

REGULAR CALL LETTER

1. FOR QUERIES PLEASE CONTACT ON :-

- (i) IVRS (Tele) - 0532-2422680 / 2422688
- (ii) Tele - 0532-2296987
- (iii) Email - selectioncentreeast_allahabad@yahoo.co.in

2. NO FAX FACILITY AVAILABLE TO RECEIVE YOUR REQUEST.

Pravaran Kendra Purva
Selection Centre East
Allahabad – 211001

SCE/_____/CU

Date : _____

SSB INTERVIEW : _____ COURSE

Dear Candidate,

1. We are pleased to know that you have been nominated to attend SSB interview for induction into the Indian Military Academy/Officers Training Academy/National Defence Academy.
2. You are required to report at Selection Centre East Allahabad or at Movement Control Office (MCO) located at Platform No 1 at ALLAHABAD JN, at 1300 hours on _____.
3. Our representative will be present at Movement Control Office (MCO) located at Platform No 1 at ALLAHABAD JN at 1300 hours, who will arrange your reception and conveyance to this centre. In case of difficulty, you may contact us on the telephone Nos given above.
4. Kindly fill up the attached Acknowledgement Card and forward immediately by Registered Post/Speed Post/Courier Service. In case you are unable to attend the interview on the scheduled date, due to any

unavoidable circumstances, please intimate your inability through an application, which should be forwarded by Registered Post/Speed Post/Courier Service. Only on receipt of your application, you will be given another interview date in the absentee batch. **HOWEVER, THIS OPTION WILL NOT BE APPLICABLE TO CANDIDATES OF TES COURSE, SINCE NO ABSENTEE BATCH WILL BE CONDUCTED FOR THE TES COURSE.** In the event of non-receipt of application and acknowledgement card, no fresh call up letter for SSB interview will be issued.

5. The testing will last for five days, in two stages excluding the day of arrival. If you secure the minimum acceptable grading in all tests you will be detained at this centre for another three to four days or even longer for your medical examination. Candidates will be administered the Stage One of the selection procedure on the next day of their arrival. Candidates failing to make the grade in Stage One will be returned back on the same day. Candidates recommended for Stage Two only will be retained for further testing.

Yours faithfully

Call Up Officer
For Commandant

**IMPORTANT INSTRUCTIONS FOR GUIDANCE AND STRICT COMPLIANCE OF CANDIDATES
ATTENDING SSB INTERVIEW AT SELECTION CENTRE EAST ALLAHABAD**

1. The important instructions for guidance and compliance for candidates attending SSB interview at Selection Centre East, Allahabad, are given in succeeding paras.

2. **Documents.**

(a) **Applicable to All Entries.**

(i) Candidates to bring along one of the Identity Proof affixed with Photograph i.e., Voter ID/PAN Card/Driving Licence/Passport/UPSC Admit Card while coming for the SSB Interview.

(ii) Candidates to bring all educational certificates and mark sheets commencing from Class 10th to till date in original including Provisional and degree certificate for graduate entry candidates. Two Photostat copies of all mark-sheets, duly attested, should also be brought.

(b) **Candidates who are studying in Final Year of their Academics.** If the Candidate is studying in final year of their respective academics and yet to appear in the final year examination and unable to bring the final year mark sheet and certificate then he should bring a bonafide certificate from the Principal of the School or College or from the Registrar of the University from where he is studying as follows :-

It is certified that _____ S/o Sh _____ is a bonafide student of _____ (herein name of school to be mentioned) and presently studying in Class XII. His final board/semester examination will be conducted during _____ (herein month and year of exam to be mentioned) and the results are expected to be declared by _____ (herein month and year of expected date of declaration of exam results to be mentioned).

(c) **Candidates who have submitted their certificates and mark sheets in Colleges or Institutions for pursuing their further studies.** If the Candidates have submitted their certificates and mark sheets in Colleges or institutions for pursuing their further studies and unable to bring the same while attending SSB interview then he should bring a bonafide certificate from the Principal or Registrar of the College or University to whom he had submitted the certificates and mark-sheets as follows :-

It is certified that _____ S/o Sh_____ is a bonafide student of _____ (herein name of College/University/Institution school to be mentioned) and presently studying _____ (herein name of course pursuing to be mentioned). The following certificates and mark-sheets in respect of the above named individual have been deposited with this College/University/Institution in Original for verification purposes:-

- (i)
- (ii)
- (iii)and so on

It is further certified that Photostat copies of above documents have been verified by the undersigned and attested.

(d) **Candidates whose final year/semester result awaited.** If the Candidate had given his final year/semester examinations and result of said examination is awaited then he should bring a bonafide certificate from the Principal of the School or College or from the Registrar of the University from where he is studying as follows :-

It is certified that _____ S/o Sh_____ is a bonafide student of _____ (herein name of School to be mentioned) and presently studying in Class XII. His final year/semester examination were conducted during _____ (herein month and year of exam to be mentioned) and the results will be

declared by _____ (herein month and year of expected date of declaration of the exam results to be mentioned).

(e) **For Pre Final year students of UES (PFY) Course only.** If you are studying in Pre - Final year of degree course, then bring a certificate from the principal of your College/Institution stating that you are in Pre - Final year of degree course and going to appear the Final Year/Semester Examination during _____ and the Final Year results will be declared by _____ (herein month and year of expected date of declaration of the exam results to be mentioned), failing which you will not be interviewed by SSB. Mark-sheets of all the semesters (upto IV semester for Pre Final year candidates) are also to be brought alongwith two attested photocopies.

(f) **Other Curricular Certificates.** Candidates to bring certificates in original, achieved in extra curricular activities.

(g) The candidate will not be admitted in the absence of mark-sheets, certificates in original or any of the certificates as applicable to his course.

3. Please note that lunch will NOT be provided by the Selection Centre on the day of your reporting.

4. Free boarding and lodging will be provided to you during your stay at the Selection Centre from the day of reporting till the day of departure.

5. **Travelling Allowance** . Where as authorized Second Class/mail express fare including reservation-cum-sleeper charges by shortest route from home station to Selection Centre will only be paid, bus fare from home to the nearest railway station if not connected by rail will be paid as per Government rates. To claim this amount the candidate should deposit the railway ticket/Bus Ticket/Railway Cash Receipt at this centre. Please note that No re-imbursement of rail/bus fares/reservation-cum-sleeper charges will be permitted in case you are not in possession of documents as mentioned above.

6. **Baggage** Candidates are advised to bring the following items :-

(a) One pair White PT shoes or sports shoes and two pairs of white socks. Two pairs of shoes during monsoons.

- (b) One pair of track suit (during winter).
- (c) Two pairs of white shorts and T - Shirts.
- (d) Woolen sweater and balaclava during winter season.
- (e) Writing material to include two Nos each of blue/black ball-point/ink/Gel pens, pencils, rubbers, one clip board and 05 to 10 white fullscap sheets. These items are also available at Selection Centre on payment.
- (f) Lock and Key for locker provided by the Selection Centre for the duration of stay.
- (g) Min one pair of dark coloured trousers and light coloured full/half sleeved shirt.
- (h) **For Women Candidates Only.** Two pairs of track suits or trousers/slacks (with appropriate tops/salwar kameez, since these will be required for outdoor tasks, these should be loose enough to allow free movements, yet should not hamper movement through excessive looseness). A woolen sweater and balclava during winter season.
- (j) Bedding, mosquito nets and quilts will be provided free of cost at this Centre, for the duration of stay.

7. **Cash and Valuables.** Candidates are advised to keep minimum cash (i.e., upto Rs. 1,000/-) as per need for their travelling/any other expenses. No valuables should be carried. Safe custody of cash and valuables will be the sole responsibility of the candidate.

8. **Photographs.** Please bring twenty copies of **latest passport size photographs**, unattested. Background of the photograph should be white.

9. **For Candidates presently Serving in Army/Air Force/Navy.**

- (a) Personnel serving in Army/Air Force/Navy to bring one set of uniform (according to season) and combat dress.
- (b) The service candidates should be on valid temporary duty to get attached to the Selection Centre while reporting for SSB interview.

(c) Service candidates will put up this letter to their Officer Commanding and their move in connection with this interview will be treated as temporary duty under the provision of TR 192(f) (ii).

As such they will bring necessary movement order and return journey railway warrant for their journey.

10. In their own interest candidates are advised to undergo a preliminary medical check-up for wax in ears, refractory error of eyes, fungal infections of skins, Eosinophilia before reporting for SSB interview.

11. **Change of Address.** Change of address, if any, after submission of application forms will be intimated to Additional Directorate General of Recruiting Adjutant General's Branch, Army Headquarters, West Block-III, R.K. Puram, New Delhi – 110066 and this Centre.

12. **WARNING.** You should with-hold your move in case you or your parents reside or work at Allahabad, or you have a relative or a friend in this Centre and intimate to this Selection Centre immediately the particulars of the person concerned and await further instructions regarding change of Centre. Withholding this information or giving false information in this regard will render candidate liable for cancellation of candidature or disqualification of commissioning in case detected subsequently. Any attempts made by candidate, their relations or friend to influence the members of Service Selection Board in their favour either verbally or in writing will result in his name being removed from the list of candidates. In all matters of discipline, the decision of Centre Commandant will be final and no appeal against his decision will be entertained.

13. **Compensation.** Government is not responsible for any compensation to the candidates or to their guardian/heirs for injuries sustained by them during the period of testing. Adequate facilities, however, exist to attend to the candidates falling sick or sustaining injuries during their stay at the Centre.

14. **Correspondence.** In all correspondence, please quote the call up letter number, date, UPSC Roll No, Name of the Entry, registration number and full postal address.

15. **For Information of Officer Commanding Unit (For Service Candidates Only) :-**

- (a) In case the candidate has been posted out of your Unit please forward this letter to his present unit immediately, under intimation to this Centre.
- (b) Copies of movement order and DO Part II will not be endorsed to this Centre. Separate movement order will be issued to every individual required to report to this Centre.
- (c) In case the individual cannot present himself for interview, this Centre should be informed immediately.
- (d) No Arms and Ammunition or explosives or any such items will be carried by the candidates.
- (e) Please advise the candidate to bring twenty passport size photographs as per details at Para 8.
- (f) Candidates will be in possession of free return railway warrant and Identity Card.
- (g) Apprise selection Centre East immediately in case you are a local unit for change of Centre of candidate.

16. **Risk Certificate applicable to NDA and TES Candidates.** Candidates of NDA and TES course will bring Risk Certificate from Parent/Guardian as follows while coming for SSB interview at this centre :-

RISK CERTIFICATE

I (Name)_____father/guardian of (Name of candidate) _____ who is a candidate of NDA/TES Regular Commission of the Army hereby certify that I fully understand that my son/ward will, if required, attend Services Selection Board with my full and free consent and at my own risk and that I or my son/ward shall not be entitled to claim any compensation or retest for the same course or any other relief from the Government in respect of any injury which my son/ward may sustain in the course of or as a result of any of the tests given to him at the said Service Selection Board whether due to negligence of any person or otherwise.

Place :
Date :

Signature of father/guardian

17. Candidates will adhere to timings and instructions given by the Staff of Selection Centre East, throughout the duration of their stay at the Centre.

18. Conduct of the candidates both in the Selection Centre as well as when visiting outside areas should be correct at all times. Cases of quarrelling, eve-teasing, intoxication etc will be dealt with strictly. Candidates should be dressed properly in formal dark colour trouser and full/half sleeved light coloured shirt (depending upon the season). They should be polite and courteous while dealing with either staff inside the centre or civilians outside. They should not be argumentative or pick-up a fight or get into any kind of indisciplinary act.

19. Candidates may leave the Selection Centre for sight-seeing only after completion of all their tests scheduled for the day and after taking lunch, and will return to the Centre in the evening at timings as given below :-

- (a) Summer - 6 PM (1800 hours).
- (b) Winter - 05.30 PM (1730 hours).

NO deviation to the laid down timings will be accepted.

20. Within Selection Centre East premises, candidates can visit Cafeteria situated next to main gate of the centre and can also buy refreshments from extension counter of Cafeteria located at candidate's waiting shed. They can also avail the facility of STD/ISD, FAX and Internet facility available at the Cafeteria and the extension counter at this centre.

21. Candidates can contact their parents/guardians in person only after completion of testing hours of the day either at the Visitors Waiting Room or in the Cafeteria situated near the main gate of the centre. However, they are not permitted to bring them inside the premises other than these two places.

22. Candidates who wish to visit places in Allahabad during their leisure after testing hours scheduled for the day can do so. The following are the local Nos of various tours/travel agencies/veh rentals situated in the city. Interested candidates may contact them. **“However, this Centre has not authorized any person or agency either from this centre or outside the centre to provide any kind of vehicle for touring or for such**

facility. Candidate may put forth a complaint to the Administrative Office of this centre, against any person or agency imposing any vehicle for touring on behalf of this centre”.

(a) **UP Tourism Regional Office.**

No 35, MG Road, Allahabad.

Tele : (91-532) 2601873.

E-mail ID : rloalld@yahoo.co.in

(b) **Rahi Lawart Tourist Bungalow.**

No 35, MG Road, Allahabad.

Tele : (91-532) 2601440

E-mail ID : rahilawart@up_tourism.com

(c) **Rahi Triveni Darshan.**

Yamuna Bank, Kydganj, Allahabad.

Tele : (91-532) 2558646

(d) **Directorate of Tourism UP.**

C-13, Vipin Khand, Gomti Nagar, Lucknow (UP)

Tele : (91-522) 2308916, 2307028

FAX : (91-522) 2308937

E-mail ID : yatrup@bsnl.in

website : <http://www.up-tourism.com>

23. The under mentioned ATMs are available in New Cantonment in the vicinity of the Selection Centre :-

(a) SBI near High Court of Allahabad (approx 1.5 km).

(b) ICICI in the premises of Petrol Pump opposite to the High Court of Allahabad (approx ½ km).

(c) AXIS near CSD Canteen of HQ MP, C & A Sub Area, Allahabad (approx ½ km).

24. Further the following aspects should be complied by the candidates during their stay at this centre :-
- (a) Candidates are not permitted to visit the testing areas or testing halls other than the testing hours.
 - (b) Candidates will not use Mobile Phones during their testing hours. Also mobile phone with photographic and recording facility are not permitted inside the testing areas of the Selection Centre.
 - (d) Candidates will not move in Pyjamas, half free sleeve vests and chappals outside their living lines. Games dress or shirt and trouser would be worn.
 - (e) Candidates are not permitted to smoke or consume alcohol or any kind of drugs during their entire stay in the Selection Centre.
 - (f) Candidates are not permitted to quarrel with each other or argue with staff for any reason. They can always put up a complaint, if any, with respective board CHMs in case of a problem.
 - (g) Candidates are strictly **not permitted to swim or go for boating** in the Sangam or any river/water body during their stay at Selection Centre.
 - (h) Candidates are not permitted to make any attempts to contact any person of Selection Centre personally or influence the members of the Selection Centre for their favour either verbally or in writing or through any other influencing agencies/persons.
 - (j) Amenities like Washerman Shop, Barber Shop, Wet Canteen and Cafeteria are not permitted to render their services on credit to the Candidates. Candidates will pay the correct amount due to the concerned person after availing the said facility.
25. Cases of serious breach of discipline and conduct will be handed over to civil police and FIR registered accordingly.
- 26. Any contravention of above orders or any act of indiscipline will result in immediate cancellation of candidature on disciplinary grounds and the decision of the Centre Commandant, Selection Centre East will be final and no appeal against his decision will be entertained.**
27. Wishing you all the Very Best.

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