



# **TCS Fresher Recruitment- An Orientation**



# **TCS Selection Process**

**Initial Screening** 

Online Aptitude Test

Interviews

Offer



# **TCS Eligibility Criteria**

#### Marks Criteria

- Minimum Aggregate Marks of 60% and above in the first attempt in all academic courses Standard 10th onwards
- Aggregate of **all subjects in all semesters** to be considered (All subjects mentioned on the mark sheet)
- First attempt implies securing 60% and above marks within the normal duration of the course
- Improvement exam is not first attempt and hence the marks secured in improvement exams should not be considered to calculate aggregate marks.
- In case you have done both, 12<sup>th</sup> and equivalent diploma, you should have secured minimum 60% aggregate marks in both courses.

#### **Course Duration**

 Completion of all courses Standard 10th onwards, within the stipulated time as specified by the University/ Institute without any extended education

#### **Backlog Criteria**

- No pending backlogs at the time of appearing for the TCS Selection process
- It is mandatory to declare pending backlogs, if any, in the TCS Application Form.

#### Course Type

Only Full time courses will be considered

# **TCS Eligibility Criteria**

#### Age Criteria

Minimum Age- 18 years and Maximum Age- 28 years at the time of appearing for the TCS Selection process

#### Gaps/Breaks

- It is **compulsory to declare gaps/breaks**, if any, during your academics and work experience in the TCS Application form.
- **Maximum up to 24 months** break may be permissible for valid reasons. Relevant document proof, as applicable, will be checked for gaps in education.
- The reason for break in academics should not be extended education.

#### Previous Unsuccessful Attempt

 Candidates who have previously appeared for the TCS Selection process and have not been successful in clearing the same are not eligible to re-apply for next 6 months

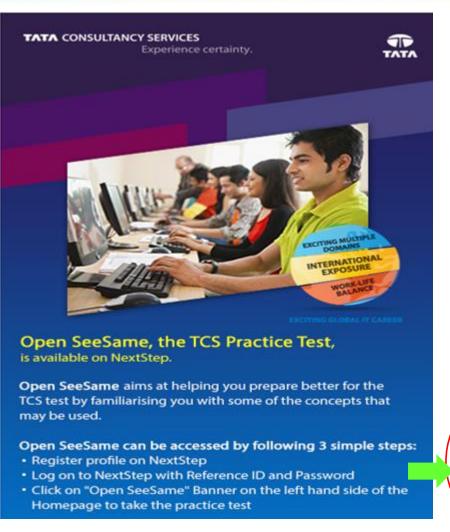
# **TCS Online Aptitude Test Pattern**

#### **Verbal Ability**

- The first section in the TCS Online Aptitude Test is Verbal Ability
- Duration: 10 minutes
- Total Questions: 1
- Question Type- Free Text Writing
- Email writing on the given topic and using the given outline.
- The sender and receiver in the email should be as given.
- Email must contain a minimum of 50 words or it will not be evaluated at all.
- If the outline is not strictly followed or correct English (including spelling and grammar) is not used, the score in this section will be poor.
- Negative Marking is not applicable to this section

- The second and last section of the TCS Online Aptitude Test is **Analytical Ability**
- **Duration: 80 minutes**
- **Total Questions: 30**
- Question Type: Multiple choice-Mix of Logic & Arithmetic type questions
- Negative Marking is applicable to this section. Please avoid guessing.
- It is possible to skip a question you do not wish to attempt.
- An online scientific calculator will be provided on the test screen. You are permitted to carry your own scientific calculator too.

# **Preparing for the Test-TCS Practice test**

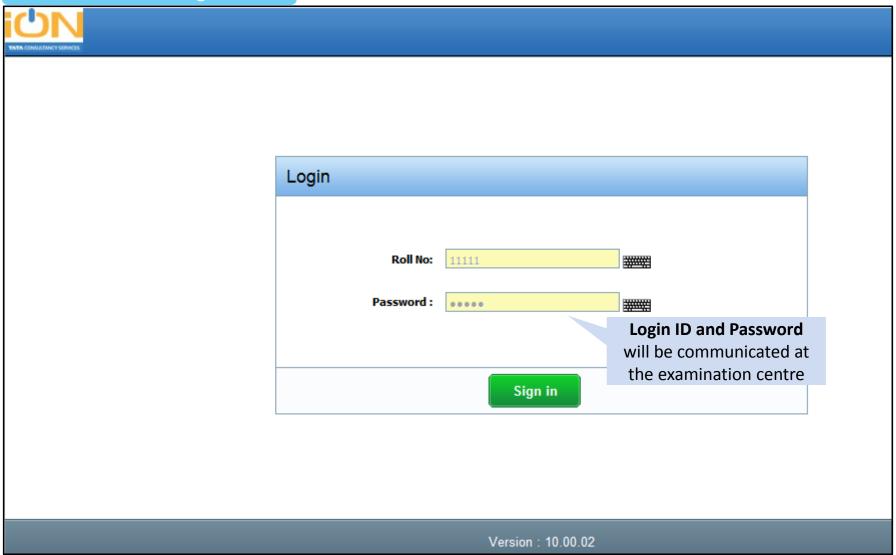




# **Important Instructions for Test**

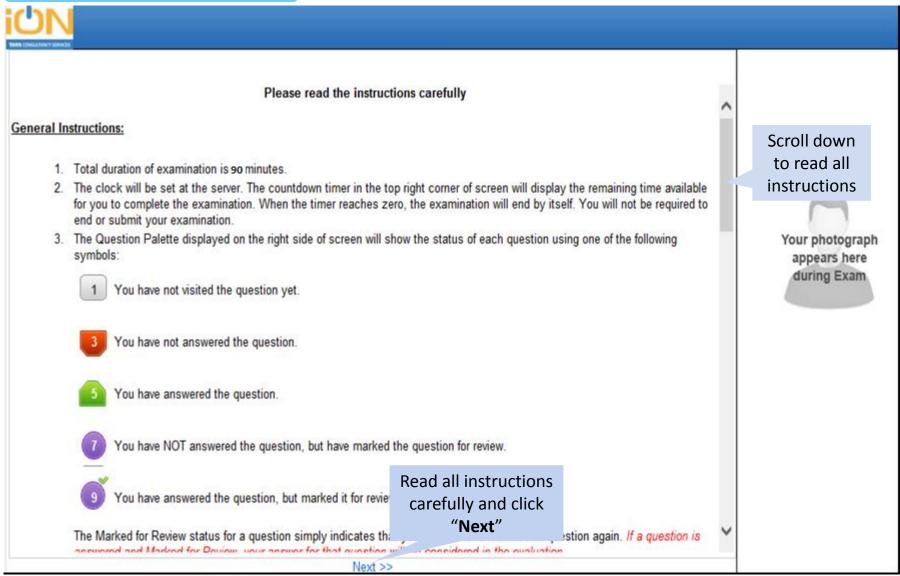
- ✓ Please read all instructions carefully before starting the test.
- ✓ There are separate timers for each section- Verbal and Analytical, and the timer will start the moment you see the first question on the screen.
- ✓ The test duration for each section is fixed. If you complete the Verbal Ability section in less than 10 minutes, the left over time will NOT be carried forward to the Analytical Ability section.
- ✓ The sections are sequential and you cannot come back to the Verbal Ability section once you move to the next section.
- ✓ Scores of both Verbal and Analytical Ability Sections will be considered for shortlisting.
- ✓ You are permitted to carry only a scientific calculator and pen/pencil for the test. No bags, mobile phones etc. are permitted inside the examination centre.
- ✓ Please refrain from using function keys on your keyboard as it will lock you out of the test.
- ✓ In case you get locked out/ face any technical issues/ require any assistance during the test, please connect with the coordinators available at examination centre.
- ✓ Rough sheets will be provided to you. All rough sheets should be submitted back to the coordinators before leaving the exam centre.
- ✓ You are not permitted to talk to neighbours, share stationery and so on during the test. This could lead to disqualification from the TCS selection process.
- ✓ You are permitted to leave the examination centre only after you have submitted your test.

# Screen 1-Log In



**TATA CONSULTANCY SERVICES** 

#### Screen 2- Instructions



#### Screen 3-To begin the Test



#### **Navigating to a Question:**

- 4. To answer a question, do the following:
  - a. Click on the question number in the Question Palette to go to that question directly.
  - Select an answer for a multiple choice type question. Use the virtual numeric keypad to enter a number as answer for a numerical type question.
  - c. Click on Save &Next to save your answer for the current question and then go to the next question.
  - d. Click on Mark for Review & Next to save your answer for the current question, mark it for review, and then go to the next question.
  - e. Caution: Note that your answer for the current question will not be saved, if you navigate to another question directly by clicking on its question number.
- 5. You can view all the questions by clicking on the **Question Paper** button. Note that the options for multiple choice type questions will not be shown.



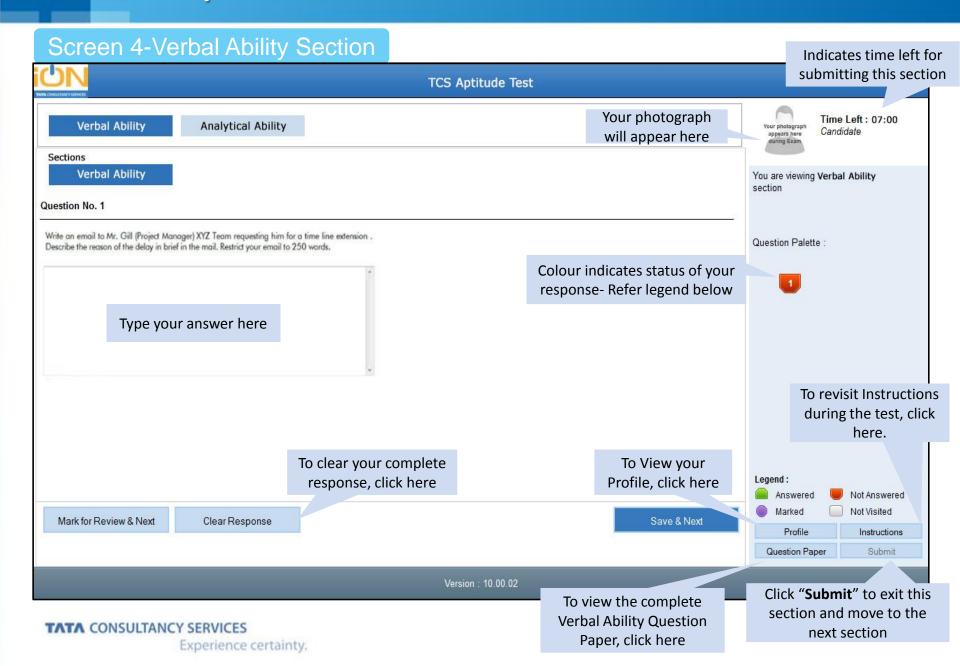
<< Previous

■ The computer provided to me is in proper working condition. I have read and understood the instructions giver.

I am ready to begin

To begin the test click on "I am ready to begin".

Timer will start only after you have clicked here.



#### Screen 4-Analytical Ability Section Indicates time left for submitting this section TCS Aptitude Test Time Left: 70:00 **Analytical Ability** Your photograph Candidate appears here To view a quick snapshot of during Exam Calculator To use online scientific Sections your response status, move the calculator, click "Calculator" **Analytical Ability** You are viewing Analytical Ability cursor over section name section **Analytical Ability** Question No. 10 Question Palette Jake and Paul start to nph faster than Paul and arrives at his destination 1.5 hrs earlier than Paul. Answered: Jake's speed of walking O 4 kmph Not Answered: ○ 6 kmph To navigate to a particular Marked for Review: 2 kmph question, click on the () 8 kmph 21 Not Visited: relevant button To choose an answer, click on 19 20 the corresponding radio button 23 24 28 Click here if you wish to To clear a selected option, come back later to the To save and move to the 30 29 click here question for review next question, click here Legend: Not Answered Marked Not Visited Mark for Review & Next Clear Response Save & Next Profile Instructions Question Paper Submit

Version: 10.00.02

TATA CONSULTANCY SERVICES

Experience certainty.

To view the complete Analytical Ability Question Paper, click here

Click here to submit and exit the test

#### TCS Interview Model

#### Technical Interview

- Subject knowledge
- Practical applicability of basic concepts
- Projects undertaken
- Certifications
- Problem Solving

# Management Interview

- Industry Orientation
- Industry Trends
- Career Goals
- Adaptability
- Culture Fitment

#### **HR Interview**

- CommunicationSkills
- Attitude
- Interpersonal Skills
- Openness to learn
- Eligibility Check

# Quick tips for Interviews

- ✓ You should have sound knowledge of your core subjects and academic projects.
- ✓ Be sure of all aspects mentioned on your resume.
- ✓ Know the organization you are applying to.
- ✓ Keep yourself abreast of the latest industry and technology trends as well as current affairs.
- ✓ Be active on Campus Commune-TCS's Professional Network. Campus Commune hosts various industry relevant discussion forums, blogs, contests, workshops etc. that will help bridge the gap between campus and corporate.
- ✓ Dress well in formal attire to make a positive impression.
- ✓ Be relaxed and composed. Ask for clarification if you do not understand any question during the interview.
- ✓ Highlight your achievements.
- ✓ Do not misrepresent facts. Be Honest!

# Campus Commune- Connect, Share, Explore!

Campus Commune- TCS's Professional Networking Portal hosts a variety of industry relevant content on a gamified platform. It is a single platform connecting you with peers from your and other institutes, seniors and industry experts from TCS and eminent faculty across India.



Industry Updates







All the best!