



Online Application for Recruitment to the post of Nursing/ Paramedical Staff in Directorate (Medical) Delhi.

The Online applications are invited from eligible candidates for the post of Nursing / Paramedical Examination in Group – C cadre. The detail of posts & Number of vacancies are given below:

Sr. No	Post Code	Name of Post	Group	Pay Scale ()	Number of Vacancies #					Horizontal Vacancy	
					SC	ST	OBC	UR	TOTAL	Ex/SM	Persons with disabilities (Physically Challenged)
01	01	Staff Nurse	Group - C	PB - 2 9300 – 34800 with GP – 4600	38	22	59	112	231	23	02 (OL)
02	02	Occupational Therapist	Group-C	PB - 2 9300 – 34800 with GP – 4200	NIL	NIL	NIL	01	01	NIL	NIL
03	06	Pharmacist (Allopathic)	Group – C	PB – 1 5200 – 20200 with GP – 2800	01	02	09	09	21	02	03 (OL,BL)
04	14	Operation Theatre Assistant	Group - C	PB - 1 5200 – 20200 with GP – 2000	01	01	NIL	NIL	02	NIL	NIL
05	15	Laboratory Assistant	Group - C	PB - 1 5200 – 20200 with GP – 2000	NIL	NIL	01	04	05	NIL	01 (HH, OL,BL)
06	18	Nursing Orderly	Group – C	PB – 1 5200 – 20200 with GP – 1800	NIL	01	NIL	23	24	02	01 (OL,HH,LV)
07	19	Dresser	Group - C	PB - 1 5200 – 20200 with GP – 1800	02	01	03	07	13	01	NIL
08	21	Laundry Operator	Group - C	PB – 1 5200 – 20200 with GP – 1800	NIL	NIL	01	01	02	NIL	02 (OA,OL,HH, B,LV)
09	55	Plaster Technician	Group-C	PB - 1 5200 – 20200 with GP – 2400	01	NIL	NIL	NIL	01	NIL	NIL

No. of vacancies may increase or decrease depending upon the actual recruitment of Directorate (Medical) Delhi.

Code for categories of Persons with disabilities (Physically challenged) **BL** : Both Leg, **HH** : Hearing Handicapped, **B** : Blind, **LV** : Low Vision, **OA** : One Arm, **OAL** : One Arm & One Leg, **OL** : One Leg.

- *Reservation to Persons with Disabilities (PWD) and Ex. Servicemen (Ex.SM) is as per Govt. of India instructions. The candidates appointed under PWD/Ex.SM quota will be adjusted against the vacancy of respective categories of SC/ST/OBC /UR.
- In addition to Pay, the appointees will also be eligible for DA, HRA, Transport Allowance & HPCA/Nursing Allowance, if any, as per rules in force from time to time to the Paramedical staff of ESI Corporation.
- The vacancies are in Directorate (Medical) Delhi/ Noida of ESI Corporation of the specified state. Those candidates who are willing to accept the posting anywhere in the specified state and are willing to be transferred in any part of India on promotional posts, as per policy of ESIC, need apply. The candidates so appointed for the above mentioned posts shall be appointed in the state for which application is submitted and are liable to be transferred in any Medical Institution/Establishment/SSMC Office on the same post in that state and also liable to be transferred in any part of India on Promotional posts as per policy of ESI Corporation. Request for inter regional transfer on the same post will not be considered for a period of at least 3 years from the date of appointment.
- “THERE SHALL BE NEGATIVE MARKING FOR WRONG ANSWER. FOR EVERY WRONG ANSWER 0.33 MARK WILL BE DEDUCTED”.**
- Candidates are advised to submit only on application because written examination for all the categories of posts will be held on the same day and same time.
- CORPORATION RESERVES THE RIGHT TO CONDUCT THE WRITTEN OR ONLINE EXAMINATION.**

Educational & Other Qualifications:

Must have acquired requisite qualification on or before closing date of receipt of online application **21-12-2012** and experience gained after completion of requisite educational qualification will only be considered.

“B”

Age limit, Educational qualification, other essential qualification, experience & mode of selection for the specified posts are as under:-

Sr. No	Name of the Post	Educational & Other Qualifications	Age	Mode of Selection
1	Staff Nurse	1) Diploma in General Nursing and Midwife or equivalent Qualification for male nurse. 2) Registered nurse with Nursing Council*	Not Exceeding 37 years	Written Test Only
2	Occupational Therapist	1) 10+2/Sr. Secondary with Science 2) Three Years Degree Course or Diploma Training Course in Occupational Therapist from a Central Govt./State Government/AICTE Recognized Institution. 3) Six months internship in the field.	Not Exceeding 32 years (Relaxable up to 37 years in the case of Government Servants and employees of ESI Corporation.)	Written Test Only
3	Pharmacist (Allopathic)	Degree in Pharmacy / Sr. Secondary with Diploma in Pharmacy from a recognized Institution and qualified & Registered as pharmacist under pharmacy Act, 1948*	Not Exceeding 32 years (Relaxable up to 37 years in case of Government Servants and employees of ESI Corporation.)	Written Test Only
4	Operation Theatre Assistant	1) Senior Secondary / 10+2 with Science or equivalent Qualification from a recognized board with one year Experience in O.T. of a recognized Hospital*	Not Exceeding 32 years (Relaxable up to 37 years in case of Government Servants and employees of ESI Corporation.)	Written Test Only
5	Laboratory Assistant	1) Senior Secondary / 10+2 or equivalent qualification with Diploma in MLT from an Institute recognized by the AICTE.*	Not Exceeding 32 years (Relaxable up to 37 years in case of Government Servants and employees of ESI Corporation.)	Written Test Only
6	Nursing Orderly	Matriculation or equivalent from recognized Board. Elementary knowledge of Ist Aid. One year experience in handling and dressing wounds in Govt. approved / Registered Nursing Home / Hospital.*	18-27 years. (Relaxable up to 37 years in case of Government Servants and employees of ESI Corporation.)	Written Test Only
7	Dresser	1) Matriculation or equivalent from a recognized Board. 2) Two years experience in application of Plasters in an Orthopedic Unit of a registered / recognized hospital.*	Between 18-27 years. (Relaxable up to 37 years in case of Government Servants and employees of ESI Corporation.)	Written Test Only
8	Laundry operator	Matriculation or equivalent from a recognized Board with two years experience in Laundry work comprising Ironing of clothes / Operating Laundry Machines and Dry cleaning plants*.	Not Exceeding 32 years (Relaxable up to 37 years in case of Government Servants and employees of ESI Corporation.)	Written Test Only
9	Plaster Technician	Essential – (1) 10+2 with science subject from a recognized Board (2) two years experience in plaster of Paris techniques in an orthopedic department of a recognized hospital/ medical institution.	27 years (relaxable as per rule in case of Govt. Servant and ESIC employee)	Written Test + interview (Weightage % 80:20)

*Note: 1. **Qualifications are relaxable at the discretion of the competent authority in case of candidates otherwise well qualified.**

Note: 2 **The qualification(s) regarding experience is/are relaxable at the discretion of the competent authority in the case of candidates belonging to Schedule Castes, if at any stage of selection the competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.**

“C”.

AGE RELAXATION:- As mentioned against each posts.

Upper age limit is relaxable for Govt. Servant and Employee of ESIC Corporation for the posts as mentioned against each of them Upper age limit is also relaxable for SC/OBC/PWD/EX.Servicemen & other categories of persons as per rules/instructions of Govt. of India.

- a) 03 years for OBC.
- b) 05 years of SC/ST.
- c) 10 years of PWD (additional 05 years in cases of SC/ST & 03 years in case of OBC).
- d) Ex.SM- Length of service in Armed forces + 3 years (additional relaxation for SC/ST/OBC as per item (c) above).
- e) Corporation/ Govt. Employees- Up to the age limit prescribed as above provided he has completed 03 years regular service in Corporation/Govt. Department.

The crucial date for determining the age limit shall be the closing date of online applications for all candidates.

“D”

FEE & MODE OF PAYMENT

- Demand draft/banker's Cheque, Money order, postal order, cheques. etc will not be accepted.
- No fee is required to be paid by Female/SC/ST/Ex.SM/PWD/ESIC Employee/Govt. Employee candidates.
- Fee once paid will neither be refunded nor adjusted under any circumstances.

<u>s.no.</u>	<u>Category</u>	<u>Fee Amount</u>
1	SC/ST/PWD/ESIC Employees, Female Candidates & Ex.Servicemen.	Nil
2	All other categories.	Rs. 125*

***Bank Charges will be borne by the candidates.**

3. **MODE OF PAYMENT OF FEE:-**

Payment of Fee (Offline Payment through Punjab National Bank Challan):

For applying to the aforesaid post, candidates are advised to remit the requisite fee along with system generated Challan in **Punjab National Bank** at any Branch. For remittance of fee, candidates have to collect the system generated bank challan from ESIC website or attached with system generated online application form page no 2. After submission of bank challan in any Punjab National Bank Branch. Candidates are advice to fill the necessary details in system generated application form as per given space in bank details column. One copy of challan duly signed and bank stamped along with deposit transaction I.D., will have to be sent alongwith the hard copy of the application form and relevant documents for the post.

MODE OF SELECTION -

For the post appeared at Serial No. 1 to 8 the appointment will be made on the basis of written Test only and Serial No. 9 Written Test + Interview (80:20 weightage)

There shall be negative marking for wrong answer. For each wrong answer 0.33 marks will be deducted”.

Candidates are advised to submit only one application because written examination for all the categories of posts will be held on the same day and same time.

Corporation reserves the right to conduct the written or online examination.

The tentative Date of written examination: - 20-01-2013.

The states will have (wherever vacancies have to be filled) the written tests on the same date.

The above vacancies are only for ESIC Delhi/NOIDA.

4. **HOW TO APPLY:-**

a) **GUIDELINES FOR FILLING ONLINE APPLICATION:**

- 1) Candidates are advised to read the instruction carefully “**Guidelines to Candidates Option**” given on ESIC website.
- 2) Candidates should First Scan their Photograph and signature as detailed under guidelines for scanning the photograph, signature and thumb impression, Candidate have to visit ESIC website www.esic.nic.in/recruitment.php, and www.dmd-delhi.org for filling the Online Application Registration.
- 3) Fill the application carefully and submit the online application. When the application is successfully submitted, a registration number will be generated by the system and displayed on the screen. Candidates should print / note down the registration number for further reference. Candidates can reopen the saved data by using Registration number, can edit the before final submission of application on final screen. The registration at this stage is provisional.
- 4) Candidate will receive registration confirmation by E-MAIL after submitting the online application. It may be ensured to furnish correct e-mail address to receive the registration confirmation.
- 5) Candidates are advised to print the bank challan from website and submit the fee at any **Punjab National Bank** Branch and fill necessary details in system generated application form as per given space in bank details column.

(Note : Candidates should have valid email ID. This will help him/her in getting Admit Card/Interview advice etc. by e-mail.

General Instructions:

Candidates have to Online Registration as per given instruction in website and send the system generated application form with duly supported with clear / legible attested copies of the relevant certificates and marks statements (in English or Hindi) along with Bank Challan should be sent by Registered post / Speed post or by hand on or before **(Last Date)** as applicable at the following address:-

**Joint. Director (Admn.)
EMPLOYEES STATE INSURANCE CORPORATION
DIRECTORATE (MEDICAL) DELHI
E S I SCHEME: DISPENSARY COMPLEX
TILAK VIHAR, (TILAK NAGAR): NEW DELHI – 110018**

- a) **Documents required to be attached with the application. Only attested Photocopies of certificates are to be attached:**
- 1) **Date of Birth Certificate**
 - 2) **All Educational Qualification(Alongwith marks sheet)**
 - 3) **Technical/professional qualification alongwith Mark Sheets.**
 - 4) **Registration certificate with the concerned council wherever required.**
 - 5) **Caste certificate wherever required.**
 - 6) **Experience certificate wherever required.**
 - 7) **Completion of Internship Certificate, wherever required.**
 - 8) **Disability certificate in case of candidate with disabilities(Physically Challenged)**
 - 9) **Discharge certificate for Ex-serviceman.**
 - 10) **Copy of Challan/online payment receipt in support of payment of fee wherever required.**

NOTE:- (1) The Bank Challan should not be tagged or stapled, but should be pinned or clipped at the top of the application form. (2) Fee once paid will not be refunded under any circumstances. (3) Candidate must write his/her name, post applied for and address on the back of the Bank Challan.

- b) Without online registration and application received without documents would summarily be rejected.
- c) Experience would be recognized only after compilation of internship and/or training period.
- d) No TA shall be to any candidate including SC/ST candidates for appearing in the written test examination. TA Shall be paid to SC/ST candidates for interview only as per Govt. of India order.
- e) All eligibility criteria for the above posts i.e. Age, educational/Technical qualification/Registration/Internship and experience will be reckoned on or before (Last Date for receipt of application)

- f) Because of large number of application, Corporation may not undertake detailed scrutiny of applications to ascertain the eligibility and other aspects at the time of written test examination. Therefore, the candidates, are advised to go t through the eligibility criteria and other requirements of educational qualification, age, experience, etc. And satisfy themselves that they are eligible before applying. When scrutiny is undertaken, even after preparation of merit list, the claim of the candidate can be rejected if the claim made in the application is not found substantiated and the decision shall be final.
- g) candidates claiming reservation/age relaxation on grounds of belonging to OBC should submit the Community Certificate in annexure A prescribed vide Govt. of India, Department of Personnel and Training OM No.36012/22/93 Estt(SCT) dated 8.9.1993 which is modified vide GOI, DOPTs OM No. 36033/3/2004 EST (Res.) dated 9.3.2004 failing which the benefit of reservation/relaxation will not be given or their application shall be rejected and no request/correspondence will be entertained. A declaration conforming that he does not belong to creamy layer as per DOPT-O.M.No.36033/3/2004 Estt.(Res.) dated 9.3.2004 should also be furnished by the candidates.
- h) Original documents/certificates should not be enclosed/sent with application.
- i) The candidates already in Govt. Service must specifically mention the details of employment and should submit their hard copy of application (generated by the system) through proper channel. However, they may send an advance hard copy of their application (generated by the system) alongwith Fee Challan and other certificates and testimonial so as to reach this office on or before the last date for receipt of application.
- j) The applicant should keep visiting ESIC website for important announcements/information through out the selection process at its various stage.
- k) In case of selection, persons working in Central/State Govt./PSU will have to submit a disciplinary clearance and No objection certificate from their employer.
- m) Last date of ONLINE application **21-12-2012** Hard copy of online application with required documents should reach at the office by Speed Post/Registered post (address give above) on or before **30-12-2012** on (last date for receipt of application from candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangti Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep will be **07-01-2013** up to 5 PM) **ESI Corporation will not be responsible for postal delays.**
- n) Corporation reserves the right to conduct written test or online examination.
- The ESI Corporation also reserves the right to cancel the recruitment as well as the notified vacancies at its discretion and such decision will be binding on all concerned. In the event of cancellation of notified vacancies, the examination fee will not be refunded.

The initial place of posting will be Delhi/Noida. However, incumbents are liable to be transferred anywhere in India, as and when required as per ESIC HQRS office policy.

GUIDELINES FOR SCANNING THE PHOTPGRAPH, SIGNATURE AND THUMB IMPRESSION

Before applying online a candidate will be required to have s scanned (digital) image of his/her photograph and signature as per the specifications given below.

(i) PHOTOGRAPH IMAGE:

- Photograph must be a recent passport size colour picture.
- The picture should be in colour; against a light-colored, preferably white, background.
- Look straight at the camera with a relaxed face.
- If the picture is taken on a sunny day, have the sun behind you, or place yourself in the shade, so that you are not squinting and there are no harsh shadows.
- If you have to use flash, ensure there's no "red-eye".
- If you wear glasses make sure that there are no reflections and your eyes can be clearly seen.
- Caps, hats and dark glasses are not acceptable. Religious head wear is allowed but it must not cover your face.
- Dimensions 100x120 pixels (preferred).
- Size of file should be between 04 kb-12 kb.
- Ensure that the size of the scanned image is not more than 12KB . If the size of the file is more than 12 KB, then adjust the settings of the scanner such as the DPI resolution, no. of colours etc., during the process of scanning.

(ii) SIGNATURE IMAGE:

- The applicant has to sign on white paper with Black Ink pen.
- The signature must be signed only by the applicant and not by any other person.
- The signature will be used to put on the Hall Ticket and wherever necessary.
- If the Applicant's signature on the answer script, at the time of the examination, does not match the signature on the Hall Ticket, the applicant will be disqualified.
- Dimensions 140x60 pixels (preferred).
- Ensure that the size of the scanned image is not more than 12KB.

(iii) THUMB IMPRESSION IMAGE:

- The applicant has to put his/her thumb impression (left thumb impression for male and right thumb impression for female candidate) on white paper with blue stamp inking pad.
- The thumb impression must be put only by the applicant and not by any other person.
- The thumb impression will be used to put on the Hall Ticket and wherever necessary.
- If the Applicant's thumb impression on the answer script at the time of the examination, does not match the signature on the Hall Ticket, the applicant will be disqualified.
- Dimensions 140x60 pixels (preferred).
- Size of file should be between 00kb-20kb.
- Ensure that the size of the scanned image is not more than 20KB.

SCANNING THE PHOTOGRAPH, SIGNATURE & THUMB IMPRESSION:

- Set the scanner resolution to a minimum of 150 dpi (dots per inch).
- Set color to True Color.
- File Size as specified above.
- Crop the image in the scanner to the edge of the photograph/signature, then use the upload editor to crop the image to the final size (as specified above).
- The image file should be JPG or JPEG format. An example file name is : image 01.jpg or image01.jpeg Image dimensions can be checked by listing the folder files or moving the mouse over the image icon.
- Candidates using MS Windows/MS Office can easily obtain photo, signature and thumb impression in .jpeg format not exceeding 100 KB , 50 KB & 20KB respectively by using MS Paint or MS Office Picture Manager. Scanned photograph, signature and thumb impression in any format can be saved in .jpg format by using 'Save As' option in the File menu and size can be reduced below 100KB (photograph), 50KB (signature) & 20KB (thumb impression) by using crop and then resize option (Please see point (i), (ii) & (iii) above for the pixel size) in the 'Image menu. Similar options are available in other photo editor also.

If the size and format are not as prescribed, an error message will be displayed.

Procedure for Uploading the Photograph, Signature & Thumb impression:

- 1) There will be three separate links for uploading Photograph, Signature & Thumb impression
- 2) Click on the respective link "Upload Photograph/ Signature/ Thumb impression"
- 3) Browse & Select the location where the Scanned Photo/Signature/Thumb impression file has been saved.
- 4) Select the file by clicking on it.
- 5) Click the "**Upload**" Button

Your Online Application will not be registered unless you upload your photo, signature and thumb impression as specified.

- a) In case the face in the photograph, signature and thumb impression is unclear the candidate's application may be rejected.
- b) Candidates are advised to take a printout of their system generated online application forms before submitting.
- c) In case the photograph, signature and thumb impression is unclear, the candidate may edit his application and re-upload his photograph, signature and thumb impression.
- d) Candidates should keep a copy of the Application printout and Fee Challan Receipt of their record.
- e) Candidates serving in Government/Quasi Government offices, Public Sector undertaking will be required to submit 'No Objection Certificate from their employer at the time of interview / joining where required.
- f) The candidate seeking reservation as SC/ST/OBC should submit the Caste certificate in the proscribed proforma from the competent authority indicating clearly the candidate's caste, the Act/Order under which the caste is recognized as SC/ST/OBC and the village/town the candidate is originally a resident of.

- g) Candidates seeking reservation as OBC has to be submit a declaration in the prescribed format confirming that he/she does not belong to Creamy Layer on the crucial date.
- h) Candidates belonging to reserve category but applying for unreserved category post shall not be entitled for any type of relaxation, including age relaxation, etc.

NO OTHER MODE OF APPLICATION/PRINTOUT OR DRAFT ETC. WILL BE ACCEPTED.

ACTION AGAINST CANDIDATES FOUND GUILTY OF CONDUCT.

Candidates are warned that they should not furnish any particulars that are false, tampered/fabricated or should not suppress any material information while filling up the application form.

IMPORTANT DATES	
Online Registration of Application on www.dmd-delhi.org and www.esic.nic.in/recruitment.php .	01-12-2012
Last Date for Applying online and closing of Registration.	21-12-2012 (by 17:00 Hrs)
Last Date for Depositing of Fee (through Bank Challan).	24-12-2012 (by 14:00 Hrs)
Last Date for Sending of System Generated Application forms (Hard Copy) with required Document.	30-12-2012 (by 17:00 Hrs)
Last date for receipt of application from candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep.	07-01-2013 (by 17:00 Hrs)
Address for Sending of System Generated Application Form (Hard Copy).	Employees' State Insurance Corporation <i>DIRECTORATE (MEDICAL) DELHI</i> <i>E S I SCHEME: DISPENSARY</i> <i>COMPLEX</i> <i>TILAK VIHAR, (TILAK NAGAR):</i> <i>NEW DELHI – 110018</i>
List of Rejected will be uploaded on website which can be downloaded from www.esic.nic.in/recruitment.php and www.dmd-delhi.org .	Confirm Later (through Newspaper and website)
The Admit Cards will be download through ESIC website.	Confirm Later (through Newspaper and website)

(CAUTION; CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION)

[DIRECTOR \(MEDICAL\) DELHI](#)

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES
APPLYING FOR THE APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Kum. _____ Son/Daughter of Shri/Smt. _____ of Village/Town _____ District/Division _____ in the _____ State belongs to the _____ Community which is recognized as a backward class under:

- (i) Resolution No. 12011/68/93-BCC dated 10/09/93 published in the Gazette of India Extraordinary-Part I Section I No. 186 dated 13/09/93.
- (ii) Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.
- (iii) Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.
- (iv) Resolution No. 12011/96/94-BCC dated 9/03/96.
- (v) Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.
- (vi) Resolution No. 12011/13/97-BCC dated 03/12/97.
- (vii) Resolution No. 12011/99/94-BCC dated 11/12/97.
- (viii) Resolution No. 12011/68/98-BCC dated 27/10/99.
- (ix) Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
- (x) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
- (xi) Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 21/09/2000.
- (xii) Resolution No. 12015/9/2000-BCC dated 06/09/2001.
- (xiii) Resolution No. 12011/1/2001-BCC dated 19/06/2003.
- (xiv) Resolution No. 12011/4/2002-BCC dated 13/01/2004.
- (xv) Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.

Shri/Smt./Kum. _____ and / or his family ordinarily reside (s) in the _____ District/Division of _____ state.

This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36033/3/2004 EST(Res) dated 09-03-2004.

**District Magistrate/
Deputy Commissioner etc.**

Dated:-

Sea of the Office:-

- Note:**
- a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
 - (b) The authorities competent to issue Caste Certificates are indicated below:
 - i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector/Ist Class Stipendiary Magistrate / Sub-Divisional magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of Ist Class Stipendiary Magistrate).
 - (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
 - (iii) Revenue Officer not below the rank of Tehsildar.
 - (iv) Sub-Divisional Officer of the area where the candidate and / or his family resides.

FORM OF DECLARATION TO BE SUBMITTED BY THE OBC CANDIDATE
[IN ADDITION TO THE COMMUNITY CERTIFICATE (OBC)]

I.....son/daughter of Shri.....resident of
village/town/city.....district.....state.....hereby declare that I belong to the
.....community which is recognized as a backward class by the Government of India for the purpose of
reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No.
36102/22/93- (SCT) dated 8-9-93. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned
in column 3 of the Schedule to the above referred Office Memorandum dated 8-9-1993.

Place: _____

Signature of the Candidate: _____

Date: _____

Name of the Candidate: _____

Address: _____

**FROM OF CERTIFICATE TO BE SUBMITTED BY CENTRAL GOVERNMENT CIVILIAN EMPLOYEES /
ESI CORPORATION EMPLOYEES SEEKING AGE-RELAXTION.**

(To be filled by the Head of the Office or Department in which the candidate is working)

It is certified that Shri/Smt./Km. _____ is a Central Government Civilian Employee / ESI Corporation Employee holding the post of _____ in the pay scale of Rs. _____ with 03 years (Three years) regular service in the grade as on _____ (Last date for receipt of application form).

There is NO OBJECTION to his/her appearing for the post of _____ in ESI Corporation and /or Interview.

Signature _____

Name _____

Designation: _____

Place: _____

Date: _____