



HORIZON SCHOOL DIVISION #205

"A Community of Learning and Achieving"



YEAR PLAN CRITERIA

Planning

**Topic
Concept
Theme**

**Objectives &
Outcomes**

**Evaluation
&
Assessment**

Section 2 - The basic time frame to cover each objective/outcome.

Subject: careers 9 Long Range Year Plan		Year: 2014-2015 Teacher: Cindy Cantelon		
Topic/Concept/Theme	Dates	Major Objectives/Outcomes The objectives or outcomes that you cover in each unit need to be stated.	Materials & Resources	Evaluation Plan/ Assessment The assessment(s) you will be using in each topic need to be stated.
Change and Growth	April-June	9.1 Plan for, demonstrate, and document improvements of one’s own capacity for building a positive self-image. 9.2 Appraise one’s own abilities to respond positively to change and growth.	Text – specifically unit 6 Ready for Work: The Middle years – resources from Identifying my skills section	<ul style="list-style-type: none"> - Rubric - Portfolio - Reflection
Connections to Community	September - November	9.1 Utilize career information to construct an organized plan of career building which reflects an attitude and expectation of lifelong learning 9.2 Analyze and express one’s own understanding of how societal and economic needs influence the nature of paid and unpaid work	Text- specifically unit 3 and 4 Ready for Work: The middle years – resources from Knowing ourselves and others section Guest speakers or field trips to community careers	<ul style="list-style-type: none"> - Research skills - Presentation/report - Rubric - Portfolio - Reflection

Life and Work Plan	December -March	9.1 Assess one's own abilities to seek, obtain, and/or create work through researching successful strategies and applying them to one's own life. 9.2 Use acquired knowledge to create a plan for life and work based on one's preferred future.	Text, specifically Unit 4 Ready for Work – The Middle Years – resources from Understanding the World of Work section	<ul style="list-style-type: none"> - Job interview checklist - Cover letter - resume
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Introduction to the Subject:

Goal:

Section 3 - The Long Range Year Plan aligns Learning Skills/Activities with instructional approaches to meet the outcomes. It also ensures your assessments align with the outcomes.

Grade: _____

Unit 1: _____

Time Allocation: _____

Specific Learner Outcome/Indicators This must be taken directly from the curriculum.	Learning Skills & Activities (that align to the outcome/assessment/indicators)	Instructional Approaches	Resources	Evaluation/Assessment (of the specific outcome/indicator)

Section 3 - Long Range Year Plan – cont'd

Grade: _____

Unit 2: _____

Time Allocation: _____

Introduction to the Subject:
Goal:

Specific Learner Outcome/Indicators <small>This must be taken directly from the curriculum.</small>	Learning Skills & Activities <small>(that align to the outcome/assessment/indicators)</small>	Instructional Approaches	Resources	Evaluation/Assessment <small>(of the specific outcome/indicator)</small>

Section 3 - Long Range Year Plan – cont'd

Grade: _____

Unit 3: _____

Time Allocation: _____

Introduction to the Subject:
Goal:

Specific Learner Outcome/Indicators This must be taken directly from the curriculum.	Learning Skills & Activities (that align to the outcome/assessment/indicators)	Instructional Approaches	Resources	Evaluation/Assessment (of the specific outcome/indicator)

Section 3 - Long Range Year Plan – cont'd

Grade: _____

Unit 4: _____

Time Allocation: _____

Introduction to the Subject:
Goal:

Specific Learner Outcome/Indicators This must be taken directly from the curriculum.	Learning Skills & Activities (that align to the outcome/assessment/indicators)	Instructional Approaches	Resources	Evaluation/Assessment (of the specific outcome/indicator)

Section 3 - Long Range Year Plan – cont'd

Grade: _____

Unit __: _____

Time Allocation: _____

Introduction to the Subject:
Goal:

Specific Learner Outcome/Indicators This must be taken directly from the curriculum.	Learning Skills & Activities (that align to the outcome/assessment/indicators)	Instructional Approaches	Resources	Evaluation/Assessment (of the specific outcome/indicator)

Section 4 - Lesson Plan Format

Topic: _____

Date: _____

Lesson Objectives/Outcomes/Indicators	
Learning Skills/Activities/Instructional Approaches	
Introduction:	
Development:	
Closure:	
Resources/Technologies	Assessment Strategies/Tools

Section 4 - Lesson Plan Format – cont’d

Lesson Plan Format

Subject: _____

Lesson Plan made by: _____ **Grade:** ____ **School:** _____ **Date:** _____

Lesson Objective(s)/Outcome(s):

Organization decisions to achieve the above objectives:

	Time	Learning Activities	Teacher Activities	Assessments	Materials Needed
Introduction					
Sequence of activities in main body of lesson					
Conclusion					

Section 5 - Assessing, Evaluating, and Recording Students' Progress

Assessment, Evaluation and Communication Plan

Type of Assessment	Purpose	Plan	Time