



ALIGARH MUSLIM UNIVERSITY SECONDARY SCHOOLS



"We (Hindus and Muslims) should try to combine our hearts and act in unison. If united, we can sustain"

-Sir Syed Ahmad Khan

GUIDE TO ADMISSION (SCHOOLS)

2012-2013



Sir Syed Ahmad Khan
(17 October 1817 - 27 March 1898)

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INTRODUCTION

Aligarh Muslim University is one of the oldest premier Central Universities of India with a unique and rich culture of its own. The University has its origin in a school founded in 1875 by the great educationist, social reformer and visionary **Sir Syed Ahmad Khan**

In tune with the ideals of Sir Syed Ahmad Khan and with the aim to educationally uplift a larger section of the community, Aligarh Muslim University maintains five High Schools, viz.—S.T.S. High School—AMU City High School—AMU Girls' High School—AMU City Girls' High School (Qazi Para) —Ahmadi School for the Visually Challenged. S.T.S. High School and AMU City High School admit only male candidates while AMU Girls' High School offers admission to female candidates only. AMU City Girls' High School (Qazi Para) offers admission to both boys and girls in class I and only to girls in class VI. Visually impaired boys and girls can seek admission in Ahmadi School for the Visually Challenged.

All Schools maintained by the University aim primarily at the education of the Muslim Community. Admission, however, is open to children of all communities without distinction of caste, creed and religion.

These schools generally follow the C.B.S.E. / N.C.E.R.T. curriculum. Due attention is paid to the overall personality development of the students and they are encouraged to excel not only in academics, but also in sports and extra curricular activities. The University Schools have adopted and implement comprehensive and continuous evaluation systems to assess the performance of the students on regular basis.

SYEDNA TAHIR SAIFUDDIN HIGH SCHOOL (Minto Circle)

The School was founded in 1875 by Sir Syed Ahmad Khan, the founder of Aligarh Muslim University. The foundation stone of the School was laid down on May 24, 1875 by Maulvi Samiullah Khan who was a close associate of Sir Syed Ahmad Khan and Secretary of the M.A.O. College Fund Committee. Its original name was "Mohammedan Anglo Oriental Collegiate School". Teaching in this School was started on June 1, 1875 with 11 students on its rolls. Henry George Impey Siddons, a graduate from Oxford University, was its first Headmaster. The School was initially affiliated to the Calcutta University for the Matriculation examination and the first batch of four students appeared in the examination of 1877.

Later on, the School was affiliated to the Allahabad University till the establishment of Aligarh Muslim University in 1920. The School then bore the name, Muslim University High School, but was popularly known as "Minto Circle", after the then Viceroy of India, Lord Minto (1905-10), who generously funded for the construction of its new building. In 1966, the School was named after Syedna Tahir Saifuddin, the then Chancellor of A.M.U., and since then is known as S.T.S. High School.

The School has a well equipped library, play ground for outdoor games and a Common Room for indoor games. The School also has well developed Computer Laboratory and other facilities to keep the students abreast with the latest technology. The alumni of the School have distinguished themselves in various walks of life, both in India and abroad.

The total strength of the School is around one thousand six hundred. There is provision for students to reside in the hostels within the School Campus.

Hostel Accommodation

Hostel facilities are available for nearly two hundred students of Class VI to Class X only in the two hostels - Rasool and Jamal - maintained by the School. Students allotted hostel accommodation shall have to pay the following charges for the session 2012-2013:

1. Hostel Charges

Newly admitted Students : Rs.1240.00 per annum

Old Students : Rs.1130.00 per annum

Hostel charges are to be deposited at the time of admission.

2. Food Charges

The food charges are Rs.7100.00 per annum to be paid in two instalments as follows:

July, 2012 (at the time of admission in the hostel) : Rs.4000.00

January, 2013 : Rs.3100.00.

The food charges as specified above include breakfast, lunch, evening tea with snacks, dinner and special dinners like Sir Syed Day dinner etc. The food charges may be revised anytime by the School administration if there is any hike in food prices/inflation.

Note: A detailed item-wise breakup of hostel expenses, general rules of Boarding House and the list of clothing and bedding items to be brought by each boarder at the time of admission to the boarding house may be obtained from the School.

School Uniform

The School Uniform is as follows:

Shirt: White **Trousers:** Steel Grey **Socks:** Navy Blue **Shoes:** Black **Pullover/Blazer:** Dark Green

Tie and belt shall be provided by the School.

Admission & Fee Structure

The School offers admission in the following classes:

Class	Medium of Instruction	Annual Fee
I	English/Urdu	Rs.990.00
VI	English	Rs.990.00
IX	English	Rs.1450.00

Note:

- The fee is charged in two equal instalments in July and January.
- Students (Class VI to VIII) opting for Computer Science as an additional subject will have to pay additional fee of Rs. 450.00 per annum in one instalment in August/September.
- The Fee as specified above may be revised and will be notified accordingly.

AMU CITY HIGH SCHOOL

City High School was started in 1889 in an old building by Maulana Bahadur Ali, an advocate, and his associates who were inspired by Sir Syed Ahmad Khan and his educational movement. The School aimed at providing modern education in the mother tongue of the students. Passing through different stages and changing its places, the School ultimately was established in its present building in 1928.

Maulana Tufail Ahmad Manglori, who was a renowned social reformer and a distinguished member of Sir Syed's Aligarh Movement, took over the charge of the School as Manager in 1918. Under his able supervision the School gradually flourished and made progress. He is considered as one of the founders of City High School. Sahabzada Aftab Ahmad, Maulvi Samiullah Khan, Maulvi Abdul Khaliq, Deputy Habibullah Khan, Abdul Majeed Khwaja and Al-Haj Obaidur Rahman Khan Sherwani are among the prominent figures who were closely associated with and contributed to the establishment and progress of this centre of learning.

The School has a spacious Library, well equipped Science Laboratories and Computer Labs. The School also provides Indoor/Outdoor games/sports facilities where students get an opportunity to excel in the field of extra curricular activities. Students are also encouraged to opt for Tailoring/ Agriculture/ Commerce/ Arabic/ Persian /Arts as an optional subject which may benefit them in their future life. The total strength of the School is nearly one thousand three hundred.

School Uniform

The School Uniform is as follows:

Shirt: As specified **Trousers:** Steel Grey **Socks:** Navy Blue **Shoes:** Black **Pullover/ Blazer:** Navy Blue with School Monogram.

House wise Uniform: White Trouser, White Canvas Shoe and T-Shirt (House wise) Tie and belt shall be provided by the School.

Admission & Fee Structure

The School offers admission in the following classes:

Class	Medium of Instruction	Annual Fee
VI	English and Urdu	Rs.990.00
IX	English	Rs.1450.00

Note:

- The fee is charged in two equal instalments in July and January.
- Students (Class VI to VIII) opting for Computer Science as an additional subject will have to pay additional fee of Rs. 450.00 per annum in one instalment in August/September.
- The Fee as specified above may be revised and will be notified accordingly.

AMU GIRLS' HIGH SCHOOL

AMU Girls' High School has grown out of a Primary School started by Padam Bhushan Dr. Sheikh Mohammad Abdullah Saheb, (popularly known as Papa Mian) and his wife Begum Waheed Jahan in the year 1906 in a rented building in Aligarh. In the year 1914 the Primary School was raised to a Middle School and moved into its own building in Civil Lines, Aligarh. In 1921 it got the status of a High School and that of Intermediate in 1938. Gradually it led to the development of the Women's College. As on date there are three separate institutions running in the same premises. Women's College, Senior Secondary School for Girls' and AMU Girls' High School.

Hostel Accommodation

The hostel of the school was started in 1941 and (late) Mrs. Begum Waheed Jahan Saheba used to look after it herself. At present the hostel facilities are available to the girls from Class VI to X and it can accommodate around 100 girls in a session. There is a matron to look after the residents and a warden to take care of them. Overall responsibility of the hostel rests with the Provost, Abdullah Hall. Information about Hostel rules/ fees etc. should be obtained from the Office of the Provost.

School Uniform

The School Uniform is as follows:

For Class I & II

Frock: Red Blue and White Check, round collar and belt of the same cloth and white churidar pajama. White frock and white churidar pajama on Friday.

The frock should be knee length with short sleeves in summer and full sleeves in winter

Socks: White **Canvas Shoes :** White **Sweater:** Navy Blue 'V' neck

Scarf: White (optional) **Ribbon:** Black, White on Friday **Blazer:** Navy Blue with School Monogram

For Classes III to X

Jumper: Red Blue and White Check (The jumper should be loose fitting, knee length with full sleeves and round neck. White jumper on Friday.)

Shalwar: White. **Dupatta:** White Cotton. **Socks :** White. **Canvas Shoes :** White.

Sweater: Navy Blue 'V' neck. **Blazer:** Navy Blue with School Monogram **Scarf:** White (optional) **Ribbon:** Black, White on Friday

Admission & Fee Structure

The School offers admission in the following classes:

Class	Medium of Instruction	Annual Fee
I	English/Urdu	Rs.990.00
VI	English	Rs.990.00
IX	English	Rs.1090.00

Note:

- The fee is charged in two equal instalments in July and January.
- Students (Class VI to VIII) opting for Computer Science as an additional subject will have to pay an additional Computer Fee in two equal instalments.
- The Fee as specified above may be revised and will be notified accordingly.

AMU CITY GIRLS' HIGH SCHOOL (Qazi Para)

The AMU City Girls' High School is situated in the heart of Aligarh City in Qazi Para. It has grown out of a small Primary School which was established in the Society Garden in the closing years of the 19th Century. The present premise of the School was donated by Late Abdul Majeed Khwaja, who was a prominent citizen of Aligarh and was associated with the University functioning in various capacities. His illustrious father Khwaja Mohammad Yousuf was a close associate of Sir Syed Ahmad Khan and played an important role in the establishment of this University.

The School, which was part of the AMU City High School, was given an independent status in 1992 and was renamed as A.M.U. City Girls' High School (Qazi Para).

The School imparts education to nearly 1000 students in Urdu Medium only and primarily caters to the educational needs of the weaker sections of the society. The School is exclusively for girls but co-education is permitted from Class I to V.

School Uniform

The School Uniform is as follows:

For Girls (Class I & II)

Frock: Light Brown (The frock should be knee length with puff sleeves and round collar)

Socks: White **Shoes:** Black **Cardigan:** Maroon **Ribbon:** Black

For Girls (Classes III to X)

Jumper: Light Brown (The jumper should be loose fitting of knee length with full sleeves and round neck)

Shalwar: White **Dupatta:** White Cotton **Socks:** White **Shoes:** White Canvas **Cardigan:** Maroon **Ribbon:** Black **Blazer:** Maroon **Scarf:** White (optional)

For Boys (Classes I to V)

Shirt: Light Brown Lining **Trousers:** Brown **Socks:** White **Shoes:** Black
Pullover/ Blazer: Maroon

Admission & Fee Structure

The School offers admission in the following classes:

Class	Medium of Instruction	Annual Fee
I	Urdu	Rs.990.00
VI	Urdu	Rs.1090.00

Note:

- The fee is charged in two equal instalments in July and January.
- Students (Class VI to VIII) opting for Computer Science as an additional subject will have to pay an additional Computer Fee in two equal instalments.
- The Fee as specified above may be revised and will be notified accordingly.

AHMADI SCHOOL FOR THE VISUALLY CHALLENGED

The Ahmadi School for the visually challenged was founded by Late Sahebzada Aftab Ahmad Khan in 1925. The Aligarh Muslim University started giving financial assistance to the School in 1947 and finally took over its management in 1949. The School has developed into a leading institution for the visually impaired in the country and is perhaps the only School of its kind being maintained by a Central University.

It is a co-educational School, imparting education through modern scientific methods and latest techniques of teaching to the visually impaired. This is the only institution for the visually impaired in the country where teaching of Science and Mathematics has been organized in accordance with the syllabus prescribed by the Central Board of Secondary Education. The School has a number of software to facilitate the teaching and learning process of the visually impaired. It has a well established computer lab to provide computer based teaching and learning to the visually impaired and also to produce text books in Braille. Apart from usual academic subjects, the School also provides vocational training in Computer Typing, Instrumental & Vocal Music, Handloom Weaving and Chair-recaning. The School also provides facilities for a variety of games.

The School is mainly residential and maintained two hostels (one each for boys and girls) with facilities of free boarding and lodging. The School admits visually impaired children. Free medical facilities are also provided by the School.

Admission & Fee Structure

Admissions are open to visually impaired boys and girls of the age group of six to nine years. Candidates with earlier Schooling also be considered for admission on the recommendation of screening committee of the School. Eligible candidates can apply for admission on the prescribed form issued from the school with the following documents:

- (a) Medical Certificate of Blindness issued by the Chief Medical Officer.
- (b) Three passport size photographs.
- (c) Date of Birth Certificate issued by the competent authority.
- (d) Transfer Certificate in case of earlier Schooling at the time of admission.
- (e) Category Certificate (as the case may be) at the time of admission.

Note: There shall be separate notification for admission to Ahmadi School for the Visually Challenged. Forms will be available from 01.06.2012 to 26.06.2012. Prospective students may contact the School in person for the same or alternatively enquire on Phone No. 0571- 2706267.

IMPORTANT INFORMATION & RULES

Important information and Rules pertaining to admission for the session 2012-2013 are as given below and are part of the Guide to Admissions (Schools) which can be obtained from the school or can be seen / downloaded from the website : **www.amucontrollerexams.com**

Candidates who apply for admission, their parents/guardian are advised to carefully read the same and it shall be presumed that they agree to abide by the same.

1. Candidates can apply for admission to Class I, VI and IX only.
2. Eligibility rules as specified for each class shall be strictly followed and shall not be relaxed under any circumstance. A candidate shall be eligible to apply for admission to a course of study if he/she has passed the qualifying examination from a recognized school and also fulfills all other eligibility requirements in terms of Transfer Certificate, age etc. If the age falls short or exceeds even by a single day, the candidate shall not be eligible for admission.
3. Candidates awaiting result of qualifying examination may apply for admission to the concerned course of study. Such candidates shall be allowed to appear in the Admission Test at their own risk and on the clear stipulation that in the event of their selection they will be entitled to admission only if they fulfill all eligibility requirements at the time of admission.
4. A candidate whose qualifying examination is not recognized by the School shall not be eligible for admission. All such Application Forms / admissions shall be rejected / cancelled.
5. Candidate can apply for admission to a class in more than one School offering admission in that class on the same Application Form. Such candidate, if selected for admission, shall be allotted a School for completion of admission as per his/ her preference indicated in the Application Form and his/her performance in the Admission Test.
6. Changes, if any, made in the Admission Rules and/or in the eligibility criteria from time to time, shall be applicable to candidates seeking admission in the School even after notification.

7. Candidate is advised to ensure that his/her Application Form is complete in all respect. Incomplete Application Form in any manner or not submitted on prescribed forms and those received after the due date on account of postal delay or otherwise shall not be entertained. No relaxation in the last date shall be granted. The School takes no responsibility for postal delay or non-receipt of Application Forms/Interview Letters etc. or any other communication related to admissions.
8. Application Forms may be rejected if :
 - (a) Received incomplete.
 - (b) Received without requisite fee,
 - (c) Received after the last date.and no correspondence shall be entertained in this regard.
9. No request for change in address for correspondence as specified in the application Form shall be entertained.
10. Admit Card to appear in the Admission Test will be issued by the School only to those candidates whose Application form, complete in all respects, has been received in the School on or before the last date of receipt as notified in this Guide.
11. Candidate should satisfy himself/herself that he/she fulfills the eligibility requirements prescribed for admission to the concerned class. In case any candidate who does not meet the eligibility criteria prescribed for the concerned class is inadvertently issued Admit Card, then such candidate shall appear in the Admission Test at his/her own risk and cost, and if at any stage, it is found that the candidate does not fulfil the eligibility requirements, the admission, if granted, shall be cancelled ipso facto.
12. Admit Card shall be issued to the candidate, in person, on the dates as specified in this Guide. Candidate should ensure that he/she possesses the proper Admit Card before he/she reaches the Test Centre.
13. The School reserves the right to make changes in the notified Admission Test Schedule.
14. For answering the questions, answer sheet/ booklet shall be provided to the candidates. Candidates are required to write the answers to the questions in the answer sheet / booklet only. The parents/guardians are required to explain the same to their wards clearly.
15. The lists of candidates short listed for Interview and the lists of those selected for admission will be displayed on the Notice Boards of the concerned School / Controller's Office Website. The dates notified for Interview/Admission shall strictly be followed. It is the responsibility of the candidate to keep himself / herself informed from Notice Board(s)/ website or through their own sources whether their names appear in the

displayed lists and thereby make timely arrangements to appear for Interview or for completing the admission, as the case may be. The School shall not be responsible if a candidate fails to get information regarding his/her short listing for Interview or selection for admission.

16. Selected candidates shall be allotted Medium of Instruction as per his/her preference indicated in the Application Form. No change in the medium of instruction of the candidate would be allowed at any stage.
17. Selected candidates shall not be allowed to complete admission formalities in absentia. Candidate not reporting for admission on the stipulated date and time, shall forfeit his/her claim for admission. The offer of admission shall stand cancelled and no correspondence in this regard shall be entertained.
18. No candidate shall be admitted unless he/she has completed all the eligibility requirements at the time of admission. Candidates awaiting results of their Supplementary / Compartmental / Improvement examination shall not be considered for admission.
19. Admitted candidates shall not be entitled to seek transfer from one School to another School of the University.
20. Candidates will have to produce marksheet of the qualifying examination and all other relevant Certificates/Documents in original at the time of completion of admission formalities, failing which they shall not be allowed to complete the admission, and the offer of admission shall stand cancelled and no further correspondence in the matter shall be entertained.
21. The candidate selected for admission shall have to submit the Original Transfer Certificate from the School last attended at the time of admission.
22. The School may issue or display 'Chance Memos' in addition to the list of selected candidates. Chance Memo is not an offer of admission but is issued only in case there is likelihood of a vacancy due to any reason. Chance Memo list, if any, shall be displayed on the notice boards of the School / Controller's Office Website. It is the responsibility of the candidate to keep track of all such notices.
23. Any seat that remains unfilled after the completion of admissions of candidates on the select list shall be filled up by the candidate who had reported with reference to his/her Chance Memo on the specified date and time as per the Chance Memo list, if any, strictly in order of Chance Memo Number.
24. The parents/guardians of the student should come to School personally for the following reasons:
 - (a) At the time of admission.

(b) While seeking re-admission of their son/daughter.

(c) Whenever called by the Principal / Pro-Proctor / Class Teacher.

In case either of the parents is not available, the name of a guardian must be registered with the School. The School does not entertain persons claiming to be guardian, brother, uncle etc. of a student unless such person is on the record of the School.

25. The School reserves the right to get any student medically examined and if found medically unfit, the admission of such student will be cancelled.
26. If any error/omission in the processing/verification of certificates /documents of a candidate is detected after the candidate is admitted to a class, the School has the right to cancel such admission at any stage at which the error/ omission is detected.
27. If it is found, at any stage, that a candidate/parent/guardian
 - (a) has used fraudulent means to secure admission
 - (b) has made false or incorrect statement(s) in the application formSuch candidate shall not be allowed to complete the admission formalities, or in case already admitted, his/her admission shall be cancelled, ipso facto.
28. All admissions shall be provisional.
29. The candidate shall not be entitled to claim admission as a matter of right even if he/she is otherwise eligible. The School reserves the right to refuse admission to any individual without assigning any reason.
30. The School reserves the right not to admit any candidate to a class even though a notification inviting applications for admission to the same has been issued.
31. Use of unfair means/impersonation in Admission Test and canvassing in any manner for securing admission shall render a candidate disqualified.
32. No correspondence shall be made to candidates not selected for admission and the documents / certificates / Test Fees / Processing Charges shall not be returned.
33. Answer Sheets pertaining to the Admission Test(s) of all the candidates and Application Forms of the non-admitted candidates will be weeded out after 04 months of the Closing Date of Admissions. Therefore, in case of any dispute regarding admission, the matter must be filed within this period otherwise the relevant records may not be available.
34. Any dispute with regard to any matter relating to admission shall be subject to the jurisdiction of Local Courts at Aligarh and High Court of Judicature at Allahabad, Uttar Pradesh only .

ELIGIBILITY CRITERIA FOR ADMISSION

1. **Recognized/Approved Schools:** A candidate will only be eligible to apply for Admission to Class VI / IX if he/she has passed Class V / VIII from a School which is registered and recognized by a competent government authority or is affiliated to an approved Public Examination Board. For verification, the registration/recognition/or the affiliation number of the School should be clearly mentioned on the qualifying examination's mark-sheet or certificate.
2. **Age Limit:** The candidates seeking admission to classes I, VI and IX must be of the age noted against each on **October 01, 2012** for the session 2012-2013. **No relaxation in the age will be allowed.**
 - Class I : 5 to 7 years
 - Class VI : 10 to 12 years
 - Class IX : 13 to 15 years

HOW TO OBTAIN APPLICATION FORM

Application Form along with the Guide to Admission (Schools) can be obtained from the University Schools as detailed below from March 01, 2012 to March 26th, 2012 during office hours (8:00 a.m. to 2: 00 p.m.) on payment of requisite Admission Test Fee/Processing Charges in Cash or through valid Demand Draft favoring '**Finance Officer, A.M.U., Aligarh**' payable at **Aligarh**.

Class	Admission Test Fee / Processing Charges	Available School(s) /For Admission of	
		Boys	Girls
I	Rs. 200.00	<ul style="list-style-type: none"> • S.T.S. High School • AMU City Girls' High School 	<ul style="list-style-type: none"> • AMU Girls' High School • AMU City Girls' High School
VI	Rs. 250.00	<ul style="list-style-type: none"> • S.T.S. High School • AMU City High School 	<ul style="list-style-type: none"> • AMU Girls' High School • AMU City Girls' High School
IX	Rs. 300.00	<ul style="list-style-type: none"> • S.T.S. High School • AMU City High School 	<ul style="list-style-type: none"> • AMU Girls' High School

Application Forms can also be downloaded from the website.
www.amucontrollerexams.com

For downloaded Application Forms, candidates should remit the requisite Admission Test Fee/Processing Charges through Demand Draft along with their Application Form.

HOW TO FILL APPLICATION FORM

Candidates are advised to read carefully **Guide to Admissions (Schools)** 2012-2013 and also follow guidelines given below while filling the Application Forms.

ITEM	INFORMATION																
Details of Admission Test Fee / Processing Charges	Provide details of the amount paid as Admission Test Fee/ Processing Charges Viz. Demand Draft No. with date and the amount remitted in case the Form is downloaded from the above mentioned website.																
Photographs(s)	Paste (do not staple) your identical good quality colour photographs (2. cm x 3 cm) taken not earlier than three months in the space provided in the Application Form. The photograph should be taken preferably with dark coloured clothes in a white background.																
Name of the class which admission is sought	Mention clearly the name of the class for which he / she is applying.																
Preference of School	Mention the names of the Schools, in order of preference, in which the candidate is applying for admission.																
Medium	Applicant is required to mark only one medium in which he / she wishes to appear in the admission test and desires to study in the School <i>(Refer to Table I)</i>																
Name of Candidate	Write your full name in capital letters. For example an applicant's name Faraz Khan shall be written in the boxes as: <table border="1" style="margin-left: 40px;"> <tr> <td>F</td><td>A</td><td>R</td><td>A</td><td>Z</td><td></td><td>K</td><td>H</td><td>A</td><td>N</td><td></td><td></td><td></td><td></td> </tr> </table>	F	A	R	A	Z		K	H	A	N						
F	A	R	A	Z		K	H	A	N								
Gender	Write 'M' for male and 'F' for female in the Box provided																
Date of Birth	The date of birth is required to be given in the Christian Era. An applicant born on January 11, 2001 shall enter his/her date of birth as under: <table border="1" style="margin-left: 40px;"> <tr> <th colspan="2">Day</th><th colspan="2">Month</th><th colspan="4">Year</th></tr> <tr> <td>1</td><td>1</td><td>0</td><td>1</td><td>2</td><td>0</td><td>0</td><td>1</td></tr> </table>	Day		Month		Year				1	1	0	1	2	0	0	1
Day		Month		Year													
1	1	0	1	2	0	0	1										
Father's Name	Write your Father's full name in capital letter:																
Mother's Name	Write your Mother's full name in capital letter																
Nationality	The Nationality of the applicant is required in this column. If the applicant is a citizen of India, he/she shall enter this information as INDIAN.																
Correspondence Address	Write your complete mailing address in capital letters including Pin Code.																
Permanent Address	Write your complete permanent address in capital letters including Pin Code.																
State / U.T. of India	Mention the code of the State / Union Territory to which you belong (Refer to Table II)																
Children of AMU Alumni and /or AMU Employee	Specify the category for claiming preference in admission.																
Details of qualifying examination passed	Applicant is required to furnish details of the qualifying examination passed by him/ her and enclose the photocopy of marksheet.																
Hostel Accommodation	Write 'Y' if hostel accommodation is required, otherwise write 'N' in the box provided. Note: Applicable only, if applying for admission to classes VI & IX in S.T.S. High School or AMU Girls' High School.																

SELECTION PROCEDURE FOR ADMISSION

Admissions in all the above mentioned AMU Schools in (classes I, VI and IX), except Ahmadi School for the Visually Challenged, are offered through Admission Test comprising of written test and subsequent interview of the short-listed candidates.

Test Paper Details

For Class I

The question paper shall be of two hours duration carrying 100 marks and shall comprise 25 subjective/ objective type questions on English, Arithmetic, Urdu and GK.

For Class VI & IX

Test Papers Syllabi for admission to classes VI and IX will be the same as prescribed for Classes V and VIII respectively by C.B.S.E. / N.C.E.R.T. and as followed in University Schools.

The question paper shall be of two hours duration carrying 100 marks and shall comprise three sections as detailed below:

Section-I: It shall be of 80 marks comprising of 80 Objective type questions (MCQ) of one mark each with the following break-up:

S.No.	Subject	No. of Questions
1	English	20
2	Mathematics	30
3	Science	30

Section-II: It shall be of 10 marks comprising Descriptive type questions on Urdu.

Section-III: It shall be of 10 marks comprising Descriptive type questions on Hindi.

- Note:** (1) **It is essential that the candidate obtains a minimum of 40% marks separately in Section-II and Section-III in the written test to be eligible for interview/ admission.**
- (2) **Section I of those candidates who fail to obtain the minimum marks required in section II and III separately will not be evaluated.**

PROCEDURE FOR SUBMISSION OF APPLICATION FORM

1. Fill up the Application Form by following the instructions given above in CAPITAL letters using black ball point pen.
2. Put your thumb impression, signature and paste your recent photographs at the designated place on the Application Form.

3. Attach the appropriate Demand Draft (if applying on downloaded form) along with other relevant document(s) with the Application Form and do not fold or mutilate it in any way.
4. Application Form can be submitted by hand or sent by Registered Post / Speed Post or through Courier to the School from where it was obtained. If the candidate is applying on the downloaded form then the same is to be submitted to the school of candidate's first preference.

**Last date of submission of Application Form : 26th March, 2012
upto 05:00 p.m.**

DOCUMENTS TO BE SUBMITTED WITH THE APPLICATION FORM

1. The Admission Test Fee / Processing Charges (non-refundable) as mentioned against each class is to be remitted through a **Demand Draft** drawn in favour of **Finance Officer, A M U, Aligarh** payable at **Aligarh** (*applicable only for candidates applying on Application Form downloaded from the website*)
Candidate must attach the **original D.D.** with his / her Application Form and also write **his/her name, date of birth, class for which applying on the reverse of the Demand Draft.**
2. Attested copy (both sides) of Marksheets / Gradesheets of qualifying examination. In case the result of the qualifying examination has not been declared at the time of applying, candidate must submit self attested photocopies of marksheets / grade sheets of examination passed in the preceding year.
3. Attested copy of documents in support of claim under category of Children of AMU Alumni and/or AMU Employee, if any.
4. Any other relevant document.

Note: Candidates are advised to retain a photocopy of their filled-in form for future reference. Incomplete Application Forms, those received late, without requisite fee and not supported with the required certificates / documents may be summarily rejected and no further correspondence shall be entertained in this regard.

REMOVAL OF NAME

The name of the student shall be struck off the rolls of the School if he/she:

- Does not rejoin the School within three days of commencement of the School academic session.
- Continues to remain absent without leave for ten working days in succession.
- Fails to pay the School fee and other dues by the last day of the month.
- Fails to follow the rules prescribed by the School from time to time.
- Is found to have forged credentials.
- Remains in the same class for more than two academic years.

ADMISSION OF FOREIGN NATIONALS / CHILDREN OF NON-RESIDENT INDIANS:

A few seats are earmarked for Admission of Foreign Nationals / Children of Non Resident Indians in S.T.S. High School (Minto Circle) and the AMU Girls' High School as detailed below

Class	Intake under foreign National /NRI Category	
	S.T.S. High School	AMU Girls' High School
VI	05	05
IX	05	05

Note: Application forms for admission under Foreign Nationals / Children of Non Resident Indians category will be available from the Schools concerned/ website from April 02, 2012 to April 30, 2012.

TABLE – I

Class	S.T.S. High School		AMU City High School		AMU Girls' High School		AMU City Girls' High School	
	Urdu	English	Urdu	English	Urdu	English	Urdu	English
I	P	P	I	I	P	P	P	I
VI	I	P	P	P	I	P	P	I
IX	I	P	I	P	I	P	I	I

TABLE-II

STATES/UNION TERRITORIES OF INDIA

S.No.	States/Union Territories	Code	S.No.	States/Union Territories	Code
1.	Andman & Nicobar Islands	AN	19.	Lakshadweep	LD
2.	Andhra Pradesh	AP	20.	Madhya Pradesh	MP
3.	Arunachal Pradesh	AR	21.	Maharashtra	MR
4.	Assam	AS	22.	Manipur	MN
5.	Bihar	BR	23.	Meghalaya	MG
6.	Chandigarh	CH	24.	Mizoram	MZ
7.	Chattisgarh	CG	25.	Nagaland	NL
8.	Dadar & Nagar Haveli	DN	26.	Orissa	OR
9.	Daman & Diu	DD	27.	Pondicherry	PD
10.	Delhi	DL	28.	Punjab	PB
11.	Goa	GO	29.	Rajasthan	RJ
12.	Gujarat	GR	30.	Sikkim	SK
13.	Haryana	HR	31.	Tamil Nadu	TN
14.	Himachal Pradesh	HP	32.	Tripura	TR
15.	Jammu & Kashmir	JK	33.	Uttar Pradesh	UP
16.	Jharkhand	JH	34.	Uttarakhand	UK
17.	Karnataka	KT	35.	West Bengal	WB
18.	Kerala	KR			

SESSION 2012- 2013

IMPORTANT INFORMATION ABOUT TEST AND ADMISSION AT A GLANCE

(1) HOW TO OBTAIN APPLICATION FORM

Class	Admission Test Fee / Processing Charges	Available School(s) /For Admission of	
		Boys	Girls
I	Rs. 200.00	S.T.S. High School AMU City Girls' High School	AMU Girls' High School AMU City Girls' High School
VI	Rs. 250.00	S.T.S. High School AMU City High School	AMU Girls' High School AMU City Girls' High School
IX	Rs. 300.00	S.T.S. High School AMU City High School	AMU Girls' High School

Application Form can also be downloaded from the website: www.amucontrollerexams.com For downloaded Application Form, candidates should remit the requisite Admission Test Fee/Processing Charges through Demand Draft in favour of Finance Officer, AMU Aligarh along with their Application Form.

(2) MEDIUM OF INSTRUCTION

Class	S.T.S. High School		AMU City High School		AMU Girls' High School		AMU City Girls' High School	
	Urdu	English	Urdu	English	Urdu	English	Urdu	English
I	✓	✓	×	×	✓	✓	✓	×
VI	×	✓	✓	✓	×	✓	✓	×
IX	×	✓	×	✓	×	✓	×	×

(3) SCHEDULE OF ADMISSION TESTS

Classes	Date of admission test	Duration	Scheduled Start
I	21.04.2012	02 hours	04:00 p.m.
VI	22.04.2012	02 hours	04:00 p.m.
IX	23.04.2012	02 hours	04:00 p.m.

Last date of submission of Application Form : 26th March, 2012 upto 05:00 p.m.

ISSUE OF ADMIT CARD

Admit Card shall be issued to the candidate from **April 07, 2012** from the same School where the Application Form was submitted. The Admission Test Centre will be mentioned on the Admit Card.

DOCUMENTS TO BE ATTACHED WITH THE APPLICATION FORM

- Proof of Date of Birth from the School last attended.
- Birth Certificate issued from municipal authorities. (For class I Only).
- Proof of passing previous class from a recognized school.

Note: No separate information will be sent to the candidates who are selected for admission. Result of the selected candidates will be displayed on the notice board of the concerned school. The result will also be available on the website: www.amucontrollerexams.com

Incomplete application forms will be rejected.

IMPORTANT TELEPHONE NUMBERS

- | | | |
|----|----------------------------|-----------------|
| 1. | STS High School | 0571-2703541 |
| 2. | AMU City High School | 0571-2406724/25 |
| 3. | AMU Girls' High School | 0571-2402647 |
| 4. | AMU City Girls High School | 0571-2410512 |



***AMU AHMADI SCHOOL FOR
VISUALLY CHALLENGED***



AMU CITY HIGH SCHOOL



***S.T. S. HIGH SCHOOL
(MINTO CIRCLE)***



AMU GIRLS' HIGH SCHOOL



***AMU CITY GIRLS' HIGH SCHOOL
(QAZI PARA)***