

TNPL, a well known Paper Manufacturing Company with a turnover of over ₹ 1800 Crore requires the following Executives for its Mills / De-Inking Plant / LSFM in Kagithapuram, Karur District and for its Multilayer Packing Board Plant to be established in Trichy District, Tamilnadu:

SI. No.	Name of the Post	No. of Post s	Place of posting	Scale of Pay (₹)	Monthly CTC at the minimum of Pay Scale as of 01/02/2014
(A).	Paper Mill / De-inking Plant / LSFM	1			
1	Deputy Manager (HR)	1			
2	Deputy Manager (Purchase) / Assistant Manager (Purchase) for DIP	1		For Dy.Manager: ₹ 23500-600-29500	For Dy.Manager: ₹ 85,000/-
3	Deputy Manager (DIP) / Assistant Manager (DIP)	1	Mills / De-Inking Plant /		
4	Deputy Manager (Projects)- Electrical / Assistant Manager (Projects)-Electrical	1	LSFM in Kagithapuram , Karur	For Asst.Manager: ₹ 19500-500-24500	For Asst.Manager: ₹ 71,500/-
5	Assistant Manager (Marketing) / Officer (Marketing) - Central Excise and Customs	1	District.	<u>For Officer:</u> ₹ 16000-400-20000	For Officer: ₹ 60,000/-
6	Officer (Lab) for Offsites	2			
7	Plant Engineer (Civil)	1			
8	Assistant Plant Engineer (Safety)	2		₹ 13000-300-16000	₹ 52,300/-
(B).	Unit-II (Multilayer Packing Board Pla	ant)			
9	Manager (Mechanical)	1		For Manager:	For Manager:
10	Manager (Finance) / Deputy Manager (Finance)	1		₹ 28000-800-36000	₹ 97,500/-
11	Deputy Manager (Production) / Assistant Manager (Production)	2	Place of posting at	<u>For Dy.Manager:</u> ₹ 23500-600-29500	For Dy.Manager: ₹ 85,000/-
12	Assistant Manager (Civil) / Plant Engineer (Civil)	1	Multilayer Packing	For Asst.Manager:	For Asst.Manager: ₹ 71,500/-
13	Assistant Manager (Safety)	1	Board Plant,	₹ 19500-500-24500	(71,500)
14	Officer (HR)	2	Mondipatti, Trichy District -	For Officer/Engineer: ₹ 16000-400-20000	<u>For</u> <u>Officer/Engineer:</u> ₹ 60,000/-
15	Assistant Plant Engineer (Safety)	1	TNPL Unit-II	For Asst.Officer:	For Asst.Officer:
16	Assistant Officer Trainee (Accounts) / Assistant Officer (Accounts)	2		₹ 13000-300-16000 For Assistant Officer Training period : 2 ye First year stipend — Second year stipend —	<u>ears</u> ₹ 18,000/-p.m.

For details relating to age, qualification, experience, etc., please visit TNPL's website www.tnpl.com. Biodata format is available in our website.



Candidates who conform to the job requirements as given in the website may apply in the above format by post in strict confidence superscribing the name of the post within 15 days from the date of release of this advertisement to:

GENERAL MANAGER (HR) TAMILNADU NEWSPRINT AND PAPERS LIMITED Kagithapuram-639 136, Karur District, Tamilnadu.

giving full details of age, qualification with year of passing, experience, community, salary drawn and position being held along with copies of testimonials towards proof for the same.

Applicants should enclose documentary proof for Date of Birth, Community, Educational Qualifications, Class & Percentage of marks, Experience etc., along with the Biodata form. Biodata form with insufficient documentary proof will be summarily rejected.

Last date for receipt of applications: 20/02/2014

DIPR/134/Display/2014

www.tnpl.com



1. DEPUTY MANAGER (HR):-

No. of vacancy	:	1
Reservation	:	MBC/DNC
Qualification	:	Full time Arts / Science / Engineering Degree and First Class 2 years full time M.A. (Social Work) with specialization in Personnel Management / Industrial Relations / Labour Welfare / HRM. (or) Full time Arts / Science / Engineering Degree and First Class 2 years full time MBA with specialization in HR.
Age	:	Minimum 34 years as on 01/02/2014
Experience		Should have minimum 12 years of post qualification experience as on 01/02/2014. Should have been working in the executive cadre of an organisation of repute dealing with all HR functions like Manpower Planning, Recruitment, Employee Relations, Wage & Salary administration, Welfare, Contract Labour Administration, various Community Development activities under Corporate Social Responsibility, Training and Development activities, Engagement of Act Apprentices etc. Should be well versed with Labour Laws and be required to appear before various statutory authorities. Should be well versed with initiatives like Competency Mapping, Balance Score Card, Knowledge Management etc. Candidates should have fluency in spoken and written Tamil. Knowledge in Computer and Computer Applications in HR will be an added advantage. (Post qualification experience will be calculated after acquiring M.A. (Social Work) / MBA.)



2. DEPUTY MANAGER (PURCHASE) / ASSISTANT MANAGER (PURCHASE) :- (For De-Inking Plant)

NI		T.
No. of vacancy	:	1
Reservation	:	BC (other than BC Muslims)
Qualification	:	First Class full time Engineering Degree with First Class Post Graduate Diploma in Materials Management. (or) First Class full time MBA. (or) First Class full time Degree in Arts / Science / Commerce with First Class Post Graduate Diploma in Materials Management / MBA.
Age	:	For Dy.Manager: Minimum 34 years as on 01/02/2014 For Asst.Manager: Minimum 29 years as on 01/02/2014
Experience	:	For Dy.Manager: Should have minimum 12 years of post qualification experience as on 01/02/2014. For Asst.Manager: Should have minimum 7 years of post qualification experience as on 01/02/2014. Candidates should possess experience in a manufacturing organization, preferably in a continuous process industry. Candidates should be conversant with tendering, evaluation and ordering process for various bulk materials, chemicals etc., and overall Purchase functions. Experience in computerised environment and ERP shall be an added advantage.



3. DEPUTY MANAGER (DE-INKING PLANT) / ASSISTANT MANAGER (DE-INKING PLANT):-

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No. of vacancy	:	1
Reservation	:	SC
Qualification	:	First Class full time B.E./B.Tech. in Chemical Engineering / Chemical Technology / Pulp & Paper Technology. (or) Full time Arts / Science Degree with First Class full time PG Diploma in Pulp & Paper Technology awarded by Indian Institute of Technology, Roorkee / University of Roorkee.
Age	:	For Dy.Manager: Minimum 34 years as on 01/02/2014 For Asst.Manager: Minimum 29 years as on 01/02/2014
Experience	:	For Dy. Manager: Should have minimum 12 years of post qualification experience as on 01/02/2014 in a large size Pulp & Paper Mill in the operation of Pulp Mill / De-Inking Pulp Line. For Asst.Manager: Should have minimum 7 years of post qualification experience as on 01/02/2014 in a large size Pulp & Paper Mill in the operation of Pulp Mill / De-Inking Pulp Line.



4. DEPUTY MANAGER (PROJECTS)-ELECTRICAL / ASSISTANT MANAGER (PROJECTS)-ELECTRICAL:-

No. of vacancy	:	1
Reservation	:	MBC/DNC
Qualification	:	First Class full time B.E. / B.Tech. in Electrical and Electronics Engineering.
Age	:	For Deputy Manager:- Minimum 34 years as on 01/02/2014. For Asst. Manager:- Minimum 29 years as on 01/02/2014.
Experience		For Deputy Manager:- Should have minimum 12 years of post qualification experience as on 01/02/2014. For Asst. Manager:- Should have minimum 7 years of post qualification experience as on 01/02/2014. In installation, commissioning, operation and maintenance of LT/HT electrical equipments, switchgears etc., in any industrial establishment, involved in manufacturing / production of consumer products, chemicals, metals, power etc., or in the manufacture of electrical equipments and components for LT/HT electrical distribution systems or in a large scale construction company involved in erection and commissioning of Plant & Machinery or in an organization involved in construction of commercial complexes, IT Parks, infrastructure development etc. or Port Trusts / Air Ports.



5. ASSISTANT MANAGER (MARKETING) / OFFICER (MARKETING) – CENTRAL EXCISE AND CUSTOMS:

No. of vacancy	:	1
Reservation	:	General Turn
Qualification	:	First Class full time Engineering Degree with First Class Post Graduate Diploma in Marketing Management. (or) First Class full time MBA. (or) Degree in Arts / Science / Commerce with PG Diploma in Marketing Management.
Age		For Assistant Manager: Minimum 29 years as on 01/02/2014 For Officer: Maximum age as on 01/02/2014 General Turn-30 years; MBC/DNC-32 years; SC/ST-35 years
Experience	:	For Assistant Manager: Minimum 7 years of post qualification experience as on 01/02/2014. For Officer: Minimum 5 years of post qualification experience as on 01/02/2014. Candidates should possess experience in matters relating to Central Excise, Customs, Sales Tax and Service Tax in marketing department of a reputed paper mill. He will have to co-ordinate the tax matters with the Accounts Department and respective Government Departments.



6. OFFICER (LAB) for Offsites:-

No. of vacancies	:	2
Reservation	:	General Turn-1; MBC/DNC-1
Qualification	:	3 years full time B.Sc. degree and First Class 2 years full time M.Sc. (Chemistry).
Age	:	Maximum as on 01/02/2014 General Turn-30 years; BC-30 years; MBC/DNC-32 years; SC/ST-35 years
Experience	:	Should have minimum 5 years of post qualification experience as on 01/02/2014 in the testing and analysis of various chemicals, metals, minerals, fuels, water / effluent, etc., in a large size continuous process Industry.



7. PLANT ENGINEER (CIVIL)

No. of Vacancy	:	1
Reservation	:	SC
Qualification	:	First Class full time B.E. / B.Tech. in Civil Engineering.
Age	:	Maximum as on 01/02/2014
		SC-35 years
Experience	:	Should have minimum 5 years of post qualification experience as on 01/02/2014 in an industrial establishment or a Central / State / Public Sector Corporation or in a reputed Civil Construction Company and involved in the construction / maintenance of Industrial, Commercial and residential complexes or infrastructure development works or Project Planning, Estimation, Tendering, Execution and Project monitoring of Concrete, Structural and / or Pre-Engineered / Pre-cast buildings. Knowledge on CAD and Refractory works shall be an added advantage.



8. ASSISTANT PLANT ENGINEER (SAFETY): (1 for Mills & 1 for LSFM)

No. of Vacancies	:	2
Reservation	:	BC-1 (other than BC Muslims); MBC/DNC-1
Qualification	i	A recognized Degree in any branch of Engineering or Technology. (or) Post Graduate Degree in Physics or Chemistry and M.E.(Industrial Safety) or Diploma in Industrial Safety recognized by Government of Tamil Nadu.
Age Limit	:	Maximum as on 01/02/2014 BC-30 years; MBC/DNC-32 years
Experience	:	Should have minimum 2 years of post qualification experience as on 01/02/2014. Should have experience in dealing with accident prevention, training of employees in Safety awareness and emergency preparedness, enforcing personal safety at work place, electrical installation, construction activities etc. Candidates should be conversant with safety practices in storage and handling of hazardous chemicals, compliance of statutory requirements stipulated in Factories Act and Factories Rules, explosives rules and gas cylinder rules, maintenance of records as per statutory requirements, accident reporting and analysis, liaison with Factory Inspectorate and other Statutory Authorities. Knowledge of Tamil is essential.



9. MANAGER (MECHANICAL)

No. of Vacancy	:	1
Reservation	:	General Turn
Qualification	:	First Class full time B.E. / B.Tech. in Mechanical Engineering.
Age	:	Minimum 37 years as on 01/02/2014
Experience	:	Should have minimum 15 years of post qualification experience as on 01/02/2014. Candidates should possess experience in erection / commissioning and / or maintenance of various mechanical equipments in a large size Pulp & Paper industry, Refinery, Fertilizer, Petro-chemical or erection / commissioning, operation and maintenance of Thermal Power Plants or captive / co-generation power plants. Experience in erection / maintenance of paper / paper board machines shall be an added advantage.



10. MANAGER (FINANCE) / DEPUTY MANAGER (FINANCE):-

No. of vacancy	:	1
Reservation	:	BC (other than BC Muslims)
Qualification	:	Chartered Accountant (CA) (or) Cost and Works Accountant (ICWA)
Age	:	For Manager: Minimum 37 years as on 01/02/2014 For Dy.Manager: Minimum 34 years as on 01/02/2014
Experience	:	For Manager: Should have minimum 15 years of post qualification experience as on 01/02/2014. For Dy.Manager: Should have minimum 12 years of post qualification experience as on 01/02/2014. Candidates should have worked in Finance and Accounts Department of a reputed manufacturing company and should have exposure in the areas of Project Finance, Resource Mobilisation, Funds Management, Cost Control and Performance Monitoring. Working experience in an ERP environment with exposure to IFRS is preferred.



11. DEPUTY MANAGER (PRODUCTION) / ASSISTANT MANAGER (PRODUCTION):-

	TOL	R (PRODUCTION):-
No. of vacancy	:	2
Reservation	:	General Turn-1; MBC/DNC-1
Qualification	:	First Class full time B.E. / B.Tech. in Chemical Engineering / Chemical Technology / Pulp & Paper Technology. (or) Full time Arts / Science Degree with First Class full time Post Graduate Diploma in Pulp and Paper Technology awarded by Indian Institute of Technology, Roorkee / University of Roorkee.
Age	:	For Deputy Manager:- Minimum 34 years as on 01/02/2014 For Assistant Manager:- Minimum 29 years as on 01/02/2014
Experience		For Deputy Manager:- Should have minimum 12 years of post qualification experience as on 01/02/2014. For Assistant Manager:- Should have minimum 7 years of post qualification experience as on 01/02/2014. Should have been working in the operation, production and production planning of Paper / Multilayer Paper Board Machines with DCS, QCS, Automation etc of which minimum 6 years experience for Dy.Manager and 4 years experience for Asst.Manager should have been in a Multilayer Paper Board Machines with multi-fourdrinier former producing multilayer kraft paper, liner boards, fluting boards, duplex boards, coated boards etc with production capcaity above 150 tpd and basis weight 120 gsm and above. Details of experience indicating machine configuration, number of formers / layers, type of former, machine speed, deckle, products manufactured, basis weight, production capacity, period of working etc have to be furnished in the attached tabular form without fail.

12. ASSISTANT MANAGER (CIVIL) / PLANT ENGINEER (CIVIL)



No. of Vacancy	:	1						
Reservation	:	BC Muslim						
Qualification	:	First Class full time B.E. / B.Tech. in Civil Engineering.						
Age	:	For Assistant Manager: Minimum 29 years as on 01/02/2014 For Plant Engineer: Maximum as on 01/02/2014 BC Muslim-30 years						
Experience	:	For Assistant Manager: Should have minimum 7 years of post qualification experience as on 01/02/2014 For Plant Engineer: Should have minimum 5 years of post qualification experience as on 01/02/2014 Candidates should possess experience in an industrial establishment or a Central / State / Public Sector Corporation or in a reputed Civil Construction Company and involved in the construction / maintenance of Industrial, Commercial and residential complexes or infrastructure development works or Project Planning, Estimation, Tendering, Execution and Project monitoring of Concrete, Structural and / or Pre-Engineered / Pre-cast buildings. Knowledge on CAD and Refractory works shall be an added advantage.						



13. ASSISTANT MANAGER (SAFETY):

No. of Vacancy	:	1				
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Reservation	:	General Turn				
Qualification		A recognized Degree in any branch of Engineering or Technology. (or) Post Graduate Degree in Physics or Chemistry and M.E.(Industrial Safety) or Diploma in Industrial Safety recognized by Government of Tamil Nadu.				
Age Limit	:	Minimum 29 years as on 01/02/2014				
Experience		Should have minimum 7 years of post qualification experience as on 01/02/2014 after acquiring Degree in Engineering or Post Graduate Degree in Physics or Chemistry of which atleast 3 years after acquiring Post Graduate Degree/Diploma in Industrial Safety. Should have been in a responsible position in Safety Department of any industrial establishment or large scale construction company. Should have experience in dealing with accident prevention, training of employees in Safety awareness and emergency preparedness, enforcing personal safety at work place, electrical installation, construction activities etc. Candidates should be conversant with safety practices in storage and handling of hazardous chemicals, compliance of statutory requirements stipulated in Factories Act and Factories Rules, explosives rules and gas cylinder rules, maintenance of records as per statutory requirements, accident reporting and analysis, liaison with Factory Inspectorate and other Statutory Authorities. Knowledge of Tamil is essential.				



14. OFFICER (HR):-

No. of vacancies	:	2					
Reservation	:	BC-1 (other than BC Muslims); MBC/DNC-1					
Qualification	:	Full time Arts / Science / Engineering Degree and First Class 2 years full time M.A. (Social Work) with specialization in Personnel Management / Industrial Relations / Labour Welfare / HRM. (or) Full time Arts / Science / Engineering Degree and First Class 2 years full time MBA with specialization in HR.					
Age	:	Maximum age as on 01/02/2014					
		BC-30 years; MBC/DNC-32 years					
Experience	:	Should have minimum 5 years of post qualification experience as on 01/02/2014.					
		Should have been working in Executive cadre in an organisation of repute in HR Department dealing with Recruitment, Performance Appraisal, Labour and Labour Laws, Labour Welfare, Training, Industrial Relations, Counseling, Grievance redressal etc.					
		Candidates should have fluency in spoken and written Tamil.					
		Knowledge in Computer and Computer Applications in HR will be an added advantage.					
		(Post qualification experience will be calculated after acquiring M.A. (Social Work) / MBA.)					



15. ASSISTANT PLANT ENGINEER (SAFETY):

No. of Vacancy	:	1						
Reservation	:	BC (other than BC Muslims)						
Qualification	:	A recognized Degree in any branch of Engineering or Technology. (or) Post Graduate Degree in Physics or Chemistry and M.E.(Industrial Safety) or Diploma in Industrial Safety recognized by Government of Tamil Nadu.						
Age Limit	:	Maximum as on 01/02/2014 BC-30 years						
Experience	:	Should have minimum 2 years of post qualification experience as on 01/02/2014. Should have experience in dealing with accident prevention, training of employees in Safety awareness and emergency preparedness, enforcing personal safety at work place, electrical installation, construction activities etc. Candidates should be conversant with safety practices in storage and handling of hazardous chemicals, compliance of statutory requirements stipulated in Factories Act and Factories Rules, explosives rules and gas cylinder rules, maintenance of records as per statutory requirements, accident reporting and analysis, liaison with Factory Inspectorate and other Statutory Authorities. Knowledge of Tamil is essential.						



16. ASSISTANT OFFICER TRAINEE (ACCOUNTS) / ASSISTANT OFFICER (ACCOUNTS):-

No. of vacancies	:	2					
Reservation	:	General Turn-1; BC-1 (other than BC Muslims)					
Qualification	:	Chartered Accountant (CA)					
		(or)					
		Cost and Works Accountant (ICWA)					
Age		For Asst.Officer Trainee:					
		Maximum age as on 01/02/2014					
		General Turn-25 years; BC-25 years;					
		MBC/DNC-27 years; SC/ST-30 years					
		For Asst.Officer:					
		Maximum age as on 01/02/2014					
		General Turn-30 years; BC-30 years;					
		MBC/DNC-32 years; SC/ST-35 years					
Experience	:	For Assistant Officer Trainee:					
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		For Assistant Officer:					
		Should have minimum 2 years of post qualification experience					
		Should have minimum 2 years of post qualification experience as on 01/02/2014. Should have been working in Finance and					
		Accounts Department of a reputed manufacturing company.					
		Thoobards Department of a reputed mandiacturing company.					
		Exposure in the areas of Project Finance, Resource					
		Mobilisation, Funds Management, Cost Control and					
		Performance Monitoring and working experience in an ERP					
		environment is preferred.					

Location for the posts mentioned above:

From SI.No.1 to 8, place of posting will be at Paper Mills / De-Inking Plant / LSFM at Kagithapuram, Karur District, Tamilnadu.

From Sl.No.9 to 16, place of posting will be at Multilayer Packing Board Plant, Mondipatti, Trichy District-TNPL Unit-II, Tamilnadu.

NOTE:

- 1. In the employment history, the applicants should furnish details of name & address of the organization, designation, period of employment, nature of experience, salary drawn, etc. without fail.
- 2. Applications received through post with requisite information / supporting documents will only be considered. Applications with insufficient information will be summarily rejected.

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ADVT. DATE:



TAMIL NADU NEWSPRINT AND PAPERS LIMITED

Factory: Kagithapuram, Karur District - 639 136.

Corporate Office: 67, Mount Road, Guindy, Chennai - 600 032.

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