



**RECRUITMENT OF MERITORIOUS SPORTSPERSON IN  
CENTRAL EXCISE & CUSTOMS DEPARTMENT, PUNE**

The Chief Commissioner of Central Excise, Customs & Service Tax Pune Zone, invites applications for the recruitment of Meritorious Sportsman in different Games / Sports as listed below for the posts of Tax Assistants (T.A.) in the Pay Scale of Rs. 5200-20200 (PB3) + Grade Pay of Rs. 2400. The posts are purely on temporary basis but likely to be made permanent. The Probation period is of two years.

**ELIGIBILITY CONDITIONS**

1. **AGE LIMIT** :- For the post of Tax Assistant the Age limit will be between 20 and 27 years as on 5<sup>th</sup> May, 2014 (the closing date of receipt of application) (relaxable upto 5 years for General / OBC candidate and 10 years in case of SC/ST candidates). The age limits also relaxable upto 40 years in case of SC/ ST Departmental candidate.)

2. **EDUCATIONAL QUALIFICATION** :- (I) Degree from the recognized University or equivalent and (II) Having Data Entry Speed of 8000 Key Depressions per Hour.

3. **NUMBER OF VACANCIES** :- **NAME OF THE POST**

19

**TAX ASSISTANT**

4. **SPORTS ELIGIBILITY** :- Appointments can be made of a sportsman considered meritorious with reference to the following criteria.

**Sportsman who have represented in any of the games/ Sports mentioned in the list:-**

- The country in an International Competition
- The State in a National Competition.
- The University in the inter-University tournaments conducted by the Inter-University Sports Board.
- The State school team in National Sports/ Games for School, conducted by the All India School Games Federation.

05) **LIST OF GAMES / SPORTS:-**

- i) Athletics    ii) Badminton    iii) Body Building (Men)    iv) Swimming  
v) Cricket    vi) Football    vii) Basketball    viii) Table Tennis

**Note:-** In case suitable candidates are not available in any of the above Games/ Sports, the Department will not consider recruitment in that games/ Sports

06. **HOW TO APPLY:-** Application on plain paper duly signed and completed in all respect must be submitted in prescribed format to the " Additional Commissioner, Cadre Control Cell, Central Excise, Customs & Service Tax Pune Zone, ICE House, opp. Wadia College, 41/A sason Road, Pune-411001", by post / by hand on or before 5.00 p.m. of 5<sup>th</sup> May, 2014 . The detailed advertisement alongwith proforma of application and other terms and conditions can be downloaded from the websites <http://www.punecenexcise.gov.in/> and [www.cbec.gov.in](http://www.cbec.gov.in). **The candidates are requested to kindly read the Advertisement carefully and apply if eligible. The applications of the candidates found ineligible will be liable for rejection and no communication will be entertained in this regard.**

On top of the envelope please mention clearly

**"APPLICATION FOR THE POST OF TAX ASSISTANT UNDER SPORTS QUOTA"**

**NAME OF THE SPORTS:-** \_\_\_\_\_

07. **SELECTION OF THE CANDIDATES:-** The applications will be scrutinized and suitable candidates will be short listed for further selection procedure. For selection, the short listed candidates are required to appear for following tests:-

**Ground (Physical) / Proficiency Test Written Test & Interview.**

Success in the above testes confers no right to appointment unless Department is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respect for appointment to the post. At the time of Physical Test / Ground Test the candidate has to produce the Certificate from the Respective Sports recognized Associations in the proforma enclosed herewith.

08. Selected candidates will be required to give an undertaking not to apply for interchange transfer for minimum period of 10 years.

09. Only attested copies of the documents in support of claim regarding Date of Birth, Educational Qualification, Sports Eligibility Certificates, Caste Certificate etc. should invariably be accompanied with the application.

10. The candidate on appointment will be liable for posting at any place in Pune Cadre Controlling Region i.e. any formation of Pune, Mumbai, Nasik Aurangabad, Kolhapur, Commissionerates. The declaration to this effect to work at any place should be submitted alongwith the application.

11. The Candidate after appointment has to pass the Departmental Computer Proficiency Test of 8000 Key depressions per hour within a period of two years i.e. before completion of his / her probation failing which the probation period will increase.

12. Application for each post should be sent separately.

13. Application received after the due date will not be entertained under any circumstances. Incomplete and unsigned applications will be rejected and no correspondence in the matter will be made with the applicant. Eligible candidates will be called for above said testes and interview. The date and venue for testes and interview will be intimated to the eligible candidates in due course.

( \_\_\_\_\_ Sd/- \_\_\_\_\_ )

ADDITIONAL COMMISSIONER  
CADRE CONTROL CELL,  
CENTRAL EXCISE, CUSTOMS & SERVICE TAX PUNE ZONE

## PROFORMA OF APPLICATION

### APPLICATION FOR THE POST OF TAX ASSISTANT UNDER SPORTS QUOTA.

- A) Name in Full :-  
( in block letters, Surname first)
- B) Name of the Father :-
- C) Permanent Residential Address :-
- D) Address for Communication :-
- E) Contact No. :-
- F) Email id :-
- G) Date of Birth (DD/MM/YYYY) :-
- H) Age as on 01.01.2014 :-
- I) Category :- **SC/ST/OBC/GENERAL**  
(Tick whichever is applicable)
- J) Educational Qualification :-
- K) Sports Event / Game :-
- L) Details of Best Performance :-  
Details :-  
State whether State / International importance  
Year and Month in Which event was held  
Details of latest performance in the year 2013-14 (if any)
- M) Documents to be Submitted :-
- a) Matriculation / Graduate / Post Graduate Mark List and Certificate of the University
- b) Age Proof
- c) Sports Certificate
- d) Caste Certificate (in case of SC/ST/OBC candidates)

Past your  
passport size  
photograph  
and your  
signature on it

### DECLARATION

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being false or incorrect or ineligibility being detected before or after the tests / interview, my candidature / appointment is liable to be cancelled / terminated. I have not submitted any other application for this post. I am aware that if I contravene this Rule, my application will be rejected summarily by the Department.

I further declare that I fulfill all the conditions of eligibility regarding age limit, educational qualification & Sports eligibility etc. prescribed for the post.

Date:-

Signature of the Candidate

Place:-

Full Name

**ANNEXURE 'A'**

**Specimen forms referred to in Col. 3 of the Table in para A.V**

**FORM I**

(for representing India in an international Competition in one of the recognized Games/Sports).

**NATIONAL FEDERATION / NATIONAL ASSOCIATION OF \_\_\_\_\_**

**Certificate to meritorious sportsmen for employment to Group C & D Service under the Central Government**

Certified that Shri/Smt./Kumar \_\_\_\_\_ Son/Wife/Daughter of  
Shri \_\_\_\_\_ and \_\_\_\_\_ resident of  
\_\_\_\_\_ represented the

(complete address)

country in the game/event of \_\_\_\_\_ in  
\_\_\_\_\_ competition/Tournament held at  
\_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_.

The position obtained by the individual/team in the above said Competition/Tournament was \_\_\_\_\_.

The Certificate is being given on the basis of record available in the office of National Federation/National Association of \_\_\_\_\_.

Place \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_ Name \_\_\_\_\_

Designation \_\_\_\_\_

Name of the Federation/National

Association \_\_\_\_\_

Address \_\_\_\_\_

Seal \_\_\_\_\_

Note: This Certificate will be valid only when signed personally by the Secretary, alongwith Seal of the National federation.

**FORM:-2**

(for representing a State in India in a Nation competition in one of the recognized Games/Sports.)

**STATE ASSOCIATION OF \_\_\_\_\_ IN THE GAME \_\_\_\_\_ OF \_\_\_\_\_**

**Certificate to a meritorious sportsman for employment to a Group C & D service under the Central Government**

Certified that Shri/Smt./Kumar \_\_\_\_\_

son/wife/daughter of Shri \_\_\_\_\_ and resident of

\_\_\_\_\_ represented the State of

(complete address)

\_\_\_\_\_ in the game/event of

\_\_\_\_\_ in the National Competition/Tournament held at

\_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_.

The position obtained by the individual /team in the above said

Competition/Tournament was \_\_\_\_\_.

The certificate is being given on the basis of record available in the office of the State

Association of \_\_\_\_\_.

Place \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_ Name \_\_\_\_\_

Designation \_\_\_\_\_

Name of the State Association

\_\_\_\_\_

Address \_\_\_\_\_

Seal \_\_\_\_\_

Note: This Certificate will be valid only when signed alongwith Seal personally by the Secretary of the State Association.



**FORM 3**

(For representing a University in the Inter-University Competition in one of the recognized Games/sports).

**UNIVERSITY OF** \_\_\_\_\_

**Certificate to a meritorious sportsman for employment to a Group C&D service under the Central Government**

Certified that Shri/Smt./Kumari \_\_\_\_\_

Son/Wife/Daughter of Shri \_\_\_\_\_

Resident of \_\_\_\_\_ student of \_\_\_\_\_

Represented the University of \_\_\_\_\_ in Inter

the game/event of \_\_\_\_\_ in Inter-

University Competition/Tournament held at \_\_\_\_\_

from \_\_\_\_\_ to \_\_\_\_\_.

The position obtained by the individual/team in the above said competition/tournament

was \_\_\_\_\_.

The certificate is being given on the basis of records available in the office of Dean of

Sports or Officer in overall charge of sports in the University of

\_\_\_\_\_.

Place \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_ Name \_\_\_\_\_

Designation \_\_\_\_\_

Name of the University:

\_\_\_\_\_

Address \_\_\_\_\_

Seal \_\_\_\_\_

Note: This Certificate will be valid only when signed personally alongwith Seal of the Univeristy by Dean/Director or other officer in overall charge of sports in the University of \_\_\_\_\_

FORM - 4

DIRECTORATE OF PUBLIC INSTRUCTIONS/EDUCATION OF THE STATE OF

**Certificate to a meritorious sportsmen for employment to a Group C & D services under the Central Government**

Certified that Shri/Kumari \_\_\_\_\_

son/daughter of Shri \_\_\_\_\_ resident

of \_\_\_\_\_ student of \_\_\_\_\_

(Complete address)

Represented the \_\_\_\_\_ State School Team in

the game/event of \_\_\_\_\_ in the National

Games for schools held

at \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_.

The position obtained by the individual/team in the above said Competition/Tournament was \_\_\_\_\_.

The certificate is being given on the basis of records available in the office of Directorate of Public Instructions/education of \_\_\_\_\_.

Place \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_ Name \_\_\_\_\_

Designation \_\_\_\_\_

Address \_\_\_\_\_

Seal \_\_\_\_\_

Note: This Certificate will be valid only when signed personally by the Director or Additional/Joint or Deputy Director in overall charge of sports/games/for Schools in the Directorate of Public Instruction/Education of the State.

**(Annexure B of the Department of Personnel and Administrative Reforms O.M. No. 14015/1/78- Estt(D) dated 4th August, 1980)**