FIFE COLLEGE PROSPECTUS 2014/15

COURSE DIRECTORY | WWW.FIFE.AC.UK | #YOURFUTURE



Inside...

Complete course listing

YOUR ROUTE TO A DEGREE HERE AT FIFE COLLEGE!

A guide to college life!





Fife College





elmwood

Hair and Beauty

Cupar Campus

For appointments call 01334 658960

essence

SALON

Halbeath Campus, Dunfermline

For appointments call 01383 559111

INSPIRED

Hairdressing and Beauty Therapy

St Brycedale Campus, Kirkcaldy Stenton Campus, Glenrothes

For appointments call 01592 223530



BRING IT TO UFE!

ugmented AReality (AR) is a great new feature which we have included throughout this prospectus.

You can use it to watch some of the pictures come to life, and hear first hand from our students what it's like to study here at Fife College!

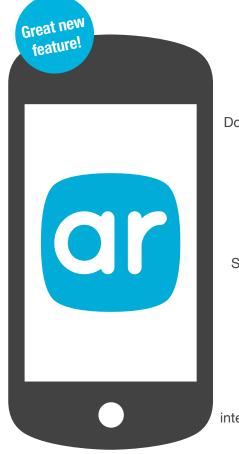
HOW TO **USE AR**

- Download the latest Layar App from iTunes or Google Play
- Look out for the AR logo featured throughout the prospectus
- Using the App, point your phone at any page that features the logo
- Tap the screen to scan the page
- Amazing! Watch the picture come to life!
- Simply continue to hover over the page to watch the video or tap your screen to allow you to move your mobile from the page and continue watching

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Remember, like other apps, this will use up some of your data allowance and will require Wi-Fi or a 3G signal. Please note some mobile devices using older software may incur problems when trying to view the videos. To view, update your software to the latest version or visit the College website and go to the student testimonial section.



DOWNLOAD Our mobile app is packed with great content to help you get the best out of your time at Fife College.

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WELCOME

Hello and welcome to the very first Fife College prospectus.

We've designed this prospectus with you in mind! All you need to know about the courses we have to offer can be found in our comprehensive course listing which starts on page 19. The colour coded sections will help direct you to the subject area that you're interested in.

We've also put together a few helpful features on support services and college life which will give you a good idea of what you can expect studying at Fife College.

What's more, we've included Augmented Reality which gives you quick and easy access to a range of video content allowing you to hear first hand from our students about life at Fife College. See page 3 for details on how to use and download the App and look out for the 'Scan' icons on the pages that follow.

We hope this prospectus helps you make an informed choice about studying with us. If you have any questions please don't hesitate to get in touch. Call us on **0844 248 0115** or email **info@fife.ac.uk**

www.fife.ac.uk

info@fife.ac.uk





/fifecollege

Q&A with our Principal



experiences, education and views. Here's what he had to say.

What did you want to do when you left school?

Go to university, get out of my home town and meet new people.

Where did you study?

I studied at Edinburgh University. I really enjoyed my time there, gaining the knowledge and skills that would help me in my future career whilst also enjoying the social life that Edinburgh had to offer!

Who's your hero?

Aung San Suu Kyi.

What was your first car?

A black and white Mini.

1 What was the first album you bought? Who's Next by The Who.

What are your hobbies and interests?

Theatre, cinema, reading and football.

What did you do before you came to Fife College?

After university I worked for 'your other national drink' (for those of a certain age), otherwise known as Barrs, before starting my career in education. I moved into secondary teaching and then into the further education sector, taking up posts both north and south of the border.

Prior to joining Fife College I was Principal and Chief Executive of Motherwell College.

What's your message to people thinking about coming to Fife College?

Fife College is an ideal choice for your studies. We aim to provide a wide range of effective programmes across Fife to enable you to reach your ambitions, whatever they may be.

In the pages of this prospectus you'll find a wealth of information about the facilities and support services as well as the range of courses we have to offer allowing you to make an informed choice on the course that's right for you.

I look forward to welcoming you to Fife College.

Fife College Students' Association



We're the Student Presidents of the Fife College Students' Association. On behalf of the students at Fife

College we would like to welcome you to the new prospectus.

So, you've picked up a copy and now want to find out more about Fife College and what it has to offer you?

With campuses and outreach centres across Fife, offering an array of courses at various levels, we know there will be an option in here that's right for you. Have a good read, do some research and find the perfect course — we want you to start your journey with us!

Whether you're looking to try new things and meet new people, build on current qualifications or get the knowledge and skills to find your dream job, we are here to help.

College life isn't all about studying; having fun is important too. The Students' Association is here to make sure you have just that! The Association is run by our students - for our students. We organise activities and events throughout the year and also work at getting you the best deals with local shops, pubs and clubs. We are also here to support you if things get tough. Representation, advice and support are always available to you should you need them. The Association has an 'open door' policy so pop in and say hello.

This prospectus is just a snapshot of what we offer at Fife College. It's a great place to study. We hope you'll choose to join us and make memories that will stay with you forever!

All the best.

Wendy Smith and Charlotte Ford Student Presidents Fife College Students' Association







We aim to ensure accuracy in all our published information. However circumstances outwith our control can lead to future change. If this has been your experience, please accept our apologies. Fife College cannot accept liability for any loss or damage arising in respect of any statement contained in this information. This information does not form part of a formal contract and we reserve the right to refuse admission.

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Introducing Fife College

n 1 August 2013, Adam Smith College and Carnegie College merged to form Fife College. The merger also incorporated course areas from the **Elmwood Campus of SRUC (Scotland's** Rural College).

Having brought together two well established and successful organisations into one, we have a solid foundation to build on to create even greater opportunities for learners

Our aim is to provide a quality learning and teaching environment for all of our students, ensuring they have support systems in place to allow them to reach their true potential and achieve their ambitions. Read more about our student services and facilities in the pages of this prospectus.

Working closely with Fife Council, our local schools and businesses ensures we provide clear pathways from school into further and higher education and deliver a curriculum that develops the skills and knowledge needed to support employment here in Fife.

Fife College is a vibrant, fun and creative place to learn and we look forward to welcoming students joining us from August 2014.



Have a browse through our courses and find the one that's right for you.



Visit the course search on our website and click on the "apply online" link within the relevant course entry.



Follow the step-by-step online application process.

You can also pick up an application form at any campus reception desk.

If you have any questions please don't hesitate to get in touch. Call us on 0844 248 0115 or email info@fife.ac.uk.

Try our handy Career Quiz to see which route you should take to your dream career.

- Do you know what you want to do with your life?
- A. I haven't got a clue. Help me!
- B. I know what I would like to do but not sure I've got the skills to get there.
- I'm on my way. I know what I want to do even if I've just started in the field.
- D. I'm already living the dream.

- What skills/qualifications do you currently have?
- I don't have many, to be honest.
- B. I've got a few but most of my skills come from my life experiences.
- I got out of school with a number of qualifications.
- I'm in the job that I want - I just want to get some qualifications to progress.

- How much spare time do you find yourself with?
- A. I'm in school so not a lot!
- B. I've just finished school so I've got some time.
- C. My time is ready to be filled.
- D. I have weekends, evenings and any time my boss can spare me.
- 4 How much learning do you want to do?
 - I have plans but I'm a little worried that I'm not ready.
- I'd like to get a job but I don't think I have all the skills yet.
- I want it all. I want to start at the beginning and work my way up, maybe even to university.
- D. I'm in my chosen field but I now want to go further.

How did you answer? >>>>>>>>>>

Mostly As

You're likely just finishing school and ready for college.

Making the transition from school to college can be daunting but we're here to set your mind at ease and are able to help you take that next step.

> Skills for Work

Our Skills for Work courses are designed specifically for school pupils. If that's you, you would attend college one day a week to achieve a qualification similar in level to a Standard Grade. These courses help you develop career skills and awareness, learn about college life and the pathways available to help you on your way to your future career goals.

> Highers

A Higher can improve your future job prospects, help you move onto further study at HNC/HND level or simply allow you to gain some new skills and qualifications. Many of these are offered either for daytime study or as evening classes within the college, and sometimes as transitional day release programmes

Mostly Bs

You're ready to get started on your learning journey and should take a look at Further Education.

> Access and Introductory Courses

Access and Introductory courses are the perfect stepping stone for those with no formal qualifications who want to progress to higher levels of study.

National Certificates (NC), National Qualifications (NQ) and City & Guilds

These courses are designed for school leavers and adults returning to study. They typically last one year, however, part-time courses are also available in

These courses can be used as a stepping stone to employment or onto further study at HNC and HND level.

Access to Degree Level Study (SWAP ACCESS)

Even if you have been at work (or out of work) for years, or lack formal qualifications, you can still get into higher education by attending a SWAP (Scottish Wider Access Programme) course.

SWAP programmes are designed specifically for adults and can lead to a wide range of college and university opportunities. They help prepare you for entry into Higher Education and can guarantee you a place at a college or university if you complete the programme successfully.

Mostly Cs

Your ready to take that next step by moving on up into Higher Education.

> Higher National Certificate (HNC)

HNCs are normally offered through the equivalent of one years' full-time study and are generally recognised as the equivalent of your first year of study at university. With the completion of an HNC, you have the option of progressing through to an HND, degree or employment.

> Higher National Diploma (HND)

HNDs tend to last two years if done as a full-time course but can be done as part-time, evening or Saturday study. If you're progressing through from HNC, you can go straight into the second year of study meaning you will only need a year to complete your qualification. HNDs are generally recognised as your second year of university study and give you the option of progression through to a degree or employment.

Degrees

There are many routes to studying a degree with Fife College. Working alongside the University of Abertay, Edinburgh Napier University and The Open University, we can offer a great range of degrees right on your doorstep. A degree usually lasts for three years at full-time study and each year gives you a recognised qualification.

Mostly Ds

You're looking for something to do alongside your current job. If you're starting out try a VQ or MA or try a professional qualification if you want to further your dream career.

> Scottish Vocational Qualification (SVQ), National Vocational **Qualification (NVQ) and Vocationally Related Qualification (VRQ)**

Covering a wide range of subjects and occupations you can work towards your SVQ, NVQ or VRQ either within college, at your place of work, or both.

Modern Apprenticeships (MA)

Modern Apprenticeships combine a Vocational Qualification (SVQ or NVQ) with academic study and are typically aimed at anyone over the age of 16 who is currently in paid employment and looking to gain the skills they need in order to progress in their chosen profession. MAs can be completed in the workplace on a part or full-time basis and can often attract funding support from your employer, particularly if you are aged between 16 and 20.

> Professional Institute Qualifications

We offer a wide range of Professional Institute Qualifications including those certified by bodies such as Chartered Management Institute, Chartered Institute of Personnel and Development, Institute of Sales and Marketing Management, Institute of Leadership and Management, APMG, Chartered Quality Institute, AAT and Cisco to name but a few. These qualifications are delivered part-time to help you gain the skills and knowledge to advance or change your career. You can also study in the evenings to give your career a boost without the need for a

Professional Development Awards (PDA)

Professional Development Awards are customised qualifications designed to meet your needs, and those of your employer, in developing particular skills for an employment sector or event. We offer a wide range of PDAs available at three levels: certificate, advanced certificate and diploma level.

Considered Part-time?

Introductory level through to professional qualifications

Advance your career Learn something new Update your skills

There are many ways to study with us.

- Evenings
- Distance Learning
- Work-based
- Flexible Learning

Apply online today!

Courses available in:

- Creative Industries
- Hair and Beauty
- Care and Social Sciences
- Tourism and Hospitality
- Sport and Fitness
- Languages and ESOL
- Business and Management
- Computing
- Engineering and Renewables
- Built Environment
- Science
- Skills for Life and Work

Visit www.fife.ac.uk for more information and a list of courses.

Be warned, here comes a diagram!

This may look a bit serious but it's a great way to explain how the qualifications relate to each other and how you can progress.

Check out the Ready Reckoner for SQA Qualifications in the SCQF?

Any questions?

Call the Customer Contact Centre on 0345 279 1000 or email customer@sqa.org.uk



In 2014 young people in Scotland will be attempting the new National qualifications. Where appropriate, Fife College have updated their entry requirements to reflect this change.

SCQF Level	New National Qualifications	Replaces	Current National Qualifications
1 and 2	National 1 and 2	>	Access 1 and Access 2
	National 3	>	Access 3 Standard Grade (Foundation Level)
	National 4	>	Intermediate 1 Standard Grade (General Level)
5	National 5	>	Intermediate 2 Standard Grade (Credit Level)

The Scottish Credit and **Qualifications Framework** (SCQF) helps people to understand and compare different qualifications in Scotland.

It does this by using two

- Levels (1-12) show how complex the learning of a qualification is.
- Credit points indicate the volume of learning required to achieve a qualification.

One SCQF credit point represents ten national learning hours.

points. This information is shown on the Scottish Qualifications Certificate. The Ready Reckoner shows the level and credit points for SQA Units, courses and Group Awards.

Units			
Туре	SCQF credit points		
Higher National Units SCQF levels 5-12	8		
National Units SCQF level 7	8		
National Units SCQF levels 1-6	6		
SVQ Units SCQF levels 4-12	varies		

National Qualifications				
	SCQF level	SCQF credit points		
Advanced Higher	7	32		
Higher	6	24		
National 5 / Intermediate 2	5	24		
National 4 / Intermediate 1	4	24		
National 3 / Access 3	3	18		
National 2 / Access 2	2	18		
National 1 / Access 1	1	6		

Scottish Baccalaureates			
SCQF level	SCQF		
	credit points		
7	104		

Group Awards				
	SCQF level	SCQF credit points		
Higher National Diploma	8	240		
Higher National Certificate	7	96		
National Certificate	4-6	72		
National Certificate	2-3	54		
Awards ¹	1-12	varies		
Professional Development Awards ¹	6-12	varies		
National Progression Awards ¹	2-6	varies		

Scottish Vocational Qualifications ²			
	SCQF level		
SVQ 5	11		
SVQ 4	8-9		
SVQ 3	6-7		
SVQ 2	5		
SVQ 1	4		

- $^{\rm 2}$ Please refer to SQA's website for information on SVQs. The allocation of SCQF credit points and levels to SVQs will be

SCQF level	SQA Qualifications in the Scottish Credit and Qualifications Framework				SCQF level		
12			1	Doctorate*	lack		12
11				Masters*		SVQ 5	11
10				Honours Degree*	- Professional		10
9				Ordinary Degree*	Development	1	9
8				Higher National Diploma (HND)	Awards	SVQ 4	8
7	Advanced Higher/Scottish Baccalaureates		A	Higher National Certificate (HNC)		1	7
6	Higher/Skills for Work Higher	1	· Awar	JS ————		- SVQ 3 -	6
5	National 5 / Intermediate 2 / Skills for Work National 5	National Progression				SVQ 2	5
4	National 4 / Intermediate 1 / Skills for Work National 4	Awards/				SVQ 1	4
3	National 3 / Access 3 / Skills for Work National 3	National Certificates					3
2	SCQF 2 - National 2 / Access 2						2
1	SCQF 1 - National 1 / Access 1			*Benchmark qualifications of high	ner education institu		1



ANGELA'S

Angela Gannon doesn't regret the hard work and sacrifices she's made to get her degree as she's now well on her way to getting her dream career.

out that this change of pace was to start her on an unexpected journey that changed her whole outlook on life.

Always interested in computers and how things worked, Angela was a great fit with Sky and was really fascinated by the varied work that took place there. Having had her own computer since 1997, now working with them spurred her on and made her want to take her interest in computing to the next level.

Her particular interest in the networking side of computers led her to a company called CISCO. A world leader in the design, manufacture and selling of networking systems, Angela did an accredited qualification with The Open University while remaining with Skv.

Not willing to let this be the end of her journey, her mum encouraged her return to college. Starting off with an HNC in Computing she soon progressed to HND and then moved into the BSc Applied Networking Technologies degree accredited by the

University of Abertay, Dundee. It was during this time that Angela took part in the CISCO networking competition, excelling so much that she ended up being crowned the top UK female. Moving onto the international competition, she finished in the top 50 – a huge achievement and one that she is incredibly proud of.

Being close to her family, Angela immediately realised the benefits of studying in Fife. She could see her family and friends as often as she wanted.

> There was also the added bonus of all the money she realised she was saving by not having to fork out for the travel and rent that she would have needed had she moved somewhere else.

She flourished in the friendly and dynamic environment the college offers and made good use of all the facilities available. All her hard work really paid off as just before graduation, it was announced that Angela was the winner of the 2013 Ede &

Ravenscroft prize for

Angela initially enrolled

on a Tourism course

the student who had shown exceptional academic achievement over the course of their studies. With her graduation approaching this was a fantastic double celebration after all her hard work.

Angela is now back working at Sky and looking towards the future. Her dream would be to work for Sky's networking team in London. For the moment, however, she is happy to stay close to her family while looking for opportunities to further improve her skills and knowledge.

One thing for sure is that she would encourage anyone to do a degree in Fife.

"It has opened up so many opportunities for me and I'm so happy that I took that step."















Degree Study

Fife College is all about creating high quality learning routes and we are delighted that for 2014-15 we have developed significant degree opportunities, as a result of successful partnership agreements. with a range of universities (see degree opportunities below).

Delivered in partnership with highly regarded universities, these degree places give the people of Fife the chance to study at degree level locally, keeping living, study and travel costs to a minimum.

Another benefit of beginning your degree studies at Fife College is that in years one and two you will achieve an HNC and HND respectively, so if a career opportunity should arise you can exit your studies, at that point, with a recognised qualification. This will result in the option of employment and part-time study to complete your degree.

While studying for a degree at Fife College, as an 'Associate Student' of a university, you will be provided with many significant benefits. This will include potential attendance at university events/ lectures, access to university library facilities and the chance to experience a university culture. In addition, summer school and work experience may be appropriate depending on your chosen route of study.

DEGREE OPPORTUNITIES

University of Abertay Dundee

BA Accounting with Finance

BA (Hons) Accounting with Finance

BA Business Administration

BA (Hons) Business Administration

BA Learning Difficulties/Disabilities

BA Visual Communication and Digital Publishing

BSc Applied Networking Technologies

BSc Web Design and Development

BSc Medical and Molecular Biology

University of St Andrews

BSc Science

University of Abertay Dundee and Dundee College

BSc Sustainable Architectural Design

BSc (Hons) Sustainable Architectural Design

BSc Renewable Energy Technology

University of Dundee

BA Art and Design BA (Hons) Art and Design

BA Social Sciences

BA (Hons) Social Sciences

Heriot-Watt University

BSc Construction Project Management BSc Quantity Surveying - Construction

BA Fashion*

BA (Hons) Fashion*

BEng Mechanical Engineering*

BEng (Hons) Mechanical Engineering*

BEng Chemical Engineering*

BEng (Hons) Chemical Engineering*

Edinburgh Napier University

BA Business Management BEng Energy and Environmental Engineering BEng (Hons) Energy and Environmental Engineering

The Open University

BA Social Sciences BA (Hons) Social Sciences

* Subject to Approval

'50% of our Board started with us as Modern Apprentices'

- IAN FARROW, SCORE (EUROPE) LIMITED

How Modern Apprenticeships benefit both businesses and employees

or an employer, the benefits of Modern Apprenticeships (MAs) are many and varied. As well as creating a more responsive, motivated workforce through broader, transferable skills and self-learning, it may also reduce staff turnover by the implementation of career progression plans.

For an employee, you get a unique opportunity to develop expertise and knowledge which are relevant to your current job role. Modern Apprenticeships can also provide a stepping stone to career development, salary increases and promotion opportunities. And don't forget the fact that you are employed and receiving a wage while studying for a nationally recognised qualification!

Score (Europe) Limited is one of the employers that works in partnership with Fife College for Modern Apprenticeship training. They have made an enormous commitment to providing, developing and improving their Modern Apprenticeship programme. So when we got the chance to catch up with their General Manager, lan Farrow and their Modern Apprentice, Amy Machray, we asked them to tell us why they are so passionate about Modern Apprenticeships.

Did you know ?.

- Modern Apprenticeships exist in many areas, not just traditional industries.
- All of the Modern Apprenticeship programmes are developed by industry to include the skills required for success in that profession.
- A large number of apprentices become Managing Directors quickly in their career.
- Fife College can bring together students who are looking for apprenticeships with employers who are looking to fill apprenticeship vacancies.
- Employers often come to us looking for our best students to recruit as apprentices. They know that our successful students will have the required level of knowledge to enter their industry and the commitment to pursue their chosen career, saving them both time and money when they are looking to recruit.
- If you don't yet have that job and are looking for a good way forward then studying on a full-time basis for a while can often provide you with that interview opportunity, and great experiences to put on your CV. We can also help with interview preparation.





Ian on... Benefits to business

A skilled workforce is vital for our success and apprentices are central to this. We need to invest now in

people who can develop the skills that we will need in the future.

Opportunities for employees

At Score (Europe) Limited the learning doesn't stop once the Modern Apprenticeship has finished! Score encourages and promotes ongoing education and training, supporting our employees to continue on to HNC, HND and degree level qualifications in order to aid their career development. In fact, 50% of our Board started with us as Modern Apprentices.

Growing your own talent

In order to move forward, you need to invest in your staff. Training and Development is part of our culture and we see it as the key to sustainability. Our apprentices are our managers and directors of the future.



Amy on...

Deciding to be an engineer I had previously wanted to study beauty but when I was doing physics in 3rd/4th year, I really

enjoyed it and decided to look into becoming an engineer instead.

Finding a Modern Apprenticeship

A friend of mine told me that Score was recruiting and he had always talked very highly of the company and the opportunities that a Modern Apprenticeship provided so I submitted an application.

Working while learning

I attend college full-time but go to the workplace during holidays. It's great to get some hands on experience and put the learning in context.

Being a girl in a traditionally male profession It doesn't matter at all, you get the same opportunities. All that matters is how hard you work and what you put in.

Future plans

I like cryogenic testing so would like to pursue something in that area and work off-shore. A Modern Apprenticeship will give me a good grounding to pursue this pathway.

Interested in MAs? Contact a member of our team on 0844 248 0115 or email info@fife.ac.uk



There's more to College life than studying.

There's lots for you to get involved in when your classes are finished for the day or you've got some spare time.

Here are just a few of the many highlights!

Grab a Bite

Our campuses have their own cafes and restaurants serving hot and cold meals and snacks. Vending machines are also available if you need to grab a guick refreshment on the go!

If you fancy something a little more special. book into one of our Training Restaurants for a delicious a la carte meal. All meals are prepared by our Hospitality students and chefs.

Pamper Yourself

Treat yourself to a spot of pampering at our very own Hair, Beauty and Holistic Therapy salons located at Cupar, Halbeath, Stenton and St Brycedale Campuses. A wide range of treatments are available at a fraction of the cost of the High Street.

Work Up a Sweat!

As a student of Fife College you can become a member of our Fitness Suite, located at St Brycedale Campus. The Suite includes a fully equipped gym (cardiovascular and resistance machinery, free-weight area and mat areas), fitness studio, sports hall and shower/ changing facilities. Together with our trained and enthusiastic fitness staff to offer advice and support, we'll help to inspire your workout.

Chill Out

As well as great teaching rooms and training facilities we have a number of less formal open spaces across our campuses for you to relax between classes and chat with your classmates.

Let Us Entertain You!



Located on the first floor of St Brycedale Campus is our very own theatre. As well as providing an excellent learning space for our students, the theatre also

hosts a wide range of student performances throughout the year. Keep an eye on the College website for upcoming productions and booking details.



To whet your appetite for the delicious food served at our Training Restaurants visit the College website to view sample menus. Dinners and lunches are served throughout the year during term time and are very popular! Don't miss out!



It's not just chips

We have a wide range of options for you from sandwiches to hearty, cooked meals.



The healthy option

Healthy eating is extremely important and at Fife College we offer plenty of healthy eating options.



In early? If you've a full day ahead and

you're early, you can start the day with a breakfast roll or a complete cooked breakfast.



For the coffee lovers

We are very pleased to be able to offer Costa Coffee on campus! (St Brycedale and Halbeath).



Library

Our well resourced libraries, with dedicated study spaces, are the perfect places to find what you need for your research or simply find a quiet place to write up a report, read a textbook or use a computer. Library facilities are available across our campuses — visit the College website to find out more including locations and opening hours.

■ Future Skills Centre

Stenton Campus is home to our Future Skills Centre. The world-class training facility offers specialist workshops, purpose-built labs and dedicated study spaces to those studying within the fields of engineering, construction, science and renewables.

■ Whitlock Energy Collaboration Centre

The Whitlock Energy Colloboration Centre, located at our Rosyth Campus, was the first place in the UK to deliver the Wind Turbine Modern Apprenticeship. In addition to the Centre, Rosyth Campus is home to The Energy Lab — a dedicated area for learning, the Electrical Workshop which houses six individual learning zones and engineering skills labs and the Mechanical Workshop which hosts an impressive range of manual and computer controlled technology allowing skills to be taught and demonstrated on a simulated process control rig.



■ Television and Recording Studios

Students studying Creative Technologies benefit from our first class Television and Recording Studios which are located at our Stenton Campus. The studios feature the latest industry standard technology providing the very best learning environment.

MediaSpace

MediaSpace on our Halbeath Campus is a buzzing, vibrant centre dedicated to the study of computing and creative arts including design, drama, art, digital technology, photography and so much more!

Careerzone

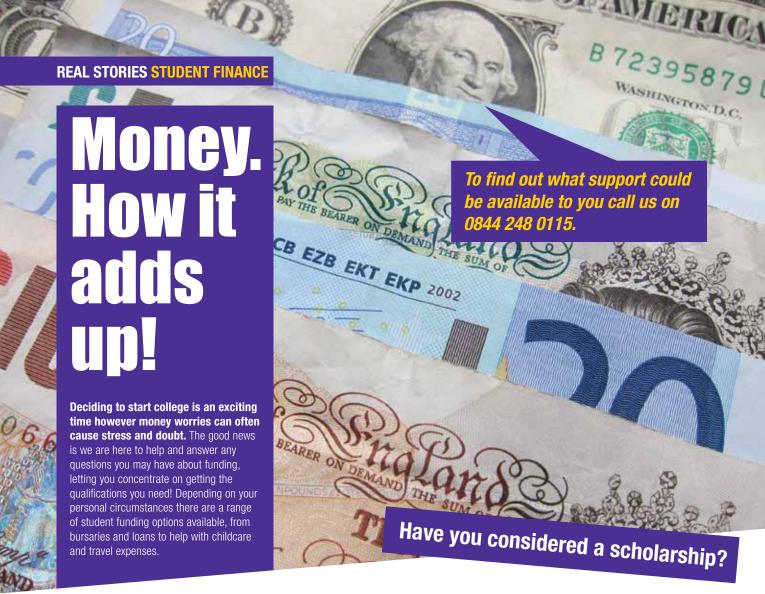
If you're looking for advice about your next steps, need a CV or looking for a job, Careerzone is the place to go. This is a one stop shop to help you on your way. Our dedicated staff are on hand to give you all the advice you need about taking that step into employment.

Pop in to their office at Halbeath Campus to find out more.



■ Gaynor and the Careerzone team can help you 'brush up' your CV.





Lynn (38) Kinglassie

My kids have just started school and I really want to come to college but I'm not sure how I will juggle childcare costs. Does the College help with this?

Getting back into education is now much easier for parents. Based on your household income and expenditure the College may pay for childcare costs. We may help cover the costs of childcare allowing you to concentrate on studying and getting the qualifications you need! Please note, your childminder or nursery will need to be registered to qualify.

Useful Links

www.saas.gov.uk www.myworldofwork.co.uk www.fife.ac.uk

Contact Us

To find out what support could be available to you call us on 0844 248 0115.

* Please note funding is based on individual circumstances and each application will be dealt with separately.

Stacey (27) **Dunfermline**

I'm starting college in the summer. When should I apply for funding and what documents will I need to show?

The earlier you apply the better; funds are limited so don't leave it too late. As soon as bursary funding applications are available, (normally April) you should apply. You do not need to wait until you have an offer of a place. Early application also ensures that funding is in place for when you start college.

When applying for any type of funding you will be asked to show ID such as your birth certificate or driving licence. You will also be asked to show your household income for the most recent tax year.

Darren (17)

Glenrothes

I'm hoping to come to college but I'm worried about how I will afford a bus pass. Can the College help with travel expenses?

Good news Darren! As you are under 18 and live more than 2 miles outwith the college campus you will qualify for help with travel expenses regardless of where you live or household income.

Students who are 18 or over need to meet certain criteria to receive help with travel costs. They will have to live more than two miles from the campus which they are based and will also have to have their income assessed.

Travel expenses are worked out based on the cheapest rate (holidays not included) and are paid in fortnightly instalments throughout the duration of your course.

To apply, pick up a form from your local college reception.

Graeme (52)

I've heard about Scholarship opportunities at college. Where can I find out more about them?

The Adam Smith Foundation, the charitable trust of Fife College, offers a range of scholarships for college students. The scholarships are designed to help students who are committed to their studies and successful in their coursework. All scholarships are supported by businesses, trusts, individuals and families and can provide you with the extra help needed whilst studying at college.

To find out more about current scholarships available visit our website.

Scholarships - in numbers!

Some simple facts about the scholarships we offer.

£32,050

In academic year 2012/13 a total of £32,050 was awarded to students

11

111 full-time students received a scholarship

Seventeen

The Foundation added four new scholarships to its portfolio, awarding 17 scholarships in total to students from a wide range of subject areas

The Day I Met lan Rankin

Ciaran Sneddon describes the day he met Ian Rankin after winning the author's writing scholarship.

Fellowship Award for Ian Rankin

lan Rankin was presented with a Fellowship Award from the Adam Smith Foundation, the charitable trust of Fife College, at the College's Graduation ceremony held in St Bryce Kirk on October 3rd 2013.

The author was given the award in special recognition of his commitment to supporting students through the Ian Rankin Writing Scholarship.

lan was also guest speaker at the event and inspired the packed audience of graduands, their families, guests of the College and staff with words of congratulations and applause for the students' achievements.

As he addressed the graduands and wished them well in their future careers, lan said: "The words of advice I can give you as you graduate today are to be persistent, self confident and be prepared to keep learning. You will get knock backs along the way, we all do, just believe in yourself and you will do well."

Ian Rankin joins a prestigious list of recipients who have received Foundation Fellowships, including Jack Vettriano, Diageo and The Russell Trust, all of whom were awarded their fellowships at last year's Graduation.



or HND Practical Journalism student Ciaran Sneddon, Friday 15 February 2013 was a day to remember, for that was the day he met the world famous author Ian Rankin.

Ciaran's meeting with lan was not by chance! It came as a result of a winning application to the author's writing scholarship, a scholarship which was established in 2004 and is delivered in conjunction with the Adam Smith Foundation, the charitable trust of Fife College.

"When I heard I had won the scholarship I was shocked and couldn't believe it."

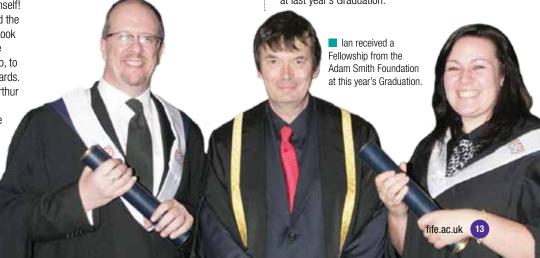
Ciaran was one of three students who were successful in securing the scholarship this year, all of whom had submitted a piece of creative writing which was read and judged by the author himself! As well as a financial award, the students had the enviable opportunity to meet lan himself. He took time out of his busy writing schedule to come home to Fife, where he was born and grew up, to personally present the students with their awards. Ciaran and his fellow students Andrew McCarthur and Paul Johnston, enjoyed chatting with lan over lunch before really putting him under the spotlight in a question and answer session held in the College's television studios. Of the experience Ciaran said: "When I heard I had won the scholarship I was shocked and couldn't believe it. I was honoured to be shortlisted for such a great scholarship and

couldn't help smiling.

"Meeting Ian Rankin was a fantastic experience. He is very knowledgeable and it was great to ask him questions about his life and work.

"I am hoping to use the money to pay for a workshop run by the Guardian newspaper in London which would help me progress my studies and experience. After my HND Practical Journalism course I hope to go on to university and then get a job as a journalist."

■ To find out more about scholarships available visit the Adam Smith Foundation pages on the College website.



We're here to hel

Our Learner Services and Guidance teams do everything they can to support you through your time in college. If you have any queries then please don't hesitate to get in touch by emailing info@fife.ac.uk or calling 0844 248 0115.

FAMILY FRIENDLY TIP

Does everybody know about the ways that Fife College can help people with families? I recently went along with questions about finding childcare, any financial assistance available, travelling to and from home and accommodation available nearer to my campus. Everything I asked was answered and I'm now able to complete my studies while still keeping myself and my family as a key focus. I thought I would share my tip for other people in the same position as myself.

Alexandra, Anstruther



SPACE FOR QUIET CONTEMPLATION

Thank you for providing me with a quiet, calm space where I could take time out for myself and my thoughts while in college. I don't know if you appreciate just how much it means to have a space for quiet

contemplation or to speak to someone trustworthy who you know will be able to help or just listen. It has helped me on more than one occasion and I appreciate it.

Sophie, Kirkcaldy

Fife College: "We provide space for prayer, quiet reflection or as a sanctuary, at all our campuses. All faiths or none, please feel free to make use of this space for yourself or to talk to someone confidentially about your problems."

LETTER

I used to be a student of Fife College and now I'm happily in a job and well on my way to my perfect career. To thank the team that helped me with job applications, mock interviews, compiling my CV and applying for jobs, and other job related things that I can't even remember now but were so beneficial at the time. I took them in some treats. The whole team are invaluable - thank you!"

STAR

Luke, St Andrews

Flexible is the new busy!

I'm a new student with a busy lifestyle. Everyone knows what I'm talking about: life, job, friends, family, boyfriend, studying and relaxing - it's madness. You can imagine my relief when I realised that I could study full-time, part-time, evenings or online depending on my course choice! I love choices! Talk to anyone from the Guidance and Learner Services team to find the best option for you. A really great option for busy people like me!'

Lucy, Cupar

Equality for All!

It's so nice to be part of a college that promotes such a positive attitude towards equality and diversity. Having spoken to the Learner Services team about the culture in the college, they let me know that their policies and procedures mean that everyone who attends, visits or works on our campuses has the right to do so in a safe and fair environment. I also like the fact that everyone is treated as an individual and are given specialist support and assistance as required. Fantastic work - keep it up!

Matthew, Rosyth

Fife College: "Thank you. We are committed to ensuring that our college is inclusive and accessible by everyone. This includes eliminating discrimination and promoting equality and diversity.

How can we help?

We can help you with:

- Course advice and availability
- Guidance appointments
- Qualifications framework and progression routes
- Financial support
- Learning and study support
- How to apply and the application process
- Filling in forms
- Accommodation
- Childcare
- Flexible study and e-learning
- Study spaces
- Additional support needs
- Personal support and advice
- Reasonable adjustments and competence standards
- Finding a job that's right for you

Guidance and Learner Services Teams, Across Campuses

■ Find out more – www.fife.ac.uk Good to talk - 0844 248 0115



Do you fancy getting back into education or just want to boost your confidence and make new friends? We are here to help! Our learning centres, located throughout Fife, are the perfect first step back into education. We have a wide range of course options to pick from including literacy, numeracy and computing through to Microsoft Windows, European Computer Driving Licence (ECDL), Step In/Step Up, LEAP and Get Ready for Work.

Our friendly teams can help you discover your talents and support you on the right path, suiting your needs and lifestyle!

We recently caught up with student Susan Garvie from Anstruther who has studied with us at many of our learning centres and is now studying NC Working with Communities at our St Brycedale Campus in Kirkcaldy.

Tell us a little bit about your journey through College, what course did you start on and how have you progressed to get where you are today?

I first came to college and enrolled on a Maths course at the COSMOS Centre in St Andrews. My son had just started school and I was keen to get better at Maths so I could help him with his homework.

Two years ago I found myself a single parent. I became depressed and turned to Fife Gingerbread for help and support. Michelle at the Centre suggested I try a course at Leven Campus which would get me out of the house and

meet new people. I wasn't sure
if I could do it but with the
support from them and
the tutors at Leven I
pushed myself and
enrolled. I started
with Computers for
the Terrified and from
there did various
courses including
Computers for

studying NC Working

with Communities

"Michelle at the Centre suggested I try a course at Leven Campus which would get me out of the Beginners, house and meet new people. I wasn't sure if I Digital could do it but with the support from them and Photography, the tutors at Leven I pushed myself and enrolled." Desktop Publishing, ECDL and more recently the Step In and Step Up to Retail. After completing the Step Up to Retail course my confidence had returned and I realised I didn't want to stop learning, so I looked into different options and I'm now studying the NC Working with Communities at St Brycedale Campus.

What was your first impression of College, how did you feel about starting?

Before I came to College I assumed that it was full of youngsters and that I would feel out of place. I soon realised that this wasn't the case, there were people in my class from all walks of life and I wasn't the oldest in my class either which was a huge surprise to me! I was really nervous on my first day. I honestly don't think I would have been able to walk through the doors had it not been for the support I got from Fife Gingerbread and the tutors at Leven. Quickly my classmates became a support network for me too; we all bonded together really well and as I was also suffering from depression at the time, they helped me through the good and bad days!

How have you found College life, getting back into studying, coping financially and making new friends?

I've really enjoyed getting back into studying and have met some fantastic people. Coming to College has really boosted my confidence. It's also helped my home life, my son thinks it's cool that I come to College and it's even encouraged him to take school more seriously. My courses have all been free and the College paid for my petrol so I never had to worry about how much it would cost. I was also still able to claim benefits whilst I studied.*

*Find out more on how you can finance your studies in the 'Money. How it adds up!' feature on page 12.

Why did you pick your current course?

I was really keen to give back to the community what I had taken out and also be able to one day provide the help and support to people that are in the same situation that I was in. There are many stereotypes that come with being a single parent and I wanted to help show people that this just isn't the case and that people find themselves in situations for many reasons.

If you had one piece of advice that you could pass onto someone who is thinking about starting College what would it be?

REAL STORY

Do it! You'll never regret getting back into education. My experience of school wasn't great. I never thought I would be able to do it, but I have. I would advise people to go for it, you're more intelligent than you think, it's just getting out there and pushing yourself to do it — it really is worth it in the end!

If you are interested in finding out more about the courses on offer, pop into any of our centres or give us a ring, we'd love to speak to you!

"I didn't want to stop learning so I looked into different options and I'm now studying the NC Working with Communities at St Brycedale Campus."

Interested in finding out more?

Visit www.fife.ac.uk or call 0844 248 0115 and a member of our team will be happy to help.





t It Goverec Call us on



Priory Campus Victoria Road Kirkcaldv KY1 20T Need travel advice?

We've also got our excellent local Learning Centres in Anstruther, Abbeyview, Bowhill, Dunfermline, Glenrothes, Kirkcaldy, Methil, Rosyth and St Andrews where you can choose from a wide range of courses from numeracy, literacy and computing through to Windows courses, ECDL and Step In/Step Up, LEAP and Get Ready for Work – our extremely popular pre-employability courses. Call 0844 248 0115 for more information.

Which is easiest - foot, car, bus or train? Give Traveline a phone on **0871 200 22 33** or visit www.travellinescotland.com for all the latest details on public transport options for you.

We really have got Fife covered.



On Your Bike!

Travelling to Fife College is made easy thanks to the excellent rail, road and bus networks throughout Fife. Or, if you fancy a healthy option and want to cycle to college, several of our campuses have bike racks so you can store your bike securely.

THE APPLICATION PROCESS

What happens when I apply?

We are committed to ensuring our admissions process is fair, transparent and consistent for all of our potential students.

Here's a summary of the process your application will go through from submission date to outcome.

Application received



Did you know that last year over 60% of our applications were online!



5 WORKING

Receipt of application provided within five working days



6 TIME BLOCKS

Application considered within one of six time blocks noted below:

- December to end of January
- February to mid March
- Mid March to end of April
- May to mid June
- Mid June to end of July
- August

The time block your application will fall into will depend on the date your application was received by the College.



Applicant advised of outcome of their application within eight weeks of submission date.



Depending on the course and level you're applying for, you may be required to attend an interview. Certain programmes, for example arts and the performing arts, will require a portfolio of work or participation in an audition. Other programmes may require an application for a PVG check.

Find out more about our application process on the College website at www.fife.ac.uk

Just for fun!

- Ryan Logan, HNC Social Sciences
 Q: Facebook or Twitter? A: Facebook
- Gillian McHale, HNC Business
 Administration and Information
 Technology

Q:What's your favorite album/song?
A: Broken – Jake Bugg

- Iyesha Bradbury, HNC Social SciencesQ: What's on your playlist?A: Avicci Wake Me Up
- Martyn Brown, HNC Social Sciences

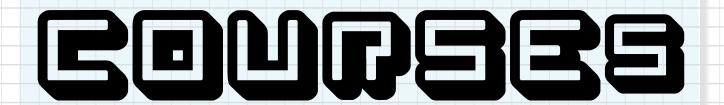
Q: What book are you reading at the moment? A: The Book Thief by Markus Zusack

Win a Samsung Galaxy Tab 3!



Fancy getting your hands on a brand new Samsung Galaxy Tab 3?

See page 20 for details on how to enter.



Ready to apply? Visit www.fife.ac.uk and apply today





Follow the links below:

- Creative Industries
- Hair and Beauty
- Care and Social Sciences
- Sport and Fitness
- Tourism and Hospitality
- Languages and ESOL
- Business and Management
- Computing
- Engineering and Renewables
- Built Environment
- Science
- Skills for Life and Work

Apply online today!



Fancy getting your hands on a brand new Samsung **Galaxy Tab 3?**

To be in with the chance of winning this amazing prize all you have to do is complete our very short online survey. The survey, which will only take a few minutes to complete, asks a range of questions relating to our prospectus. The information we gain from this is invaluable and will ensure we're producing a publication that meets the needs of our prospective students.

TWO WAYS

Use your Smartphone to scan the QR code





.fife.ac.uk/onlineresources/Pages/samsung.aspx

The survey closes on Friday 29 August 2014 with the winner being notified by Friday 5 September 2014. Good luck! Terms and conditions apply. See website for details.







