

ADMISSION DETAILS

FOR MBA (Full Time, 4 Semesters) Programme

Eligibility

A Bachelor's degree in any discipline from a recognized Indian or foreign University/Institution (foreign degree must have UGC approval) with a minimum of 50 % of Marks (or equivalent Grade) in Major subject or in aggregate. Relaxation of 5 % of the minimum percentage will be applicable to the reserved categories as per Govt. of India rules.

Selection of Candidate

A. Eligible candidates desirous of seeking admission to the MBA (Full time) programme are to appear in the

(i) Common Admission Test (CAT) conducted by the IIMs to be held during the window of 11 October 2012 - 06 November 2012. (For further information please visit www.catiim.in.)

OR

(ii) In the Management Aptitude test (MAT) conducted by AIMA-CMS New Delhi to be held on Sunday 02 December 2012 throughout the country. Only December 2012 MAT score will be considered.

A candidate can apply through CAT or MAT or both.

B. Based on their performance in the CAT / MAT, short-listed applicants will be called for Group Discussion (GD) and Personal Interview (PI) on the dates to be mentioned in the Prospectus. The GD and PI will be held in the University Campus at Napaam, Tezpur.

The candidates will have to arrange for travel and stay (if necessary) in Tezpur on their own. The Final list of selected candidates is prepared taking into account their performance in CAT / MAT, GD & PI, past academic performance, extra curricular activities, work experience etc.

C. The list of selected candidates for admission including a waiting list along with the date and time of admission shall be notified in the University website and the selected candidates will be intimated individually through e-mail.

Canvassing by any quarters to obtain a seat is considered as a disqualification.

Intake

The present intake is 46. There will be a provision for an additional 4 seats on payment of additional amount (not exceeding 3 times the total fees) under Self Supported Scheme (SSS) of the University. Those who wish to opt for SSS must mention their option at the appropriate place of the application form. For details regarding the rules for SSS, please visit university web-site. The intake may be revised at the discretion of the University authority.

How to Apply

Eligible candidates seeking admission to the MBA programme at Tezpur University are required to fill TEZPUR UNIVERSITY MBA PROSPECTUS 2013 in the Tezpur University application form apart from the CAT / MAT form. The CAT voucher / MAT Registration form (not the University form), is to be submitted to the concerned testing authorities, but a copy of proof of application must be retained and submitted with the Tezpur University application form.

The University form should reach the Head, Department of Business Administration, Tezpur University within the last date specified in the Prospectus.

It is to be noted that duly filled in Tezpur University application form submission is mandatory for all candidates. They are also to tick in the option TEZPUR UNIVERSITY in the MAT form and 'Non-IIM Institutes' in the CAT form, without which the candidates' scores will not be sent to the University and thus it will not be possible to shortlist such candidates.

Students are advised to go through the prospectus carefully before filling in the application form. They are also requested to maintain a valid e-mail account and contact numbers throughout the selection process.

Enclosures

Enclosures to be attached along with the Tezpur University application:

1. Category proof, if applying for reserved seat.
2. NCL certificate (up to date) (in University format, please refer to the University web-site) if applying against OBC quota
3. Physically Handicapped Certificate, if applying against such quota.

Candidates shall have to produce the original of all documents at the time of personal interview and during the admission. They are required to submit a set of attested photocopies of the same at the time of admission.

Reservation:

As per Government of India Rules. Candidates applying for reserved seats must submit documents in proper format, otherwise their claims for reserved seats will not be entertained and they will be considered as general candidates.

Provisional Admission:

Candidates who have appeared/are appearing in the qualifying examination before the date of admission in the year 2013 may be admitted provisionally if otherwise found eligible at MAT/CAT and/or interview, provided that

1. They have passed all the earlier examinations held for the same degree without any carryover of subject satisfying the eligibility criteria;
2. All academic works including theory and practical of qualifying examinations should be completed before the admission.
3. They must produce the evidence of passing the qualifying examination with requisite qualification on or before 15 November, 2013 failing which they will be debarred from appearing the semester end examination.
4. The provisionally admitted students shall have to discontinue their studies if they fail to submit the documents within the specified period.
5. Candidates must submit a proof of taking all the examinations at the time of admission duly certified by the Principal/ Head of the Institution last attended.

Admission

Selected candidates are to get themselves admitted on the stipulated date and time (which will be notified) by paying all dues failing which they will forfeit the seat. The seats so available shall immediately be allotted to the candidates from the waiting list and they shall also have to take admission on a specified date, which will be notified in due course of time. Admission to seats under SSS will be as per the University notification which will be available at the University web-site in due course. Admission Schedule will be given in the prospectus. The fee structure of the MBA (Full time) Programme is given at the end of the note.

Syllabi

The inherent managerial qualities of the students are further groomed and harnessed by our qualified faculty members with their up to date pedagogy. Term papers, regular class tests, group discussions, case studies comprise the bulk of the evaluation process. This process is carried throughout the entire semester. Care is taken that the students are evaluated not only on the theoretical contents but also on the practical aspect of the course. Students are also encouraged to participate in various extra - curricular activities in addition to their classroom coaching. The Department is well equipped with library and modern teaching aids.

Tezpur University has adopted a unique scheme of Inter Disciplinary Courses (IDC) whereby each student of the Department is required to go thorough courses offered by other Departments. As such, a minimum number of courses must be opted by the students of the MBA programme from the inter-disciplinary courses offered by other departments of the University.

The full syllabi will be made available to the students at the time of admission.

Tezpur University MBA students are also exposed to one foreign language (French, Chinese or German) and to the basics of yoga.

The MBA Programme of the Department of Business Administration of Tezpur University is spread over four semesters. In the first two semesters, all core papers are offered from different functional areas like Finance, Human Resource, Marketing, Information Technology, Economics and Quantitative Techniques. In the other two semesters, all the specialization courses are offered along with a few core papers viz. Research Methodology, Management Information System, Legal Environment, and Organizational Change. The students are given the opportunity to specialize their knowledge in any two functional areas. After the second semester, students need to complete a Summer Internship Project (SIP) of 8 weeks in an organization. Placement assistance is given to the students from the department for their summer training.

FEE STRUCTURE

FEE STRUCTURE FOR MBA (FULL TIME) PROGRAMME

Amount Payable in First Semester	Development Fee	Rs. 25,000	Rs. 45,050/-
	Educational Kit	Rs. 5,000	
	Other Fees	Rs. 11,550	
	Refundable Deposit	Rs. 3,500	
Amount payable in Second Semester	Other Fees		Rs. 11,750/-
Amount Payable in Third Semester	Development Fee	Rs. 25,000	Rs. 36750/-
	Other Fees	Rs. 11,750	
Amount Payable in Fourth Semester	Other Fees	Rs. 11,750	Rs. 11,750/-
	Total		Rs. 1,05,300/-

* Fee structure is subject to change

Total Fee payable by candidates under Self Supported Seats (SSS) Rs. 2,57,536/-

APPLICATION FORMS ALONG WITH PROSPECTUS WILL BE AVAILABLE FROM 29-09-2012

***For any queries, mails may be sent to hod_ba@tezu.ernet.in
Telephone: 03712-267128, 275001***