Maharashtra • These must reach us before the last date for submission of form stated in the time-table • We will send you the Prospectus.
3.	You can ask for a copy of prospectus and admission form by sending a Demand Draft of Rs 1150: <ul style="list-style-type: none"> • drawn on a nationalised bank • payable at Pune • in the name 'Principal, ILS Law College' • to be sent with request for copy of the Prospectus. 	<ul style="list-style-type: none"> • You can request a copy. • Send your <i>request</i> and DD to us at address below to reach us before Ist B.A.LL.B.: 8 June 2014 Ist LL.B. : 28 June 2014. • We will send you the Prospectus. • Important: Do mention in your request the following ~ your name (candidate for admission) ~ phone number ~ course for which you seek admission ~ <i>your full address with PIN Code</i> • Send your request and Demand Draft to the address: The Principal, ILS Law College, Law College Road, Pune 411004, Maharashtra • Your form must reach us before the last date for submission of form stated in the time-table

I. Important

1. We will not consider your application unless you have filled all details fully and truthfully, and have submitted all documents.
2. If your mark sheet (of the qualifying exam) gives grades, and the mark sheet does not indicate the formula for converting grades to marks, you must also submit a certificate or transcript of your university / institution indicating your marks as converted from your grades.
3. Further details about the admission programme will be published later on the web-site and notice-boards.

J. Contact

For admission related enquiries, **we request you send email**. You can

- write to ilslaw@vsnl.com with the words '**admission enquiry**' in the subject of the mail.
- call on telephone strictly between 9 a.m. and 3.45 p.m. on working days, and may be addressed to Ms. Aparna Tatke or Ms. Bharati Sawant. The telephone number is 020-25656775. Enquiries made after these hours cannot be replied, and enquiries at residence of the Hostel Rectors or the Principal are positively discouraged.
Information will not be available on any other telephone numbers. Telephone lines are busy during admission times, and we request you to be patient.

K. Candidates from within and outside Maharashtra

University of Pune Circular no. 39 of 2010 prescribes as follows :

"VI) a) **Maharashtra State Candidate** : means a candidate passing SSC (Std. X) and higher education thereafter from the State of Maharashtra.

b) **Maharashtra Domiciled Candidate** : means a candidate should be domiciled of the State of Maharashtra.

VII) a) **Candidate from Outside Maharashtra State** : means a candidate whose domicile status is Outside Maharashtra and has passed his qualifying examination from University outside Maharashtra. He will be eligible for admission as candidate from outside Maharashtra.

b) A candidate whose domicile status is Outside Maharashtra State, but who has passed his qualifying examination from a statutory University in the State of Maharashtra, but has passed his SSC or its equivalent examination from a recognized school outside the State of Maharashtra, will be eligible for admission to an institution which lies in the jurisdiction of the University. He will be considered as candidate from Outside Maharashtra State.

c) A candidate whose domicile status is Outside Maharashtra and who has passed his/her qualifying examination from Pune University but has passed his/her SSC or equivalent examination from outside Maharashtra state, while filling in the application form for admission he/she should indicate their domicile status as "Other than Maharashtra."

L. Closing Percentage 2013-14

1st B.S.L. (Now B.A.LL.B.)

Category - Open	Arts	Commerce	Science
Within Maharashtra	77.17	80.33	79.80
Outside Maharashtra	94.00	94.40	94.20

1st LL.B.

Category - Open	Arts	Commerce	Science
Within Maharashtra	67.92	73.71	66.31
Outside Maharashtra	72.89	73.86	75.95

M. Miscellaneous

1. Admissions are at the sole discretion of the Principal. No other person has the authority to promise, offer or give admissions.
2. All admissions are provisional, to be confirmed by the Principal and Admissions Committee and subject to further approval by the University of Pune.
3. ILS Law College, Pune is an equal opportunity institution. It does not discriminate on the grounds of race, age, religion, caste, sex, disability, colour and origin. It observes the principle of equality as guaranteed under the Constitution of India and other Statutes.
4. You must follow the Dress Code on campus. It is given in the Prospectus.
5. You must attend at least 75% of total lectures held in each term in the College, as per Ordinance No. 68 of the University of Pune.
6. We provide hostel accommodation on the campus for men and women. [Click here](#) to know more about hostels. You can apply for admission to the hostel after your admission is confirmed.

Vaijayanti Joshi
Principal
15 May 2014
