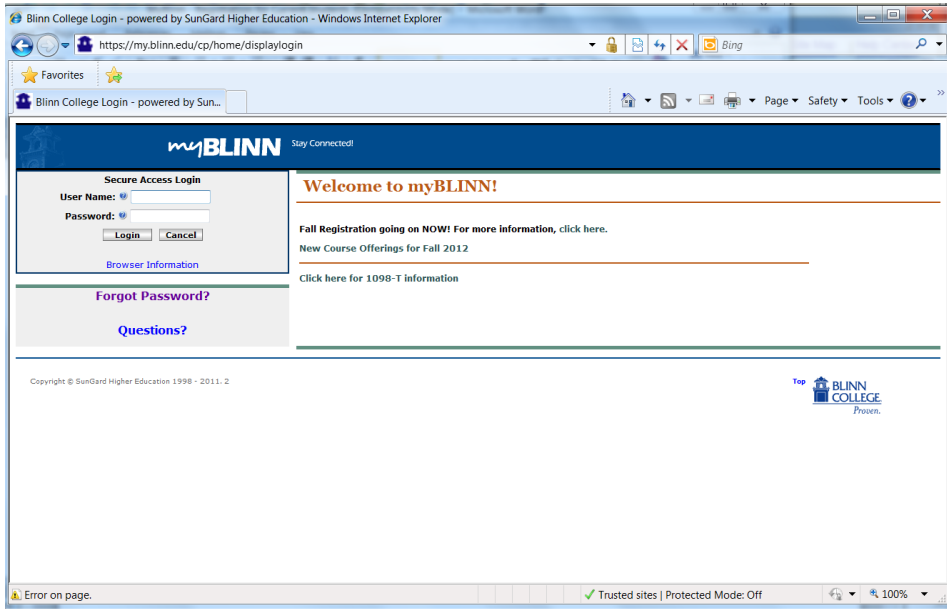


Blinn Registration

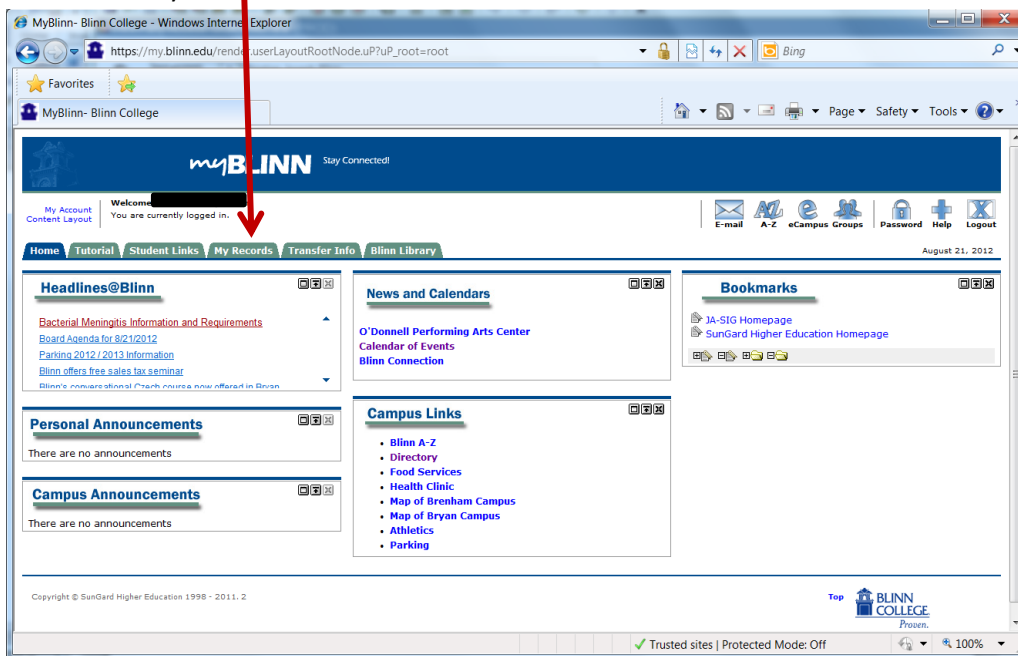
Logging Into myBlinn:

Go to www.blinn.edu and select “myBlinn” from left side of the page



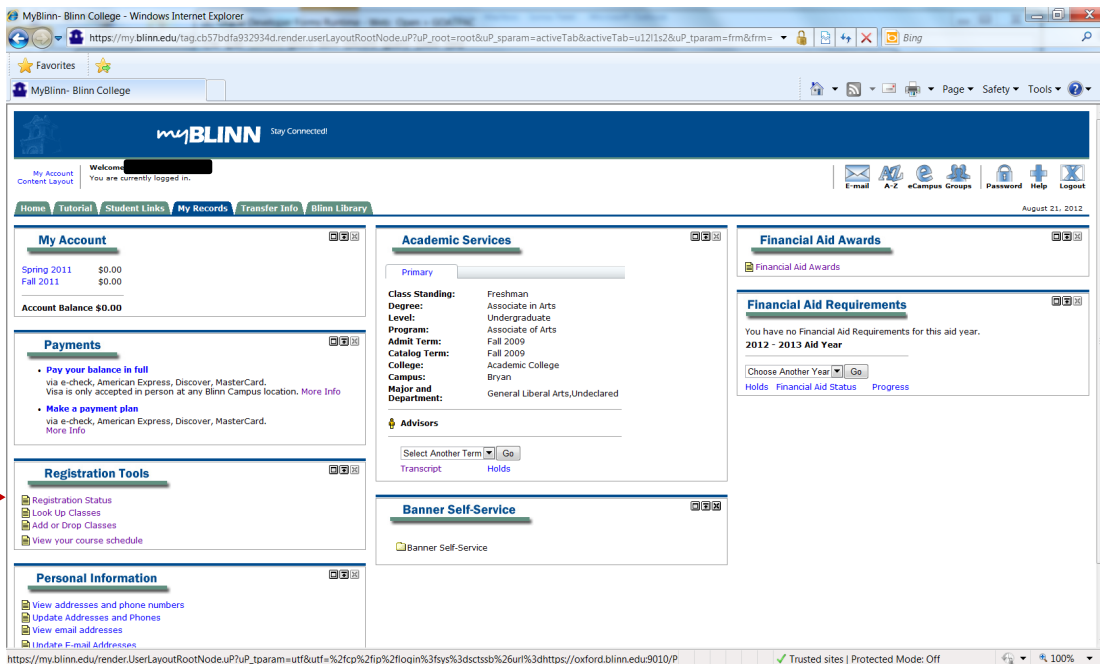
- Username: your FirstName.LastName_{xx} (where _{xx} is the last 2 digits of your Blinn ID #)
 - For Example Jane Doe with Blinn ID# B00111112 will have the username: Jane.Doe12
- Password: default password is your birth date in the format **MMDDYY**
 - If your birth date is June 28, 1990, you will enter the following for your password: 062890
 - If you have changed your password you will use the new password you created instead of your birth date.

Select the "My Records" tab.

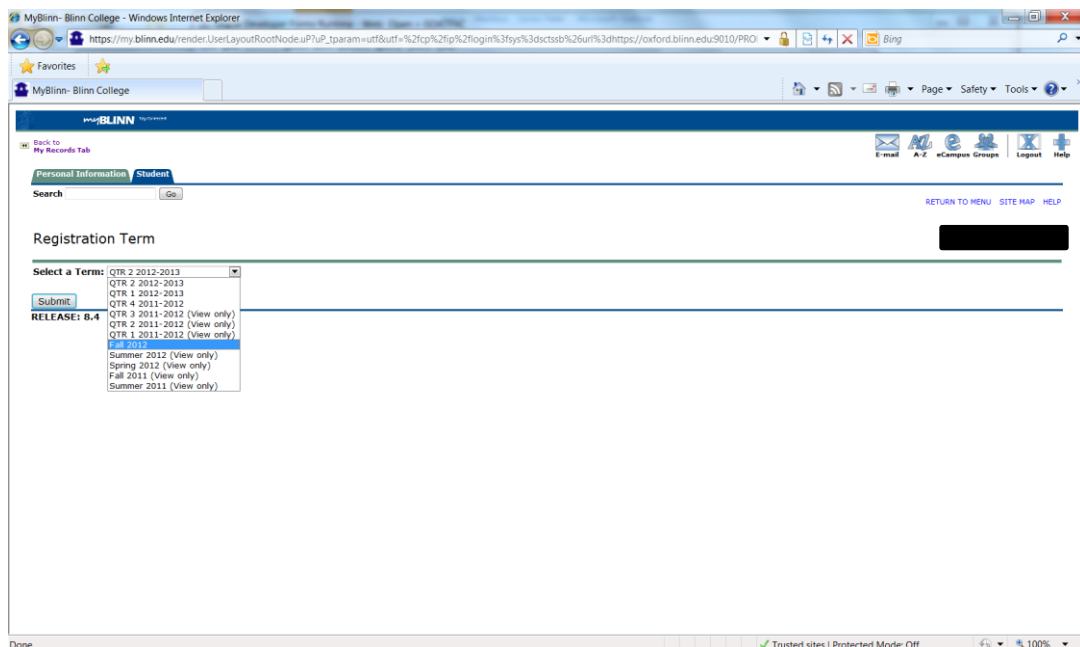


Viewing Registration Eligibility:

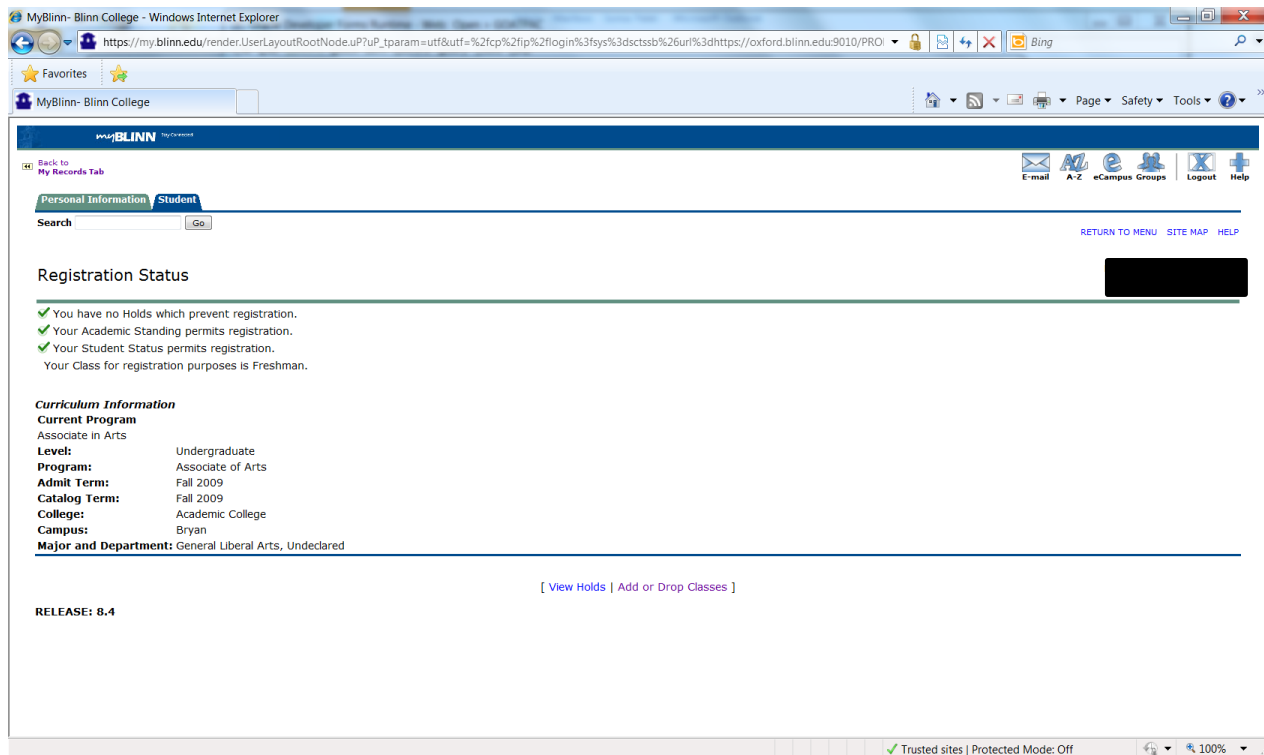
Select "Registration Status" in the "Registration Tools" box to make sure you are cleared to register and do not have any holds.



Select the term you wish to register for and click "Submit."



You will be able to view your registration eligibility. To go back to the previous screen click “Back to the My Records Tab” on the top left.



Registering for Classes:

Click on "Add or Drop Classes" to begin registering

The screenshot shows the MyBLINN website interface. The top navigation bar includes links for Home, Tutorial, Student Links, My Records, Transfer Info, and Blinn Library. The main content area is divided into several sections: My Account, Academic Services, Financial Aid Awards, Financial Aid Requirements, Registration Tools, and Personal Information. A red arrow points to the 'Add or Drop Classes' link in the 'Registration Tools' section.

My Account

Term	Balance
Spring 2011	\$0.00
Fall 2011	\$0.00

Account Balance \$0.00

Payments

- Pay your balance in full**
via e-check, American Express, Discover, MasterCard.
Visa is only accepted in person at any Blinn Campus location. [More Info](#)
- Make a payment plan**
via e-check, American Express, Discover, MasterCard.
[More Info](#)

Registration Tools

- [Registration Status](#)
- [Look Up Classes](#)
- [Add or Drop Classes](#)
- [View your course schedule](#)

Personal Information

- [View addresses and phone numbers](#)
- [Update Addresses and Phones](#)
- [View email addresses](#)
- [Update E-mail Addresses](#)

Academic Services

Primary

Class Standing: Freshman
Degree: Associate in Arts
Level: Undergraduate
Program: Associate of Arts
Admit Term: Fall 2009
Catalog Term: Fall 2009
College: Academic College
Campus: Bryan
Major and Department: General Liberal Arts, Undeclared

Advisors

Select Another Term
[Transcript](#) [Holds](#)

Financial Aid Awards

Financial Aid Requirements

You have no Financial Aid Requirements for this aid year.
2012 - 2013 Aid Year

Choose Another Year
[Holds](#) [Financial Aid Status](#) [Progress](#)

Banner Self-Service

[Banner Self-Service](#)

Select the term and click "Submit."

The screenshot shows the 'Registration Term' selection page on the MyBLINN website. The 'QTR 2 2012-2013' term is selected in the dropdown menu. The 'Submit' button is highlighted. The page also displays the 'RELEASE: 8.4' and the 'Fall 2012' term.

Registration Term

Select a Term:
QTR 2 2012-2013
QTR 1 2012-2013
QTR 4 2011-2012

RELEASE: 8.4 [Fall 2012](#)

Select “Class Search” to find available courses.

The screenshot shows the MyBlinn College website interface. At the top, there is a navigation bar with the MyBlinn logo and links for E-mail, A-Z, eCampus Groups, Logout, and Help. Below this, there is a section for 'Personal Information' and 'Student'. The 'Student' tab is active, showing a search bar with a 'Go' button. Below the search bar, there is a section titled 'Add or Drop Classes' with a blacked-out area. Underneath, there is a message: 'To add a class, enter the Course Reference Number in the Add Classes section. To drop a class, use the options available in the Action pull-down list.' This is followed by an 'Add Classes Worksheet' section. The worksheet has a header 'CRNs' and a row of ten input boxes. Below the input boxes are three buttons: 'Submit Changes', 'Class Search', and 'Reset'. A red arrow points to the 'Class Search' button. To the right of the buttons, there are links for '[View Holds | Registration Fee Assessment]'. In the bottom left corner, there is a release version number: 'RELEASE: 8.5.1.2'. The browser's address bar shows the URL: 'https://my.blinn.edu/render.UserLayoutRootNode.uP?uP_tparam=utf=%2fcp%2fip%2fflogin%3fsys%3dscstsb%26url%3dhttps://oxford.blinn.edu:9010/PROI'. The browser's status bar at the bottom indicates 'Trusted sites | Protected Mode: Off' and '100%' zoom.

Click on “Advanced Search”

MyBlinn- Blinn College - Windows Internet Explorer

https://my.blinn.edu/render.UserLayoutRootNode.uP?uP_tparam=utf&utf=%2fcp%2fip%2flogin%3fsys%3dscstsb%26url%3dhttps://oxford.blinn.edu:9010/PROI

MyBlinn- Blinn College

MyBLINN

Back to My Records Tab

Personal Information Student

Search Go

RETURN TO MENU SITE MAP HELP

Look Up Classes

Use the selection options to search the class schedule. You may choose any combination of fields to narrow your search, but you must select at least one Subject. Select Class Search when your selection is complete.

Subject:

- Accounting - ACCT
- Accounting - ACNT
- Agriculture - AGRI
- Anthropology - ANTH
- Architecture - ARCH
- Art - ARTS
- Biology - BIOL
- Business - BUSA
- Business - BUSG
- Business - BUSI

Course Search Advanced Search

[Week at a Glance | Student Detail Schedule | View Holds]

RELEASE: 8.5.1.2

Trusted sites | Protected Mode: Off 100%

See next page.

This will bring up a series of options to help narrow down your search.

The important things to change are:

- “Subject” - such as Biology, English, Math etc.
- “Course Number” - the 4-digit # such as 1406 (Biol 1406, English 1301 etc.)
- “Instructional Method”
 - “Traditional” - on-campus courses
 - “Internet” - online courses
 - “Blended” – meets ½ time on-campus and ½ online
- “Campus” - Bryan
- “Part of Term” – “Full Term” for courses that meet all semester
 - Depending on the semester you may also find a minimester semester listed here

Once you have these the way you want for the first class you are looking for hit the “Class Search” button at the bottom of the screen and this will bring up all of your options for that class.

The screenshot shows the MyBlinn-Blinn College class search interface in a Windows Internet Explorer browser window. The URL is https://my.blinn.edu/render.UserLayoutRootNode.uP?uP_tparam=utf&utf=%2fcp%2fip%2flogin%3fsys%3dsctsb%26url%3dhttps://oxford.blinn.edu:9010/PRO/. The page has a blue header with the MyBlinn logo and navigation links like E-mail, A-Z, eCampus Groups, Logout, and Help. The main content area contains a search form with the following fields and options:

- Subject:** A dropdown menu with options: Accounting - ACCT, Accounting - ACNT, Agriculture - AGRI, Anthropology - ANTH, Architecture - ARCH, Art - ARTS, Biology - BIOL, Business - BUSA, Business - BUSG, Business - BUSI. A red arrow points to this field.
- Course Number:** A text input field containing "2301". A red arrow points to this field.
- Title:** A text input field.
- Schedule Type:** A dropdown menu with options: All, Clinical, Combined Lecture/Lab. A red arrow points to this field.
- Instructional Method:** A dropdown menu with options: IntraActv Video w/on-site Instr, Practicum, Traditional. A red arrow points to this field.
- Credit Range:** Two text input fields labeled "hours to" and "hours".
- Campus:** A dropdown menu with options: All, Brenham, Bryan. A red arrow points to this field.
- Course Level:** A dropdown menu with options: All, Undergraduate.
- Part of Term:** A dropdown menu with options: All, First 8 Week Session, Full Term. A red arrow points to this field.
- Instructor:** A dropdown menu with options: All, Adams, John, Adams, Tommy Charles.
- Attribute Type:** A dropdown menu with options: All, Service Learning.
- Start Time:** Two dropdown menus for Hour and Minute, followed by a time zone selector (am/pm).
- End Time:** Two dropdown menus for Hour and Minute, followed by a time zone selector (am/pm).
- Days:** A row of checkboxes for Mon, Tue, Wed, Thur, Fri, Sat, and Sun.
- Class Search:** A button with a red arrow pointing to it.
- Reset:** A button next to the Class Search button.

The browser's status bar at the bottom shows "Trusted sites | Protected Mode: Off" and a zoom level of 100%.

You will see all sections that meet your search criteria. Once you find the section you want, click on the small box on the left, and select “Register” from the very bottom.

When looking at the options please note the following:

- A check box on the far left-hand side indicates there are still seats available.
- A “C” on the far left-hand side of the screen indicates the class is CLOSED.
- The CRN is the 5-digit number in blue. This is the number you need to write down when you have chosen the section you want, especially if you are needing assistance with registration.
- CAP = total # of student allowed in the class, ACT = the actual # in the class, and REM = remaining seats
- M = Monday, T= Tuesday, W=Wednesday, R=Thursday, and F=Friday
- Classes such as sciences and foreign languages will have at least 2 days/times listed as they will have a lecture and lab.

MyBlinn College - Windows Internet Explorer

https://my.blinn.edu/render.UserLayoutRootNode.u?uP_tparam=utf&utf=%2fcp%2fip%2flogin%3fsys%3dsctsb%26url%3dhttps://oxford.blinn.edu:9010/PROI

MyBlinn College

Back to My Records Tab

Personal Information Student

Search

RETURN TO MENU SITE MAP HELP

Look Up Classes

Sections Found

Accounting - ACCT

Select	CRN	Subj	Crse	Sec	Cmp	Cred	Title	Days	Time	Cap	Act	Rem	WL	Cap	WL	Act	WL	Rem	Instructor	Date (MM/DD)	Location	Attribute
<input type="checkbox"/>	11694	ACCT	2301	300	BY	3.000	Principles of Accounting - Financial	MWF	09:00 am-09:50 am	35	35	0	0	0	0	0	0	0	Robert Roubion (P)	08/27-12/13	STU E212	
<input type="checkbox"/>	11695	ACCT	2301	301	BY	3.000	Principles of Accounting - Financial	MWF	10:00 am-10:50 am	35	34	1	0	0	0	0	0	0	Kimberly A. Hervey (P)	08/27-12/13	STU E228	
<input type="checkbox"/>	11697	ACCT	2301	302	BY	3.000	Principles of Accounting - Financial	MWF	08:00 am-08:50 am	35	32	3	0	0	0	0	0	0	Robert Roubion (P)	08/27-12/13	STU E212	
<input type="checkbox"/>	11699	ACCT	2301	303	BY	3.000	Principles of Accounting - Financial	TR	04:15 pm-05:30 pm	35	35	0	0	0	0	0	0	0	Rebecca R. Barta (P)	08/27-12/13	STU E132	
<input type="checkbox"/>	11700	ACCT	2301	304	BY	3.000	Principles of Accounting - Financial	TR	12:00 pm-01:15 pm	35	35	0	0	0	0	0	0	0	Kimberly A. Hervey (P)	08/27-12/13	STU E132	
<input type="checkbox"/>	11702	ACCT	2301	305	BY	3.000	Principles of Accounting - Financial	TR	10:35 am-11:50 am	39	39	0	0	0	0	0	0	0	Michael G. Schaefer (P)	08/27-12/13	STU E241	
<input type="checkbox"/>	11706	ACCT	2301	306	BY	3.000	Principles of Accounting - Financial	MW	05:40 pm-06:55 pm	35	31	4	0	0	0	0	0	0	Kimberly A. Hervey (P)	08/27-12/13	STU E132	
<input type="checkbox"/>	11708	ACCT	2301	307	BY	3.000	Principles of Accounting - Financial	MWF	10:00 am-10:50 am	35	34	1	0	0	0	0	0	0	Robert Roubion (P)	08/27-12/13	STU E212	
<input type="checkbox"/>	11710	ACCT	2301	308	BY	3.000	Principles of Accounting - Financial	MW	01:25 pm-02:40 pm	35	34	1	0	0	0	0	0	0	Muriel F. Brannon (P)	08/27-12/13	STU E212	
<input type="checkbox"/>	12578	ACCT	2301	309	BY	3.000	Principles of Accounting - Financial	MW	12:00 pm-01:15 pm	35	35	0	0	0	0	0	0	0	Muriel F. Brannon (P)	08/27-12/13	STU E212	
<input type="checkbox"/>	12579	ACCT	2301	310	BY	3.000	Principles of Accounting - Financial	TR	09:10 am-10:25 am	35	35	0	0	0	0	0	0	0	Kimberly A. Hervey (P)	08/27-12/13	STU E219	
<input type="checkbox"/>	12582	ACCT	2301	312	BY	3.000	Principles of Accounting - Financial	MW	02:50 pm-04:05 pm	27	27	0	0	0	0	0	0	0	Kimberly A. Hervey (P)	08/27-12/13	STU E241	
<input type="checkbox"/>	12583	ACCT	2301	313	BY	3.000	Principles of Accounting - Financial	TR	01:25 pm-02:40 pm	30	34	-4	0	0	0	0	0	0	Kimberly A. Hervey (P)	08/27-12/13	STU E228	
<input type="checkbox"/>	12585	ACCT	2301	314	BY	3.000	Principles of Accounting - Financial	TR	01:25 pm-02:40 pm	25	25	0	0	0	0	0	0	0	Kimberly A. Hervey (P)	08/27-12/13	STU E237	
<input type="checkbox"/>	12586	ACCT	2301	315	BY	3.000	Principles of Accounting - Financial	TR	02:50 pm-04:05 pm	25	25	0	0	0	0	0	0	0	Kimberly A. Hervey (P)	08/27-12/13	STU E228	
<input type="checkbox"/>	12684	ACCT	2301	316	BY	3.000	Principles of Accounting - Financial	MW	08:30 am-09:45 am	30	22	8	0	0	0	0	0	0	Kimberly A. Hervey (P)	08/27-12/13	HLT H218	
<input type="checkbox"/>	12703	ACCT	2301	317	BY	3.000	Principles of Accounting - Financial	MW	12:00 pm-01:15 pm	30	30	0	0	0	0	0	0	0	Debra A. Webb (P)	08/27-12/13	HLT H218	
<input type="checkbox"/>	12704	ACCT	2301	318	BY	3.000	Principles of Accounting - Financial	MW	02:50 pm-04:05 pm	30	20	10	0	0	0	0	0	0	Debra A. Webb (P)	08/27-12/13	HLT H218	
<input type="checkbox"/>	12706	ACCT	2301	319	BY	3.000	Principles of Accounting - Financial	MW	04:15 pm-05:30 pm	30	1	29	0	0	0	0	0	0	Rebecca R. Barta (P)	08/27-12/13	BKS G124	

Register Add to Worksheet New Search

Done

Trusted sites | Protected Mode: Off

100%

You will then receive a notice verifying you have been “Web Registered” in the course successfully. If there is a problem with your registration, you will also be notified (see second image). On this screen you will also see how many total credit hours you are registered in.

MyBlinn- Blinn College - Windows Internet Explorer

https://my.blinn.edu/render.UserLayoutRootNode.uP7uP_tparam=utf&utf=%2fcp%2fip%2flogin%3fsys%3dscstsb%26url%3dhttps://oxford.blinn.edu:9010/PROI

MyBlinn- Blinn College

Back to My Records Tab

Personal Information Student

Search Go

RETURN TO MENU SITE MAP HELP

Add or Drop Classes

To add a class, enter the Course Reference Number in the Add Classes section. To drop a class, use the options available in the Action pull-down list.

Current Schedule

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade	Mode	Title
Web Registered on Aug 21, 2012	None	11695	ACCT	2301	301	Undergraduate	3.000	Standard	Letter	Principles of Accounting - Financial

Total Credit Hours: 3.000
Billing Hours: 3.000
Minimum Hours: 0.000
Maximum Hours: 18.000
Date: Aug 21, 2012 07:28 pm

Add Classes Worksheet

CRNs

[View Holds | Registration Fee Assessment]

RELEASE: 8.5.1.2 T

Trusted sites | Protected Mode: Off

Image 2: Registration Problem

In this example, there is a “Campus Restriction;” indicates the course selected was not on the Bryan Campus.

MyBlinn- Blinn College - Windows Internet Explorer

https://my.blinn.edu/render.UserLayoutRootNode.uP?uP_tparam=utf&utf=%2fcp%2fip%2flogin%3fsys%3dsctsb%26url%3dhttps://oxford.blinn.edu/9010/PROI

MyBlinn- Blinn College

Back to My Records Tab

Personal Information Student

Search Go

RETURN TO MENU SITE MAP HELP

Add or Drop Classes

To add a class, enter the Course Reference Number in the Add Classes section. To drop a class, use the options available in the Action pull-down list.

Current Schedule

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade	Mode	Title
Web Registered	on Aug 21, 2012 [None]	11695	ACCT	2301	301	Undergraduate	3.000	Standard	Letter	Principles of Accounting - Financial

Total Credit Hours: 3.000
Billing Hours: 3.000
Minimum Hours: 0.000
Maximum Hours: 18.000
Date: Aug 21, 2012 07:32 pm

Registration Add Errors

Status	CRN	Subj	Crse	Sec	Level	Cred	Grade	Mode	Title
Campus Restriction 10013	BUSI	1301	002	Undergraduate	3.000	Standard	Letter	Introduction to Business	

Add Classes Worksheet

CRNs
<input type="text"/>

Submit Changes Class Search Reset

Done View Mode 1 Registration Fee Assessment 1 Trusted sites | Protected Mode: Off 100%

To register for additional courses, select “Class Search” from the bottom of the page and begin the process again for your next course.

Dropping a Class:

To drop a class from your schedule, choose “Web Drop” the click “Submit Changes” at the bottom.

MyBlinn- Blinn College - Windows Internet Explorer

https://my.blinn.edu/render.UserLayoutRootNode.u?uP_tparam=utf&utf=%2fcp%2fip%2flogin%3fsys%3dscstsb%26ur%3dhttps://oxford.blinn.edu:9010/PRO

MyBlinn- Blinn College

myBLINN Stay Connected

Back to My Records Tab

Personal Information Student

Search Go

RETURN TO MENU SITE MAP HELP

Add or Drop Classes

To add a class, enter the Course Reference Number in the Add Classes section. To drop a class, use the options available in the Action pull-down list.

Current Schedule

Status	Action	CRN	Subj	Crse	Sec Level	Cred	Grade	Mode	Title
Web Registered on Aug 21, 2012	None Web Drop	11695	ACCT	2301	301	Undergraduate	3.000	Standard	Letter Principles of Accounting - Financial

Total Credit Hours: 3.000
Billing Hours: 3.000
Minimum Hours: 0.000
Maximum Hours: 18.000
Date: Aug 21, 2012 07:32 pm

Registration Add Errors

Status	CRN	Subj	Crse	Sec Level	Cred	Grade	Mode	Title
Campus Restriction	10013	BUSI	1301	002	Undergraduate	3.000	Standard	Letter Introduction to Business

Add Classes Worksheet

CRNs

[View Help | Registration Fee Assessment]

Trusted sites | Protected Mode: Off

Viewing Your Schedule:

Go to "My Records" tab and select "View your course schedule" under "Registration Tools"

MyBlinn- Blinn College - Windows Internet Explorer

https://my.blinn.edu/tag.cb57bda932934d.render.userLayoutRootNode.u?uP_root=root&uP_sparam=activeTab&activeTab=u1211s2&uP_tparam=frm&frm=

MyBlinn- Blinn College

myBLINN Stay Connected

Welcome [Name]
You are currently logged in.

My Account Content Layout

Home Tutorial Student Links My Records Transfer Info Blinn Library

August 21, 2012

My Account

Spring 2011 \$0.00
Fall 2011 \$0.00
Account Balance \$0.00

Payments

- Pay your balance in full
via e-check, American Express, Discover, MasterCard.
Visa is only accepted in person at any Blinn Campus location. [More Info](#)
- Make a payment plan
via e-check, American Express, Discover, MasterCard.
[More Info](#)

Registration Tools

- Registration Status
- Look Up Classes
- Add or Drop Classes
- View your course schedule

Personal Information

- View addresses and phone numbers
- Update Addresses and Phones
- View email addresses
- Update E-mail Addresses

Academic Services

Primary

Class Standing: Freshman
Degree: Associate in Arts
Level: Undergraduate
Program: Associate of Arts
Admit Term: Fall 2009
Catalog Term: Fall 2009
College: Academic College
Campus: Bryan
Major and Department: General Liberal Arts, Undeclared

Advisors

Select Another Term
Transcript Holds

Banner Self-Service

Banner Self-Service

Financial Aid Awards

Financial Aid Awards

Financial Aid Requirements

You have no Financial Aid Requirements for this aid year.
2012 - 2013 Aid Year

Choose Another Year
[Holds](#) [Financial Aid Status](#) [Progress](#)

Trusted sites | Protected Mode: Off

Your schedule will be available in the format below.

MyBlinn- Blinn College - Windows Internet Explorer

https://my.blinn.edu/render.UserLayoutRootNode.uP7uP_tparam=utf&utf=%2fcp%2fip%2flogin%3fsys%3dsctsb%26url%3dhttps://oxford.blinn.edu:9010/PROI

MyBlinn- Blinn College

MyBlinn

Back to My Records Tab

Personal Information Student

Search Go

RETURN TO MENU SITE MAP HELP

Concise Student Schedule

This page lists the classes for which you are registered for the term. All of the detail information about the class is included.

Name: [REDACTED]

Classification: Freshman
 Level: Undergraduate
 College: Academic College
 Major and Department: General Liberal Arts, Undeclared Academic College

CRN	Course	Title	Campus	Credits	Level	Start Date	End Date	Days	Time	Location	Instructor
11695	ACCT 2301 301	Principles of Accounting - Financial	Bryan	3.000	UG	Aug 27, 2012	Dec 13, 2012	MWF	10:00 am - 10:50 am	Student Center E228	Hervey
11796	ECON 2301 300	Principles of Economics (Macro)	Bryan	3.000	UG	Aug 27, 2012	Dec 13, 2012	MWF	8:00 am - 8:50 am	Bookstore G123	Foley
Total Credits:				6.000							

[Student Detail Schedule]

RELEASE: 8.4

Trusted sites | Protected Mode: Off

Be sure to always logout using the “Logout” button at the top right-hand of the screen to prevent locking your myBlinn account.