



Information Brochure

Joint Admission Counselling

2014

This information brochure contains collective informations for admission to DTU, IGDTUW & IIIT-D. All possible care has been taken to compile the information brochure correctly. However, JAC Committee shall not be responsible for any inadvertent mistake. In case of errors/displacements, the official version of JAC Committee / Involved Institute and Universities Authorities/ Government authorities shall be Final. Information Brochure is not a Legal Document.

INFORMATION BROCHURE-2014

For admission to B.Tech Courses at:

1. Delhi Technological University (DTU)
2. Indraprastha Institute of Information Technology Delhi (IIIT-D)
3. Indira Gandhi Delhi Technical University for Women (IGDTUW)

Registration-cum-Counselling Fee: **Rs. 1000/- + Bank Charges**

Online Registration starts from: **6th July, 2014** or **declaration of complete result of JEE (Main) 2014, whichever is later**

Last Date for Submission of Registration-cum-Counselling fee: **10th July, 2014 Midnight**

Last Date for choice filling: **12th July, 2014 up to 12.00 Midnight**

JAC Final Brochure (04-July-2014)

Contents

S.No	Item	Page No.
1	Chapter 1: Participating Institutes/Universities	4
2	Chapter 2: Eligibility Conditions	5
3	Chapter 3: Reservation, documents required in support of reservation and seats distribution	8
4	Chapter 4- On Line Registration Procedure	18
5	Chapter 5- On-Line Counselling Procedure for IIIT-D	22
6	Annexure: A- Bonus Marks for IIIT-D	28
7	Annexure: B-Schedule of Joint Admission Counseling 2014-2015	30
8	Annexure: C- Certificate Format 1. Medical 2. SC/ST 3. OBC 4. Defence 5. Physically Handicap 6. Kashmiri Migrant 7. Single Girl Child	32
9	Annexure: D- Forms 1.Admission Verification form 2.Withdrawal form 3.Refund of Excess Fee 4. Form of freezing Branch and University	40
10	Summary of events at glance	44

JAC Final Brochure (04-July-2014)

Chapter 1- Participating Institutes

This Brochure contains the admission procedure and rules for the following

S.No	Name of the Institution/Universities	Courses
1	Delhi Technological University Main Bawana Road, Shahabad Daulatpur, New Delhi, 110042 www.dce.edu	1. Mechanical and Automotive Engg. (MAM) 2. Bio-Technology (BT) 3. Civil Engineering (CE) 4. Computer Engineering (COE) 5. Electronics & Communications Engg. (ECE) 6. Electrical engineering (EE) 7. Electrical & Electronics Engineering (EEE) 8. Environmental Engineering (ENE) 9. Engineering Physics (EP) 10. Information Technology (IT) 11. Mathematics and Computing (MCE) 12. Mechanical Engineering (ME) 13. Polymer Science & Chemical Tech (PCT) 14. Production & Industrial Engineering (PIE) 15. Software Engineering (SE)
2.	Indraprastha Institute of Information Technology (IIIT) Delhi Okhla Phase –III Near Govindpuri Metro Station, Delhi, 110020 www.iiitd.ac.in	1. Computer Science (CSE) 2. Electronics & Communication Engg (ECE)
3.	*Indira Gandhi Delhi Technical University for Women Kashmere Gate New Delhi, 110006 www.igit.ac.in www.igdtuw.ac.in	1. Computer Science & Engineering (CSE) 2. Electronics & Communication Engg (ECE) 3. Information Technology (IT) 4. Mechanical & Automation Engg (MAE)

*Admission open for female candidates only

Chapter 2- Eligibility Conditions

2.1 For DTU and IGDTUW

Admission to these Institutions/Universities will be based on India Overall Rank prepared by giving 40% weightage (suitably normalized) to class XII (or equivalent examination) or other qualifying examination marks and 60% to the performance in JEE(Main)-2014 Examination and also the candidate must have declared eligible for Central Counselling by the CBSE.

2.1.1 Educational Qualifications:

For Delhi Region Candidates (85% of seats)

A candidate passing any of the following examinations from a recognized School/College/Institute located within the National Capital Territory (NCT) of Delhi only and securing 60 % or more marks in the aggregate of Physics, Chemistry and Mathematics, and must have passed English as a subject of study of the Senior School Certificate Examination Level (Core or Elective) shall be eligible for admission to the first semester of Bachelor of Technology Course provided he/she has passed in each subject separately:

- (i) Senior School Certificate Examination (12-year course) of the Central Board of Secondary Education (C.B.S.E.), New Delhi.
- (ii) Indian School Certificate Examination (12-year course) of the Council for Indian School Certificate Examination, New Delhi.
- (iii) Bachelor of Science (General) or Bachelor of Science (Hons.) examination of a recognized university with combination of Physics, Chemistry & Mathematics with minimum aggregate of 60% marks.
- (iv) Any other examination recognized as equivalent to the Senior School Certificate Examination of the C.B.S.E.

For Outside Delhi Region Candidates (15% of seats)

A candidate passing any of the following examinations from a recognized School/College/Institute located outside the National Capital Territory of Delhi and securing 60% or more marks in the aggregate of Physics, Chemistry and Mathematics and must have passed English as a subject of study of the Senior School Certificate Examination Level (Core or Elective) shall be eligible for admission to the First Semester of Bachelor of Technology Course provided he/she has passed in each subject separately:

- (i) Senior School Certificate Examination (12-Year Course) of the Central Board of Secondary Education (C.B.S.E.) New Delhi.
- (ii) Indian School Certificate Examination (12-year Course) of the Council for Indian School Certificate Examination, New Delhi.
- (iii) Bachelor of Science (General) or Bachelor of Science (Hons.) examination of a recognized university with combination of Physics, Chemistry & Mathematics with minimum aggregate of 60% marks.
- (iv) Any other examination recognized as equivalent to the Senior School Certificate Examination of the C.B.S.E.

Note:

- (i) The admission under 85% quota and 15% quota will be made strictly on All India Overall Rank prepared by giving 40% weightage (suitably normalized) to class XII (or

equivalent examination) or other qualifying examination marks and 60% to the performance in JEE Main Examination and also the candidate must have declared eligible for Central Counseling by the CBSE.

- (ii) A candidate must additionally have passed English as a subject of study of the senior school certificate examination level (core or elective).
- (iii) Candidates who have appeared at the Annual Examination of the year 2014 and placed in compartment will not be eligible for admission for the year 2014-2015.
- (iv) Candidates who have appeared at the Annual Examination of the year 2014 and reappear for the improvement to acquire the eligibility will not be considered for admission for the year 2014-2015

***No registration for the counseling will be allowed after the cut-off date i.e. 10th July, 2014 Midnight.
No Choice filling for the counseling will be allowed after the cut-off date i.e. 12 July, 2014 Midnight.***

2.1.2 Age Requirements

Applicant must be 17 years of age and maximum 25 years of age on or before the 1.10.2014. Relaxation in minimum age up to one year only with the approval of Competent Authority is permissible (Such candidate should apply for relaxation only at the time of admission). Candidates who are short in age by more than one year are not eligible for admission.

2.1.3 Relaxation in Marks for Reserved Categories

Candidates belonging to the following categories, who apply for seats reserved for them, shall be allowed a concession in the minimum eligibility requirements as detailed below:

1. Other Backward Class (OBC)

Candidates belonging to Other Backward Class (OBC) shall be allowed 5% concession of marks in the minimum eligibility requirements.

2. Defence Category (CW):

The children belonging to Defence Category who apply for seats reserved for them shall be allowed relaxation of 5% marks in the minimum eligibility requirements.

3. Scheduled Castes (SC) and Scheduled Tribes (ST):

Candidates belonging to Scheduled Castes and Scheduled Tribes shall be allowed 10% concession of marks in the minimum eligibility requirements.

4. Persons with Disabilities (PD):

Candidates belonging to "Persons with Disabilities" category shall be allowed 10% concession of marks in the minimum eligibility requirements.

2.2 For IIIT-Delhi

2.2.1 Educational Qualifications:

A candidate who has secured 80 percent or more marks in the aggregate of best of five subjects including Physics, Chemistry & Mathematics and 80% or more in Mathematics in class XII from CBSE/ICSE/IB board or equivalent is eligible for applying to IIIT-D. This requirement is in addition to the marks obtained in Paper 1 of JEE (Main) 2014. However, if the result of 10+2 is not declared by the last date of applying, the student is not eligible for this year's admission process. If the board has more than five subjects for aggregate, the best five will be taken into account.

No candidate without proof of 80% in aggregate as stated above and 80% in Mathematics will be entertained for admission even if he/she qualifies the JEE (Main) 2014.

2.2.2 Age Requirements

Refer to 2.1.2 above

2.2.3 Relaxation in Marks for Reserved Categories

Candidates belonging to the following categories, who apply for seats reserved for them, shall be allowed a concession in the minimum eligibility requirements as detailed below:

1. Other Backward Class (OBC)

Candidates belonging to Other Backward Class (OBC) shall be allowed 5% concession of marks in the minimum eligibility requirements.

2. Defence Category (CW):

Relaxation of 5% marks in the minimum eligibility requirements for all priorities.

3. Scheduled Castes (SC) and Scheduled Tribes (ST):

Candidates belonging to Scheduled Castes and Scheduled Tribes (only for outside Delhi) shall be allowed 10% concession of marks in the minimum eligibility requirements.

4. Persons with Disabilities (PD):

Candidates belonging to "Persons with Disabilities" category shall be allowed 5% concession of marks in the minimum eligibility requirements.

Chapter 3: Reservation, documents required in support of reservation and seats distribution

3.1 Reservation at Delhi Technological University (DTU)

- a) **Scheduled Castes (SC):** 15 % of the total seats.
- b) **Scheduled Tribes (ST):** 7.5 % of the total seats.
- c) **Other Backward Classes (OBC):** 27% of the total seats.

Sub categories under each category (including General Category)

d) Defence Category(CW)

5% of the total seats are for children belonging to Defence Category in the following priority:-

Priority I - Widows/wards of Defense Personnel/Para-Military Personnel Killed in action. Required Certificate: Proof in Original.

Priority II - Wards of serving Defense personnel and ex-servicemen/Para-Military Personnel disabled in action. Required Certificate: Original disability certificate clearly indicating the disability is attributable to Military Services.

Priority III - Widows/wards of Defense Personnel/Para-Military Personnel who died in peace time with death attributable to Military Service. Required Certificate: Original death certificate clearly indicating the cause of death is attributable to Military Services.

Priority IV - Wards of Defense Personnel/Para-Military Personnel disabled in peace time with disability attributable to Military Service. Required Certificate: Original disability certificate clearly indicating the disability is attributable to Military Services.

Priority V - Wards of serving Defense Personnel and ex-servicemen para-Military / police personnel who are in receipt of Gallantry Awards. Required Certificate: Proof in Original.

Priority VI – Wards of defense Ex-servicemen. Required Certificate: Original ex-servicemen Identity Card/discharge book/PPO (Pension Payment Order).

Priority VII – Wards of Serving Defense personnel. Required Certificate: Original Service Identity Card and Dependant Card/ Certificate issued by the Competent Authority.

e) Persons with Disabilities (PD)

The 3% reservation may be allocated as follows: 1% for persons with low vision or blindness, 1% for persons with speech and hearing impairment, 1% for persons with loco motor disabilities and/or cerebral palsy.

f) Kashmiri Migrants Seats (KM)

One seat in DTU over and above their normal intake earmarked is reserved for Kashmiri Migrants candidate who have **passed 10+2 from schools located in NCT of Delhi** only for admission to B. Tech. courses for the academic session 2014-2015. The candidates seeking admission under Kashmiri Migrants seats should submit attested copies of the following documents along with the application form and bring the same in original at the time of verification of documents on 14-07-2014 at IGDTUW.:

- i. Certificate of registration as Kashmiri Migrants issued by the Relief Commissioner, Jammu or Divisional Commissioner, Delhi to establish the status of the applicant as registered migrants.
- ii. Provisional or original Senior School Certificate examination or an examination recognized as equivalent thereto.
- iii. Mark-sheet of the Senior School Certificate Examination or an examination recognized as equivalent thereto.
- iv. Secondary School Examination or an examination recognized as equivalent thereto (showing the Date of Birth).
- v. Proof of property in Kashmir of the parent of the candidate.
- vi. Proof of current residence such as Ration Card, Photo Identity Card issued by the Election Commissioner, Driving License etc.

g) Single Girl Child(SG)

One seat in each branch of DTU over and above their normal intake earmarked is reserved for Single Girl Child candidate (**Girl having no brother and sister**) who have passed 10+2 from schools **located in NCT of Delhi** for admission to B. Tech. courses.

- i. For claiming admission in this category, the Father/Mother/Guardian (in case parents are deceased) shall have to submit affidavit to this effect duly attested by area District Magistrate / Additional Magistrate / Deputy Commissioner / Collector / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / City Magistrate (not below the rank of 1st Class Stipendiary Magistrate), Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner.

h) Central/State Board Topper (TP)

One seat in each branch of DTU over and above their normal intake earmarked is reserved for Central/State Board Topper candidates.

- i. For claiming admission to this category, candidate has to submit a certificate issued from the respective board, at the time of reporting for admission at DTU.

NOTE:

- i. In the case of category (a) and (b), the vacant seats are interchangeable.
- ii. In case sufficient numbers of eligible candidates from category mentioned at (c) are not available, the vacancies will be **treated as unreserved**.
- iii. In case sufficient number of eligible candidate from the categories mentioned at (d) and (e) above are not available, the vacancies **will be treated as unreserved in the respective category**.
- iv. The reservation under CW category is available only to such candidates who fall under the above listed seven priorities.
- v. It is the sole responsibility of the candidate to prove his/her eligibility for claiming reservation under any of the reserved categories. The candidates under SC/ST/CW/PD/SG categories will be required to produce the original certificate of the respective reserved category issued by the competent authority (as listed in "CERTIFICATES REQUIRED" link of this website) at the time of counselling. If the category certificate is not found to be in order, no benefit of the reserved category will be given.

3.1.2 Reservation at IGDTUW

- a) **Scheduled Castes (SC)** 15 % of the total seats.
- b) **Scheduled Tribes (ST)** 7.5 % of the total seats.
- c) **Other Backward Classes (OBC)** 27% of the total seats **only for Delhi Region**
- d) **Defence Category(CW)**

5% of the total seats are for children belonging to Defence Category in the following priority:-

Priority I - Widows/wards of Defense Personnel/Para-Military Personnel Killed in action. Required Certificate: Proof in Original.

Priority II - Wards of serving Defense personnel and ex-servicemen/Para-Military Personnel disabled in action. Required Certificate: Original disability certificate clearly indicating the disability is attributable to Military Services.

Priority III - Widows/wards of Defense Personnel/Para-Military Personnel who died in peace time with death attributable to Military Service. Required Certificate: Original death certificate clearly indicating the cause of death is attributable to Military Services.

Priority IV - Wards of Defense Personnel/Para-Military Personnel disabled in peace time with disability attributable to Military Service. Required Certificate: Original disability certificate clearly indicating the disability is attributable to Military Services.

Priority V - Wards of serving Defense Personnel and ex-servicemen para-Military / police personnel who are in receipt of Gallantry Awards. Required Certificate: Proof in Original.

Priority VI – Wards of defense Ex-servicemen. Required Certificate: Original ex-servicemen Identity Card/discharge book/PPO (Pension Payment Order).

Priority VII – Wards of Serving Defense personnel. Required Certificate: Original Service Identity Card and Dependant Card/ Certificate issued by the Competent Authority.

- e) **Persons with Disabilities (PD)** 3% of the total seats

- f) **Kashmiri Migrants Seats (KM)**

Only one supernumerary seat over and above their normal intake earmarked is reserved for Kashmiri Migrants candidate who have **passed 10+2 from schools located in NCT of Delhi** only for admission to B. Tech. courses for the academic session 2014-2015. The candidates seeking admission under Kashmiri Migrants seats should submit attested copies of the following documents along with the application form and bring the same in original at the time of verification of documents on 14-07-2014 at IGDTUW:

- (i) Certificate of registration as Kashmiri Migrants issued by the Relief Commissioner, Jammu or Divisional Commissioner, Delhi to establish the status of the applicant as registered migrants.
- (ii) Provisional or original Senior School Certificate examination or an examination recognized as equivalent thereto.
- (iii) Mark-sheet of the Senior School Certificate Examination or an examination recognized as equivalent thereto.
- (iv) Secondary School Examination or an examination recognized as equivalent thereto (showing the Date of Birth).

- (v) Proof of property in Kashmir of the parent of the candidate.
- (vi) Proof of current residence such as Ration Card, Photo Identity Card issued by the Election Commissioner, Driving License etc.

NOTE:

- i. In the case of category (a) and (b), the vacant seats are interchangeable. Any seat left vacant after conversion from (a) to (b) or vice-versa will be treated as unreserved.
- ii. In case sufficient numbers of eligible candidates from category mentioned at (c),(d) and (e) are not available, the vacancies will be **treated as unreserved**.
- iii. The reservation under CW category is available only to such candidates who fall under the above listed seven priorities.
- iv. It is the sole responsibility of the candidate to prove his/her eligibility for claiming reservation under any of the reserved categories. The candidates under SC/ST/CW/PD categories will be required to produce the original certificate of the respective reserved category issued by the competent authority (as listed in “CERTIFICATES REQUIRED” link of this website) at the time of counselling. If the category certificate is not found to be in order, no benefit of the reserved category will be given.

3.1.3 Reservation at IIT-Delhi

a) **Scheduled Castes (SC):** 15 % of the total seats.

b) **Scheduled Tribes (ST):** 7.5 % of the total seats (Only for Outside Delhi)

c) **Other Backward Classes (OBC):** 27% of the total seats.

d) **Defence Category (CW)**

5% of the total seats are for children belonging to Defence Category in the following priority:-

Priority I - Widows/wards of Defense Personnel/Para-Military Personnel Killed in action. Required Certificate: Proof in Original.

Priority II - Wards of serving Defense personnel and ex-servicemen/Para-Military Personnel disabled in action. Required Certificate: Original disability certificate clearly indicating the disability is attributable to Military Services.

Priority III - Widows/wards of Defense Personnel/Para-Military Personnel who died in peace time with death attributable to Military Service. Required Certificate: Original death certificate clearly indicating the cause of death is attributable to Military Services.

Priority IV - Wards of Defense Personnel/Para-Military Personnel disabled in peace time with disability attributable to Military Service. Required Certificate: Original disability certificate clearly indicating the disability is attributable to Military Services.

Priority V - Wards of serving Defense Personnel and ex-servicemen para-Military / police personnel who are in receipt of Gallantry Awards. Required Certificate: Proof in Original.

Priority VI – Wards of defense Ex-servicemen. Required Certificate: Original ex-servicemen Identity Card/discharge book/PPO (Pension Payment Order).

Priority VII – Wards of Serving Defense personnel. Required Certificate: Original Service Identity Card and Dependant Card/ Certificate issued by the Competent Authority.

e) **Persons with Disabilities (PD):** 3% of the total seats.

The 3% reservation may be allocated as follows:

1% for persons with low vision or blindness

1% for persons with speech and hearing impairment

1% for persons with loco motor disabilities and/or cerebral palsy.

f) Kashmiri Migrants Seats (KM)

Only one supernumerary seat above their normal intake earmarked is reserved for Kashmiri Migrants candidate who have **passed 10+2 from schools located in NCT of Delhi** only for admission to B. Tech. courses for the academic session 2014-2015. The candidates seeking admission under Kashmiri Migrants seats should submit attested copies of the following documents along with the application form and bring the same in original at the time of verification of documents on 14-07-2014 at IGDTUW:

- i. Certificate of registration as Kashmiri Migrants issued by the Relief Commissioner, Jammu or Divisional Commissioner, Delhi to establish the status of the applicant as registered migrants.
- ii. Provisional or original Senior School Certificate examination or an examination recognized as equivalent thereto.
- iii. Mark-sheet of the Senior School Certificate Examination or an examination recognized as equivalent thereto.
- iv. Secondary School Examination or an examination recognized as equivalent thereto (showing the Date of Birth).
- v. Proof of property in Kashmir of the parent of the candidate.
- vi. Proof of current residence such as Ration Card, Photo Identity Card issued by the Election Commissioner, Driving License etc.

NOTE:

- i. In the case of category (a) and (b), the vacant seats are interchangeable (Not applicable for Delhi region). Any seat left vacant after conversion from (a) to (b) or vice-versa will be treated as unreserved.
- ii. In case sufficient numbers of eligible candidates from category mentioned at (c), (d) and (e) are not available, the vacancies will be **treated as unreserved**.
- iii. The reservation under CW category is available only to such candidates who fall under the above listed seven priorities.
- iv. It is the sole responsibility of the candidate to prove his/her eligibility for claiming reservation under any of the reserved categories. The candidates under SC/ST/CW/PD Categories will be required to produce the original certificate of the respective reserved category issued by the competent authority (as listed in "CERTIFICATES REQUIRED" link of this website) at the time of counselling. If the category certificate is not found to be in order, no benefit of the reserved category will be given.

3.2 Certificates Required for Reserved Seats at the Time of Admission

Candidates applying for any reserved seat (i.e. SC, ST, CW, PD, OBC, SG and TP as applicable) should submit the certificates as detailed below at the time of counseling. Please refer **Annexure C** for the sample formats.

- i) For admission to a seat reserved for **Scheduled Castes/Scheduled Tribes/Other**

Backward Class, a certificate in original from an approved district authority stating the Scheduled Caste/ Scheduled Tribe/ Other Backward Class, to which the candidate belongs. A list of approved authorities is given below:

- a. District Magistrate / Additional Magistrate / Deputy Commissioner / Collector / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / City Magistrate (not below the rank of 1st Class Stipendiary Magistrate), Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner.
- b. Revenue Officer not below the rank of Tehsildar.
- c. Sub-Divisional Officer of the area where the candidates and/or his/her family normally resides
- d. Administrator/Secretary to Administration/Development Officer (Laccadive & Minicoy Islands).

NOTE:

1. The candidate seeking admission under reserved categories /classes has to mandatorily produce the caste/category certificate in his/her name at the time of counselling. The certificate in name of either of the parents (Mother/Father) is not acceptable and the candidate will not be entitled even for provisional admission.
2. The reservation certificate should be issued from the respective state/region in which the reservation is claimed e.g. in case any candidate claims the seat reserved for the Delhi Region category he/she has to bring SC/OBC certificate issued by Govt. of NCT of Delhi and should have also passed his/her qualifying exam from Delhi School/College.
3. OBC candidates are required to produce a caste certificate from any of the authorities mentioned issued after March 2014. If the certificate is issued prior to March 2014, it must be accompanied with an additional certificate regarding non-creamy layer status issued by the same competent authority.

ii) For admission to a seat reserved for **Defence Category (CW):**

- a. Entitlement card in original issued by the Record Officer of the Unit/Regiment of Armed Personnel of the Armed Forces in case of Armed Personnel or from the Home Ministry in case of Para-Military forces.
- b. The Children/Widow of the officers and men of Armed forces including paramilitary personnel who died or disabled on duty must submit a certificate to that effect from the following authorities.
 - i. Secretary, Kendriya Sainik Board.
 - ii. Secretary, Rajya/Zila Sainik Board.
 - iii. Officer-in-Charge, Record Office.

NOTE : A statement to the effect that "the death/disability is attributed to military service" is required to be included in the certificate.

iii) For admission to seat reserved for Persons **with Disabilities (PD) category,**

- a. A certificate of physical disability issued by a duly notified Medical Board of a

District/Government Hospital set up for examining the physically challenged candidates under the provision of the Persons with Disability (equal opportunities, protection of rights and full participation) Act 1995. The certificate should indicate the extent of (i.e. percentage) of the physical handicap and it should bear the photograph of the candidate concerned and it should be countersigned by one of the Doctors constituting the Board issuing the certificates.

b. Certificate duly recommended by Vocational Rehabilitation Centre for the Handicapped, 9-11 Vikas Marg, Karkardooma, Delhi 110092.

iv) The candidates seeking admission under **Kashmiri Migrants seats** should submit attested copies of the following documents along with the application form and bring the same in original at the time of counseling:

- a. Certificate of registration as Kashmiri Migrants issued by the Relief Commissioner, Jammu or Divisional Commissioner, Delhi to establish the status of the applicant as registered migrants.
- b. Provisional or original Senior School Certificate examination or an examination recognized as equivalent thereto.
- c. Mark-sheet of the Senior School Certificate Examination or an examination recognized as equivalent thereto.
- d. Secondary School Examination or an examination recognized as equivalent thereto (showing the Date of Birth).
- e. Proof of property in Kashmir of the parent of the candidate.
- f. Proof of current residence such as Ration Card, Photo Identity Card issued by the Election Commissioner, Driving License etc.

v) **Single Girl Child (Only for DTU)**

For claiming admission in this category, the Father/Mother/Guardian (in case parents are deceased) shall have to submit affidavit to this effect duly attested by area District Magistrate /Additional Magistrate / Deputy Commissioner / Collector / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / City Magistrate (not below the rank of 1st Class Stipendiary Magistrate), Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner.

vi) **Central/State Board Topper (Only for DTU)**

For claiming admission to this category, candidate has to submit a certificate issued from the respective board, at the time of reporting for admission at DTU.

3.3 Seats Distribution

REGION and CATEGORY CODES

*Code Format: CC-SS-R

Category	Code(CC)
General	GN
Scheduled Tribe	ST
Scheduled Caste	SC
Other Backward Classes	OB

Sub-Category(if any)	Code(SS)
Persons with Disabilities	PD
Defence	CW
Kashmiri Migrant	KM
Single Girl Child	SG
No Subcategory	GN
Central/State Board Topper	TP

Region	Code(R)
Delhi	D
Out Side Delhi	O

JAC Final Brochure (04-July-2014)

3.3.1 DTU

Branch* →	MAM	BT	CE	COE	ECE	EE	EEE	ENE	EP	IT	MCE	ME	PCT	PIE	SE	Total
GNGND	36	12	48	54	73	54	36	24	37	37	37	73	24	18	36	599
GNCWD	2	1	3	3	4	3	2	1	2	2	2	4	1	1	2	33
GNPDD	1	0	1	2	2	2	2	1	1	1	1	2	1	1	1	19
SCGND	11	3	14	17	21	16	11	8	11	10	11	22	7	6	11	179
SCCWD	1	1	0	1	1	0	1	0	1	1	0	1	1	0	0	9
SCPDD	0	0	1	0	1	1	0	0	0	1	1	0	0	0	1	6
STGND	6	2	7	8	11	8	5	4	4	5	6	11	4	3	5	89
STCWD	0	0	0	1	0	0	1	0	0	1	0	1	0	0	1	5
STPDD	0	0	0	0	1	1	0	0	1	0	0	0	0	0	0	3
OBGND	19	6	25	28	39	29	19	13	21	19	20	39	14	10	20	321
OBCWD	1	1	2	2	2	2	1	1	0	1	0	2	0	1	1	17
OBPDD	1	0	1	1	1	1	1	0	1	1	1	1	0	0	0	10
GNGNO	7	3	8	9	13	10	7	4	6	6	6	13	4	3	6	105
GNCWO	0	0	1	0	1	0	0	0	1	1	1	1	0	0	0	6
GNPDO	0	0	0	1	0	1	0	0	0	0	0	0	0	0	1	3
SCGNO	2	2	3	2	4	2	2	1	2	1	1	4	1	1	2	30
SCCWO	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	2
SCPDO	0	0	0	0	0	0	0	0	0	1	1	0	0	0	0	2
STGNO	1	0	1	2	2	1	1	1	1	1	1	1	1	1	1	16
STCWO	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1
STPDO	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
OBGNO	4	1	5	4	6	6	4	2	3	4	3	7	2	1	4	56
OBCWO	0	0	0	0	1	0	0	0	1	0	0	1	0	0	0	3
OBPDO	0	0	0	1	0	0	0	0	0	0	1	0	0	0	0	2
SGGND	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	15
GNTD	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	15
TOTAL	94	34	122	139	185	140	95	62	95	95	95	186	62	48	94	1546

3.3.2 IGDTUW

Branch * →	CSE	ECE	MAE	IT	Total
Category Code					
GNGND	36	36	35	35	142
GNCWD	2	2	3	3	10
GNPDD	1	2	2	1	6
SCGND	8	7	8	8	31
STGND	4	4	3	4	15
OBGND	14	14	14	13	55
GNGNO	6	6	6	7	25
GNCWO	1	0	1	0	2
GNPDO	0	1	0	0	1
SCGNO	1	1	2	1	5
STGNO	1	1	0	1	3
KM	0	0	0	1	1
Total	74	74	74	74	296

3.3.3 IIT-Delhi

Branch* →	CSE	ECE	Total
Category Code			
GNGND	51	22	73
GNCWD	5	2	7
GNPDD	3	1	4
SCGND	15	6	21
OBGND	28	12	40
GNGNO	7	3	10
GNCWO	1	0	1
GNPDO	1	0	1
SCGNO	3	1	4
STGNO	1	1	2
OBGNO	5	2	7
KM	1	0	1
Total	121	50	171

(*) For Branch Code refer page no. 4

Chapter 4- On Line Registration Procedure

Delhi Technological University (DTU), Indira Gandhi Delhi Technical University for Women (IGDTUW) and Indraprastha Institute of Information Technology (IIIT-D) will hold online counselling for admission to 1st year B.Tech. (Full-time).

Admission in DTU & IGDTUW will be strictly based on All India Rank in JEE (Main) –2014.

Admission in IIIT-D will be based on (i) total marks obtained in Paper 1 of JEE Main 2014 and normalized score in Class 12th as provided by JEE (60% & 40% weightage respectively). (ii) bonus marks which are given for achievements in various areas like Olympiads, programming contest, national talent search, sports, culture, chess, etc.

4.1 Submission of Online Application Forms

All candidates desirous of seeking admission to all engineering programmes at DTU, IGDTUW and IIIT-D are required to visit website www.jacdelhi.nic.in to pay initial registration-cum-counselling fee and to complete the online registration process.

Online Registration by candidates is allowed only in 1st round of counselling. No fresh registrations will be allowed in the subsequent rounds of counselling.

The candidate will initiate registration process by entering the following as indicated in the JEE (Main)-2014 Admit Card along with valid Email-id and phone number.

- Roll number
- Name of the candidate
- Date of Birth
- Category
- 10+2 marks

4.2 Counselling Fee Deposit

1). All eligible candidates are required to pay an amount of Rs. 1000/- + Bank Charges as registration-cum counselling fees (Non-Refundable) using any of the following modes:

(i) e-Challan of HDFC Bank.

Before registration, candidates are required to download the HDFC BANK's e-Challan Form from website www.jacdelhi.nic.in and pay an amount of Rs. 1000/- + Bank Charges as initial registration-cum-counselling fees (Non-Refundable) in any branch of HDFC Bank.

(ii) Debit/Credit Card through HDFC BANK payment gateway services

Before registration, candidates could directly click at the appropriate link for payment. System will redirect to the bank's payment gateway website and after successful payment back to the counselling website to complete the registration process.

(iii) Net banking payment gateway

Before registration, candidates could directly click at the appropriate link for payment. System will redirect to the bank's net banking payment gateway website and after successful payment back to the counselling website to complete the registration process.

Please Note:

- i) After payment, candidates are required to visit the website once again and fill online registration form and also enter the e-Challan payment details like transaction sequence no, branch code & branch name, date of deposit etc.
- ii) That only those candidates will be able to participate in online counselling process, who have deposited the counselling fee through any of the above mentioned mode. No other mode of payment will be accepted.

Last Date for payment of Registration-cum-Counselling fee is 10th July 2014.

4.3 Online Registration and Choice Filling

1). Online Registration

Having paid the counseling fee, the candidate shall log on to <http://www.jacdelhi.nic.in> where the registration form shall be displayed on the screen with the following parameters mandatory for successful registration i.e. JEE (Main) All India Rank, JEE (Main) Score of Paper-1, Normalized score in qualifying exam i.e. class 12th as provided by JEE, Candidate Name, Date of Birth and Bank Journal Number (applicable to e-Challan issued by bank).

- i) If all the above six parameters have correctly been entered and found true, then a new registration screen will appear and Candidate may register himself/herself.
- ii) Candidate shall be required to fill in basic details, which shall be used for filling of choices of branches and allotment of seat using the candidate's "User ID" which is his/her JEE(Main)-2014 Roll No. and "Password" as generated by the candidate.
- iii) After successful registration, he/she will get a confirmation message on the same page. In case the confirmation message is not displayed the candidate has to re-register himself/herself.
- iv) It is in the interest of Candidates to remember their Password and keep it highly confidential, to avoid misuse by another candidate, for which JAC shall not be responsible.
- v) Candidate has to take the printout of the registration form and get it attested from the Principal, School/College last attended/Gazetted officer. It has to be submitted at the time of admission.

2). Filling of Choices

- i) After successful login, candidate's homepage is opened and following options are displayed:

Registration Details: Registration Detail is important for seat allotment and should be filled very carefully.

Edit Registration: Any mistake can be corrected in the above through "Edit Registration" option only if the candidate has not locked his choices.

Available Choices: The list of branches available for admission shall be displayed

Fill Choices: The candidate can fill the branches of his/her choice in order of preferences. It is in the interest of the candidate to fill maximum available choices.

- (i) **Display filled choices:** Choices entered by the Candidate will be displayed on different form so that he/she can check the already entered information. Candidates

are advised to fill maximum number of choices to increase their chances of early seat allotment. Once admitted, their branch will be upgraded automatically during next round of counselling.

- (ii) Candidate have to take the print out of the filled choices only after closing of registration and have to submit a duly signed print out of the same at the time of admission.
- 3). **Allotment of seat:** After the choice filling period is over, all filled choices of all registered candidates will be considered for allotment of seats as per merit (JEE (Main)-2014 All India Rank for DTU and IGDTUW / IIIT-D Merit criteria **as explained in section 5.3**) and category of the candidate.
 - 4). **Display of the list of Provisionally Selected Candidates:** The first list of provisionally selected candidates shall be declared as per schedule given on this website. Subsequent list of allotment shall be displayed as per the schedule. The selected candidate can take printout of provisional allotment letter from the website, <http://www.jacdelhi.nic.in> Allotment of seats is purely provisional and is subject to verification of original certificates and payment of University/institute fee as applicable etc. at the time of reporting to JAC.
 - 5). Candidates are required to report for admission at allotted University/Institute on the date specified (as per the counseling schedule) along with fee and the original documents/testimonials/certificates as mentioned in Chapter 6- Documents required at the time of Admission. If candidate does not report within the specified period and with the required original documents/testimonials/certificates, his/her allotted seat shall be cancelled and the candidate shall not have any claim on the seat, whatsoever.
 - 6). If a candidate refuses to take admission in the allotted branch at the time of admission, he/she will not be considered in next phase of counselling except spot round to be held for DTU and IGDTUW subject to the availability of vacancies. Only admitted candidates will be considered for up gradation of branches.
 - 7). A candidate, who has been admitted to a Branch other than his/her first choice, will automatically be upgraded, as per his/her merit in JEE(Main)-2014, to a Branch of his/her higher preference as indicated in his/her online application submission. The list of the students with upgraded Branches will be displayed at website i.e. <http://www.jacdelhi.nic.in> periodically.
 - 8). **Important:** All Candidates who have not been allotted any seat till Fourth Round but are willing to participate in remaining rounds of counseling at DTU and IGDTUW are required to mark their PHYSICAL ATTENDANCE at DTU according to schedule. Candidates or their representatives are required to report physically at DTU (as per the schedule displayed on admission website) for participating in the next round of counselling. In case the candidate or his/her representative does not report physically on the above mentioned date then he/she would not be eligible for the next round of the counselling.
 - 9). **Freezing:** In case a candidate desires to continue in the branch allotted to him/her at the time of admission or a subsequent upgradation, other than his/her higher preference indicated in his/her application then he/she must submit, a request in writing to the JAC on the day of admission/allotment of branch for freezing the same. Similarly a branch once upgraded in a particular round of counseling may be frozen **only on the days of reporting of that round.**
 - 10). The detailed instructions about the online counselling shall be available on the website <http://www.jacdelhi.nic.in> Candidates are advised to go through the details thoroughly at this site before registration

IMPORTANT NOTE:

All Registered Candidates claiming benefit of any of the following category / Bonus marks for IIIT-D

- o CW(Defence Category)
- o Kashmiri Migrants
- o PD(Persons with Disabilities)
- o Bonus Marks for IIIT

are required to appear before the Admission Committee, for verification of various certificates at following Venue as per following schedule: They should bring their JEE (Main)-2014 admit card, and CW subcategory certificate for required priority.

	Activity	Venue	Date	Day
1.	Verification of documents for : <ul style="list-style-type: none">• Kashmiri Migrants• PD(Persons with Disabilities)• CW(Defence Category)	IIIT-D	14.07.2014 at 09:00 AM	Monday
2.	Verification of Bonus Marks in Respect of IIIT-D	IIIT-D	14.07.2014 at 09:00 AM	Monday

Note:

- 1) All the registered Defence Category (CW) candidates falling in Priority I to V are required to appear before the Admission Committee, along with “all requisite documents complete in all respects”, on 14.07.2014 (Monday) at 09:00 A.M at IIIT-D. Defence Category (CW) candidates falling in Priority VI and VII are required to appear only at the time of admission along with “all requisite documents complete in all respects” as per the Counseling Schedule listed below.
- 2) It is mandatory for the candidates to get the documents verified in order to be eligible for participating in online counselling. Candidates who do not appear for document verification will not be considered for counselling in the above mentioned reserve categories.

Chapter 5- On-Line Counselling Procedure

5.1 Online Choice Filling

- i) All the registered candidates who have paid the registration-cum-counselling fee are required to exercise their choices of University/Institute and Branch in order of their preference.
- ii) As per the eligibility of the candidate, available seat information relating to University/Institution and Branches will be displayed.
- iii) Candidates can fill in as much number of choices in the order of preference as they wish to fill, from the list of available choices.
- iv) Candidates are permitted, if they so desire, to change or re-order their choices, delete earlier choices and add new choices any number of times until the last date of choice filling i.e 12th July,2014, Midnight.

5.2 Choice Locking & Printing of Locked Choices

- i) Choices filled by candidate will be locked automatically after registration period is over i.e. 12-07-2014 (Midnight). Once the choices are locked, it cannot be unlocked and hence preferences of the branches cannot be changed.
- ii) After the choices are locked, candidates will not be able to change their choices. A printable version of the choices along with the terms and conditions agreed by the candidate at the time of registration is displayed once the choices are locked.
- iii) Candidates have to take the print out of the filled choices only after closing of registration and have to submit a duly signed print out of the same at the time of admission.

5.3 Seat Allotment – General Rules

1). During this step, the choices submitted by the candidates will be processed centrally and seats will be allotted in the order of merit as explained below on the basis of the locked choices. The allotment result will be available on the website <http://www.jacdelhi.nic.in>.

2). Preparation of Merit List in respect of DTU and IGDTUW

As per JEE (Main)-2014 All India Rank(AIR) as given by CBSE and on the basis of the locked choices. The allotment result will be available on the website <http://www.jacdelhi.nic.in>.

3). Preparation of Merit list in respect of IIT Delhi

- i) Total marks obtained in Paper I in JEE Mains 2014, converted to base of 60
- ii) Normalized marks obtained in Class 12th or other qualifying exam as given by JEE Mains, converted to base of 40.
- iii) Bonus marks (maximum: 10),, if any, as defined in **Annexure A**
- iv) The merit list will be based on the total of the above three.

In case of a tie, the candidate with higher rank in JEE Mains 2014 as issued by CBSE shall rank higher.

4). Admission Fee per annum:

Group	Admission Fee Amount
IGDTUW	Rs. 65,000/-
DTU	Rs. 83,000/-
IIIT	Rs. 90,000/- Per Semester (Remaining fee of Rs 90,000 to be paid in the month of January 2015)*

* IIIT-D provides Income Linked Fee Waiver to its students. Please visit the link <http://www.iiitd.ac.in/admission/fees/btech-fee-waiver/2014-2015> for details.

NOTE: 1) Bank charges are to be paid extra.

2) Hostel and Mess fee has to be paid separately. Please refer individual institute website for details.

5). Candidates who are allotted a seat first time in any round; will have to pay the admission fee as per allotted University/institute using any of the following modes within the stipulated time as per counselling schedule at **Annexure B**:

i) e-challan of HDFC Bank.

ii) Using Debit/Credit Card/ Net Banking through HDFC BANK payment gateway services

6). **Payment of admission fee through e-Challan:** Candidates are required to download the HDFC BANK's e-challan from the same website and pay an amount as per Group I/II in any branch of HDFC Bank. After payment, candidates are required to visit the website once again and enter the e-challan payment details like transaction no., branch code & branch name, date of deposit. Candidates are also required to submit the WILLINGNESS FOR PARTICIPATION IN THE FURTHER ROUND OF COUNSELLING.

7). **Payment of admission fee through Debit/Credit card/Net banking:** Candidate can directly click at the appropriate link for payment. System will redirect to the bank's payment gateway website and after successful payment again back to the counselling website from where it was originated. Candidates are also required to submit the WILLINGNESS FOR PARTICIPATION IN THE FURTHER ROUND OF COUNSELLING

8). Those candidates, who pay their admission fee as per allotted University/Institute and submitted willingness for participation for the subsequent rounds, WILL ONLY BE CONSIDERED AS SUCCESSFUL ADMITTED CANDIDATES.

9). **Important Note:** Candidates who get seat allotment first time in any round and who do not pay their fee as per allotted University/institute will forfeit their seat allotment automatically and will not be considered for subsequent ONLINE rounds of seat allotment. IT IS MANDATORY FOR THE CANDIDATES TO PAY THE ADMISSION FEE TO BE CONSIDERED FOR THE FURTHER ROUND OF ONLINE COUNSELLING.

10). **Online Provisional Admission letter** (containing seat allotment detail, fee payment detail and willingness for up-gradation) will be generated online for the candidates. Candidates must take a print out of this letter. In the subsequent rounds due to upgradation,

i) **In the subsequent rounds of counselling if a candidate's choice of university / institute is upgraded, he/she has to pay additional as applicable to JAC Account and report to the respective institute / university, failing which their allotted seat will be automatically cancelled and candidate will not be considered for subsequent ONLINE rounds of seat allotment. Such upgraded candidates to a new institute will**

have no claim, whatsoever, on the seat allotted to them earlier.

- ii) If a candidate shifts from university/institute in subsequent rounds of counselling he/she will be refunded the excess amount if any, only after final round of counselling by JAC.
- 11). In the first round, all the seats will be allotted to the candidates and the result indicating the University/institution allotted will be available on the website www.jacdelhi.nic.in. In the subsequent rounds, seats will be allotted against the available vacancies in the respective rounds, and the results will be available on the web site www.jacdelhi.nic.in
- 12). A candidate who is offered a seat under different reservation shall be considered for allotment in OPEN category in subsequent rounds subject to eligibility and availability of vacant seats. It is the sole responsibility of the candidate to prove his/her eligibility for claiming reservation under any of the reserved categories. The candidates under SC/ST/OBC/CW/PD/SG categories will be required to produce the original certificate of the respective reserved category issued by the competent authority (as listed in “CERTIFICATES REQUIRED” link of this website www.jacdelhi.nic.in) at the time of counselling. If the category certificate is not found to be in order, no benefit of the reserved category will be given and the candidate shall be considered to take admission in General Category as per eligibility and availability of the seat.
- 13). Spot round of counselling will be conducted only for DTU and IGDTUW subject to the availability of seats after 5th round of Counselling. Only those registered candidates will be eligible for Spot counseling as described in Section 5.9.

5.4 First Round of Allotment

- i) The choices locked by the candidates during main counselling, will be processed centrally and the results will be available on the website.
- ii) All the candidates who get an allotment in this round will have to pay the admission fee and submit his/her willingness for participation for the subsequent rounds as described in **Section 5.3 Para 5**, failing which their allotted seat will be automatically cancelled and candidate will not be considered for subsequent ONLINE rounds of seat allotment.
- iii) Candidates are required to report as per schedule in the respective University/Institute where the seat has been allotted for the payment of admission fees and document verification.
- iv) **Based on candidate’s fee payment and willingness for participation in the subsequent round, allocated seats and vacant seats will be displayed for 2nd round of counselling.**

5.5 Second Round of Counselling

- 1). **No fresh registrations would be allowed in this round.**
- 2). In this round all eligible (Type-I & II as indicated below) candidates **MUST** visit the website as per counselling schedule. If a candidate has already exercised his/her option for freezing of allotted seat will not be considered for the further round of counselling.
- 3). **Who is eligible?: The following types of candidates are eligible**
 - (i) **Type–I:** Registered candidates who were not allotted any seats in the first round of seat allotment. These types of candidates **MUST** visit the website www.jacdelhi.nic.in as per counselling schedule.
 - (ii) **Type–II:** Candidates who were allotted a seat in the first round of counselling and paid the admission fee as desired and also submitted willingness “Yes” for participation for the further rounds.

- 4). The choices finally submitted by the candidates will be processed centrally and the results would be made available on the website www.jacdelhi.nic.in.
- 5). Such candidates of Type – I, who get an allotment in this round, will have to pay the admission fee and submit willingness for participation for the subsequent rounds as described in earlier section 5.4, failing which their allotted seat will be automatically cancelled and candidate will not be considered for subsequent ONLINE rounds of seat allotment.
- 6). Candidates of Type –II may get a seat of higher preferred choice or their previously allotted seat may remain unchanged.
- 7). Type-II candidates, who had exercised willingness “Yes-Upgradation for subsequent round” after round 1 seat allotment and who desire to change the willingness “No-Upgradation for subsequent round” after 2nd round of seat allotment. Such candidates can do so after login. Change of willingness from No to Yes is not allowed.

5.6 Third Round of counselling

Same as Second round

5.7 Fourth

Same as Third round.

5.8 Fifth Round (only for DTU and IGDTUW)

Same as Fourth round

5.9 Spot round (only for DTU and IGDTUW subject to availability of seats)

1). ELIGIBILITY FOR SPOT ROUND

Following candidates are eligible for SPOT round of admission provided that:

- (i) All registered candidates who have not been allotted any seat till Fifth Round of counselling.
- (ii) All registered candidates who were allotted seat in some round but did not report for admission at DTU/IGDTUW.
- (iii) All registered Candidates who have not filled any choices during registration process.
- (iv) All registered candidates who were allotted seat in some round of counselling, but seat was cancelled due to some deficiency.

2). **Branch allotted to the candidates in SPOT admissions shall be FINAL and will not be upgraded in any case.**

Only those registered candidates will be eligible for spot counselling who, either have not been allotted any seat during any rounds of on-line counselling or have confirmed their allotted seat by depositing the admission fee as applicable. They are required to report at respective University i.e. DTU/IGDTUW with all original documents (and one set of self-attested photocopies) as per the counselling schedule given on Annexure B of this brochure. All candidates must also bring the printed copy of provisional admission letter of JAC (if any) issued to them during on-line seat allotment rounds.

- 3). The choices filled by the candidates during earlier rounds of online counselling will not be valid for this spot round of counselling.
- 4). Allotments for the vacant seats in this round will be made on the basis of the merit and

willingness of the candidates who are physically present.

- 5). All those candidates who may get fresh admission will have to deposit a Demand Draft of Rs 65000/- for admission in IGDTUW and Rs 83000/- for admission in DTU. CANDIDATE MAY MAKE TWO DEMAND DRAFT AMOUNTING Rs 65000 AND Rs 18000 DRAWN IN THE FAVOR OF JOINT ADMISSION COMMITTEE PAYABLE AT DELHI.
- 6). If the candidates fail to deposit the fee at the time of admission, the seat allotted to him/her will be immediately cancelled and offered to the next candidate.
- 7). There is a likelihood of some seats falling vacant during the course of counselling in this round due to the shifting of candidates. Therefore, all the candidates are strongly advised to be present during the entire duration of the counselling schedule relevant to them.

5.10 Physical Reporting at finally Allotted University/Institute and Document Verification after each round of counseling

- 1). All provisionally admitted candidates of each round of counseling are required to physically report at the final allotted University/institute as per the counselling schedule for document verification and submit the balance fee, if applicable.
- 2). All candidates must bring self attested photocopies of the following documents along with the confirmation slip and EPG receipt at the time of reporting/counseling as per counselling schedule at Annexure B:
 - (i) Original receipt of the applicable fee payment.
 - (ii) Online created Registration form duly attested by Principal of school/institution last attended /Gazetted Officer.
 - (iii) Printout of filled choices (printed after closing of registration) signed by the candidate.
 - (iv) Three passport size photograph.
 - (v) Original of the Admit Card & Score Card of JEE(Main)-2014.
 - (vi) The original and attested copy of marks sheet of the qualifying examination i.e. Class XII or equivalent.
 - (vii) Printout of Seat Allotment Letter from www.jacdelhi.nic.in admission website.
 - (viii) The original and attested copies of Date of Birth certificate as indicated in High School or equivalent examination i.e. Class X..
 - (ix) The original certificate and attested copy for the reserved category, if other than the General Category.
 - (x) Medical fitness certificate in case of General / SC / ST / CW/ OBC /SG/ TP/CW/KM(Format available on website www.jacdelhi.nic.in).
 - (xi) A certificate from the Vocational Rehabilitation Centre for Physically Handicapped Karkardooma, Vikas Marg, Delhi-110092 is to be produced at the time of counselling/admission, which will certify that the applicant is fit for undergoing the said course (**as per Annexure C**). No certificate other than this shall be allowed for availing seat under 'PD' Category. This will be subject to verification by a panel of doctors available at the time of counselling. The decision of the Joint Admission Committee regarding the eligibility/admission of any applicant shall be final.
 - (xii) Important Note: All the certificates claiming reservation under various categories must have been issued on or before 10th July, 2014.

5.11 The formats of some of the required certificates are printed in the brochure at Annexure C for the guidance of the candidates. Separate certificates bearing the same data as specified in these sample formats are also acceptable. Original certificates, as prescribed, should be signed by the authorities mentioned therein, under the legible seal of office.

5.12 Withdrawal of Allotted Seat and Refund of Fees

All the requests for withdrawal of admission in the prescribed proforma (as per Annexure D) are to be submitted at the respective institutes. A proper receipt for withdrawal will be issued. The candidates will be required to surrender the original Admission Slip issued at the time of Counselling/Admission (BOTH COPIES) while applying for withdrawal of admission. No request for withdrawal of admission would be entertained without both copies of admission slip.

Withdrawal from IIT-Delhi

1. Last date of withdrawal with a penalty of Rs 1000 is 24th July 2014.
2. Last date of withdrawal with a penalty of Rs 5000 is 29th July 2014.
3. Those applying for withdrawal of admission after 2nd August 2014 only the refundable security deposit i.e. Rs. 5000/- will be refunded.

Withdrawal from DTU & IGDTUW

1. The candidates who withdraw admission on or before 11.08.2014 upto 1 pm will be refunded the amount submitted after deducting Rs.1000/- as processing fee provided that the seat vacated by them get filled.
2. The candidates who withdraw admission during 12.08.2014 to 18.08.2014 will be refunded the amount submitted after deducting Rs. 5000/- as processing fee provided that the seat vacated by them get filled.
3. However, those who fail to withdraw their seat upto 18.08.2014, refund of fee to them shall be made only after December 31, 2014 once the admission formalities have been completely frozen.
4. Those applying for withdrawal of admission after 18.08.2014 only the refundable security deposit i.e. Rs. 5000/- will be refunded.

NOTE: All withdrawals will be processed within 15 days after closing of all admissions.

Eligibility Criteria for Bonus Marks at IIIT-D

1. **Olympiads.** Indian National Olympiad in Informatics, Maths, Physics, Chemistry, and Biology:
 - 10 marks, if the student was selected for the summer training camp for selection of the final team for International Olympiad (i.e. IOITC, IMOTC, OCSC for Physics, Chemistry, or Biology);
 - **Support Documents needed:** Certificate/letter from organizers certifying this – IIIT-D will also verify this directly with organizers of the Olympiads
 - 6 marks, if the student qualified to appear in the National Level Exam for selection for the summer camp (i.e. INOI/INMO/INPhO/INChO/INBO).
 - **Support Documents needed:** Qualification letter/email to appear in the exam – IIIT-D will also verify this directly with organizers of the Olympiads.
2. **Procon Junior programming contest:**
 - 10 marks for the medal winners ;
 - **Support Documents needed:** Certificate/letter from organizers certifying this
 - 6 marks for those who got certificates of Achievement;
 - **Support Documents needed:** Certificate/letter from organizers certifying this
3. **National Talent Search scholarship**
 - 10 marks, if a student has won this scholarship. If a student gets this in a specific category, then he/she can only be considered in that category.
 - **Support Documents needed:** Certificate/grant letter
4. **Sports.** If a student has represented a state in any sport in "priority discipline" (as per terminology used by SGFI), except Chess (as Chess is dealt with separately), in National School Games organized by a School Games Federation of India, under U19 or U17 category (girls or boys):
 - 10 marks, if the individual has received a Gold/Silver/Bronze medal (either as individual or member of a team);
 - 6 marks for participation.
 - **Support Documents needed:** Certificate for medal, or Certificate of participation issued by School Games Federation of India.
5. **Chess.** FIDE rating players:
 - 10 marks for those whose FIDE rating is above 1800;
 - **Support document needed: FIDE ID,** Self-attested printout of list of international rated tournaments played as provided by FIDE through their official website. (Later participation certificates for these tournaments will have to be shown)
 - 6 marks for those whose FIDE rating is below 1800.
 - **Support document needed:** Same as above.
6. **Culture:**
 - 10 marks for those students who have received “Scholarship to Young Artistes“ given by Ministry of Culture, Government of India,.
 - **Support Documents Needed:** Scholarship sanction letter and certificate issued by Ministry of Culture, Government of India.
 - 6 marks for those students who have received scholarship under the “Cultural Talent Search Scholarship Scheme” given by Centre for Cultural Resources and Training Autonomous Body under the aegis of Ministry of Culture, Government of India.

- **Support Documents needed:** Scholarship sanction letter and certificate issued by Centre for Cultural Resources and Training, Government of India.

Note: If candidate has qualified for more than one category, he/she will get higher marks under any of the categories.

Annexure: B
Counseling Schedule for Admission to B.Tech Program

ONLINE REGISTRATION

The candidates who have appeared in JEE (Main)-2014 and **have been declared eligible for Central Counselling by the CBSE** should apply online for the counseling as per the schedule given below:

1.	Opening of Registration, Fee submission and Choice filling.	06.07.2014 or declaration of complete result of JEE(Main) 2014, whichever is later At 10.00 AM
2.	Closing of Registration and Fee submission	10.07.2014 (Thursday) Midnight
3.	Closing of Choice filling	12.07.2014 (Saturday) Midnight

INSTRUCTION FOR CW/PD/KM CANDIDATES

	Activity	Venue	Date
1.	Verification of documents for CW(Defence Category), Kashmiri Migrants and PD(Persons with Disabilities)	IIIT-D	14.07.2014 (Monday), 9:00AM
2.	Verification of Bonus Marks in Respect of IIIT	IIIT-D	14.07.2014 (Monday), 9:00 AM

Note: All the registered Defence Category (CW) candidates falling in Priority I to V are required to appear before the Admission Committee, along with “all requisite documents complete in all respects”, on 14.07.2014 (Monday) at 09:00 A.M at IIIT-D. Defence Category (CW) candidates falling in Priority VI and VII are required to appear only at the time of admission along with “all requisite documents complete in all respects” as per the Counseling Schedule listed below.

SCHEDULE OF COUNSELLING:

FIRST ROUND	
Display of List of provisionally selected candidates	16.07.2014 (Wednesday)
Reporting at respective University/Institution	
IGDTUW & IIIT-D at 10.00 AM	19.07.2014 (Saturday)
For DTU at 10.00 AM	
Delhi Region General Category candidates : JEE(Main) Rank upto 4000 Delhi Region SC/ST/SG/TP candidates	17.07.2014(Thursday)
Delhi Region General Category candidates: JEE(Main) Rank above 4000 Outside Delhi General category Candidates	18.07.2014 (Friday)
Delhi Region: OBC candidates Outside Delhi OBC/SC/ST Category Candidates	19.07.2014 (Saturday)
SECOND ROUND	
Display of List of provisionally selected candidates	22.07.2014 (Tuesday)
IGDTUW & IIIT-D at 10.00 AM	24.07.2014 (Thursday)
For DTU at 10.00 AM	23 .07.2014 and 24.07.2014 (Wednesday & Thursday)

THIRD ROUND	
IGDTUW & IIIT-D at 10.00 AM	29.07.2014 (Tuesday)
For DTU at 10.00 AM	28 .07.2014 and 29.07.2014 (Monday & Tuesday)
FOURTH ROUND	
Display of List of provisionally selected candidates	31.07.2014 (Thursday)
Reporting at respective University/Institution	02.08.2014 (Saturday)

ADMISSION TO IIIT-D CLOSED

SCHEDULE FOR PHYSICAL ATTENDANCE ROUND (For DTU & IGDTUW) FOR FIFTH ROUND AND SPOT ROUND (Only the candidates who present themselves for Physical Attendance Round will ONLY be considered for further round of counselling)

Venue Only at DTU

DATE	TIME	Candidate Category
04-08-2014	09:00AM – 01:00 PM	Delhi Region General category candidates below JEE(Main) Rank 20000
04-08-2014	02:00PM – 05:00 PM	Outside Delhi Region General category candidates below JEE(Main) Rank 15000
05-08-2014	09:00AM – 01:00 PM	SC/ST/OBC/PD/CW (All Region)
05-08-2014	02:00PM – 05:00 PM	Delhi Region General category candidates above JEE(Main) Rank 20000 Outside Delhi Region General category candidates above JEE(Main) Rank 15000

FIFTH ROUND	
Display of List of provisionally selected candidates	08.08.2014 (Friday)
Reporting at respective University/Institution	11.08.2014 (Monday)

SPOT ROUND (For DTU & IGDTUW)

Venue Only at DTU

SPOT ROUND (subject to availability of seats)		
(a)	Display of available vacancies for All categories	20.08.2014 (Wednesday 05:00PM)
(b)	Reporting at DTU (10:00 AM)	
	Reporting and admissions: All Region OBC,SC,ST, and All CW,PD,SG,TP subcategory candidates	22.08.2014(Friday)
	Reporting and admissions: All Region, GENERAL category candidates.	23.08.2014 (Saturday)

Annexure: C
Format of Required Certificates

MEDICAL FITNESS CERTIFICATE

(To be signed by a registered medical practitioner holding a Medical Degree)

(TO BE SUBMITTED AT THE TIME OF ADMISSION)

I certify that I have carefully examined Mr./Ms.* _____
son/daughter of Shri _____ whose
signature is given below. Based on the examination, I certify that he/she is in good mental and
physical health and is free from any physical defects which may interfere with his/her studies
including the active outdoor duties required of a professional.

Marks of Identification _____

Signature of the Candidate _____

Place:

Date:

Name & signature of the Medical Officer
with seal and registration number

* Strike whichever is not applicable.

JAC Final Brochure (04-July-2014)

CERTIFICATE OF CASTE

(to be submitted by Scheduled Castes/Scheduled Tribes candidates only)

(Common to all participating institutes)

Certified that Mr./Ms. _____, son/daughter of Shri _____, resident of _____, District _____, is a member of the Scheduled Castes/Tribes and belongs to _____ caste/tribe which has been recognized as a Scheduled Caste/Tribe vide notification No. _____ dated _____ issued by Government of _____ (State).

Date
concerned,

Seal

Signature of the Revenue Officer of the District
not below the rank of Tehsildar.

Note: Certificate, if issued by other than authority mentioned, notification of Government must be included.

JAC Final Brochure (04-July-2014)

CERTIFICATE OF BELONGING TO OTHER BACKWARD CLASS

Dispatch No. _____ Dated _____
Certified that _____
Son/Daughter of Shri _____ belongs
to _____ Caste which falls in the
category of backward class in accordance with the latest
_____ (State) Govt. Circular No.
_____ dated _____ issued
by _____ (authority).

Name of the Certifying Officer

Designation _____

Signature of the
S.D.M./Tehsildar
(with office seal)

JAC Final Brochure (04-July-2014)

Certificate in respect of Defence Category
CERTIFICATE FOR AVAILING ADMISSION AGAINST DEFENCE QUOTA
OFFICE OF THE ZILA/RAJYA SAINIK BOARD

This is to certify that Master /MissSon/daughter of
.....resident of
....., the above named officer/ JOO / OR pertains to the category
marked below:- (Select one from below)

(a) Killed in Action on during.....

(b) Disabled in Action on during.....

(c) Died in peace time onwith death attributable to
military service

(d) Disabled in peace time with disability attributable military service.

(e) Gallantry Award Winner (.....)

(f) Ex-Serviceman.

(g) Serving Soldier

(Category _____above)

Mr/Missson/daughter of the above named
officer/JOO/OR is eligible for Admission in IIIT-D / IGDTUW or DTU Against the Defence
quota under priority

His/Her Ex-Serviceman Widow Identity Card No. is DLH-01.....

NO. /
(Round stamp of Office)

RSB SECRETARY
(Zila/Rajya Sainik Board)

CERTIFICATE FOR PHYSICALLY DISABLED
To be issued by Medical Board from Government Hospital

1. Name of the candidate: Mr./Ms. _____

2. Father's Name: _____

3. Permanent Address: _____

4. Percentage loss of earning capacity (in words):

5. Whether the candidate is otherwise able to carry on the studies and perform the duties of an engineer/architect satisfactorily: _____

6. Name of the disease causing handicap: _____

7. Whether handicap is temporary or permanent: _____

8. Whether handicap is progressive or non-progressive : _____

9. The candidate is FIT / UNFIT to pursue the engineering studies.

10. (Strike out whichever is not applicable)

Member
(Orthopaedic Specialist)

Member

Principal Medical
Officer

Date: _____

Seal of Office

NOTE:

1. The medical board must have one orthopaedic specialist as its member.
2. Candidate having temporary or progressive handicap will not be considered against these seats.

**Certificate for Availing Admission against Physically Handicapped Quota
(To be submitted at the Time of Counselling/Admission)**

Space for
Photograph

Certified that Shri/ Km/ Smt. _____ son/daughter/wife
of Shri/Smt. _____ is physically
handicapped due to _____
and he/she is fit for undergoing the course(s)
_____ at IIIT-D / IGDTUW or DTU

Name & Signature of
The Officer In-charge
Vocational Rehabilitation Centre
For Physically Handicapped
9,10,11 Karkardooma, Vikas Marg
Delhi-110092.

JAC Final Brochure (04-July-2019)

Duly attested by the
officer who has certified
this certificate

**Certificate for Availing Admission Against
Kashmiri Migrant Quota
(To be submitted at the Time of Admission)**

Certified that Shri/Km/Smt. _____
son/daughter/wife of Shri/ _____ resident
of _____ is registered as migrant from
Jammu & Kashmir. The Registration number is _____ dated
_____.

It is also certified that Shri/Km/Smt _____ is registered
in Delhi as J & K Migrant on _____.

Name & Signature of
Deputy Commissioner/Competent Authority
(Office Stamp)

Place :

Date :

Note : No other document then this will be accepted by the university for claiming reservation
against the Kashmiri Migrant Seat.

JAC Final Brochure (04-July-2014)

Certificate Single Girl Child

For claiming admission in this category, the Father/Mother/Guardian (in case parents are deceased) shall have to submit affidavit to this effect duly attested by area District Magistrate /Additional Magistrate / Deputy Commissioner / Collector / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / City Magistrate (not below the rank of 1st Class Stipendiary Magistrate), Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner.

SPECIMEN OF AFFIDAVIT FOR ONLY (SINGLE) GIRL CHILD CATEGORY (on non-judicial paper of Rs.20/- duly attested by 1st class Magistrate)

I _____ (name) father/mother of
Miss _____, resident of
_____ (full address to be given) do
hereby, solemnly declare and affirm as under:

1 That I am a citizen of India.

2 That Miss _____ born on _____ is the only (Single)
Girl Child of the deponent.

3 That the deponent has no living male /female Child other than the above one.

Place:

Dated:

DEPONENT

VERIFICATION

Verified that the contents of the above affidavit are true and correct to the best of my
knowledge and belief and nothing has been concealed therein.

DEPONENT

Place:

Dated:

JAC Final Brochure (04-July-2014)

ADMISSION VERIFICATION FORM (2014-15)

Name of the programme: _____

Name of Candidate : (Mr/Miss/Mrs): _____

Address: _____ PIN Code: _____

Tele. No. (with STD code)

Mobile No.

Email Id:

JEE Roll No.

JEE Rank

Category (SC/ST/OBC/Def/PH/Kashmiri Migrant/SG/TP)

School/College location (of qualifying examination) _____ (Delhi/Outside Delhi)

1.Date of Birth _____ Age as on 1-8-2014: years _____ months _____ days (As per Secondary School Certificate)

2.JEE Score Card _____ (Yes/No)

3.Passed Senior Secondary Examination _____ (Yes/No)

4.Aggregate percentage of all subjects in Sr. Secondary Examination _____%

5.Passed in English in 12th Class _____ (Yes/No)

6.PCM Percentage in 12th Class _____ (Yes/No)

7.Passed in Maths in 12th Class - _____ (Yes/No)

8.Percentage Marks in Mathematics _____%

9.Category Certificate SC / ST / OBC / PH / Defence / Kashmiri Migrants / Minority Community _____ (Yes/No)

I solemnly affirm that the information furnished above is true and correct in all respects. I have not concealed any information. I realize that if any information furnished herein is found to be incorrect or untrue, I shall be liable to criminal prosecution and also forgo my claim to the seat in the college. Further, that my candidature for examination/ selection and admission to the course is liable to be cancelled. I agree to abide by the rules & regulations of the institute.

Signature of the Parent/Guardian & Date

Signature of Candidate & Date

FOR OFFICE USE ONLY

Certificates Checked and Verified by Institute official

(FORM FOR FREEZING OF BRANCH and University/Institute)

Request for branch freezing can be submitted only during the period of reporting for the round in which seat is allotted/upgraded.

(to be submitted in two copies)

Date : _____

To,
JAC-2014
B.Tech. Admissions 2014-15
Delhi
Subject: Request for Freezing of Branch

Sir,
I would like to freeze my branch In
.....(Institute Name) offered/upgraded to me inround of Counseling
dated My details are as follows.

Name Mr/Ms. JEE(Main).
.....
Rank (JEE(Main)
Category Sub Category
I do hereby undertake and fully understand that after freezing I shall not ALLOWED to change my above option under any circumstance, whatsoever.

Signature of candidate

(FORM FOR FREEZING OF BRANCH)

Request for branch freezing can be submitted only during the period of reporting for the round in which seat is allotted/upgraded.

(to be submitted in two copies)

Date : _____

To,
JAC-2014
B.Tech. Admissions 2014-15
Delhi
Subject: Request for Freezing of Branch

Sir,
I would like to freeze my branch In
.....(Institute Name) offered/upgraded to me inround of Counseling
dated My details are as follows.

Name Mr/Ms. JEE(Main).
.....
Rank (JEE(Main)
Category Sub Category
I do hereby undertake and fully understand that after freezing I shall not ALLOWED to change my above option under any circumstance, whatsoever.

Signature of candidate

FORM FOR WITHDRAWAL OF ADMISSION

- 1). Programme & Institute _____
- 2). Name of Student _____
- 3). Parent / Guardian's Name _____
- 4). Address _____
- 5). Telephone _____
- 6). Mobile _____
- 7). Email address _____
- 8). Enrollment Number _____
- 9). JEE Roll no. _____

Bank Details

- Name & Relationship of the concerned in favour of whom bank transfer is to be made _____
- Bank Detail of above concerned to be furnished in the given format:

Name of the Bank	Address of the Bank	Complete Bank Account No.	IFSC CODE OF THE BANK

UNDERTAKING

We understand and know the refund rules of the University & agree to abide by the same and we further understand that the refund would be made in due course of time through bank transfer only as per above request.

(Signature of Parent / Guardian)

(Signature of Student)

Date:___

Compulsory Encl.:

1. Both copies of Fee Receipt issued at the time of Admission / Counselling in ORIGINAL
2. Cancelled cheque of CBS Bank branch, showing the detail of full bank A/c No.; IFSC code; beneficiary name etc. must be attached by the concerned student along with the Withdrawal Form

Refund amount will directly be transferred in the bank account submitted by the student through electronic mode (ECS/RTGS/ NEFT). Therefore, student may ensure to provide correct details under S. no. 8 (a) & (b) & the required enclosures. University will not be liable for any wrong transfer of amount on account of incorrect bank information provided by the student.

Note : Use photocopy of this Form

FORM FOR REFUND OF EXCESS FEE
(Paid at the time of Admission/Counselling)
(Must be submitted in Admission Branch only)

1. Programme & Institute : _____
2. Name of Student : _____
3. Parent / Guardian's Name : _____
4. Address : _____
_____ PIN _____
5. (a) Telephone : _____
(b) Mobile : _____
(c) Email address : _____
6. Enrollment Number : _____
7. Amount of Fees Deposited at the : _____
time of counselling
8. JEE Roll Number : _____
9. (a) Name & Relationship of the : _____
concerned in favour of whom bank transfer is to be made
(b) Bank detail of above concerned to be furnished in the given format :

Name of the Bank	Address of the Bank	Complete Bank Account No.	IFSC CODE OF THE BANK BRANCH

UNDERTAKING

We understand and know the refund rules of the University & agree to abide by the same and we further understand that the refund would be made in due course of time through bank transfer only as per above request.

(Signature of Parent / Guardian)

(Signature of Student)

Date: _____

Compulsory Encl. :

1. A copy of Fee Receipt issued at the time of Admission / Counselling

2. Cancelled cheque of CBS Bank branch, showing the detail of full bank A/c No.; IFSC code; beneficiary name etc. must be attached by the concerned student along with the Form for Refund of Excess Fee.

Refund amount will directly be transferred in the bank account submitted by the student through electronic mode (ECS/RTGS/NEFT).

Note : Use photocopy of this Form

Summary of Events

1. Visit www.jacdelhi.nic.in
2. Check your eligibility
3. Register yourself
4. Pay counselling fee
5. Give choices in the order of priority
6. Freeze/Save choices
7. If belongs to CW /PD/ KM or entitled for bonus marks visit the concerned venue for verification of records

First Round of allotment

8. Check for allotment of seat
9. Pay the required fee
10. Visit the respective Institute / University
11. Verification of documents and
12. Option to be considered for up gradation in next rounds or freezing of choice.

Second Round of allotment and further rounds

13. New allottees who were not allotted any seat in previous rounds
14. Pay the required fee
15. Visit the respective Institute / University
16. Verification of documents
17. Option to be considered for up gradation in next rounds Spot rounds
18. Visit DTU for physical attendance to be considered for spot round for admission to IGDTUW and DTU only.

JAC Final Brochure (04-July-2014)