

DELHI METRO RAIL CORPORATION LTD
(A Joint venture of Govt. of India and Govt. of Delhi)
ADVT No. DMRC/PERS/22/HR/2012(42) Dated 21/09/12

DMRC, a Government owned company, at par with Schedule 'A' Central PSUs, has been set up for implementation and operation of rail-based Mass Rapid Transit System in Delhi. The company intends to select/appoint following official:

DIRECTOR (FINANCE)

Date of Vacancy : 01/01/2013

Job Description And Responsibilities

The incumbent of the post shall be a member of the Board of Directors of DMRC and will report to the Managing Director of the Company. He will be responsible for overall financial management of the company.

Emoluments: The pay scale of the post is Rs.75000-100000/-(IDA) and other allowances/perks/privileges applicable to the Directors of a Schedule 'A' Central PSUs.

Eligibility

(I) Age

Between 45 to 58 years as on 1/1/2013. The age of superannuation of Director in DMRC is 62 years.

(II) Qualification and Experience :

(i) The incumbent should be a graduate with first class in any discipline and (a) a proven track record of minimum twenty five (25) years in an organized Group 'A' Accounts Service of Central Government viz. IA&AS, IRAS, IDAS etc

or a Gazetted/executive officer of 25 years experience having qualification of CA / ICWA or MBA(Finance).

(ii) Should have experience of resource mobilization, project financing, budget, financial control, cash flow management, dealings with international funding agencies, international contract management including global tenders, project evaluation, taxation, monitoring of receivables in projects of repute.

(iii) Should possess demonstrable skills of sound leadership and effective interpersonal relationship and ability to lead and guide multidisciplinary team.

(III) Pay Scale / Turn Over

(i) Government / Public Sector Executive should be holding post in the pay scale of Rs.51300-73000 (IDA) or should be working in the SA grade (with grade pay of Rs.10,000/- in Pay Band 4 of revised CDA pay band of Rs.37400-67000).

The minimum length of service required in the eligible scale will be one year for internal candidate and two years for others as on the date of vacancy.

(ii) Private Sector Executive

In order to apply, Private Sector Executives must fulfill all the three criteria listed below.

(a) Should be working in companies where the annual turnover is in excess of Rs.2000 crore.

(b) Should be working in private companies listed on at least one Stock Exchange.

(c) Should be working at a Board level position or reporting directly to a Director on the Board i.e. one level below Board level.

Duration of Appointment

(i) The appointment to this post will be on contract basis presently for the period of 5 years or date of superannuation, whichever is earlier.

The applications in the enclosed format (Annexure-I) giving the details about qualifications, experience and career achievements (in a separate sheet) should reach at the under mentioned address, **positively by 25/10/12**. The candidates presently employed in Govt. or Public Sector undertakings (PSUs) should forward their application through proper channel along with their ACRs for the last five years, so as to reach at the under mentioned address by the stipulated date. The decision of selection committee shall be final. The candidates shortlisted for interview will be advised through our website and will be eligible for re-imburement of to and fro economy class air fare or train fare by AC II tier.

Executive Director (HR)

DELHI METRO RAIL CORPORATION LTD.,

Metro Bhawan, Fire Brigade Lane,

Barakhamba Road,

New Delhi – 110001

ANNEXURE I

APPLICATION FORM FOR THE POST OF DIRECTOR (FINANCE)

DELHI METRO RAIL CORPORATION LTD.

(THROUGH PROPER CHANNEL)

1. Name of the post applied for: _____
2. (a) Name _____
(b) Identification Number (For Defence Service Personnel) _____
(c) Office Address: _____
3. Address for communication _____

4. Telephone No: Office _____ Residence _____ Fax No. _____
Mobile No. _____ E-Mail address _____
5. Date of Birth _____ Age as on 01/01/2013 _____
6. Eligibility criteria:

	As per job description	Possessed by the candidate	Whether eligible or not
Educational/professional qualifications (along with the name of Institutions)			
Pay Scale			
Length of service in eligible pay scale			
Total length of Group 'A' / Executive service			

7. Positions held during Gazetted / Executive service (since date of initial appointment) :

S.No.	Designation, and place of posting	Organization	From	To	Pay Scale
1.					
2.					
3.					
4.					
5.					
6.					

7.					
8.					

8. Nature and duration of experience relevant for the advertised post and job description:

S.No.	Designation, and place of posting	Organization	From	To	Pay Scale
1.					
2.					
3.					
4.					

9. In case the candidate is holding the present post on lien/deputation basis: -

Y	No
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If yes,

- (a) name of the organization in which the lien is held.
- (b) the date from which the lien is held.
- (c) date from which candidate is on deputation

10.(a) Whether any punishment awarded to the applicant during the last 10 years: -

Y	No
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If yes, the details thereof

(b) Whether any action or inquiry is going on against him as far as his knowledge goes.

Y	No
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If yes, the details thereof

11. In case of applicants employed in private sector, the following additional information should be given: -

- (i) Annual Report certifying the average annual turnover of the company for the last 3 years.
- (ii) Proof of listing of the company in any recognized stock exchange.
- (iii) Attested copies in support of age and qualification.

Declaration

I..... son/daughter of hereby certify that I have not been disqualified to act as a Director under Section 274 or any other relevant sections of the Indian Companies Act, 1956.

I also certify that I am not facing any charge of, nor have ever been convicted for, any act of moral turpitude or economic offence.

I certify that the details furnished by me in Cols. 1 to 11 are true and I am an eligible candidate for consideration.

I further submit my willingness that I will join the post, if selected. In case, if I give my unwillingness after the interview is held, but before the appointment is processed or after issue of offer of appointment, I may be debarred for a period of two years for being considered for a Board level post in DMRC.

(Name and signature of the applicant)

Date:

(To be filled by the PSU/Ministry/Department/Company concerned)

It is certified that the particulars furnished above have been scrutinized and found to be correct as per official records.

Signature & Designation of
The Competent Forwarding
Authority with Telephone no. & office Seal.

