



**ST. STEPHEN'S COLLEGE**  
**DELHI**  
**PROSPECTUS 2013-2014**



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**FROM THE PRINCIPAL**



Dear applicant,

*Greetings from St. Stephen's College.*

Read this Prospectus and the application form carefully. It will prove helpful in your interview, if you happen to be short-listed for one. I hope you will be. Even so, I have to advise you to apply to other institutions as well because only about 2 per cent of those who apply to this College succeed in securing admission.

St. Stephen's College is a unique institution with well-defined traditions. It is committed to excellence. Our idea of excellence is holistic. This means that we ask ourselves continually what comprises excellence in education. At St. Stephen's, we do not limit ourselves to covering the prescribed syllabus, though no latitude is entertained in this respect. Looking beyond the boundaries of the syllabi, we also continually ask what education in a holistic sense should involve and how best to attain it. Being irregular at lectures and tutorials/practicals is deemed outright discourteous. Except for reasons of ill-health or other imponderable circumstances, absence from academic work is unacceptable. Character-building of students and their value-formation are clear priorities for us. What is learned within classrooms is complemented with what is done together beyond them. A large number of Societies and Clubs provide invaluable opportunities to develop your special gifts and talents. In St. Stephen's, the dividing line between curricular and co-curricular activities are fluid by intent. Every programme, every event, is a note in the symphony of learning with the College as the stage.

A student who is indifferent to the rights and duties implied in citizenship and who lacks awareness about the cultural assets of this great nation misses the mark of being a true Stephanian. The Special Courses on offer at Stephen's viz. *Engaging with Unequal India* and *Introduction to the Arts and Cultures of India* are meant to foster awareness about the wider horizons of life and to bridge the gulf between knowing and being. The Centre for Translation affords exciting opportunities and experiences to those who wish to explore the riches of our literary and linguistic diversity and to

enhance the cultural capital of the country, besides improving one's own linguistic and creative skills. You will be required to value these provisions and opportunities with the seriousness they merit, understanding the purposes that underlie them.

You are advised in advance to think hard on whether or not you want to be part of a unique and vibrant academic tradition. You do a disservice to yourself if you, despite being counselled explicitly at the outset itself, choose St. Stephen's and feel thereafter aggrieved that you are required to do and be more than what your counterparts elsewhere do or are. ***Apply to St. Stephen's only if you are happy to accept St. Stephen's as it is in its totality.*** Read the College Handbook, available on the College website, to know what is required of you as a student of the college. Discipline is deemed basic to growth and excellence in St. Stephen's. Voluntary and happy compliance with rules and regulations is required of every Stephanian. If are inclined to be otherwise, you are advised to apply elsewhere.

St. Stephen's is unapologetically traditional! We hold our foundational principles, values and ideals as sacrosanct. Customs and practices, ceremonies and functions, all are crucial to the periodical renewal of a vibrant tradition. It is axiomatic that students of the College have to attend these functions and ceremonies, especially the morning assembly for the first years.

Student-teacher relationship, marked by due courtesies and a shared commitment to academic excellence, is the very soul of St. Stephen's. All due courtesies shall be extended to the faculty members as well as to the non-teaching staff.

Heads of Departments play a major role in ensuring the academic welfare of the students assigned to their departments. Parents are advised, hence, to keep in touch with them. Do visit the College Website ([www.ststephens.edu](http://www.ststephens.edu)) to keep abreast of the developments in the College.

Finally, admission to St. Stephen's is based solely and uncompromisingly on inter se merit. Any attempt to influence the admission process shall result in the outright disqualification of the applicant.

Once admitted, you become a cherished member of the St. Stephen's fraternity. Nurtured and groomed over four years –or, if you choose to stay on to do a graduate programme, six years- you will become part of a world-wide alumni network that outshines most others in its stature and spread. I wish you success. But, should you prove otherwise, be of good cheer, nonetheless; for who you are matters a great deal more than where you study.

**Principal**  
**St. Stephen's College**  
**Delhi 110007**



## THE COLLEGE

### College Prayer



"O God, the Eternal Wisdom who didst call Thy servant Saint Stephen to be in life and death a witness to Thy Truth, bless, we beseech Thee, this College named in his honour, that it may ever stand for what is true and beautiful and good. Fill it with Thy Holy Spirit, that by its life and learning it may lead men and women both into the knowledge of Thee and of Thy handiworks and into the love of Thee and of their fellow beings; and so fit them for their citizenship alike of earth and heaven."

ST. STEPHEN'S COLLEGE draws its inspiration from the life and teachings of Jesus Christ and seeks to foster the intellectual, spiritual, moral and aesthetic formation of those who come to it. It is a minority educational institution of the Church of North India (CNI), Delhi Diocese. The essence of the College is encapsulated in its motto: *Ad Dei Gloriam*, or "to the Glory of God".

### Overview of the College



St. Stephen's College is much more than a premier educational institution of national standing. As a 'Stephanian', you become part of a vibrant platform with a 132-year old tradition, rich in culture and continuity. The College, named after St Stephen, the first Christian martyr, was founded on 1 February, 1881 by a Christian Mission from Cambridge (the Cambridge Mission to Delhi). The

College crest, officially adopted in 1926, combines these various elements. It has the martyr's crown of gold ("Stephanos" means crown), placed on a field of martyr's blood red and Cambridge blue, with the five point Star of India. The Rev. Samuel Scott Allnutt was the first Principal, and the anniversary of his death is observed as the **Founder's Day** on the 7<sup>th</sup> of December every year.



The Centenary Commemorative Stamp, 1981

St. Stephen's is the oldest college in continuous existence in Delhi. In the beginning it was affiliated to Calcutta University, but it shifted its affiliation, in 1882, to the University of Punjab in Lahore: an examining University established in October 1882 out of the Lahore University College of Calcutta University. Forty years later, in 1922, St. Stephen's became one of the three original constituent colleges of the University of Delhi, when it was established by an Act of the Legislature.

The College began with five students and three teachers in a house in Katra Khushal Rai, near Kinari Bazar in Chandni Chowk. In 1891 the College moved to a site within the Kashmere Gate, and from 1891 to 1941 it was housed in the building now occupied by the office of the Election Commissioner, NCT of Delhi, near St. James' Church. In 1941 it shifted to its present site in the University Enclave. The first sod at the new site was cut in a ceremony on 26 February, 1939 and the foundation stone laid on 27 March, 1939 by Rev. C.F. Andrews. With the exception of some later additions, the present beautiful buildings of the College, in red brick and Delhi quartzite, were designed by the distinguished architect, Walter Sykes George.

### Academic System



Each and every course of St. Stephen's College gets truly customised through tutorial sessions. Students are required to go into reading lists that are specially prescribed by the course tutor. This lends character to the course, by taking into account the university syllabi and examinations, course objectives and tutor's methodologies. The departmental societies add to the exposure of students through international/national conferences, extension lectures, discussions and debates.



The College awards each year a number of prizes to students for high achievement in academic and extracurricular activities. Scholarships and various categories of financial aid are also given to deserving students on a need-cum-merit basis.

St. Stephen's College actively cultivates research attitude in students through participation in innovation projects. The college now has 6 such projects in which faculty and students are working together. We also have collaborations with some of the leading universities in the United States of America, United Kingdom and Japan that facilitate student exchanges and joint research possibilities, providing exposure to learning in a global environment.

Cultural Aspects



Societies and Clubs are integral to the vision of "total education" that underlies the uniqueness of St. Stephen's College. For each subject there is a Society which organizes scholarly as well as popular lectures-cum- discussions. Junior members from all disciplines are encouraged to attend programmes organized under the auspices of various subject societies.



There are many other academic and cultural societies and clubs covering a wide range of activities, such as debating, quizzing, dramatics (the Shakespeare Society and the Shakespeare Sabha), mountaineering and adventure sports (the mountaineering club being, with the exception of the Himalayan Club, the oldest in India), film and music appreciation, photography and electronics.



## Facilities



We have an exceptionally fine Library, housed in a separate wing, with more than a hundred thousand books, and a separate archival section which holds records pertaining to the history of the College. Having been built up over many decades, and in more propitious times when books were cheaper and grants went further, the College Library is a resource unmatched by any undergraduate institution in Delhi. It has also moved with the times, and is now fully automated and air conditioned. A video library section with about 600 disks has been added recently. In the digital section, students can access various e-resources. To cater to visually handicapped students, the library has a separate section comprising a designated audio section, books in Braille, and screen-reading software. It also provides seamless access to information through an online library at <http://www.library.ststephens.edu>, so that students can access the catalogues, online journals and online reference sources at any time, irrespective of location.

## SPORTS



In keeping with its tradition of all-round education, with a purposive accent on sports and games, the College offers excellent sports infrastructure. This includes a football field on the College campus complete with a pavilion and changing-room facilities. A basketball court, two all-weather synthetic courts, and a well-equipped gymnasium (with facilities for indoor courts for badminton and squash racquets as well as weight training facilities). Our cricket ground is located in Mori Gate. An outdoor artificial climbing wall is attached to the gymnasium; the Hiking Club hosts an annual national artificial climbing competition at this wall. Besides these, the Junior Combination Room and the Ladies Common Room provide facilities for table-tennis and other indoor games.

## Chapel



The College Chapel, designed by Walter George and built in 1952, is located at the geographic centre of the College, symbolizing the God-centredness of our vision for life and learning. It is open to all members of the College for prayer and meditation. Instruction in the life and teachings of Jesus Christ is imparted to first-year Christian students, for whom attendance at these lectures is mandatory. Non-Christian students have the option of attending an alternative series of lectures titled "Engaging with Unequal India".

## Social Commitment



St. Stephen's College thinks of education as a cultural enterprise with a social conscience. Responding to social issues is central to the vision of life in college. The Social Service League in college, an organization with a history of a century of selfless work, engages with the socially deprived inside and outside the campus in its attempt to work towards a more egalitarian future. Visits to slums, locations of natural disasters, blood donation camps and classes for the weaker and disadvantaged sections are some of the features of such work in college. Being an intellectual centre, the college's research programmes are also oriented towards making the lives of those who suffer easier-one such being the rickshaw designed by the faculty and students of the Physics and History departments of the college, in an attempt to find a solution to the acute housing problems of the rickshaw-pullers in Delhi.

## LIFE IN THE COLLEGE



St. Stephen's endeavours to be a miniature India, reflecting its unity-in-diversity. The College has an all-India, all-religious texture and has students as well as teachers from every state and union territory. About a third of the students live on campus.

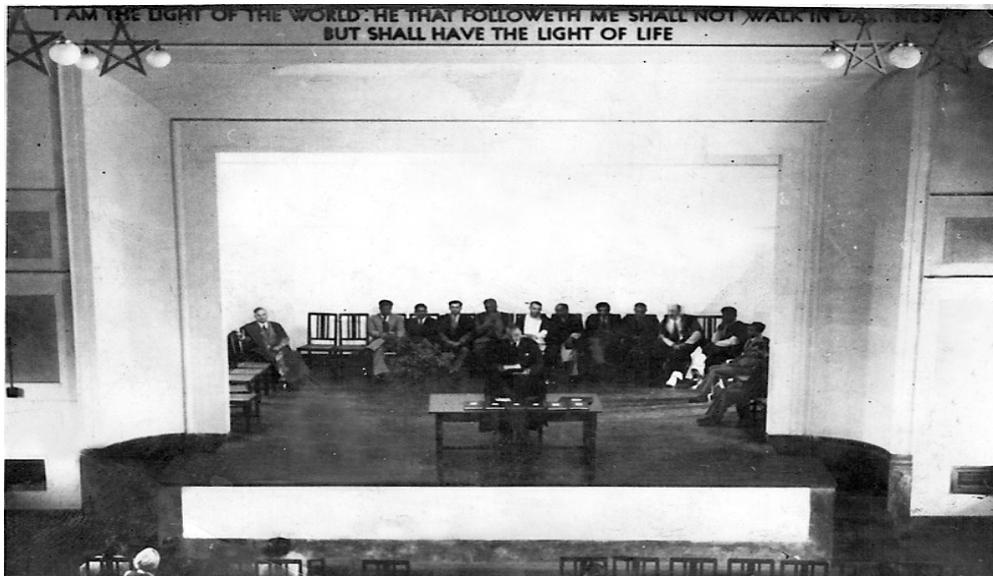


### On Campus Residence

In St. Stephen's College a comparatively large proportion of the student body is provided residence. Nevertheless, given the all-India character of the College, it is only natural that a large number of students seek on-campus accommodation, and not everyone who wishes to stay on campus will be successful in securing the same. All lady applicants are advised, in light of the limited residential facilities available, that they should be prepared to make safe and satisfactory arrangements for their stay outside the campus, in case they are not granted on-campus accommodation. It is to be noted clearly that admissions to residence are made annually (Refer to the section on residence).

## IMPORTANT CEREMONIES

### Morning Assembly



Morning assemblies, Mondays through Thursdays all the year round, are unique to St. Stephen's. Generations of Stephanians have found this to be a cementing factor for the College fraternity and a guiding light in the journey of their life. All first-year students are required to attend the morning assembly. Attendance at assemblies is treated as a significant index to the outlook of a student and, hence, given due weightage for various purposes that include continuation in residence. All Junior Members are, likewise, expected to attend the important College functions and ceremonies, the foremost among them being the Founders Day and the Dismissal Service.

### Founder's Day



The anniversary of the death of The Rev. Samuel Scott Allnutt, the first Principal of the college, is observed as the **Founder's Day** on the 7<sup>th</sup> of December every year. On the day, a special service is held in which the founder, his associates and all those who served the college in the past are commemorated.

## Dismissal Service



The Dismissal Service is held at the end of every year at which we bid Godspeed to all graduating Stephanians.

## Alumni



The College has one of the most distinguished alumni networks in the country. Our alumni serve the nation at the highest levels in diverse areas that include, governance, corporate sector, art and culture, science and technology, politics, media, policy planning, and research, and so on. The College is fortified by the unreserved love and loyalty that all Stephanians, past and present, have for it. The alumni are involved in the life of the College by way of meeting its infrastructure needs, enriching its academic and co-curricular profile, interacting with the Junior Members and enlarging the frontiers for their multi-faceted training.

### College Students' Union Society



Firmly committed as Stephanians are to the uniqueness of the College, the Junior Members are not members of the Dehi University Students Union (DUSU). We have, instead, a College Students Union Society that serves as the umbrella organization for several other Societies and Clubs as well. The affairs of the SUS are conducted with zest, élan and institution-wide participation, but always in harmony with the ethos and culture of the College.

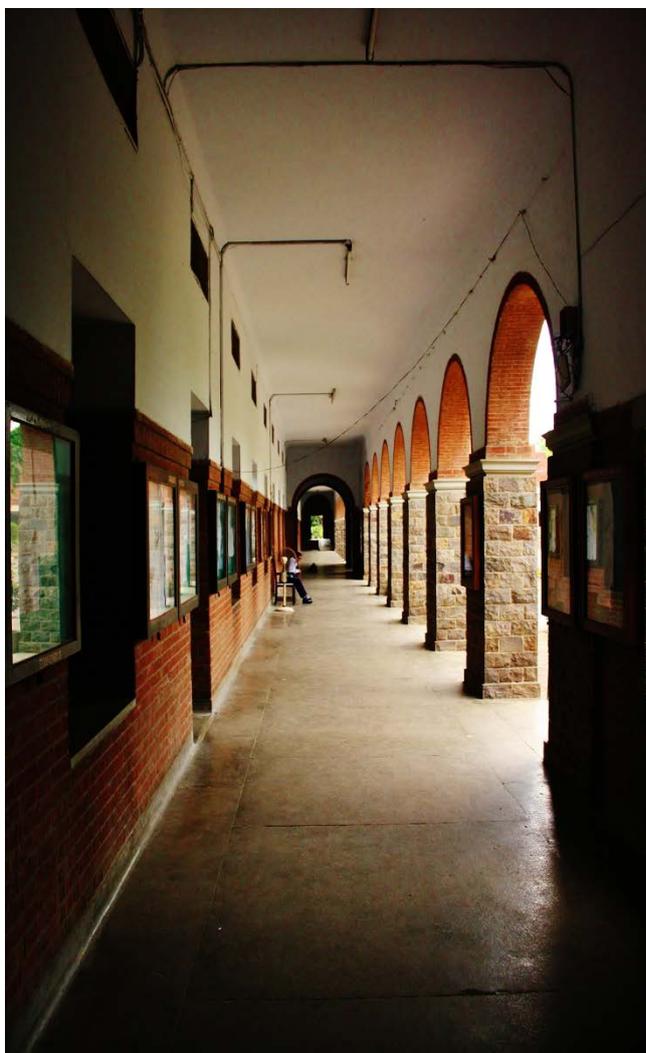
## EQUAL OPPORTUNITY CELL



St. Stephen's College is committed to provide enabling environment to all students with special needs and those from deprived backgrounds. A large number of our students hail from the SC/ST background or are persons with disabilities. They are entitled to the services provided by the equal opportunity cell. The ground floor of college main building and its rest rooms are wheel chair accessible, and every care is taken that all classes of orthopaedically challenged students are held in accessible areas. The College library has specialized equipments like Jaws-enabled computers and Zoom-Ex, and a large collection of e-books for visually challenged students. These students can also issue out MP3 and Angel recording equipments. These facilities are constantly updated and upgraded as the college attaches special significance to the participation of the visually challenged in its total life. The student volunteers of college Social Service League provide regular reading and examination writer services to visually challenged students. The SSL also organizes Drishtikon, an inter-college cultural festival for these students. An Academic Help Centre is run by the EOC for students who need extra help with their course work. The Centreis run by a dedicated group of senior student volunteers. For the past three years the EOC has been organizing weekend treks for visually challenged students to help them experience outdoor adventure. This year students went on a hike from McLeod Ganj to Indrahar Pass Base in Himachal Pradesh.

Perhaps more remarkable than the above mentioned formal institutional practices is the informal community experience differently abled students enjoy in college. By themselves they constitute a storehouse of knowledge about specialized software, e-books, and latest electronic gadgets, which regularly gets passed down from senior students to incoming students. Differently abled students of the college excel not only in studies, but have also won prizes in sports, music, debating and theatre. In fact, the college Sportsperson of the Year award for 2011-12 was won by Ramanjee, a long jumper visually challenged student.

## DEGREE PROGRAMMES



As a constituent college of the University of Delhi, St. Stephen's abides by all University regulations, other than those that affect its minority status and rights under Article 30(1) of the Constitution of India. The University follows the semester system in all its undergraduate and graduate programmes. University examinations are now held now *twice* a year, at the end of each of the semesters an academic year is divided into.

Every student is required to work towards a degree with a specific choice of courses. Master's degree courses are taught in the University and Bachelor's degree courses in the College. The duration of a Master's programme is two years and that of a Bachelor's is four years (The University has decided to make it a four year programme with effect from the academic year 2013-14). The following degree programmes are offered by the College as prescribed by the University of Delhi:

**MA** in Economics, English, History, Mathematics, Operational Research, Philosophy, Sanskrit.

**M.Sc** in Physics, Chemistry, Mathematics, Operational Research.

**BA (Honours)** in Economics, English, History, Philosophy, Sanskrit.

**B.Sc (Honours)** in Chemistry, Mathematics, Physics.

The medium of instruction in the College is English.

## UNDER GRADUATE COURSES IN HUMANITIES AND SCIENCES



### The Four Year Undergraduate Programme

Students joining St. Stephen's College this academic year will be admitted to the Four Year Undergraduate Programme (FYUP). This differs from the earlier three year programme in a number of significant ways which should be noted. To get an honours degree, students have to successfully complete course work of four years. Students have the option of getting a Diploma and a Bachelor's Degree after successfully completing two years and three years of course work respectively. The new programme is still discipline-centric in the sense that each student will be admitted to a particular discipline (e.g., Physics or Economics), designated as Discipline Course I (DC I). Each Discipline Course I will consist of 20 papers spread over 8 Semesters. Each semester will have 14 weeks of teaching.

In addition to DC I papers, each student will be required to take 11 Foundation Courses and 1 compulsory Applied Language Course. These twelve courses are spread over the first two years. .

These Foundation Courses and the Applied Language Course are as follows:

1. Language, Literature, and Creativity –I (Hindi /MIL /Sanskrit /Arabic /Persian / Indian Literature)

2. Language, Literature, and Creativity –II (English)
3. Information Technology
4. Business, Entrepreneurship, and Management
5. Governance and Citizenship
6. Philosophy, Psychology, Communication and Life Skills
7. Geographic and Socio-Economic Diversity
8. Science and Life
9. Indian History and Culture
10. Building Mathematical Ability
11. Environment and Public Health
12. Applied Course - Language

In addition to DC I and Foundation Courses there are 6 papers of Discipline Course II (DC II) which are offered from III to VIII (one in each semester). Students will choose their DC II at the end of second semester. DC II likely to be offered in St Stephen's College are:

1. Economics
2. English
3. History
4. Philosophy
5. Sanskrit
6. Physics
7. Chemistry
8. Mathematics
9. Political Science
10. Hindi
11. Urdu (compulsory for those who are admitted against seats reserved for Urdu optional language students).

Students can choose to do either all 6 papers of DC II offered by a particular department (e.g., all 6 papers in Political Science), or three papers each from amongst the papers offered by two departments (eg., 3 of Political Science and 3 of Economics). . These choices will be subject to particular requirements of concerned departments. In addition to DC II, students are also required to take 4 Application Courses, one in each of semesters III to VI. These application courses are offered by departments that offer DC I. Students are free to take any Application Course that is on offer, no matter which DC I they take.

## HUMANITIES



## B.A. Economics

BA (Honours) degree from the University of Delhi with major in economics is, without any exaggeration, the finest undergraduate course in the discipline available in India. The coverage and levels of academic sophistication are at par with undergraduate Economics taught anywhere in the world. It is important, therefore, for the prospective applicant to have a realistic idea of what the subject is. It is technically demanding and requires strong mathematical and “quantitative” skills. It is *not* a simple extension of the economics that a student may have encountered in school, and it is *not* primarily descriptive in character. In many respects, it has more in common with the physical sciences in its reliance on model-building as a guide to the “real world”; and the empirical testing of models (“theories”) requires sophisticated statistical tools.

Students who want to opt for Economics as Discipline I should be very comfortable with Class XII mathematics and logical reasoning starting from clearly stated assumptions. A Class XII background in the sciences, especially school Physics, is in fact, very good preparatory training. If the student has the basic mathematical skills and the ability to reason logically, there is no need to have done Economics at Class XII since the course is entirely self-contained.

The major constituent units of the Economics Discipline Course I are: Mathematical Methods for Economics, Statistical Methods in Economics, Microeconomics, Macroeconomics, Money and Financial Markets, Econometrics, Indian Economic Development, International Economics, Development Theory and Experience, Political Economy, and Public Economics. A student opting for Economics Discipline I will have two papers in the seventh and eighth semesters respectively that are devoted to research under faculty supervision. In the seventh semester there will be a taught course on Research Methodology that will introduce the student to applied econometric analysis and will develop the skills required for empirical research in economics. In the eighth semester the student will write a research paper under faculty guidance on a topic of her/his choice. Students will also have the option to choose up to four applied courses in economics in addition to 20 Discipline I papers. The applied courses offered by economics department are Game Theory, Financial Economics, Public Finance, and Environmental Economics. Full details of the course structure are available on the College website.

A significant proportion of the graduating class pursues higher studies in Economics in India or abroad. There is a very distinguished list of former students of Economics in the College who have

gone on to senior positions as economists in Government, in the World Bank or Asian Development Bank, the IMF and so on; many are in teaching positions at Universities in India (the Delhi School of Economics, Indian Statistical Institute, JNU, etc.) or abroad (Oxford, Cambridge, Columbia, Cornell, Carnegie-Mellon, Brown, Michigan, the London School of Economics – the list is very long). But it is far from the case that studying Economics in St. Stephen's College leads only to academic or research careers. At least three former students of the Department are now Supreme Court judges, many more are High Court Judges and distinguished lawyers. A very large number of students have chosen careers in civil service and some have reached the highest levels of policy making in the government as highest ranking officers or ministers. Many students go on to do management studies at one or the other of the business schools, and thence to the corporate sector. A very large number of top executives of leading multinational companies and many captains of Indian industry studied economics at St. Stephen's College. A fair proportion of students get jobs immediately after the undergraduate degree in a variety of private sector firms and in the print and electronic media.

## **B.A. English**

English Studies today is multi-disciplinary in the texts, authors and genres it comprises and in the analytical or theoretical approaches it employs. Discipline I courses train you in the nuances of various genres such as poetry, prose and novel from British, Indian and other post-colonial localities giving you exposure to the ways of reading and modes of analysing. You will read Shakespeare, Romantic poetry, Victorian poetry, and the novel. But you will also explore the Hellenic and Indic classics in translation. You will have ample space to delve into Nobel award winning postcolonial works from Africa, Asia, North and Latin America, and Modern Europe. At the same time, you will share in the discovery, in translation, of what has, over time, become somewhat 'foreign' to many of us: Indian literature in regional languages. But to do so, the incoming first year student is expected to have read widely, complemented by intellectual curiosity that transcends the rather limited ambit of syllabus and examinations. Prospective students are required to have reasonably well-developed writing skills.

The discipline II courses in English give you a wide spectrum starting from anthologies to theme-based courses such as literature and crime, partition literature and literature and film. In addition, there are application courses such as Academic Writing and Composition and Text and Performance.

Applicants are advised to consider carefully the rigorous demands of the English programme as a whole. It is several notches higher than that of the performance expected of a student reading English Literature in school.

Our faculty is uniquely qualified to challenge the student and develop these aptitudes. With advanced degrees from prestigious American, British, European and Indian universities, they bring to classes and tutorials pedagogical approaches as extensive and variegated as the works you are expected to enjoy and master. Extra- and co-curricular contacts between faculty and students are an accepted part of the learning experience in the department. An active literary society and the department's annual international conference-festival heighten and deepen the learning experience in the department. Rigorous training in reading and writing, preparing you for language-based jobs as well as research, provided through carefully devised tutorials of small groups, is a speciality of the department.

The English Honours programme has been a preferred platform for a variety of career options, besides higher pursuits in the domain of English literature itself. Two of our students, to mention recent

examples, are currently doing doctoral work at Leeds and Columbia. We have alumni who are distinguished authors and editors of prominent women's magazines. Some have distinguished themselves in WWF, the Knowledge Commission, various NGOs, national print and electronic media, theatre, film and the fine arts.

## **B. A. History**

The study of History as an academic discipline is valued by those who want to learn lessons from the past. Equally, it is valued for its own sake by those who believe it has no lessons to offer! The B. A. History course provides a wide range of ideas and concepts that cut across disciplinary boundaries. The emphasis on economic history that was once the benchmark for rigorous scholarship has been steadily whittled away by the rise of social history. Lately, the emphasis on literary and cultural developments, referred to as the 'cultural turn', has added another valuable dimension. The syllabus reflects these changes that have emerged in the discipline of history, with many new areas of research steadily gaining academic recognition and popularity. New areas of historical specialization relating to the environment, gender and science and technology have carved a niche for themselves in the learning and teaching processes. Almost all the courses deal with economic, social and cultural history but the proportions in which these elements feature vary considerably.

Over the years, history has emerged substantially as a social science discipline, drawing upon the intellectual resources of economics and anthropology and of literary and feminist theory. Although historians have been influenced by Marxist, structuralist, post-modernist and liberal democratic thought, the study of history over large stretches of time does not lend itself to any single paradigm or perspective. The empirical concerns of professional historians always tend to deny or undermine the overbearing claims of any single ideology or perspective.

Internal Assessment and the requirement to submit assignments at regular intervals mean that students have to work consistently. With the introduction, from the academic year 2011-2012, of the semester system at the undergraduate level, the time frame within which students have to produce assignments has become even more demanding; and students also have to cope with examination demands sooner than they needed to in the recent past under the old annual mode of examinations. Regularity and hard work are as important as a flair for the subject under the new semester system.

Access to various academic journals provided by the Delhi University makes the work of consulting reliable and authentic work easier and faster than it has ever been. This is the golden age of access to a world of journals and e-books undreamt of in the past. Some of the finest academic work is available today at the click of a mouse: in fact, the danger to be avoided is that of getting overwhelmed by the abundance of choice, particularly for the non-Indian History papers. Students need to combine wide reading with skill in writing clear and concise essays. The ability to express oneself clearly in one's own words is valuable in any academic discipline but particularly so in a subject like history.

The History Honours course is a valuable preparation for a whole host of courses and careers after graduation. The training in the study of history is a lifelong asset. Students who have studied history have excelled in various walks of life: law, the civil services, journalism, academics, social service and theatre. Law, media and management have become popular. Those who wish to engage with sub-specialities in history – like the evolution of personal laws and property rights, the position of women in the economy and polity, the emergence of caste and religious sects, the development of cinema and theatre, of art and architecture – can work on projects for the papers that they do each semester, in such a manner that they dovetail with long-term career plans. These projects and the strategic choice of topics for essays and assignments can help the highly motivated work towards a future course of study. For those without such clear-cut goals the freedom to explore will be a source of immense personal satisfaction. The discipline has deep humanistic roots and concerns, and the study of history

is rewarding for its own sake, as well as providing opportunities for those seeking more tangible benefits.

Note: This section is subject to modification, as and when clearer information is available from the University regarding the syllabus of the FYUP.

## B. A. Philosophy

Philosophy is one of the smaller departments at St. Stephen's. Taking advantage of this, classes are organized more in the mode of interactive group discussions than following the traditional lecture format. The department maintains a friendly and somewhat informal classroom atmosphere. Despite the general expansion occasioned by the four year undergraduate programme, classes in Philosophy will continue to remain small. In the new syllabus, the first semester will introduce the student to the elements of formal reasoning, an essential tool for deciphering and unraveling some of the complex arguments that will be analyzed over the next four years. A course in Ethics will complement this and the student will grapple with some of the fundamental questions of morality, both at the theoretical and practical level. In the second semester of the first year, important philosophical strands in classical Indian philosophy, including the 'Vedic' and the 'non-Vedic' schools, will be studied, along with a close encounter with some early Greek thinkers. In the second year after an introduction to problems of metaphysics and epistemology the student will study a range of concepts in western and Indian political philosophy. Later in the fourth semester, feminism and the philosophy of religion will attempt to cure you of the multiple ills of misplaced masculinity and dogmatic fervor. The feast goes on as courses in the third year include philosophical texts as well as a large helping of continental thought. This is followed by the philosophy of Law, and a more theoretical paper in Ethics, The fourth and final year offers a wide range of texts and themes in both Western and Indian philosophy: subjects from the philosophy of language to philosophy of religion, with two compulsory papers on ethics and two major texts of Indian philosophy.

Given that philosophy is not taught at the high school level, it is not surprising that prospective students wonder 'what it is all about'. The department believes that nothing is outside the pale of philosophy, and during these four years there will indeed be opportunities to discuss a vast assortment of themes and topics.

So what is philosophy? Very briefly, it is an invitation to think. We believe that we provide an environment where you can learn to think logically and *critically*. This is of course a dangerous terrain, for the thinking man is an anathema to most, another reason for the small classes. The weekly meetings of the Philosophical Society are an additional forum where students and faculty present papers for discussion on a variety of issues.

For the right person, the undergraduate program in philosophy may prove to be a turning point. As one philosopher remarked, rather than ask what you can do with philosophy, you consider what philosophy will do with you.

## B.A. Sanskrit

Sanskrit was the principal vehicle for all intellectual discourse in India for more than two thousand years. With the new FYUP placing more emphasis on inter-disciplinarity, Sanskrit syllabus has been redesigned to focus on India's own explorations and achievements in various fields such as language and literature studies, socio-political theories, philosophy, aesthetics and dramaturgy, science and mathematics etc.

The FYUP allows four openings for the study of Sanskrit. It can be read as DC I, DCII, Foundation and Application subject.

**DC I** – Sanskrit is the major subject here with 20 papers to be done in eight semesters. It covers a wide range of areas like Vedas, Upanishad, grammar, literature - classical as well as modern, Indian social and political thought, poetics and aesthetics, Indian philosophy etc. A person desirous of opting for Sanskrit as DC I must be highly motivated and willing to work hard and must have studied Sanskrit preferably up to class X at least. Knowledge of Sanskrit will be tested at the interview.

**DC II** - This is a minor course in Sanskrit with six papers to be done in as many semesters. It starts with an elementary language course and then covers discipline areas like social and economic thought, logic and debating techniques, astronomy and mathematics, aesthetics and Indian theatre. A student doing a major in any subject in science or humanities can opt for this course.

**Application Courses** – With lesser focus on texts, these are application based courses on basic use of language, fine arts, script writing, balanced living and personality development. A student doing a major in any subject in science or humanities can opt for this course.

**Foundation Course** – To be read in the first semester, this is a course seeks to use literature as a tool to enhance sensitivity towards issues of social concern. It has a language component and selections from Sanskrit literature which focus on issues like unity and harmony, freedom, motivation and initiative, sociology of expressions, human resource development through physical health and emotional stability A student doing a major in any subject in science or humanities can opt for this course.

## Political Science Courses

Under the Four Year Undergraduate Programme (FYUP), the department of Political Science proposes to offer the following courses to students.

1. **Foundation Course (Semester III/IV): Citizenship and Governance.**

This would be a compulsory course offered to all the students.

2. **Discipline II Course ( Semester III to Semester VIII ):**

This course would be offered to students who would opt for Political Science as their Minor Subject under the FYUP. Spread across six semesters, the following papers would form a part of Discipline II, Political Science:

- a. Legal Literacy.
- b. Media and Democracy.
- c. Elections and Democracy.
- d. Conflict and Peace.
- e. Advocacy/ Policy and Legislative Support / Leadership Training.

(The titles of these papers are subject to official release of syllabi by the DU).

**UNDERGRADUATE COURSES: SCIENCES****B. Sc. Chemistry**

The erstwhile three year integrated B.Sc. (Honours) Chemistry degree course will now be replaced by a four year degree programme in the semester mode. Those students who want to major in Chemistry (Discipline I or DC-I) will have to study 20 papers in all in Chemistry which will include inorganic, organic and physical Chemistry. This will begin right from the first semester. There will be a theory as well as a practical component to each paper. In addition there will be project work and two papers on research methodology in the seventh and eighth semester. A student pursuing chemistry will be eligible to take up Masters course in this discipline. Moreover, there will be two exit options at the end of second year and third year.

In addition to the major discipline i.e., Chemistry, every student will need to take up six papers, starting from the third semester, of a minor discipline (DC-II). At the end of four years students will be eligible to take up masters course in their DC-II subject as well, if they so want. There will also be 11 foundation courses, eight papers in the first year and three papers in the second year and 4-5 applied courses starting in the second semester. Two papers on integrating mind, body and heart will be taught in the first two semesters.

This course gives sufficient exposure to the students in theory and in practice to enable them to take up research in diverse fields such as Biochemistry, Nanotechnology, Bioinformatics, Genomics and Chemical biology. During the course of their studies students will also participate in various seminars and informal discussions in and outside the classrooms. Presentations will form a part of the

curriculum. Presently some undergraduate students are a part of the innovation research projects offered by the University of Delhi and this will continue in future also.

The course will equip the students to pursue higher studies in prestigious institutes and universities in India and abroad. Many of our former students have availed of scholarships to study at Oxford and Cambridge. Every year a large number of undergraduate students are chosen to work in summer projects by Indian Academy of Sciences, Bangalore, POCE programme JNCASR, Bangalore, BARC and various IITs. Most of them later continue integrated M.Sc. – PhD programmes in the same institutions. A large number of our students are placed in various Indian and foreign companies of high repute during campus placement. Finally it is pertinent to mention that very many of our former students are in faculty positions in prestigious institutions in India and abroad.

## **B. Sc. Mathematics**

Admission will be on the basis of choice of the First Discipline. Students of all streams - Science, Commerce, Humanities - are eligible to apply for Mathematics as a first Discipline, as long as Mathematics was one of their subjects in Class XII. (The BFS calculated for this purpose must include Mathematics and at least one language).

Mathematics has rich potential as a platform for interdisciplinary study as well as application in almost all fields. Along with Mathematics, the Second Discipline can be chosen from a variety of disciplines such as Economics, Philosophy, Political Science, History, Physics, Chemistry and English/Hindi Literature.

The subject itself has more to do with a way of thinking rather than an assimilation of 'facts', with the authenticity of processes, rather than conclusions. Less than half of the course content has similarity with the mathematics studied in school. It is the remaining part, broadly classified as modern, pure, abstract mathematics that defines the core of the subject. The papers falling in this category are modern algebra and analysis, the main requirement for which is an aptitude for logical reasoning, much the same as that required for the 'logic' papers of Philosophy. On the other hand, there are a number of courses in applied mathematics and modelling, which draw examples from applications in diverse field, including theoretical physics. Applicants who appear for the interview will be tested on their understanding of basic mathematical concepts studied in school as well as their reasoning ability.

The course offers eighteen papers in Mathematics along with two research level papers in the fourth year. All papers are compulsory with no option papers being offered. The sequence and content of the papers can be found on the Delhi University website. These are distributed over eight semesters, with semester-end University examinations taking place in November and May every year. 75% weightage is given to these examinations, and 25% to internal assessment. A lot of emphasis has been given to 'hands-on' exposure to software such as Mathematica and Matlab through practicals.

The graduating students of our department have pursued a variety of careers, and have excelled in their chosen field, whether it is teaching and research, management, law or the civil services, to name a few. Every year, a reasonable number opt for pursuing higher studies in pure or applied mathematics in institutions such as TIFR (Mumbai and Bangalore), IISC (Chennai), Oxford, Cambridge and the

London School of Economics. A popular option is an MA in Economics, which is extremely mathematical, giving our students a distinct advantage over Economics graduates. Finance, Risk Management, Actuarial Sciences, Linear Programming are other post graduate options leading to decent career opportunities.

Within the time constraint, our teachers try to foster the joy of learning while maintaining the integrity of the discipline. Teachers are more than willing to give extra time to students who are keen to explore further and to those who may have got left behind for various reasons. Each first year student is assigned a senior as mentor to help in adjusting to the course, the college, and to the larger extra-curricular experience that is essential for holistic education. This year, the challenge will be all the more because of the introduction of the FYUP, many details of which are still unfolding.

The Mathematics Society is active in organizing talks and discussions, an outstation trip, as well as a two-day mathematics festival called Integration. Above all, our department values the forging of human relationships through shared academic endeavour, and strives hard to ensure that the overall college experience is a happy one for all our students.

## **B. Sc. Physics**

In the four-year undergraduate programme (FYUP) that will be introduced in Delhi University from July 2013 Physics will be offered both as a primary discipline (DC1) and as a secondary discipline (DC2).

The DC1 track – which will effectively replace the three-year BSc (Hons) Physics – will provide a strong enough foundation in Physics for Honours graduates of the FYUP (i.e. those who leave after four years) to join a post-graduate programme in Physics directly. Mathematical Physics, traditionally the strength of Physics Honours, will continue to remain strong in the new programme, and will be buttressed by applied courses (ACs) in computational methods. Classical mechanics, electromagnetic theory, thermodynamics, optics, quantum mechanics, statistical mechanics, solid-state physics, and electronics will be taught at a level comparable to that in good undergraduate programmes throughout the world. There will continue to be a lot of lab time. In addition, in semesters 7 and 8, there will be opportunities for students to engage in research as part of their curriculum.

The DC2 track, for those who choose physics as a secondary discipline, will provide enough of an introduction to Physics for those who take it to get a good idea of the physicist's view of the world.

Of course, what makes the Physics experience at St Stephen's special, over and above the syllabus and course structure (the same in all of Delhi University), are – the dedication of its teachers, the quality of its students, and the unique atmosphere of the college. At their best our teachers require their students to learn honestly, think independently, recognize quality, and develop the confidence to create rather than merely reproduce. And our students at *their* best keep their teachers and one another on their toes. The quality of the students and the atmosphere of the college give teachers the freedom to go beyond the confines of the syllabus. Though the pressure of tests and projects cannot be denied, it is not relentless – there is time enough for discussion and dreaming, for participation in extra-curricular activities, and for fun and fellowship.

Outside the classroom we have the Physics Society. It organizes the annual Popli Memorial Lecture

Series by a distinguished scientist. It has a problem-solving club, and once a year we have the Popli Memorial Aptitude test. There is the annual Meera Memorial Paper-presentation Competition for students. The Society runs a forum called the Feynman Club at which students, old students, and visitors present ideas and discoveries in physics. It has an Astronomy Club, which uses a couple of small telescopes to gaze at stars. It organizes trips to national labs and observatories (and hill stations!).

The Stephanian Physics experience reaches beyond the College into the research institutes – IISc, IMSc, HRI, SINP, JNCASR, and others – where many of our students get a taste of real science through summer projects. Stephanian Physics graduates have a roundedness and solidity that most fresh graduates do not. A significant fraction of our students do PhDs at places like IISc, TIFR, Harvard, Yale, Cornell, Oxford and Cambridge, and go on to become scientists. The analytical skills learnt by our students prove useful also to those who move into fields like Computer Science, Engineering, Geophysics, Economics, and Finance.

A student wishing to join BSc (Hons) Physics needs to have done Physics, Chemistry, and Mathematics at the higher secondary level. Familiarity with differentiation and integration is required, as all first-year courses are calculus-based. To successfully complete the DC2 also Physics and Mathematics at the Higher Secondary level is essential.

## **SPECIAL SUPPLEMENTARY COURSES**



Students can opt for either or both of the following courses that are meant to raise awareness of the realities of contemporary India and promote a sense of social responsibility, and to enrich personality-formation through the appreciation of art and culture.

### **Course I:**

#### **‘ENGAGING WITH AN UNEQUAL INDIA: JUSTICE, COMPASSION, DEMOCRACY AND CITIZENSHIP’**

*The course is open to all students of the college. It is compulsory for first-year students, except for first-year Christian students (who attend the Religious Studies Course which will run in parallel). The first period (8.40 am to 9.35 am) every Friday is set apart for this course.*

**Course Director: Harsh Mander** (Distinguished Alumnus; Member, National Advisory Council; Honorary Faculty, St. Stephen's College).

**Course Objectives:** The course offers an unprecedented opportunity to be educated about the lived realities of the ‘other’ India, including poverty, hunger, homelessness, untouchability, patriarchy and communalism. It will touch upon privilege and the denial of opportunities, the humanist and socialist ideals of the Constitution, and finally, the essentials of responsible, democratic citizenship.

**Methodology:** The course will deploy a range of methodologies, including lectures, classroom discussions, panels, case studies, films and discussions, theatre, field visits and community service tasks. The course will run over 3 weeks, one for each term. An overview of each module is provided below:

#### **1. Module 1: Understanding Poverty**

This module will begin with a reflection on ‘Growing Up in Unequal India’. It will go on to cover the themes of hunger, homelessness, rural and urban poverty. It will include several case studies, Satyajit Ray’s *Pather Panchali*, documentary films *Patri Par Bachpan* (a film on street children prepared by street children) and Rupashri Nanda’s *Harvest of Hunger* (on hunger and distress migration in Orissa), and a play, Mallika Sarabhai’s *Unsuni*. It will include a night walk to meet Delhi’s homeless.

#### **2. Module 2: Social Discrimination**

This module will focus on major aspects of social discrimination in India, especially untouchability and caste discrimination; patriarchy and gender discrimination; and communalism and discrimination against minorities. This will again rely on case studies, a module on stereotypes against minorities by Ram Punyani, film clips, K. Stalin’s documentary film *India Untouched*, and Habib Tanvir’s rendition of the play *Jis Lahore Nahin Dekhiya* by Asghar Wajahat. Students will each be given the exercise of researching and writing a case study of an impoverished and socially excluded woman, man or child.

#### **3. Module 3: Democracy and Responsible Citizenship**

In this final module, the focus will shift to what the students can do themselves as they engage with unequal India. It will include a panel discussion on democracy and the Indian Constitution. The segment will use three major film discussions: Richard Attenborough’s *Gandhi*, Walter Salles’s *Motorcycle Diaries*, and Akira Kurosawa’s *Red Beard*. Participants will also listen to presentations of the most moving life histories prepared by the students.

**Course II:**

**AN INTRODUCTION TO THE ARTS AND CULTURES OF INDIA**

*This course is optional, but all students in College are strongly urged to take advantage of it. As it is open to students from all three years, it may not be possible to accommodate everyone who wishes to do the course, so admission will be made on a first-come-first-served basis. For first year students, Course I above is compulsory; they are welcome to do both I and II, but cannot choose between I and II.*

**Course Objectives:** To foster an informed interest in the cultural heritage of India within the framework of liberal education. Values being embedded in culture, appropriate emphasis will be laid on nurturing students in whatever undergirds a sane society and inculcates the art of living responsibly and fruitfully.

**Course Outline:** Topics covered include Buddhist art and culture in India, Hindu temples, Indo-Islamic arts, Indian painting traditions, colonial art, church architecture in India, modern art in India, the after-life of monuments, ritual and pilgrimage, the major traditions of Hindustani music, Indian dances, folklore, political art, theatre in India, film-making in India, major practitioners of the arts in modern India, and the craft culture of India.

**Methodology:** The course involves regular lectures supplemented by exposure visits, workshops, field trips, film screenings, performances, demonstrations and discussions. A host of experts will participate in the administration of this course. It is an invaluable opportunity, not to be missed.

**ADMISSIONS**



## ADMISSION GUIDELINES FOR 2013-14

1. All admissions shall be based on inter se merit.
2. The weightages for admission shall be:

Class XII marks:	85%
Interview:	15%
3. The merit differential between any category of reservation and the General Merit Category shall not exceed 15% in respect of admissions. However, the cap on merit differential may be relaxed by the Principal in respect of admissions falling in the following category.
  - (a) Admissions 'supernumerary,' i. e. admissions under:
    - (i) The sports quota, or
    - (ii) Children of working or retired or deceased employees of St Stephen's College.

**Note:** The children of working or retired or deceased employees of St Stephen's College shall not, however, have the right to choose courses at will. The decision in respect of the courses to which they are to be admitted shall rest with the Principal who may do so, having ascertained the capacity of the candidates to cope with the courses concerned. His decision in this regard shall be final.
  - (b) Those who opt for Urdu as their optional language. Not more than 6 candidates shall, however, be admitted under this provision. They shall be distributed as follows-

Economics	-1
History	-3
English	-1
Philosophy	-1
Total 6 seats.	
  - (c) The PH category {mandatorily 3% across all categories}.
4. Subject to the provision as set out in clause 3, up to 50% of seats shall be set apart for Christian candidates. They shall be filled as follows:
  - (a) 17% of the seats (or 8.5% of the total seats) for Christian applicants for Christian-ST.

- (b) 3% {or 1.5% of the total seats} for Christian physically challenged students.
  - (c) Up to 40% (or up to 20% of the total seats) for the Church of North India. Of the 40% seats earmarked for the Church of North India 50% (i. e. 10% of the total) shall be filled by applicants from the Delhi Diocese which manages the College.
5. The remaining 40% (i. e. 20% of the total seats) shall be filled with candidates from all other Christian denominations to be referred to as "Non-CNI Churches".
  6. Certificate of baptism shall be mandatory for determining the Christian status of the applicant. No baptism undergone less than a year before the date of application shall, however, be admissible for this purpose.
  7. Candidates who have not undergone baptism for being members of churches that practice adult or believer's baptism be required to submit the baptism certificates of either of their parents and a certificate from the pastor concerned that the candidate is a practicing Christian. All Christian candidates shall be required to submit a letter of recommendation from the parish priest concerned.
  8. The remaining seats {i. e. In non-Christian category shall be filled as follows:
    - (a) 17% for SC/ST (non-Christian) [8.5% of the total]
    - (b) 3% for the physically challenged [1.5% of the total]
    - (c) Remaining 80% for the General Merit Category. [40% of the total]
  9. Three percent (3%) of all seats shall be reserved horizontally across all categories for the PH candidates. In case 3% seats in the Christian category cannot be filled by PH candidates the same shall be shifted to the General PH category so as to ensure that the PH candidates admitted do not fall below 3% of the total admissions.
  10. Candidates shall be short listed for interviews based on their Class XII marks (as in the past) in the ratio of 1:4 (approximately) for Humanities and 1:6 (approximately) for science subjects. The cut-offs for each of the courses shall be determined by the Principal accordingly.
  11. In order to ensure that sanctioned seats and students admitted against them match as far as possible, category-wise patterns of dropout rates may be taken into account in finalizing the admission list and the waiting list in respect of each course.

12. Admissions from the Sports category shall be 5% of the sanctioned seats [or, 21 seats]. They shall be supernumerary. A Committee chaired by the Principal shall oversee/ organize admissions to this category. The selection procedure shall comprise
- (i) Selection Trials conducted by the Department of Physical Education
  - (ii) Interview.

The composite merit of the sports candidates, on the basis of which they shall be admitted, comprises the following weightages:

(i)	Merit in sports (College trials and certificates)	-60%
(ii)	Class 12 marks (BFS / PCM)	-25%
(iii)	Interview	-15%

## **REQUIREMENTS FOR ADMISSION**

The applicant must satisfy the eligibility conditions laid down by the University of Delhi. Admission is given on the basis of the candidate's academic record and performance at the interview (that is, composite merit), keeping in mind her or his all-round competence, capacity to benefit from being in this College and potential to contribute to the life of the College. The previous academic record should be of high quality.

For admission to the first year of the Bachelor's degree programme an applicant must have passed the Senior School Certificate or an equivalent examination.

The College admits students only to the first year of the courses of study offered. No migration of any kind is allowed.

The requirements to qualify for the interview for the different subjects (Discipline Course I) are as given below.

- **Physics and Chemistry:** The candidate must have done Physics, Chemistry and Mathematics (“PCM”) at the qualifying level and the “cut-off” is decided on the basis of the PCM aggregate.
- **Mathematics:** The candidate must have done Mathematics. The cut-off is decided on the basis of the aggregate of the best four subjects (BFS), but in calculating the BFS aggregate, marks in Mathematics must be included in addition to at least one language. Those who have done only Business Mathematics are not eligible for Mathematics Honours.
- **Economics:** The cut-off is decided on the basis of the aggregate of the best four subjects (BFS). A candidate must also have done Mathematics at the Class XII level, and should have the minimum prescribed marks in Mathematics (which will be notified). However, Mathematics does not have to be included in calculating the BFS aggregate. In the case of foreign boards or schools (recognised by the AIU or the University of Delhi), candidates must have done a course in calculus.
- **English:** Aggregate marks in Best Four Subjects is the basis of deciding the cut-off percentage. In addition, the candidate should have the prescribed marks (to be notified later) in English Core/Functional English, or English Elective /Literature in English. Preference will be given to those who have done English Elective or Literature in English.
- **History, Philosophy and Sanskrit:** Aggregate of Best Four Subjects forms the basis of cut-off marks. Candidates applying for Sanskrit should have studied Sanskrit at least up to Class X.

Wherever there is a reference to “Best Four Subjects” (BFS), at least one of these subjects must be a language (which does not have to be English). An applicant is, however, free to include more than one language in BFS.

For applicants from Boards that include class XI marks also into the final results the BFS/PCM will be calculated by combining the marks obtained in class XI and XII.

Please also note that the following subjects cannot be included in the calculation of marks of the Best Four Subjects(BFS) marks: Environmental Education (ISC), Fine Arts, Graphic Design, Painting, Dance, Music, Physical Education, Home Science and all other vocational subjects.

## **PERSONS WITH DISABILITIES (PWD) CATEGORY**

Procedure of filling online application forms for applicants belonging to the PwD category is the same as that for anybody else. However, no application fee will be charged from them. PwD candidates are, required to either take a printout of acknowledgment slip after successfully submitting the form and mail/courier/submit the slip to the Tutor for Admissions, St. Stephen's College, Delhi. 110007 along with a copy of the disability certificate from a competent authority (Competent authorities are listed in the Interview Schedule Section) or upload a scanned copy of the disability certificate before submitting their application. Those uploading the disability certificate online need not print the acknowledgement slip and mail it to College. Applications of candidates belonging to the above category will be considered only if the disability certificate is uploaded online or printout of the acknowledgment slip along with the disability certificate is received by the Tutor for Admission on or before 4 pm, 19 June 2013.

## **CANDIDATES APPLYING UNDER URDU CATEGORY**

Applicants seeking admission against seats reserved for Urdu candidates must have studied Urdu till Class XII. Such candidates will undertake to do Urdu as the Modern Indian Language Foundation Course. They will also undertake to do all six Urdu papers in Discipline Course II. An undertaking to this effect has to be executed at the time of the interview. Please be warned that failure to comply with this requirement will result in cancellation of their admission to College. No excuse of any kind shall be entertained.

## **CANDIDATES FROM FOREIGN BOARDS**

Candidates from foreign boards or schools are eligible, provided the qualification obtained is recognized by the University of Delhi or the Association of Indian Universities (AIU). BFS for these candidates shall be calculated on the basis of the relevant grade conversion scheme provided by the University of Delhi. Results should have been officially declared before the interview.  
**Predicted grades/results are not acceptable.**

## FOREIGN NATIONALS

Foreign students are required to register themselves with:

### FOREIGN STUDENTS REGISTRY OFFICE

Room No. 11, First Floor

Conference Center

University of Delhi, Delhi - 110 007

Phone No : 011-27666756

E\_mail :fsrc\_du@yahoo.com, [dydean\\_fs@du.ac.in](mailto:dydean_fs@du.ac.in)

More information is available at <http://www.du.ac.in/index.php?id=146>

Foreign nationals will have to bring proof of registration with Foreign Students Registry Office of Delhi University at the time of interview.

## APPLICATIONS FOR ADMISSION

### Postgraduate Courses

Online applications are not available to postgraduate students. The College admits students to postgraduate studies only if they are cleared for admission to the University Department/Faculty concerned. Therefore, besides applying to St. Stephen's College in the prescribed form, which will be available from 20 June 2013, they are required also to apply to the corresponding department in the University. Further information in this regard should be obtained from the office of the University Faculty or Department concerned. Completed forms should be submitted to the College within three days of the announcement of the respective University MA/MSc admission list.

### Undergraduate Courses

Only online applications facility will be available.

Application Forms can be submitted online with the following charges:

- (i) Application fee per course: Rs. 50

(ii) Residence application fee:	Rs. 150
(iii) Sports form:	Rs. 200 per game

The deadline for submission of application forms is **4 pm on 19 June, 2013**. We advise you to apply well before the closing date in order to avoid last minute rush and unforeseeable contingencies. No online application is complete unless the payment is successfully made.

Any wrong or misleading information in the application will disqualify the applicant. If the candidate is already admitted, it will result in the cancellation of admission.

In general, no certificates are to be uploaded with the application. Certificates are required only at the time of interview and admission (see *Interview Schedule* and *Admission Schedule* below).

However, candidates from foreign boards should upload the equivalence certificate, grade conversion scheme and other relevant documents while submitting their applications. Persons with Disability (PwD) should read the next section.

## **INSTRUCTIONS FOR APPLYING ONLINE**

Online application can be accessed through the link provided in the College website: [www.ststephens.edu](http://www.ststephens.edu).

- Access to the online application form is available after registering your email address when you login for the first time. You are responsible for maintaining the confidentiality of your login account and password.
- If you forget your password, please use the “Can’t access your account?” link located on the login screen to submit a request to the technical team to send you the required information.

- Please make sure that you provide a valid and accurate email address so that you can receive important information and reminders.
- There are nine dropdown sections in which information is to be filled in the online form. Each of these sections is labelled. You can move from one section to another by clicking on its label.
- You can choose a category and a subcategory, if applicable. For example, if you belong to the General category and are also a person with disability, you can select General category and subcategory *PwD(Person with Disability)*.
- Subsections may open up, depending on the selections you make in the checkboxes provided. For example if you select Sports subcategory in the CATEGORY section the sports form will open up.
- In the section EDUCATIONAL RECORD you have to select the subjects from the dropdown list provided. Please remember to select the checkbox given against a subject, if you want it to be included in calculating BFS percentage. If you want to include a language not listed in the dropdown list, you can manually enter the language under 'Other Language'.
- In case you have applied for Mathematics, do include mathematics in addition to at least one language among the four subjects you have selected to calculate BFS and select checkboxes under BFS (Maths). If you have applied for any humanities course in addition to Mathematics, you should also select boxes under BFS (Other). The selection of subjects under BFS (Other) need not be the same as what you have selected under BFS (Maths).
- Every mandatory field in each section must be completed for your application form to be submitted. You do not have to complete the online form in one sitting. You may access your form and modify the information as many times as you like **prior** to submission.
- No changes will be accepted after submission. You should, therefore, make sure that all information given is correct and complete before you submit your form.
- Once you have completed the form, you should submit your application by clicking the "Submit" button. This will take you through the steps to make payment of the application fees.
- Applicants belonging to the PwD category do not have to make any payments. They will be directed to take printouts of the acknowledgement slip or to upload a scanned copy of the disability certificate.

- An email confirming that your form has been successfully submitted will be immediately sent to you. If you do not receive confirmation, send an email to [admissions@ststephens.edu](mailto:admissions@ststephens.edu)
- Payment of fee for applications can be made online either by using a credit card or a debit card issued by any bank. Alternatively, you can pay by cash at any branch of the State Bank of India using a printout of the payment *challan* generated by the system. You may choose the method which is most convenient to you. Please note that cash payment at SBI branches will be accepted **only one day after** you have generated the *challan* for payment. You can find payment status by clicking on PAYMENT HISTORY in the MAKE PAYMENT SECTION.
- You will be able to apply for additional subjects even after completing the submission of your application by logging in, choosing new subjects and making additional payment for these
- Online applications will close at 4 pm on 19 June, 2013. However, those who have successfully submitted the application forms before the deadline of 19 June and have opted to make payments through *challan* in the bank will be permitted to do so up to 2:00 pm on 20 June 2013.

### **ADMISSIONS UNDER THE SPORTS CATEGORY**

St. Stephen's College has a rich sports tradition and participation in healthy outdoor activities is deemed basic to the "total education" that the college imparts.

Outstanding sports persons, who have played at the international, national or state level or have secured the first or second place in zonal school games, are eligible to apply under the sports category.

The college will consider only the following games for admission of students on sports basis:

**Women and Men** – Aquatics, Badminton, Basketball, Lawn Tennis, Shooting (10 meter Air Rifle and Air Pistol) and Table Tennis

**Only Men** – Cricket, Football and Squash Rackets.

There are no printed forms for applying under this category. You can fill in the details by selecting the appropriate fields provided in the sports dropdown section in the online form. You are free to apply for more than one sport/game.

Candidates applying for admission under the sports category will be shortlisted for sports trials. The dates for these trials will be announced later. Candidates are strongly urged to regularly consult the College Notice Boards and website for the announcement. Those short listed after the trials are required to appear for an academic interview where the final decision on their admission is taken. Appearance at the academic interview is essential

Sports admissions will be done based on the composite merit of the applicants assessed on the scheme of weightage given below:

Sports merit (certificates and field trials):	60%
BFS/PCM at Class XII	: 25%
Interview	: 15%

Admissions in this category are carried out by a Sports Selection Committee comprising the Principal, the members of the Department of Physical Education, and two teachers of the College selected on a departmental basis.

## PROCEDURE FOR ADMISSIONS

### Postgraduate Courses

Admission to an MA/MSc course is subject to the applicant's securing admission in the University Faculty/Department concerned, and an interview conducted by St. Stephen's College. Dates for interviews will be notified later.

### Undergraduate Courses

Admission is based on two components with the following weights:

- (i) Class XII marks: 85%
- (ii) Interview: 15%

The College interviews approximately:

- four applicants per seat for Economics, History and English
- five per seat for Mathematics
- six per seat for Sanskrit, Philosophy, Chemistry and Physics

In each subject, the marks of the last candidate in this list become the 'eligibility marks' (referred to as the 'cut-off marks') for being called for the interview.

For details of the subjects to be taken into account and additional eligibility requirements, if any, in determining the 'cut-off' marks for various Discipline I Courses refer to the Requirements for Admissions section.

Broadly speaking, an interview has the following components:

- (a) **Academic:** The candidate's academic potential and suitability for the subject chosen, beyond what is indicated by marks alone.

(b) **Co-Curricular:** The potential to participate in the co-curricular activities of the College and to contribute to its total life. The College does not have a separate “ECA” (extra-curricular activities) quota, but proficiency in ECA is taken into account during the interview.

(c) **General Awareness and Sense of Values:** A candidate’s personal outlook, sense of values, level of awareness and motivation.

The candidate’s statements on the admission form about himself or herself, his or her interests, goals etc. form vital interview material.

The list of short-listed applicants along with their interview schedules will be put up on the College notice board on June 22, 2013. Applicants called for the interview will get an interview call letter at their registered email address. They can also generate the interview call letter from the College website.

Applicants called for interview are required to bring a printout of the call letter at the time of appearing for the interview.

## INTERVIEW SCHEDULE

The interviews for admission to the first-year undergraduate courses will be held according to the following tentative schedule. The confirmed schedule will be put up on the College notice board and College website by June 22, 2013

Economics Honours	24, 25, 26, 27 and 28 June
Sanskrit Honours	24 June
Physics Honours	24, 25, 26, 27 and 28 June
Mathematics Honours	25, 26, 27 and 28 June
English Honours	24, 25, 26, 27 June
Chemistry Honours	1, 2 and 3 July
Sports Admissions	6 July

History Honours

1, 2, 3 and 4 July

Philosophy Honours

5 July

### Documents to be brought at the time of interview

Applicants appearing for the interview will be interviewed only if they have the following documents with them:

- (a) Two recent passport size photographs.
- (b) The printout of the interview call letter.
- (c) The following documents, in original and one set of self-attested copies:
  - (i) Certificate of date of birth (normally the Secondary School Certificate).
  - (ii) Mark-sheet of the qualifying examination.
  - (iii) Baptism Certificate and a letter of recommendation from the parish priest concerned, SC/ST Certificate from a competent authority\*, Physical Disability Certificate\*\*, Equivalence Certificate (for candidates from foreign examining bodies), as and where applicable.

\* Officers competent to issue Scheduled Caste/Scheduled Tribe certificates:

- (i) District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendiary Magistrate / City Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner.
- (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub-divisional Officer of the area where the candidate and/ or his family normally reside(s).
- (v) Administrator / Secretary to Administrator / Development Officer (Lakshdweep Island).

\*\* A Physical Disability Certificate has to be issued from a Government Hospital. In the event of any doubt on the part of the Principal of the College as to the genuineness of the certificate, or the extent of the disability of the candidate concerned, or in regard to the entitlement of the candidate to seek admission under the category of physically disabled candidates, it is open to the Principal to refer the candidate to a Medical Board to be constituted by the University, and/or take such other steps as may be required to ascertain the correct facts and entitlement of the candidate concerned, and if it is found that the candidate is not eligible or entitled under this category, to cancel the admission after issuing a show cause notice to the candidate concerned, giving him 15 days' time to reply.

Certificates issued by any non-competent authorities will not be accepted.

The self- attested copies will be retained while the originals will be returned after scrutiny. Applicants should make sure that they take back their original certificates after their interview.(In exceptional cases a candidate may be permitted to produce the original certificates at a later stage.)

## **ACCOMMODATION IN COLLEGE DURING INTERVIEWS**

Accommodation on the campus, with facilities for dining, is available to a limited extent for outstation candidates and their parents/guardians during the interviews. The College does not, however, guarantee the availability of accommodation for all. Those wishing to take advantage of this facility should apply at [accommodation@ststephens.edu](mailto:accommodation@ststephens.edu). Those allotted accommodation will be required to pay the prescribed tariffs for food and lodging, at the time of room allotment.

## **ADMISSION SCHEDULE**

The list of applicants selected for admission will be put up on the Notice Boards in the College and on the College website after 4:00 pm the day after the interviews for a particular course have been

completed. A Waiting List, in order of merit, for different categories will be put up at the same time.

Those selected for admission should submit their original certificates and two passport-sized photographs at the time of paying their fees and completing admission formalities. If for unavoidable reasons, it is not possible to submit the original certificates at the time of admission, they should be submitted as soon as possible thereafter, **but not later than two weeks after the commencement of the academic year, failing which admission shall be cancelled.**

The original certificates will be retained by the College till the time the student finishes her/his course or leave the College.

### Activation of Waiting List

Depending on availability of seats, admissions from the applicants on the Waiting List will be made after the first list has been exhausted. These will be displayed on the College notice boards. Every effort will be made to inform applicants individually, but applicants are advised to consult the College Notice Boards and keep in touch with the College. **All admissions will close on the date notified by the University of Delhi.**

### First Meeting and Registration

All first-year students are required to attend the inaugural assembly in the College Hall at 10.15 a.m. on Tuesday, 23rd July, 2013. After the assembly, they will meet their teachers and fill in the registration forms. This will be followed by the Fresher's Lunch in the Dining Hall at 12.30 p.m.

**FEES 2013-14**

Particulars	Semester I Fee payable within four days of admission			Semester II Fee payable by the last Friday in January 2014			Total fee for the year 2013-14		
	Humanities	Physics & Chemistry	Mathematics	Humanities	Physics & Chemistry	Mathematics	Humanities	Physics & Chemistry	Mathematics
College Fee *	Rs.12555	Rs. 13485	Rs.12915	Rs. 9880	Rs. 10825	Rs.10240	Rs. 22435	Rs.24310	Rs 23155
Residence Fee **	Rs 20450			Rs 16900			Rs. 37350		
Initial Mess deposit/Actual Mess Charges **	Rs 12000			Actual Mess charges of the first semester			Actual Mess charges for the year		

NOTE: STUDENTS BELONGING TO PWD CATEGORY ARE EXEMPTED FROM ALL FEES EXCEPT UNIVERSITY EXAMINATION FEE AND IDENTITY CARD CHARGES. THEY ARE, HOWEVER, TO BEAR 50% OF THE MESS CHARGES, IF STAYING IN RESIDENCE.

\* Payable by all students

\*\* Payable only by resident students

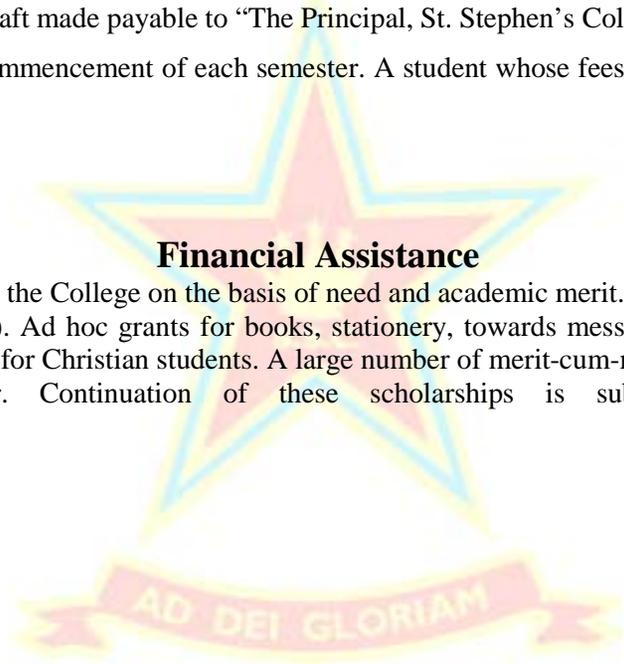
- The amounts above are for **undergraduate** students. The fees for **MAM/MSc** students are similar, though there are minor differences in the University fee and other charges.
- The College fee includes Rs. 500 as caution money that is refundable when the student leaves College.
- University examination fee is not included.
- The Residence fee includes a refundable deposit of Rs. 3000.
- Mess charges will be based on actual expenses.
- The initial mess deposit will be refunded when the student leaves College.

Fees should be paid in cash or by a demand draft made payable to “The Principal, St. Stephen’s College”.

Students are required to pay the fees at the commencement of each semester. A student whose fees are not paid in time is liable to have his or her name removed from the rolls of the College.

### **Financial Assistance**

Financial assistance to students is provided by the College on the basis of need and academic merit. Up to 20% of students may be given Freeships (remission of tuition, games and library fees). Ad hoc grants for books, stationery, towards mess charges etc are given from the Students’ Aid Fund. A few Christian Bursaries are available for Christian students. A large number of merit-cum-means scholarships of varying amounts are also available and are awarded each year. Continuation of these scholarships is subject to satisfactory academic progress.



## RESIDENCE: RULES AND REGULATIONS



The College provides residence on the campus for about 350 students. Residential facilities are available for both men and women, at the undergraduate and postgraduate levels. The founders envisaged the College as primarily a residential institution, and historically residence has been an integral feature of St. Stephen's. While the College prides itself on the exceptionally large number of students who are so accommodated, not everyone who wants residence can be offered it.

Every alumnus will tell you that living in residence is a cherished privilege, a solemn responsibility. On-campus accommodation, which is granted on a yearly basis and reviewed annually, is not to be deemed a right. Admission to the College does not entitle you to accommodation on campus. - You are emphatically advised not to seek on-campus accommodation, if you cannot abide by all applicable rules and regulations. The academic ambience of the College as a whole is influenced by the tone and tenor of life in residence. The Principal shall, hence, withdraw this facility from any allottee if and when it is, in his opinion, misused in any way or residence rules and conventions are breached or the felicity of living in residence is undermined. Continuation in residence is, besides, contingent upon satisfactory academic progress. A serious view is taken on any misconduct in residence and truancy in academics.

The fact that you have been allotted a room in any year does not mean that you will continue to live on the campus in subsequent years. Allotments are made based on academic merit, compliance with College discipline and contributions to the total life of the College. A student may be asked to leave residence on grounds of unsatisfactory academic progress, irregular attendance at classes (lectures / tutorials / practicals ) and Assembly (first year's only), indiscipline or non-payment of College fees in time.

Resident students can stay in College only during the academic semesters, and have to vacate their rooms during the University vacations at the end of semesters. If, for any reason, a student needs to stay on in residence during the vacations, special permission needs to be obtained from the Principal whose decision shall be final. Application for this, countersigned by parent/guardian, has to be moved well in advance.

All resident scholars are required to occupy their rooms in residence the day before the College opens for the new academic year.

## DISCIPLINE

Every student is required to attend all lectures, tutorials and practicals, except for a good reason for which due leave should be obtained. Applications for leave on medical grounds, countersigned by a parent (or by the concerned Tutor/Warden and Dean for resident students) and duly supported by a medical certificate, must be submitted **within seven working days** of returning to College; thereafter such applications shall not be accepted. Resident Scholars should submit medical certificates **only** from the College doctor and the certificate should be countersigned by the Block Tutor/Warden/Dean. The Principal **may** consider condoning the attendance requirement in exceptional cases of serious illness or accident.

No undergraduate Junior Member will be permitted to take the University examinations at the end of each semester unless he or she has attended at least two-thirds of lectures and tutorials/practicals, **taken separately**, in that semester. In addition to this attendance requirement, every student must perform satisfactorily at all oral and/or written assignments/tutorials/tests that may be held during the academic year.

Students are required to be dressed in a dignified manner when they attend lectures, tutorials and practicals, eat in the College Mess/ Café or are in the library. No casual approach is acceptable, as it influences attitudes and affects the total learning milieu which every Stephanian is duty-bound to respect and enrich.

All first-year Junior Members are required to attend the Assembly which is held each morning from Monday to Thursday. **Attendance is marked at the assemblies and the record of it is taken into account as a parameter for awarding scholarships and prizes.**

All first-year Christian students are required to attend the Religious Studies class which is held every Friday.

Smoking is strictly prohibited on the College campus.

**No student who invites any disciplinary action shall be eligible for special recognition from college. This includes prizes, scholarships, financial assistance, nominations within the students exchange programmes with foreign Universities, and college colours and sports certificates.**

## TWO SPECIAL WARNINGS

**St. Stephen's College is a zone of "zero-tolerance" for ragging and sexual harassment.**

**Ragging** in any form will be treated as a criminal offence. If it occurs, in every instance an F.I.R. is required to be filed with the police – this is a statutory obligation. All Junior Members are expressly warned to steer clear of the anti-social and barbaric practice of ragging. Those found ragging or abetting ragging will be punished severely even to the extent of expulsion from College. An abridged version of Ordinance XV–C of the University of Delhi is provided in the Annexure at the end of this Prospectus. This sets out what will be construed as ragging, and lays down punishments.

**Sexual Harassment.** St. Stephen's College is committed to upholding the dignity of all members of the College community, especially the lady members. The policy against Sexual Harassment enshrined in Sexual Harassment of Women in the Workplace Act of 2013 seeks to create and maintain an academic and work environment free of sexual harassment for students, academic and non-teaching staff of the University. The Act applies to outsiders and residents alike while on the College or University campus. Sexual harassment includes any unwelcome sexually determined behaviour, whether directly or by implication, and includes physical contact and advances, a demand or request for sexual favours, sexually-coloured remarks, showing pornography or any other unwelcome physical, verbal or non-verbal conduct of a sexual nature.

At St. Stephen's College, an Internal Complaints Committee (ICC), is responsible for the implementation of the policy against sexual harassment. The Committee takes cognizance of complaints about sexual harassment, conducts enquiries, provides assistance and redressal to the victims, recommends penalties and takes action against the harasser, if necessary.

On receiving a complaint of sexual harassment, if a *prima facie* case is established by the ICC, then it shall set up an enquiry committee which will submit a report. The committee is bound to maintain confidentiality during the time of the enquiry. After the report has been finalized, confidentiality will be maintained, if the complainant so desires, by withholding the complainant's name and other particulars that would identify him or her. On the basis of the report, appropriate disciplinary action will be taken against the offender.

Extracts from the Act are in the Annexure at the end of this Prospectus. All students should read this carefully and be aware of what amounts to "sexual harassment" and what the penalties could be, if found guilty of so, for harassing anyone.

## ANNEXURES

### ANNEXURE I: DISCIPLINE, RAGGING AND SEXUAL HARASSMENT

Abridged extracts from the University of Delhi Ordinances are provided here. **For the full texts of Ordinances XV-B, XV-C & XV-D the applicant is referred to the University Calendar or the University of Delhi website ([www.du.ac.in](http://www.du.ac.in))**

#### ORD. XV-B. Maintenance of Discipline among Students of the University

1. All powers relating to discipline and disciplinary action are vested in the Principal.
2. The following shall amount to acts of gross indiscipline:
  - (a) Physical assault, or threat to use physical force, against any member of the teaching and non-teaching staff of any Institution/Department and against any student within the University of Delhi;
  - (b) Carrying of, use of, or threat to use of any weapons;
  - (c) Any violation of the provisions of the Civil Rights Protection Act, 1976;
  - (d) Violation of the status, dignity and honour of students belonging to the scheduled castes and tribes;
  - (e) Any practice-whether verbal or otherwise-derogatory of women;
  - (f) Any attempt at bribing or corruption in any manner;
  - (g) Wilful destruction of institutional property;
  - (h) Creating ill-will or intolerance on religious or communal grounds;
  - (i) Causing disruption in any manner of the academic functioning of the University system;
  - (j) Ragging as per Ordinance XV-C.
3. At the time of admission, every student shall be required to sign a declaration that on admission he/she submits himself/herself to the disciplinary jurisdiction of the Principal.

#### ORD. XV-C. Prohibition of and Punishment for Ragging

1. Ragging in any form is strictly prohibited, within the premises of College as well as on public transport.
2. Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under this Ordinance.

3. Ragging for the purposes of this Ordinance ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students and includes individual or collective acts or practices which

- (a) Involve physical assault or threat to use of physical force;
- (b) Violate the status, dignity and honour of women students;
- (c) Violate the status, dignity and honour of students belonging to the scheduled castes and tribes;
- (d) Expose students to ridicule and contempt and affect their self esteem;
- (e) Entail verbal abuse and aggression, indecent gestures and obscene behaviour.

4. The Principal shall take immediate action on any information of the occurrence of ragging. The punishment may range from expulsion from the College or suspension for a period of time.

5. The University has the power to withdraw the degrees issued to those who are found guilty of ragging.

6. Abetment to ragging whether by way of any act, practice or incitement of ragging will also amount to ragging.

### **Sexual Harrassment of Women at Work Place (Prevention, Prohibition and Redressal) Act, 2013**

1. Sexual harassment is considered as a violation of the fundamental right of a woman to equality as guaranteed under Articles 14 and 15 of the Constitution of India and her right to life and to live with dignity as per Article 21 of the Constitution. It has also been considered as a violation of a right to practice or to carry out any occupation, trade or business under Article 19(1)(g) of the Constitution, which includes a right to a safe environment free from harassment.
2. The objective of Sexual Harassment Act is to provide protection to women against sexual harassment at the workplace and for the prevention and redressal of complaints of sexual harassment.
3. The definition of sexual harassment in the Sexual Harassment Act includes any unwelcome sexually determined behaviour (whether directly or by implication), such as physical contact and advances, demand or request for sexual favours, sexually coloured remarks, showing pornography, or any other unwelcome physical, verbal or non-verbal conduct of sexual nature.
4. The Sexual Harassment Act stipulates that a woman shall not be subjected to sexual harassment at any workplace. As per the statute, presence or occurrence of circumstances of implied or explicit promise of preferential treatment in employment; threat of detrimental treatment in employment; threat about present or future employment; interference with work or creating an intimidating or offensive or hostile work environment; or humiliating treatment likely to affect the lady employee's health or safety may amount to sexual harassment.
5. Internal Complaints Committee and Local Complaints Committee : The Sexual Harassment Act requires an employer to set up an 'Internal Complaints Committee' ("ICC") at each office or branch, of an organization employing at least 10 employees. The government is in turn required to set up a 'Local Complaints Committees' ("LCC") at the district level to investigate complaints regarding sexual harassment from establishments where the ICC has not been constituted on account of the establishment having less than 10 employees or if the complaint is against the employer. The Sexual Harassment Act also sets out the constitution of the

- committees, process to be followed for making a complaint and inquiring into the complaint in a time bound manner.
6. Interim Reliefs: The Sexual Harassment Act empowers the ICC and the LCC to recommend to the employer, at the request of the aggrieved employee, interim measures such as (i) transfer of the aggrieved woman or the respondent to any other workplace; or (ii) granting leave to the aggrieved woman up to a period of 3 months in addition to her regular statutory/contractual leave entitlement.
  7. Process for Complaint and Inquiry: A written complaint has to be made to the internal complaints committee within 3 months of the incident. The inquiry has to be completed within 90 days of receiving the complaint. An inquiry report has to be filed within ten days of the completion of enquiry and the employer must act on the recommendations of the committee within 60 days. In the event of the employer not acting on the recommendations within the period, the complainant can approach the court/tribunal.
  8. Action against Frivolous Complaints: So as to ensure that the protections contemplated under the Sexual Harassment Act do not get misused, provisions for action against "false or malicious" complainants have been made.

The full text of the act can be accessed

at: [http://egazette.nic.in/WriteReadData/2013/E\\_18\\_2013\\_214.pdf](http://egazette.nic.in/WriteReadData/2013/E_18_2013_214.pdf).

## **ANNEXURE II: INTERNAL ASSESSMENT**

The University of Delhi at present operates a scheme of "Internal Assessment", with marks awarded for such Assessment constituting a part of the total marks of the final degree award (Students are advised to find out the university regulations as they are in a transition phase at the moment).

The Central Information Commission has ruled in March 2010 that Ordinance VIII-E of the University of Delhi relating to Internal Assessment, and the rules governing the latter, fall under the categories of information defined under Section 4(1)(b) of the Right to Information Act; and that, therefore, this Ordinance and the corresponding rules must be readily available in the public domain, and particularly to students of the University of Delhi.

In keeping with this, all applicants, and especially those among them who are successful in obtaining admission to St. Stephen's College, are informed that:

- (i) The contents of Ordinance VIII-E of the University of Delhi have been placed on the website of the College ([www.ststephens.edu](http://www.ststephens.edu)) and that of the College Library (<http://www.library.ststephens.edu>).
- (ii) They are also available in the College Library in hard copy and may be obtained for consultation there from the Librarian on request.
- (iii) They are included in the College Handbook, a copy of which all selected candidates will receive.

Students of the College must regularly visit the College website and that of the University ([www.du.ac.in/du/ORDINANCE\\_VIIIIE.pdf](http://www.du.ac.in/du/ORDINANCE_VIIIIE.pdf)) to check for important information relating to Internal Assessment.

All information relating to procedures for Internal Assessment followed by the College, how it is implemented at the level of the College, and the decisions of departmental Moderation Committees and the College Monitoring Committee, which are not already specifically covered in Ordinance VIII-E, and which fall within the purview of the College, may be obtained from the Public Information Officer of the College, Dr. Sanjay Kumar of the Department of Physics.

However, some rules governing Internal Assessment, in particular procedures adopted by the University of Delhi for final moderation of the marks for Internal Assessment awarded in colleges, which flow from but are not themselves included in Ordinance VIII-E, are decided from time to time by the University and not by the College. For information regarding such details, including especially information regarding the University's procedures for moderation of Internal Assessment marks, the University of Delhi website should be consulted, or the Public Information Officer of the University should be approached.

#### ADMINISTRATIVE POSTIONS

##### **Principal**

The Revd. Dr. Valson Thampu, M.A. (Delhi), Ph.D. (AAI-DU, Allahabad)

##### **Vice-Principal & Chaplain**

Revd. Dr. R. Clement Rajkumar, M.P. Ed. (Madras), Cert. (NSNIS), Ph.D. (Rajasthan)

##### **Bursar**

Mr. K. M. Mathew M.Sc. (Agra), M. Phil. (Delhi)

##### **Senior Tutor**

Mr. N. Raghunathan, M.A. (Cantab), D.D.E. (Cantab)

##### **Dean Academics**

Dr. Sanjay Kumar, M.Sc. (Delhi), Ph.D. (Purdue)

##### **Dean (Residence)**

Mr. Sunil Issar

##### **Public Information Officer**

Dr. A. D Mathur, M.A., L.L.B., M.Phil., Ph.D. (Delhi)

**Department of Economics**

Mr. N. Raghunathan, M.A. (Cantab), D.D.E. ( Cantab )  
Mr. Sanjeev K Grewal, M.A. (Delhi), M.A. (Princeton) - Head  
Ms. Poonam Kalra, M.A. (Delhi)  
Ms. Leema Mohan Paliwal, M.A. (Delhi), M.Phil (Delhi) – on leave  
Mr. Anurag Malhotra M.A. (Houston), M.Phil (Delhi)  
Mr. Anamitra Roychowhury, M.A. (JNU), M.Phil (JNU)  
Dr. Manjula Singh, M.A. (Delhi), Ph.D. (Boston)  
Mr. Abhishek Singh, M.A. (JNU), M.Phil (JNU)  
Ms. Shweta Jain, M.A. (Delhi)

**Department of English)**

Dr. Giti Chandra, M.A., M.Phil (Delhi), Ph.D (Rutgers) - Head  
Dr. Karen Gabriel, M.A. (Hyderabad), M.Phil. (JNU), Ph.D. (ISS)  
Dr. Soofia Siddique, M.A., M.Phil. (Delhi), Ph.D. (London)  
Ms. Smita Gandotra, M.A., M.Phil (Delhi) - on leave  
Dr. Rajeev K. Nair, M.A. (Kerala), M. Phil (Delhi), Ph. D. (Arizona State Univ.) – on leave  
Dr. Natasha W Vashisht, M.A. (Punjab), M.Phil (Punjab), Ph.D (Punjab) - on leave  
Mr. N.P. Ashley, M.A, M.Phil(Hyderabad)  
Ms. Manpreet Kaur, M.A. (JNU)

**Department of Mathematics**

Ms. Nandita Narain, M.A. (Delhi) - Head  
Ms. Archana Chopra, M.A, M.Phil (Delhi)  
Dr. Sonia Davar, M.A., M.Phil. (Delhi), Ph.D. (Delhi)  
Dr. Radha Mohan M.S. (IIT, Powai), Ph.D (Purdue)  
Mr. Prashanto Chatterjee, M.A. (Delhi), M.Phil. (Delhi) –on leave

**Department of Computer Science**

Ms. Sunita Prasher, M.Sc. (Delhi), M.Phil (JNU) - Head  
Ms. Sangeeta Sethi, M.Sc. (IARI, Delhi)

**Department of Physics**

Dr. P. Jacob Cherian, M.Sc., Ph.D. (Jadavpur) - Head  
Dr. Bikram Phookun, M.Sc.(Delhi), Ph.D. (Maryland)  
Dr. Sanjay Kumar, M.Sc. (Delhi), Ph.D. (Purdue)  
Dr. Sangeeta Sachdeva, M.Sc.(Delhi), Ph.D. (IIT,Delhi)  
Dr. Abhinav Gupta, M.Sc.(Delhi), Ph.D. (Delhi)  
Dr. Vikram Vyas, M.Sc.(IIT,Bombay), Ph.D.(Boston) - on leave  
Dr. Geetanjali Sethi, M.Sc. (Delhi), Ph.D. (Delhi)  
Dr. Harish Kumar Yadav, M.Sc. (Delhi), Ph.D. (Delhi)  
Dr. Anu Malhotra, M.Sc. (Delhi), Ph.D.(Delhi)  
Dr. Kamna Pande, M.Sc.(Lucknow), Ph.D. (IIT Delhi)

**Department of Chemistry**

Dr. Rashmi Sachdeva, M.Sc., Ph.D. (Delhi) -Head  
Dr. M. S. Frank, M.Sc., Ph.D. (A.P.)  
Dr. Shabnam Johry, M.Sc., Ph.D. (Delhi)  
Dr. Rene Saksena, M.Sc., M.Phil, Ph. D. (Delhi)  
Mr. K. M Mathew, M.Sc (Agra), M. Phil (Delhi)  
Dr. Vibha Sharma, M.Sc, Ph.D. (Delhi)  
Dr. Satish Kumar, M.Sc. (Delhi), Ph.D. (IIT Delhi)  
Dr. Ekta Arora, M.Sc., Ph.D. (Delhi)  
Ms. Rakhi Thareja, M.Sc. (Delhi), Ph.D. (Delhi)  
Ms. Violet Rajeshwari Macwan, M.Sc., M.Phil. (Delhi)

**Department of History**

Dr. Rohit Wanchoo, M.A. (Delhi), M.Phil (Delhi)-Head  
Mr. Malay Neerav, M.A. (Delhi)  
Dr. Sivasankara Menon, M.A.(Delhi), M.Phil. (JNU), Ph.D. (Delhi)  
Dr. Tasneem Suhrawardy, M.A. (JNU), M.Phil. (Delhi), Ph.D. (JNU)  
Ms. Sangeeta Luthra-Sharma, M.A, M.Phil (Delhi)  
Mr. Aditya Pratap Deo, M.A. (Delhi), M.Phil. (Delhi) - on leave  
Dr. Amrita Tulika, M.A., M.Phil. (JNU), Ph.D.(Delhi)- on leave  
Dr. Naina Dayal, M.A., M.Phil (JNU), Ph.D.(JNU)  
Dr. Mahesh Gopalan, M.A., M.Phil. (JNU), Ph.D. (JNU)

**Department of Political Science**

Mr. Sanjay Rao Ayde, M.A., M.Phil. (Delhi) - Head

**Department of Philosophy**

Dr. Vijay Tankha, M.A. (Delhi), Ph.D. (McGill) - Head  
Mr. R. S. Nanda, M.A. (Delhi) - on leave  
Dr. Ankur Barua, M.A. (Cambridge), Ph.D. (Cambridge)

**Department of Sanskrit**

Dr. A. D Mathur, M.A., L.L.B., M.Phil., Ph.D. (Delhi) - Head  
Dr. Chandra Bhushan Jha, M.A., M.Phil., Ph.D. (Delhi)  
Dr. Pankaj Kumar Mishra, M.A., Ph.D. (Delhi)

**Department of Hindi**

Dr. Neelam Saxena, M.A, Ph.D. (Delhi) - Head  
Dr. Ajay Ranjan Tripathi, M.A., M.Phil., Ph.D. (Delhi)

**Department of Urdu & Persian**

Dr. Shamin Ahmed, M.A., M.Phil., Ph.D. (Delhi)

**Department of Physical Education**

Revd. Dr. R. Clement Rajkumar, M.P. Ed. (Madras), Cert. (NSNIS), Ph.D. (Rajasthan) - Head  
Mr. S. K. Chakravorty, B.P.E., M.P.E. (Gwalior), TTCY

**Librarian**

Mr. Raj Kumar Bhardwaj, MCA (Rohtak), M.L.I.Sc (Kuruksheetra), M.Phil. (Delhi)

**Administrative Officer**

Mr. Subha Kumar Dash, M.A, LLB, PGDCA, MHRM

**Scientific Assistants**

Arun Kumar (Computer Science)

Sojkumar Dominic (Computer Science)

**Section officers**

Ms. Alka Jain

Ms. S. V. Lakshmi

**Estate Officer**

Mr. George Thomas

**Mess Steward**

Rev. Samuel Shekar

**Mess Supervisor**

K.K.V. Nair

**Cafe Incharge**

Mr. Rajesh Verma

**Laboratory Assistants**

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