

INDIAN INSTITUTE OF MANAGEMENT ROHTAK

Application Form for Admission of Overseas Candidates

Instructions

- i. This application is a key part of the admission process. Complete and accurate answers to the questions are, therefore, extremely important. Incomplete or false information will adversely affect your chances of selection. **Any admission granted on the basis of false information will be cancelled.**
- ii. Please send this form, and supplementary material (copies of GMAT score report, academic mark-sheets and Degree certificates, application fee, and any other supporting material), to Administrative Officer (Programme), **Indian Institute of Management, Rohtak, Haryana 124001, India.** We should receive your form on or before **December 31, 2011**. Please ensure that your telephone and fax numbers, and Email address, are provided.
- iii. In all matters relating to admission to the PGP, the decision of the Institute will be final and binding on the applicants.

I.	BASIC IN	<u>tO</u> I	KIVI.	$\mathbf{A}\mathbf{I}$	<u>IU</u> N	<u> </u>														
1.	Name																			
2.	Address																			
	City								I											
	State									Pin	Co	ode								
	Country																			
3.	Telephone Office]	Hor	ne						
	Fax No. Office												Hor	ne						
4.	Email address																			

5. Are you applying through GMAT or CAT-2011?

A. If GMAT Indicate below your GMAT Scores.

(The scores should not be older than two years as on 15.12.2011)

TEST I	DATE	E VERBAL		QUA	ANT	TO	ΓAL	AWA	
Month	Year	Score	% Below	Score	% Below	Score	% Below	Score	% Below

Attach a photocopy of your GMAT Score report.

B. If CAT Indicate below your CAT Scores

Date of Te	st:			Registration Number:						
Quan	titative	Logic &	DI	Verba	l	TOTAL				
Score	%	Score	%	Score	%	Score	%			

C. If appearing for CAT 2011

CAT Registration No.												
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6. TOEFL

(Test of English, as a Foreign Language, if medium of instruction during study is not English)

Test Registration Number:	
Test Date:	
TWE Score:	
Total Score:	

Please give below your complete mailing address. (Use CAPITALS. Write only one character in a box. Leave one box blank between two words.)

7. Mode of Payment of Application fee (in US\$):

Please enclose Demand Draft or Banker's Cheque for **US\$ 100 or equivalent INR** at the exchange rate prevailing on the day of drawing the DD (non-refundable) drawn in favour of Indian Institute of Management Rohtak and payable at Rohtak. (Cash/Cheques or demand drafts in other currencies than these two will not be accepted.) Give the following details:

Name of the Issuing	Banker's Cheque/Demand	Date of Demand
Bank and branch	Draft No.	Draft/Banker's Cheque

II.	PERSONAL DATA	
8. 9.	Sex Male Female DOB DOB (MM) (YYYY)	Affix a recent passport-size photograph
10.	Category: (Tick the appropriate one) NRI PIO FOREIGN ORIGIN	
11.	Nationality 12. Passport No.	
13.	Mention the other country's name, if you hold dual citizenship	
14.	Country of permanent residence	
15.	Permanent Address	

III. WORK EXPERIENCE (EMPLOYMENT RECORD)

16. (Mention only full time paid employment. Do not include training/project work/work done as an integral part of curricular requirements.)

		Da	tes	Monthly	Reason	
Organization	Designation	From	То	Remuneration (US \$)	for leaving	

Total work experience (in months) as on December 31, 2011	Months
Please describe briefly your present job, responsibilities and achievemen	ts.

IV. Chronological details of stay outside India:

17. Please provide details of your stay outside India in reverse chronological order starting from December 31, 2011 in the table given below. Kindly note that you will be required to submit proof of stay in the form of copies of passport pages or equivalent in case you are granted admission.

Starting Date	End Date	Country of Stay	Duration	Purpose

V. ACADEMIC RECORD

- **a.** Provide complete information on examination marks/ grade points. Marks/ grade points stated here must tally with those in the original marksheets. Percentages should be computed by including all subjects/papers that you took in your exams.
- **b.** Wherever you have received letter grades or grade points instead of marks, provide equivalent marks and attach a certificate from Registrar/Principal/Head of the Department explaining the method of conversion. Where such conversions are not possible, please draw the attention of Manager (Admissions), indicating the facts and the reasons.

18. Pre-Bachelor's Examination(s)

Fill in only if these are Secondary or Higher Secondary School examinations.

Standard	Name of Board/ University, Country	Year of Passin g	Maximum Marks/ Grade Points	Total Marks/ Grade Points Obtained	Overall % of Marks/ Letter Grade Obtained	Class/ Division (if awarded)
Secondary						
Higher Secondary						

19. a. Bac	chelor's l	Degree ex	amina	ntion				
Faculty (so and B.E.)	uch as B.	A., B.Co	m, B.S	c.				
Academic	disciplin	e						
Name of U	Jniversity	/Institute						
Name of C	Country							
-	_	-	•	•		ed the Bachelor's e /Provisional D	_	, please fill in thesertificate):
Month Year o Award Degre	of of	Max. Ma Grade Po		Marks/ Gra Points Obtai		Overall % of N Letter Grad Obtained	de	Class/Division (if awarded)
a Dogwo	a Not C	ompleted	* (If v	ou hove not ac	moloto	d the Deeheler's	dagraa	e, please fill in thes
colum	ns and	attach	copies		eets a	and the requir		tificate from th
Year		ites		ax. Marks/		arks/ Grade		rall % of Marks/ r Grade Obtained
1 st year	From	То		Tude I Ollito	10	into Obtained	Lette	1 Grade Obtained

Month:

Year

2nd year

3rd year

4th year

5th year

Expected month and year of graduation

^{*} Please note that if you are selected, you will be allowed to join the programme provisionally only if you submit a certificate latest by 30 June 2012 from the Principal/HOD/Registrar/Director of your college/institute (issued on or before June 30, 2012) stating that you have appeared for the examinations (including practical) in all the subjects required for obtaining the bachelor's degree. Your admission will be confirmed when you submit the marksheet and a pass certificate of having passed the bachelor's degree referred to in the earlier certificate. The deadline for submission of marksheet and the pass certificate is 31 December 2012. Non-fulfilment of this requirement will automatically result in the cancellation of the provisional admission.

d. Su	bjects sti	ıdıed			1						
20. Mast	er's Degi	ree			1						
Colle	ege/Unive	rsity/Instit	tute atten	ded							
Name	e of Coun	ıtry									
	e of degre M.Tech.)	e (such as	s MA, M	.Com. M.S	c.						
Acad	lemic disc	ipline									
		Da	Dates		ion	Max.		Marks/		Overall % of	
Y	Year	From	То	subjects t	aken in	Marks Grade Points	e	Grade Poin Obtained		Marks/ Letter Grade Obtained	
Part I (1	lst yr)										
Part II	(2nd yr)										
Part III	(3rd yr)										
Give ov Master's	_	centage (of marks	s/ grade po	oint aver	rage/letter	grad	de obtained i	n		
21. Post-	Graduate	e Professi	onal Exa	mination							
Unive	ersity/Inst	itute regis	stered wi	th							
Name	e of Coun	try									
	e of the co A, and CS	ourse of st	udy (suc	h as CA,							
	Ye	Year Mention		subjects Max.		. Marks/		Marks/ Grade		Overall % of	
Level	From	То		each year		de Points		Points Obtained		Marks/ Letter Grade Obtained	
Inter											
Final											
Give	overall p	ercentage	of marks	s/ grade poi	int averas	ge/letter gr	rade o	obtained			

VI. STATEMENT OF PURPOSE

22.	Note: This form should be returned by the applicant with all other application material.						
	Name of applicant:						
	Applicant's Full Signature:						
	Date:						

VII. REFERENCES:

23. Three letters of reference in the formats given in pages (10)-(11), (12)-(13) and (14)- (15) should be sent to the Institute by the application deadline, if the application is to be considered. Please list below the name and complete contact information of each person to whom you have given a reference form. Each Referee should be well acquainted with your intellectual abilities, academic performance, and personal character.

Name:	
Address:	
	PIN/ZIP CODE:
Phone:	
Land Line No:	Mobile:
E-mail ID:	
Name:	
Address:	
	PIN/ZIP CODE:
Phone:	
Land Line No:	Mobile:
E-mail ID:	
Name:	
Address:	
	PIN/ZIP CODE:
Phone:	
Land Line No:	Mobile:
E-mail ID:	

Guidelines for Referee for filling in/or writing the "Letter of Recommendation": (to be handed over to the Referee along with the Letter of Recommendation)

Please describe the particular talents, strengths, and weaknesses of the applicant. If you have worked with the applicant on any sort of special project, please give an evaluation of his or her performance. Please indicate any favourable or unfavourable indications of individual (or team) research potential and the ability of the applicant to do work independently. Please include any additional information that you believe is relevant.

LETTER OF RECOMMENDATION

Note: This form should be returned by the applicant with all other application material. The letter has to be sealed by the referee before it is handed over to the applicant.

This section to be con	mpleted by the	applicant				
Name of applicant:						
Applicant's Signature	:					
This section to be con	mpleted by the	referee				
Based on your experie	ence, how does	the applicant c	ompare in the fo	ollowing areas v	with his peers?	•
	Truly Exceptiona 1 Top 2 percent	Excellent Top 10 percent	Very Good Top 25 Percent	Good Middle 50 percent	Below Average lower 25 percent	Unable to Judge
Initiative	P					
Flexibility						
Maturity compared to peers Oral Communication						
Skills						
Written Communication Skills						
Ability to work with Others						
Ability to accept constructive Feedback and learn from it						
Ability to understand others' view point						
Project Management skills						
Self Confidence						
Leadership How long have you kr	nown the applic	ant and in wha	at capacity	<u> </u>		
Name:						
Address:						
Title:			Affiliation:			
Signature:			_			

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This section to be com	pleted by the	referee				
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	Truly Exceptiona 1 Top 2 percent	Excellent Top 10 percent	Very Good Top 25 percent	Good Middle 50 percent	Below Average lower 25 percent	Unable to Judge
Initiative	percent					
Flexibility						
Maturity compared to peers						
Oral Communication Skills						
Written Communication Skills						
Ability to work with Others						
Ability to accept constructive Feedback and learn from it						
Ability to understand others' view point						
Project Management skills Self Confidence						
Leadership How long have you known Name:	• •					
Address:						
Title:			Affiliation:			
Signature:						

Guidelines for Referee for filling in/or writing the "Letter of Recommendation": (to be handed over to the Referee along with the Letter of Recommendation)

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This section to be completed by the applicant

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Applicant's Signature:						
This section to be com	pleted by the	referee				
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	Truly Exceptiona 1 Top 2 percent	Excellent Top 10 percent	Very Good Top 25 percent	Good Middle 50 percent	Below Average lower 25 percent	Unable to Judge
Initiative						
Flexibility						
Maturity compared to peers						
Oral Communication Skills						
Written Communication Skills						
Ability to work with Others						
Ability to accept constructive Feedback and learn from it						
Ability to understand others' view point						
Project Management skills						
Self Confidence						
Leadership						
How long have you kno						
Address:						
Title:			Affiliation:			