Certificate from the employing organisation* for External Registration of their employees in Ph.D / M.S programme of IIT Madras

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The   application   of   ….…………..…………………………………………. working   as

..…………….…………….……….…………………………in ………………………………………………

…………………….since …..……….. is herewith recommended and forwarded for admission

under External Registration Scheme of the IITM for Ph.D / M.S programme in the

Department of …………………………………………………………

1. We note that the applicant has 2 year experience for admission to Ph.D programme in the Engineering / Science/ Humanities area and to M.S. programme in management area. For admission to Ph.D programme in Management area, the Applicant has 5 year experience.

2. This organization has adequate facilities for carrying out the research indicated by the applicant and if   he / she is selected, these will be made available to him / her during regular working hours till the completion of the programme.

3. The applicant will be deputed / given leave for duration of his/her residence period at IIT Madras.

4. Facilities will be made available to his / her Co-guide to supervise the work of the applicant and to attend the meetings at IIT Madras when necessary.

5. Till the completion of his / her research programme, the applicant will not ordinarily be transferred to another unit or place which may impede his/her work under the scheme. If such a transfer is necessary, IIT Madras will be informed within a month of such transfer.   We understand that continuing of registration will depend on IITM's decision in this regard, taking into account all relevant factors.

6. We note that the facilities of the Institute will be made available to him / her for carrying out the research work and that there will be no separate charge (other than one semester full fees and registration keeping alive fee payable by the candidate) for the use of laboratory, library and other facilities.

7. No part of the work carried out in fulfillment of the Research programme will be utilized commercially or for applying for a Patent without the approval of Indian Institute of Technology Madras and other than on terms mutually agreed to by IIT Madras and this organization.

Date: Signature of the sponsoring Officer :

Seal of the organization/   Name and Designation :
Institution

Postal address of the Organisation:

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* Following organizations may forward the applications of their eligible staff:

- *Industry / Organisation having R&D facilities and recognized by DST, GoI or IIT Madras*
- *National Laboratories*
- *Reputed Universities / Colleges*
- *Public sector / Private sector / Government Departments engaged in research/analysis jobs of their executives in the case of management area.*

Certificate from the reputed University / Institution / Organisation sponsoring their employees for Ph.D / M.S. programme of IIT Madras under Part-time scheme

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The application of …..…………..……………………………………….working as ...………….……..………………………………in……………………………………………… ……..…………….. since …..……….. is herewith recommended and forwarded for admission under Part-time Scheme of the IITM for Ph.D / M.S programme in the Department of …………………………………………………………

1. The applicant has 2 year / 5 year (in the case of management area) experience in the organisation.

2. We note that the facilities of the IITM will be made available to him / her for carrying out the research work under the supervision of a guide and he / she has **to pay full fees every semester** for the use of laboratory, library and other facilities of the Institute.

3. This organization facility will also be made available to him / her in the case of selection.

4. The applicant will be deputed/given leave for duration of his / her residence period at IIT Madras.

5. Till the completion of his / her research programme, the applicant will not ordinarily be transferred to another unit or place which may impede his/her work under the scheme. If such a transfer is necessary, IIT Madras will be informed within a month of such transfer. We understand that continuing of registration will depend on IITM's decision in this regard, taking into account all relevant factors.

6. No part of the work carried out in fulfillment of the Research programme will be utilized commercially or for applying for a Patent without the approval of Indian Institute of Technology Madras and other than on terms mutually agreed to by IIT Madras and this organization.

Date: Signature of the sponsoring Officer :

Seal of the organization/   Name and Designation:
Institution

Postal address of the Organisation:

Admission to Ph.D / M.S programme under External Registration Scheme at IIT Madras

Proforma for Relief Certificate

Shri / Smt / Kumari ……………………………………………………………………..

employed as …………………………………………………. is granted leave for 20 weeks (140 days) commencing from ………………… to ……………… and is relieved of his/her duties with effect from …………………… to ………………..… to enable him/her to pursue M.S/Ph.D. Research programme under External Registration Scheme in July / Jan……….. semester at the Indian Institute of Technology Madras, Chennai - 600036 as per their offer of admission letter No……………………………. dated …………………………..

Date :   Signature of the Officer with name
                                                   and address of the Organisation

Office Seal

Admission to Ph.D / M.S programme under Part-Time Scheme at IIT Madras

Proforma for Relief Certificate

Shri / Smt / Kumari …………………………………………………………………..

employed as ………………………………………………………. is granted leave for 20 weeks (140 days) commencing from ………………… to ……………… and is relieved of his/her duties with effect from …………………… to ……………..… to enable him/her to pursue M.S/Ph.D. Research programme under Part-Time Scheme in July / Jan.……….. semester at the Indian Institute of Technology Madras, Chennai - 600036 as per their offer of admission letter No…………………………. dated …………………………..

Date :

Signature of the Officer with name
and address of the Organisation

Office Seal

Admission to M.S. (Sponsored) programme at IIT Madras

Proforma for Relief Certificate

Shri. / Smt./ Kumari ……………………………………………………………………

employed as ……………………………………………………………………. is granted leave for

18 months commencing from ………………….. to …..……………. and is relieved of his duties with effect

from …………………… with full salary and allowances / without salary and allowances to enable him/her

to pursue M.S. programme under Sponsored Scheme in July / Jan ………….. semester at the Indian

Institute of Technology Madras, Chennai – 600036 as per their offer of admission letter No.

………………………… dated …………………

Date :   Signature of the Officer with name and
                                                  address of the Organisation

Office Seal

Certificate from the Employing Organisation

For external registration of their employees in Ph.D / M.S programme of IIT Madras

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The application of …..…………..…………………………………….. working as ..………..……… ……….…..……………………………… in ……………..…………………………………………………… since …..………….. is herewith recommended and forwarded for admission under External Registration Scheme of the Indian Institute of Technology Madras for Ph.D/M.S Research programme in the Department of …………………………………………………………

1.   This organization has adequate facilities for carrying out the research indicated by the applicant and if he/she is selected, these will be made available to him/her during regular working hours till the completion of the programme.

2.   The applicant will be deputed/given leave for duration of his/her residence period at IIT Madras.

3.   Facilities will be made available to the Co-guide to supervise the work of the applicant and to attend the meetings at IIT Madras when necessary.

4.   Till the completion of his/her research programme, the applicant will not ordinarily be transferred to another unit or place which may impede his/her work under the scheme. If such a transfer is necessary, IIT Madras will be informed within a month of such transfer. We understand that continuing of registration will depend on IIT's decision in this regard, taking into account all relevant factors.

5.   We note that the facilities of the Institute will be made available to him/her for carrying out the work and that there will be no separate charge (other than tuition fees payable by the candidate) for the use of laboratory, library and other facilities.

6.   No part of the work carried out in fulfillment of the Research programme will be utilized commercially or for applying for a Patent without the approval of Indian Institute of Technology Madras and other than on terms mutually agreed to by IIT Madras and this organization.

Date: Signature of the Officer :

Seal of the organization/   Name and Designation :
Institution

                                                Postal address of the Organisation:

Particulars of Co-guide:

In addition to being in a position to ensure technical and logistic support to the scholar in his/her research work in the organization, the Co-guide must have a minimum academic qualification of a Master's degree in Engineering/Management or Ph.D. in Science and adequate professional experience in the relevant field. The Co-guide should not himself be a scholar working for any higher degree of any university. He will be an invitee to the Doctoral Committee/General Test Committee meetings at IIT Madras**.**

(1)   Name of proposed Co-guide   :
       (in block letters)

(2)   Academic qualifications of Co-guide   :

(3)   Membership of Professional Societies of   :
       Co-guide

(4)   Designation of Co-guide   :

Certificate of Co-guide

This is to state that in the event of Mr/Ms. _____ of this

organization   being   selected   for   Ph.D / M.S   programme   in   the   Department   of

_____ under   the   External   Registration

Scheme of IIT Madras, I agree to be his/her Co-guide and shall extend all possible facilities to

enable him to carry out his research programme towards the submission of thesis.

Date: **Signature of Co-guide**

Admission to Ph.D / M.S programme under
Project Scheme at IIT Madras

Certificate from the Project Co-ordinator

I have noted the conditions stated below concerning the registration of project staff for Ph.D / M.S programme.

This is to certify that Sri/Smt/Kum _____ is working in the project

title _____ since _____ as

_____. The candidate is eligible to continue in the project

for a minimum period of one more year from the date of his/her joining the research programme

(Ph.D / M.S) even though his/her appointment is upto _____ as per his/her

appointment order. The actual duration of the project is upto _____.

Conditions:

1. For a person employed on a project to be eligible for Ph.D/M.S registration, there should be a minimum residual period of one year's service in the project from the date of registration.

2. Where qualification in an All-India Examination like CSIR/UGC/GATE is also a requirement for registration, persons who are employed on projects and who do not satisfy this requirement on the date of application, can be considered for provisional registration for Ph.D / M.S programme provided, they have at least 2 years residual service on the project.

Date: Signature and name of the Project Coordinator

                                         Department of_____

                                         Countersigned:

Date: Head of the Department of _____

Admission to M.S programme under
Sponsored Scheme at IIT Madras

SPONSORSHIP CERTIFICATE FROM EMPLOYING ORGANISATION

The application of ……………………………………………..………………..……………….…
                                            (Name and Address)

working as ………..……………………………………. in the scale of pay of Rs. …………………..
                  (Designation)

since... ……….……………. Is herewith recommended and forwarded for admission to MS
              (Date)

(Sponsored) programme in the Department of ……………………………………..………… in

the Indian Institute of Technology Madras.

1.   He / She has joined in the Organisation on …………………….. (total Service …..... years). He / She will be granted leave with full pay and allowances duly relieving him / her from his / her official duties for admission in MS (Sponsored) Full time with a minimum residential requirement of 18 months at IIT, Madras, if selected.

2.   This Organisation has adequate facilities for carrying out the research work indicated by the applicant and if he / she is selected these will be made available to him / her during regular working hours till the completion of the programme.

3.   These facilities will also be made available to his / her research guide to supervise the work of the applicant whenever necessary.

4.   We note that the facilities of the Institute will be made available to him / her for carrying out the work and there will be no separate charge (other than tuition fees payable by the candidate) for the use of Laboratory, Library and other facilities.

5.   No part of the work carried out in fulfillment of the programme will be utilised commercially or applying for a patent without the approval of the Indian Institute of Technology, Madras and on terms mutually agreed by IIT Madras and this Organisation.

6.   We have also noted that the following are the conditions to be satisfied for sponsoring of candidates for MS (Sponsored) programme.

     a)   The candidate has First Class or 60% marks (where class is not awarded) in the aggregate in the Bachelor's Degree in Engineering or equivalent. First Class Master's Degree holders in Physics / Mathematics / Statistics are also eligible to apply for MS (Sponsored) Programme.

     b)   Those possessing Associate Membership of the following professional bodies will be considered for their parent discipline provided they are qualified in GATE and have passed both Part A and Part B by appearing in written examinations.

         1.   The Institutions of Engineers (India)

         2.   The Aeronautical Society of India

         3.   The Indian Institute of Metals

         4.   The Indian Institute of Chemical Engineers

5. The Institution of Electronics and Telecommunication Engineering

c) In respect of candidates sponsored for branches except those sponsored for industrial management, the candidates should be employed in an organisation coming under any one of the following categories and have at least 2 years professional experience after graduation.

1. Laboratories run by the Council of Scientific and Industrial Resarch / Development of Atomic Energy / Department of Space etc.,

2. Public Sector Undertakings with R and D Units

3. Private Industries recognised by Department of Science and Technology as engaged in R and D work or contributing to R & D efforts or a copy of the certificate issued by the Department of Science and Technology (DST) in this regard will be required to be produced in such cases.

4. Medical industry, Institutions and Hospitals with approved R and D in the relevant area. (A copy of the certificate issued by the concerned authority to produced)

5. Engineering Colleges recognized by AICTE.

d) In respect of candidates sponsored for Industrial Management branch, they should be employed in an organisation coming under any one of the following categories and have 3 years of professional experience after graduation.

1. SMALL Scale Industry whose capital in Plant and Machinery (excluding building) DOES NOT exceed Rs.15 lakhs and registered with the Director of Industries.

2. MEDIUM Scale Industry whose fixed assets are above Rs.15 lakhs but below Rs.2 crores.

3. LARGE Scale Industry whose fixed assets exceed Rs.2 crores.

NOTE : Categories 2 and 3 should have been registered with the Director General of Technical Development (DGTD). A copy of the certificate issued by DGTD has to be produced.

e) Candidates sponsored with Leave on Half-Pay / without Pay will not be considered for admission under MS (Sponsored) programme..

Date :

Postal address of
Organisation :

Signature
(Name & Designation of Officer signed on behalf of the Organisation with Office Seal)