



TLH Leisure Resort

Personnel & Development Department

Derwent · Victoria · Carlton & Toorak Hotels

Belgrave Road, Torquay, Devon TQ2 5HL

Telephone: (01803) 400180 · Fax: (01803) 400150 · Email: jobs@tlh.co.uk · www.tlh.co.uk

Application for Employment

Position applied for

Full time Part time Casual *Please tick*

Have you ever been employed by TLH Leisure Resort before?
If YES please give details

Date available to start work

Pay expected

About you

Title Mr Mrs Miss Ms Other

First Names

Surname

Address

Post code

Is this your current permanent address? YES NO *Please tick*

If NO, give details of how long you expect to be in the area

Are there any alternative positions you would consider?

The more flexible you can be the better. So please indicate the hours you are available *Please tick as many boxes as possible.*

	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
AM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Are you applying for an advertised vacancy? YES NO

If YES, how did you hear about it?
Please tick

Telephone number (including STD code)

Home

Work

Mobile

Email

If we need to contact you regarding your application, please tell us the best method and time of day.

Best time / day

Date of Birth Age

Nationality

Have you had any serious accidents, illnesses or disabilities?
(Please give details/dates)

Are you currently taking medication? YES NO

Are you registered disabled? YES NO *Please tick*

Give details of any unspent criminal convictions under the Rehabilitation of Offenders Act 1974

Education

Name of School/College/University	Dates		Qualifications received	Grade achieved
	From	To		

Work History

Give details of all employment with the most recent, include any work experience or voluntary work and explain any gaps in employment (continue on a separate sheet if necessary).

Employers Name and Address	Dates		Position held and brief description of duties	Reason for leaving	Pay on leaving
	From	To			

Tell us about your skills

Give details of any relevant skills, experience or qualifications.

Tell us how you fill your spare time

Give a brief outline of your interests, membership to clubs, societies etc, including any position of responsibility held.

Tell us why you think you should work for us

Outline your reasons for applying and give any additional information to support your application.
Continue on a separate sheet if necessary.

References

Please supply the names of 2 people, not relatives, whom we could approach for a reference after obtaining your permission, one of which should be a former employer if applicable. School leavers may give the name of a former teacher.

Name	Name
Address	Address
Telephone Number	Telephone Number
Occupation	Occupation
Relationship	Relationship

Declaration

I confirm that to the best of my knowledge the information set forth in this application is complete and true, and that I am entitled to live and work in the UK. I understand that false information could lead to any offer of employment being withdrawn.

Signed	Date
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PLEASE NOTE: Whilst every effort is made to reply to all applications of employment if you do not hear from us within 7 days after the closing date please assume your application has been unsuccessful on this occasion. However, we would like to thank you for your interest in TLH Leisure Resort.

OFFICE USE ONLY

Forwarded to: HOTEL DEPT DATE

Applicant contacted? YES NO
Interviewed? YES NO Interviewer

Outcome

PERSONNEL

RNI RAI PAOH By: Date:

Comments