



CIDCO Ltd. invites applications from physically handicapped candidates for recruitment to the following posts;

1. **Deputy Planner**

(Total - One Post)

| | |
|---------------------------|---|
| Type of disability | HH (Hearing Impaired) - 1 Post |
| Payscale - PB -3 | Rs. 15600-39100 + GP 5400 |
| Educational Qualification | Degree or its equivalent in Architecture or Civil Engg. with Post Graduate degree / Diploma in Town Planning. |
| Experience | Preference will be given to candidates having exp. in this field. |

2. **Assistant Engineer (Civil)**

(Total -One Post)

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|--------------------|--|
| Type of disability | VH (Blindness / Low Vision) - 1 Post |
| Payscale - PB -2 | Rs. 9300-34800+ Grade Pay Rs. 4400 |
| Qualification | Degree in Civil Engg. / Construction Management Of a recognised university or Dip. holder who have passed associated member of Institute of Engineers exam (AMIE) will be considered equivalent to a person holding the qualification of BE(Civil) |

3. **Assistant Development Officer (Gen)**

(Total -Two Posts)

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|---------------------------|---|
| Type of disability | OH (Locomotor Disability / Cerebral Palsy) - 1 Post VH (Blindness / Low Vision) - 1 Post |
| Payscale - PB -3 | Rs. 15600-39100 + GP 5400 |
| Educational Qualification | Essential:- Degree of a recognized university plus specialization in Human Resource Administration / Marketing Management. Desirable:- Degree in Law |
| Experience | 5 yrs exp. In a supervisory or administrative capacity in a Govt. Semi Govt. Office or a reputed public / private sector organization |

4. **Assistant Accounts Officer**

(Total -Three Posts)

| | |
|---------------------------|---|
| Type of disability | OH (Locomotor Disability / Cerebral Palsy) – 1 Post VH (Blindness / Low Vision) – 2 Posts |
| Payscale - PB -3 | Rs. 15600-39100 + GP 5400 |
| Educational Qualification | B.Com with Advanced Accountancy & Auditing as a special subject. |
| Experience | Min. 10 yrs Exp. of which 3 yrs exp. should be in the cadre of Accountant in Accounts, Finance and Audit deptt. of a large public sector U/T, Commercial U/T or Manufacturing concern preferred |

5. **Accountant**

(Total -One Post)

| | |
|---------------------------|--|
| Type of disability | VH (Blindness / Low Vision) – 1 Post |
| Payscale - PB -2 | Rs. 9300-34800 + GP 4400 |
| Educational Qualification | B.Com with Advanced Accountancy & Auditing as a special subject. |
| Experience | Min. 07 yrs Exp. of which 3 yrs exp. should be in the cadre of Accounts Asstt. Or Upper Division Clerk in Accounts, Finance and Audit deptt. of a large public sector U/T, Commercial U/T or Manufacturing concern preferred |

6. **Field Officer (General)**

(Total -One Post)

| | |
|--------------------|--|
| Type of disability | HH (Hearing Impaired) – 1 Post |
| Payscale - PB -2 | Rs. 9300-34800+ Grade Pay Rs. 4400 |
| Qualification | Essential:- Degree of a recognized University or its equivalent Desirable:- (i) Degree in Law (ii) Specialization in Human Resource Administration / Marketing Management. |
| Experience | 3 yrs experience in a supervisory or administrative capacity in a Govt. / Semi Govt. Office or a reputed Public / Private sector organization |

* HH – Hearing Handicapped, OH – Orthopedic Handicapped, VH – Vision Handicapped

Special Instructions:- A) Age should not exceed 45 years (B) Minimum 40% disability given by a certified medical expert from a Government hospital of the district. C) Preference will be given to deserving CIDCO Projected Affected candidates.

The applications as per the format given below duly signed and sent alongwith the attested copies of all relevant certificates and latest passport size photographs should to Manager (Personnel), CIDCO Bhavan, 2nd floor, CBD-Belapur, Navi Mumbai – 400614 on or before 30th March 2012.

Instructions:-

(A) All educational qualifications should be from recognized Universities. (B) Local candidates and those having knowledge of Marathi will be given preference.

Other additional advantages:- Public Provident Fund, reimbursement of medical expenses, tour discount, vehicle and housing loan, cash reimbursement of leave etc.

How to apply: - Candidates should send typed application on plain paper duly signed alongwith recent passport sized photograph and other details as follows:-

(1) Post applied for, (2) Name, (3) Permanent address (4) Address for Correspondence / Contact No. (5) Date of birth (6) Educational qualification (Name of College / University, Year of passing, Main subject and percentage of marks (7) Percentage of disability & category (8) Names of the organizations earlier worked for, experience, name & address, period of employment, designation held, payscale, basic salary, dearness allowance, total salary responsibilities, nature of work (9) Photocopies of school leaving certificate, statement of marks for degree exam, certified experience certificate, disability certificate as per format, domicile certificate by Government of Maharashtra duly attested by the Gazetted officer.

Post for which the application is made should be clearly mentioned on the envelope. Different applications should be given for different posts. Candidate working in Government or Public sector should apply through proper channel.